

A Self-Study Report

NAAC

By

Dr. VIRAMBHAI RAJABHAI GODHANIYA COLLEGE

OF ARTS, COMMERCE, HOME SCIENCE AND
INFORMATION TECHNOLOGY FOR GIRLS,

PORBANDAR



Self-Study Report

Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information-Technology for Girls Porbandar

Team Godhaniya

Management

1. Dr. Virambhai Godhaniya President
2. Shri Arjunbhai Modhwadiya Managing Trustee
3. Shri Bharatbhai Odedara Trustee
4. Shri Shantaben Odedara Trustee
5. Shri Jayshreeben Godhaniya Trustee
6. Shri Madhusudan Mehta Trustee
7. Shri Bharatbhai Visana Trustee

Steering Committee Members

1. Principal, Dr. Anupam R. Nagar
2. IQAC Director, Shri Haribhai H. Kagthara
3. IQAC Coordinator, Dr. Ila A. Thanki
4. IQAC Asst. Coordinator, Dr. Rushi Pandya
5. Member, Dr. Rekha H. Modha
6. Member, Dr. Ketan D. Shah
7. Member, Dr. Geeta Unadkat
8. Member, Shri Kalpana P. Joshi
9. Member, Prof. Vipul D. Dasani

Type-setting and Formatting by

- Department of Computer Science



Vision

To ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching

Mission

- ❖ *To develop into a model Institute that caters to the needs of Saurashtra and provide worthy citizens to the nation.*
- ❖ *To contribute to the development and implementation of an updated and effective curriculum that places the students in a position to compete with the best in the world.*
- ❖ *To assist in augmenting the educational standards of rural women and making them self-reliant.*

Value Framework

To promote the following core values in our College:

- ❖ *Contribution to National Development*
- ❖ *Fostering Global Competencies among Students*
- ❖ *Inculcating a Value System among Students*
- ❖ *Promoting the Use of Technology*
- ❖ *Quest for Excellence*

Preface

Dr V R Godhaniya college of Arts, Commerce, Home Science and information Technology for Girls is a grant-in-aid institute of higher education, affiliated to Bhakt Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot (Guj.) It was established on 01/07/1988 in a distant and remote region of Saurashtra, i.e. Porbandar, the birth place of Mahatma Gandhi, the Father of the Nation.

The Vision statement of the institution is to ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching. We at Dr. V.R.Godhania College believe that all the educational institutions have one common goal to achieve which is to enrich the practical as well as theoretical knowledge of our treasured students as well as to provide them with allied vocational and academic guidance to ensure their success in future and that way to serve our nation in turn. We believe that academic attainment alone would not guarantee professional success in life especially in the contemporary times of cut-throat competition. One must use his/her competencies to act boldly, decisively and independently. Competence provides one with a licence to act, nevertheless real professional requires acting with conviction. We intend to endow our cherished student with self-reliance and confidence through continual practical vocational exposure. Moreover we firmly proclaim that preservation of our values is of prime importance in the light of Westernisation in current times. Thus, we attempt to impart value based quality education, particularly to girls and to make them aware of their rights and duties so that, they may, in turn become self-reliant and thereby grow up into good human beings and ultimately be worthy and responsible citizens of India. As all the members of the institution share the common goal, we have joined hands and united our efforts to be complementary to one another not only for the academic purposes but also for the multi-dimensional development of our future generation. Due to our consistent diligent efforts, today our College is considered to be the most reputed, successful, and well equipped institution in the whole Porbandar District.

Even so we constantly strive to improve ourselves by innovatively enhancing our infrastructure as well as abilities for the benefit of our students. In order to put ourselves in check and introspect we have always been open to suggestions and

guidance and thus our College had volunteered to be assessed by Peer Team Committees of NAAC, Bangalore twice. Our college was accredited with Grade C++ (2.67) in the year 2007 and Grade B (2.81) in 2012. In addition, the Knowledge Consortium of Gujarat (KCG) conducted the Academic and Administrative Audit (AAAg) of the College and awarded Grade A (3.02) in 2015. The improvement in the Grade clearly substantiates our paramount efforts to tune ourselves into the changing paradigms of education. We have been honestly trying our best to incorporate the most valuable suggestions and recommendations made by the last Peer Team Committee.

We have always encouraged our faculties and students to do research. We have been publishing ***Khoj, A Journal of Contemporary Thought***, our research journal with ISSN No.0976-1187 since 2008. Moreover we have been organising National and District level seminars and Faculty Development Programmes regularly. Our faculties have submitted 10 Minor Research Proposals to U.G.C. out of which 2 proposals have been approved by U.G.C. so far.

In accordance with the recommendation of the last Peer Team, apart from the already functional **M.A. (English)** P.G. programme, we have introduced **M.Com. (English and Gujarati Medium)** and we are trying our best to get approvals from the university for other P.G. courses. Moreover we have introduced many short term courses for the diversification of Home Science course into more relevant applied areas.

It has been our consistent endeavour to tie up with local N.G.O.s and industries. As a result we have been able to organise various activities and programmes in collaboration with Navjeevan Education Trust, Saheli Gram Vikas Sansthan, Nature Club, The Green Wildlife Conservation Society and so on.

Furthermore we have introduced short term courses for gender sensitization like Women's Rights and Women Empowerment. We understand the importance of English language in every sphere of life and thus we have introduced English Proficiency Programmes for both our students and faculties as well as clerical staff in addition to the already existent S.C.O.P.E. programme introduced by the Government of Gujarat in collaboration with Cambridge University.

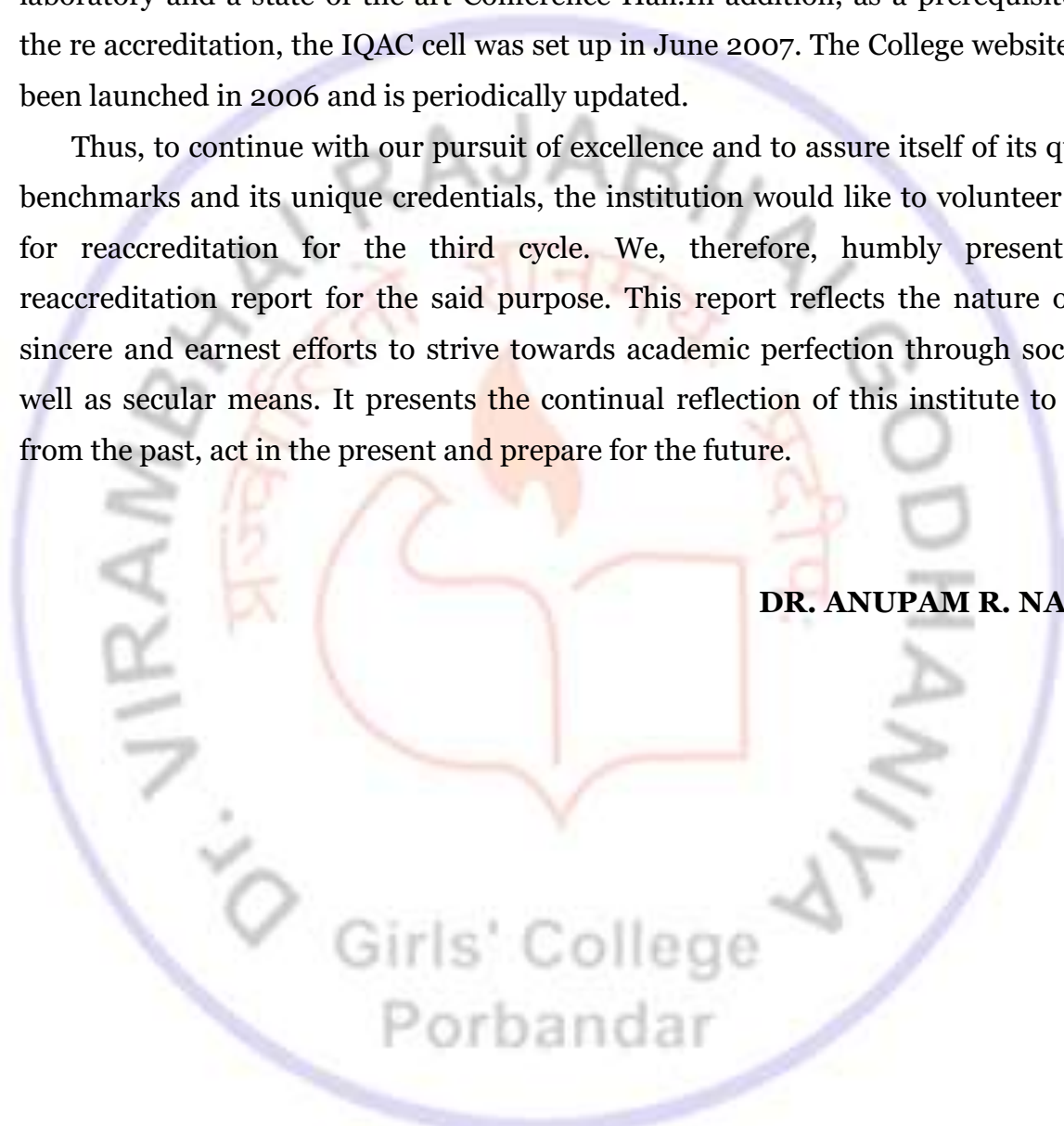
Our college is currently equipped with **63 C.C.T.V. cameras**. Our teachers are adopting novel methods of teaching to keep pace with the changing global scenario.

ICT facility has been installed in almost all classrooms and teachers make extensive use of it to make teaching more effective and interesting. A full-fledged working **Health Centre** and **Career Counselling and Placement Centre** have already been set up. As many as **20 add on courses** are offered to the students apart from Spoken English and Basic Computers.

In fact, the Godhaniya complex is spread in a total area of 6.17 acres. The campus among others incorporates a large developed playground, 02 hostels, a canteen, an open air theatre. The College has a two storied, fascinating building with 22 well ventilated classrooms, 03 well equipped computer labs, a spacious and rich central library, a big central Hall, an open auditorium, a digital English language laboratory and a state of the art Conference Hall. In addition, as a prerequisite for the re accreditation, the IQAC cell was set up in June 2007. The College website has been launched in 2006 and is periodically updated.

Thus, to continue with our pursuit of excellence and to assure itself of its quality benchmarks and its unique credentials, the institution would like to volunteer itself for reaccreditation for the third cycle. We, therefore, humbly present this reaccreditation report for the said purpose. This report reflects the nature of our sincere and earnest efforts to strive towards academic perfection through social as well as secular means. It presents the continual reflection of this institute to learn from the past, act in the present and prepare for the future.

DR. ANUPAM R. NAGAR



CONTENTS

Part-I: Institutional Data	
Profile of the College	8
Part-II: The Evaluative Report	
(A) Executive Summary	16
(B) Criterion wise Inputs	
(i) Criterion I: Curricular Aspects	23
(ii) Criterion II: Teaching-Learning and Evaluation	48
(iii) Criterion III: Research, Consultancy and Extension	85
(iv) Criterion IV: Infrastructure and Learning Resources	123
(v) Criterion V: Student Support and Progression	145
(vi) Criterion VI: Governance and Leadership	174
(vii) Criterion VII: Innovative and Best Practices	199
(D) Post-Accreditation Initiatives	283
(E) Declaration by the Head of the Institution	285
Appendices	286

SECTION B: SELF-STUDY REPORT

Part I

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	DR.V.R.GODHANIYA COLLEGE FOR GIRLS, PORBANDAR		
Address :	M.G. ROAD, OPPOSITE KHIJADI PLOT		
City : PORBANDAR	Pin : 360575	State : GUJARAT	
Website :	www.drivrInstitute.org		

2. For Communication:

Designation	Name	Telephone with STD	Mobile	Fax	Email
Principal	DR. ANUPAM R. NAGAR	O: 0286-2247709 R: 0286-2220887	9979881990	-	dranupamnagar09@gmail.com
Vice Principal	SHRI HARI P. KAGATHARA	O: 0286-2247709 R: 0286-	9979120314	-	hpkagathara@gmail.com
Steering Committee Co-ordinator	DR. ILA A. THANKI	O: 0286-2247709 R:	9427183046	-	ilathankiaum@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

<input checked="" type="checkbox"/>

b. By Shift

i. Regular

ii. Day

iii. Evening

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

5. It is a recognized minority Institution?

Yes

No

<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

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6. Sources of funding: Government

Grant-in-aid

Self-financing

Any other

7. a. Date of establishment of the college: 01.07.1988

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

BHAKT KAVI NARSINH MEHTA UNIVERSITY, JUNAGADH AND
SAURASHTRA UNIVERSITY, RAJKOT

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks(If any)
i. 2 (f)	19.04.1993	-
ii. 12 (B)	14.08.1993	-

(ANNEXURE 01: Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NOT-APPLICABLE			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status? (ANNEXURE 02)

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes

No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency

Yes

No

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts: (ANNEXURE 03)

Location *	SEMI-URBAN
Campus area in sq. mts.	6.17 ACRES/25000 SQ. METERS
Built up area in sq. mts.	3500 SQ.METERS

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the Institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- * Auditorium/seminar complex with infrastructural facilities ✓
- * Sports facilities ✓
- * play ground ✓
- * swimming pool -NOT-AVAILABLE
- * gymnasium - NOT-AVAILABLE
- * Hostel
- * Boys' hostel: **NOT-APPLICABLE**
 - i. Number of hostels ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - * Girls' hostel : AVAILABLE
 - i. Number of hostels **02**
 - ii. Number of inmates **223**
 - iii. Facilities (Dining Hall, Recreation Hall etc.):
DINING HALL FACILITY AVAILABLE
 - * Working women's hostel: NOT-AVAILABLE
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- * Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise): NOT-AVAILABLE
- * Cafeteria — ✓
- * Health centre –✓

First aid (A), Inpatient (A), Outpatient (NA), Emergency care facility (NA), Ambulance (NA) * Health centre staff –

Qualified doctor ✓ Full time ✓ Part-time χ

Qualified Nurse χ Full time χ Part-time χ

- *Facilities like banking, post office, book shops **NOT-AVAILABLE**
- *Transport facilities to cater to the needs of students and staff:
AVAILABLE ON DEMAND
- *Animal house: **NOT-AVAILABLE**
- *Biological waste disposal: **NOT-AVAILABLE**
- * Generator or other facility for management/regulation of electricity and voltage:
AVAILABLE ON DEMAND
- * Solid waste management facility: **AVAILABLE**
- * Waste water management: **NOT-AVAILABLE**
- * Water harvesting: **NOT-AVAILABLE**

12. Details of programmes offered by the college (2016-17):

SI. No.	Programme Level	Name Of The Programme/ Course	Duration	Entry Qualification	Medium Of Instruction	Sanctioned/ Approved Student Strength	No. Of Students Admitted
1	Under-Graduate	B.A., B.COM., B.SC. (HOME-SCIENCE)	THREE YEARS	12TH PASS	GUJARATI AND ENGLISH	150 PER DIVISION	1416
2	Post-Graduate	M.A. (ENGLISH), M.COM.	TWO YEARS	GRADUATION	ENGLISH AND GUJARATI	60 PER DIVISION	97
3	Integrated Programmes PG	-	-	-	-	-	-
4	Ph.D.	ENGLISH; HINDI; GUJARATI; ECONOMICS	04 TERMS (MIN. TWO YEARS)	POST-GRADUATION	ENGLISH AND GUJARATI	08 FOR PRINCIPALS AND 07 FOR LECTURERS	-
5	M.Phil.	-	-	-	-	-	-
6	Ph.D	-	-	-	-	-	-
7	Certificate Courses	-	-	-	-	-	-
8	UG Diploma	-	-	-	-	-	-
9	PG Diploma	-	-	-	-	-	-
10	Any Other (Specify And Provide Details)	Spoken English	90 Days	12TH PASS	ENGLISH AND GUJARATI	-	250
		Hindi Grammar	30 Days	12TH PASS	ENGLISH AND GUJARATI	-	25
		Vaidik karmakand	36 Days	12TH PASS	ENGLISH AND GUJARATI	-	30

	Rural Development	60 Days	12TH PASS	GUJARATI	-	30
	Women's Rights & Laws	36 Days	12TH PASS	GUJARATI	-	23
	Women Empowerment	90 Days	12TH PASS	GUJARATI	-	47
	Environment	June To Dec.	12TH PASS	GUJARATI	-	653
	Personality Development	45 Days	12TH PASS	HINDI	-	22
	Karate	60 Days	12TH PASS	SANSKRIT	-	75
	Computer Education	30 Days	12TH PASS	GUJARATI	-	93
	Handicraft	45 Days	12TH PASS	GUJARATI	-	18
	Cutting & Tailoring	45 Days	12TH PASS	GUJARATI	-	60
	Hand Embroidery	60 Days	12TH PASS	GUJARATI	-	29
	Toys Making	30 Days	12TH PASS	GUJARATI	-	20
	Theatre	35 Days	12TH PASS	-	-	19
	Vaidik Maths	90 Days	12TH PASS	-	-	83
	Appl. Com.	90 Days	12TH PASS	-	-	83
	Dance	60 Days	12TH PASS	-	-	60
	Food & Nutrition	30 Days	12TH PASS	-	-	20
	GPSC / SSC	90 Days	12TH PASS	-	-	-
	IBPS	90 Days	12TH PASS	-	-	105
	Music	90 Days	12TH PASS	-	-	40

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	03
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes

like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	HOME-SCIENCE	<input checked="" type="checkbox"/>	-	-
Arts	ENGLISH, HINDI, GUJARATI, SANSKRIT, ECONOMICS, SOCIOLOGY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> (Eng.)	-

Commerce	ACCOUNTANCY, COMPUTER-SCIENCE	✓	✓(Commerce)	-
Any Other (Specify)	PSYCHOLOGY (ELECTIVE 1,2,3,4)	✓	-	

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes, (The Trust offers a programme in Teacher Education)

- a. Year of Introduction of the programme(s) 2007-08
(30/10/2006) and number of batches that completed the programme
- b. NCTE recognition details (if applicable)

Notification No.: APW02088/323244

Date: (30/10/2006)

Validity: SELF-FINANCED (Permanent)

c. Is the Institution opting for assessment and accreditation of Teacher Education Programme separately? Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: Date:

(dd/mm/yyyy) Validity:.....

c. Is the Institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>	-	-	07	12	-	-	09	01	02	02
<i>Yet to recruit</i>						03	04		01	
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	-	-	-	-	08	06	01	-	-	01
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff: (ANNEXURE 04)

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							21
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	04	09	-	01	14
M.Phil.	-	-	-	03	-	-	03
PG	-	-	02	01	-	-	-
Temporary teachers							11
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	03	11	14
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	01	01	02

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 14

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2012-13		2013-14		2015-16		2016-17	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	-	084	-	103	-	138	-	107
ST	-	022	-	028	-	015	-	015
OBC	-	774	-	813	-	914	-	897
General	-	487	-	408	-	438	-	369
Others		037		037		026		027

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	636	95	-	02	733
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	636	95	-	-	733

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

(ANNEXURE 05)

Yes No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered (1:10)

29. Is the college applying for

Accreditation : Cycle1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) (**ANNEXURE 06**)

Cycle 1: (31/03/2007) Accreditation Outcome/Result **C ++ GRADE**

Cycle 2: (15/09/2012) Accreditation Outcome/Result **B GRADE**

Cycle 3: In process: Accreditation Outcome/Result **AWAITED**

31. Number of working days during the last academic year.

225

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: (15/06/2007)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) **NAAC/AQAR ACK/F2.33/910/61-5 (24/04/2014)**

AQAR (ii) **NAAC/AQAR ACK/ APRIL 2015/ GJPVRGC1988 (21/04/2015)**

AQAR (iii) **NAAC/AQAR ACK/APRIL 2016 (25/04/2016)**

35. Any other relevant data (not covered above) the college would like to include.
(Do not include explanatory/descriptive information): **NIL**



Part II

1. Executive summary

The Shri Maldevji Odedra Smarak Trust (Regd.) Porbandar is a non-profit organization providing social, cultural and educational services to the local community. The Trust was established in the year 1988 primarily with a view to cater to the educational, cultural and social needs of the girls coming from the rural countryside. In 1988, it started a College that ranks among the best for its excellence in academic performance. Encouraged by this success, the Trust expanded further to start more institutions within the campus. Today, the Trust can boast of 2 primary schools, 2 secondary schools, 2 hostels, 2 Colleges with a combined strength of over 5000 students. It has also made its presence felt in the social and cultural field by arranging community development programmes and charitable activities.

Dr. Virambhai R. Godhaniya College started in 1988 to fulfill the aspirations of thousands of girl students in pursuing higher education particularly in the field of Arts, Commerce, Home-Science and Information-Technology. Located in the heart of the city, Porbandar, the college which made a humble beginning with a few hundred students grew by leaps and bounds in a span of twenty-nine years. In the first two decades of its existence, the college focused on the conventional Arts, Commerce and Home-Science courses. The next few years witnessed the college diversifying into new branches of knowledge, particularly Information-Technology. Today, the college is providing not only traditional grant-in-aid courses in commerce but also self-financing, job oriented courses in the commerce stream like B.Com. (Accounts and Finance). In addition, there are as many as twenty short-term courses being offered at the graduation level. To cater to the needs of students pursuing post graduate studies, the college has started in the last few years M.Com. (Accountancy: Gujarati Medium), M.Com. (Accountancy: English Medium), M.A. (English) and M.Sc.(IT & CA). The college also has an IGNOU centre since 2007. The college was accredited with "B" grade by NAAC in 2012 and "A" grade by the Knowledge Consortium of Gujarat (KCG, Gandhinagar) in 2015.

Criteria I: The college is affiliated to Bhakt Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and imparts its curriculum. It encourages the teachers to participate in the Orientation/Refresher Courses/workshops/Seminars etc. It also

organizes workshops/seminars/conferences to update the knowledge and to improve the teaching skills. Since 2015-16, API has been implemented, as per UGC norms, on yearly basis for syllabus completion, question paper pattern, assessment and evaluation and mark sheet pattern etc. The college has set up various study-circle forums through which the curriculum procedure, system etc. are conveyed to the students. Industrial visits and collaborative activities with various NGOs are organized by the college. Special lectures are conducted for improving the English communication skills.

Criteria II: The college follows the guidelines of Bhakt Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and the State Government for admission to various courses. The admission to all the courses is on the basis of merit. The online system is followed for admission to various courses of the First Year from the academic year 2016-17. Teachers identify academically weak students through tests, academic records and personal interactions. In the new credit and grading system introduced by the University and adopted by the college, there is a provision for comprehensive continuous evaluation (CCE) of students which reveals their deficiencies in academics and other related matters. Free-ships, scholarships, concessions, deferment of fees, book bank facility etc. are provided for socially and economically disadvantaged learners.

Expert lectures are arranged for the students on various relevant topics. The College has a Vivekananda Centre, Research Center, Women's Cell, NSS and Eco Club through which it sensitizes its staff and students on issues such as gender, inclusion, environment, etc. The institution plans and organizes the Teaching-Learning evaluation schedule, for the coming year, towards the close of the current academic year. The institution has an academic calendar prepared in consultation with the HODs of various departments. The IQAC spells out its objectives and chalks out the plan of action in the beginning of the academic year. The progress that has been made during the year towards quality enhancement is periodically assessed and reported to

the Principal/Management. The teachers also take the students for industrial visits that give students and the teachers a practical perspective of the learning process adopted in the classrooms. Methods such as discussion, project preparation, presentation, demonstration/learning by doing and self-study are adopted by the college by which it tries to build in the students the skills required for overall development. Students actively participate in the arts and literary activities throughout the year at the college and university levels. The College has a highly resourceful library with text books, reference books, magazines and journals. Educational CDs are also available in the library. An online accession facility is provided and many E-Journals can be accessed.

Recruitment of teachers as and when the vacancies arise is done strictly on the basis of the guidelines laid down by the Bhakt Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot / Government of Gujarat and the U.G.C. (University Grants Commission). The teachers are provided training on computer operation, use of internet facility and use of library software for better utilization of library resources. The college results are impressive and the best among its peers in the city and always better than the university average. The system of examination provides for reassessment of marks, providing photocopy of answer papers and reevaluation. Unfair means during examinations are dealt with as per rules of University.

Criteria III: The research committee identifies areas of research for the Faculty-Development Programme and the College Research Journal "Khoj". A fifth generation state-of-art Computer Laboratory and Language Laboratory has been set up exclusively for research purpose. Resources like stationary, equipments, ICT resources, technical assistance, library etc. are provided to all the staff-members. Duty leave is granted to the teachers for attending seminars/conferences. The college organizes seminars for students with emphasis on research and research oriented

activities. The students are encouraged to present papers on current developments to broaden their understanding on contemporary issues.

Criteria IV: The college is equipped with 20 spacious classrooms in the main building. It has infrastructural facilities to organize activities like elocutions, debates, group-discussions, presentations, exhibitions and lectures by eminent personalities. The college has three well equipped computer laboratories and 02 Language Laboratories - all connected through Local Area Network (LAN). The college provides laptops and LCD projectors as audio-visual aid for innovative teaching & learning process. The College has a Physical Training Instructor who provides guidance for sports and games. A separate room is provided for co-ordinating various NSS activities. The College has a provision for conducting student-development programmes related to public speaking, interview techniques, Communication skills and personality development in the college campus. The college has a clean and hygienic canteen facility. The Library has a well organized and labeled collection with facilities such as reference section, periodicals section, text books section and book bank section. Separate reading area and circulation counters are provided for students and staff. It has licensed softwares. Laptops and LCD projectors are made available to faculties to facilitate effective teaching-learning process. Smart boards with LCD projectors and internet connectivity are proposed in the classrooms in the new building.

Criteria V: The college promptly forwards the applications received from eligible students for scholarships and freeships to the concerned authorities. As and when the amounts are sanctioned and received, the college disburses the amounts to the students. In addition, the college management on its own considers applications of other deserving students and provides them fee concessions and installment facility for payment of fees. The colleges provides facilities to the students to participate in cultural and sports competitions. It gives concession in attendance as per rules and makes provision for special training and coaching in different fields. The College arranges

seminar/workshop/lectures on personality development, time management, communication skill, interview techniques and group discussion for under graduate and post graduate students. It reimburses TA and DA expenses of the students who represent the college in sports, cultural, NSS and other activities. The college provides sports uniform and sports gear to students who represent the college in inter collegiate events. The Career Counseling and Development Council provides library facility and coaching to the students who prepare for competitive exams. As many as 30 committees are active in promoting participation in extra-curricular and co-curricular activities of the students: The College has a structured mechanism for career guidance and placement of students. Vacancies published in newspapers or/from informal sources are displayed on the CCDC and CCPC notice board. The college can take pride in the fact that not a single case of ragging has ever been reported in the college since its inception. Some of the alumna members who have achieved significant positions share their experience with the students of the college that guide and motivate them to shape their career. The college result is always better than the university average for almost all the courses with most of them securing distinction /first class.

Criteria VI: The college makes efforts to provide job oriented, market friendly courses keeping in mind the global demands and challenges. It aims to achieve excellence in all its endeavours – be it academic, co-curricular or extra-curricular activities. The management and staff are focused on providing quality education and strive for all round personality development of the students. The management is focused on planning and implementation of academic programmes, seminars, workshops and other training programmes for improving the academic competence of the faculty members. Annual meetings take place with the top management for deciding the quality policies and plans. Necessary directions are given by management to faculty members for performing their academic and extracurricular roles in order to ensure

excellence in their efforts. Feedbacks are obtained from stakeholders and Parent meets are arranged. Attention is given to the grievances of students and parents in relation to providing quality education, and necessary facilities required for overall personality development of the students. Annual Performance appraisal comprising of self-appraisal of staff and feedback of students are communicated to the Management by the Principal on timely basis to ensure that the faculties improve their standards of work.

The Principal delegates authority to the Head of Departments to conduct the departmental activities such as allocation of the work load, subject allocation, question paper setting, evaluation of answer sheets, recommendation for purchase of library books etc. The culture of participative management is inculcated through various committees. Suggestions/Complaint boxes are kept in the college premises. The complaints and grievances are attended and necessary actions are taken. Management provides need based assistance to staff such as providing uniforms to Class IV employees. The IQAC, with representations from the management, Principal and the staff, has made significant contributions in the field of new courses, research projects, career enhancements, exam reforms, counseling, faculty development, placement and all round development of student fraternity.

Criteria VII: The management, Principal and staff actively support and participate in conduct of various activities to make the campus eco-friendly. The college has initiated an “Eco Club” which is conceptualized with the prime motive of spreading the environmental awareness among the students, parents, teachers and the society at large. This involves various activities like creating awareness on use of paper bag, distribution of bird-nests, conducting workshop on ban on plastic, conducting poster competition, bird-photography exhibition etc. The college has adopted a unique internal control system of Class-representatives and Class-mentors to ensure better class administration.

2. Criteria-wise Inputs

CRITERION I: CURRICULAR ASPECTS



CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the Institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION: “The Institute’s vision is to ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching.”

MISSION:

- To develop into a model educational Institute that caters to the educational needs of Saurashtra and provides worthy citizens to the nation.
- To contribute to the development and implementation of an updated and effective curriculum that places the student in a position to compete with the best in the world.
- To assist in augmenting the educational standards of rural women and making them self-reliant.

The vision and mission statement is communicated to the students, teachers, staff and other stakeholders through a plaque placed at the entrance of the Institution. In addition, the Prospectus; the various publications like **Khoj** (Research Journal) and **Sangath** (College Magazine) and the College Website of the Institute carry the vision-mission statement on a regular basis.

1.1.2 How does the Institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Academic Calendar is prepared towards the close of the current academic year for the next academic year after receiving inputs from teachers and heads of the departments. The plan is finalized by the Principal and this sets the tone for the academic exercise to be initiated. The plan includes topics to be taught, number of

lectures to be allotted for various topics, the teaching techniques to be used and methods of evaluation. Emphasis is given to assignments, project work, presentation, group-discussion, seminars and teaching using ICT aids. The Institution provides necessary infrastructure to encourage teachers to employ innovative techniques apart from traditional teaching methods. Industrial visits are also organized. The college encourages subject-experts & professionals and alumni to come and provide students with the latest developments in their respective areas.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or Institution) for effectively translating the curriculum and improving teaching practices?

Support from the University

The college is affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. The University frames the curriculum for the colleges and regularly organizes workshops to update teachers about the curriculum, that among others covers the syllabus; the question paper pattern and the evaluation process. The University also conducts orientation programmes to make the teachers enhance the teaching skills of the teaching fraternity. Refresher courses are conducted to upgrade the knowledge of the teachers in their respective subjects. The university website provides updates on curriculum aspects from time to time.

Support from the college

The college encourages the teachers to participate in the Orientation/Refresher Courses/workshops/Seminars etc. It also organizes Faculty-Development Programmes/seminars/conferences etc. to update the knowledge and to improve the teaching skills. In addition,

- a) The College provides latest books and reference materials like magazines and journals to enable and ensure effective delivery of the curriculum. Educational CDs are made available in the library.
- b) The college provides Departmental Library to the faculties.

- c) The Central Library has made provision for Library hours for the senior and sincere students.
- d) The College has established a Research Centre to promote the concept of research at the undergraduate level.
- e) The College publishes a research journal titled as **Khoj: A Journal of Contemporary Thought** to encourage subject and curricular upgradation among the faculties.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The curriculum is designed, updated and revised by the Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot from time to time. Our faculty members are representatives/members of the **Board of Studies** at the University. They collect information from the internet and feedback from students, alumni, and industry and academic experts to provide inputs during the meetings of the Board in order to restructure the syllabi and make them more relevant. They contribute in conducting Workshops related to syllabi. During these five years nine of our faculty members have been proactive as members of syllabus revision committees at the University level. At present the following staff members are the members of the Board of Studies:

Sl. No.	Name of the Faculty	Department
1.	Dr. Sulbha R. Devpurkar	English
2.	Dr. Kamlesh Gohel	Gujarati
3.	Dr. Geeta Unadkat	Sanskrit
4.	Dr. Mulji Vaghela	Hindi
5.	Dr. Rekha Modha	Sociology
6.	Dr. Ila A. Thanki	Economics
7.	Dr. Bhavna Mashru	Accountancy
8.	Ranmal Modhwadiya	Commerce
9.	Dr. Chetna Bechara	Home-Science

In addition,

1. The college conducts orientation courses programmes for the students to orient them about the new syllabus and the new credit and grading system introduced by the University.
2. At the beginning of each semester, teachers deliver introductory lecture about the syllabus, structure of the internal and semester-end evaluation, question paper pattern, etc.
3. Teachers deliver lectures as per the teaching plan.
4. Industrial visits are organized by the college.
5. Many reference books are made available for students and teachers.
6. Interdisciplinary short-term courses and remedial classes are conducted.
7. Advanced learners are identified and provided with additional library facilities.
8. Intensive English Proficiency programmes are conducted for improving communication skills.
9. The college publishes the College Prospectus through which the curriculum procedure, system etc. are conveyed to the students to make them understand the curriculum in an effective manner.

1.1.5 How does the Institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Industry:

The college does not have any direct support or tie up with any industry to cater to their needs. As such, the Institute, being an affiliated college of Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot, does not have the freedom to redesign the syllabus. However, the college has set up a Career Counselling, Development and Placement Cell which organizes expert-sessions and maintains a record of our Alumni occupying important positions in the society. The students are taken for industrial visits from time to time to keep them abreast of the latest developments in the market. The college invites experts to conduct lectures on specific topics. All these efforts help the Institution to effectively implement the curriculum and help students to plan their career better.

Research Bodies:

The faculty members of the college are motivated to take up Major/Minor research projects initiated by the UGC. They also keep interacting with various research bodies and participate in various research projects. Some of the faculty members being members of the College Research Centre arrange district and national-level seminars and conferences which in turn helps the students at making correct choices at the post-graduate level.

University:

The faculty members of the college regularly keep in touch with their colleagues of the affiliating university and get information on their own respective subjects. Some of the staff members are members of the Boards of Studies of the University. A few staff members are on the paper setting committee of the University.

1.1.6 What are the contributions of the Institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

1. Our Institution is affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. The university has a system in place to get recommendations on curriculum aspects from its affiliated colleges through the Board of Studies. 09 of our teachers are members of the BoS at the moment.
2. Our teachers participate and give suggestions and opinions at the seminars and workshops organized by various colleges and the university relating to the curriculum design.
3. Feedbacks are collected from the students to understand their views and opinion about curriculum and examination system which are communicated to the University by the staff members through seminars and workshops.

1.1.7 Does the Institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Yes, in order to supplement the courses offered by the University, the IQAC of the college frames its own syllabus for as many as 21 short-term/add-on academic programmes. In addition, the College arranges guest/expert-lectures by inviting professionals from various fields. The following table displays the courses offered at the Institutional level this year:

SI. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student Strength	No. of students admitted
1	Certificate/ Diploma	Spoken English	One Year	12th Pass	English And Gujarati	-	250
2	Certificate/ Diploma	Women Empowerment	One Year	12th Pass	English And Gujarati	-	47
3	Certificate/ Diploma	Women's Rights And Laws	One Year	12th Pass	Gujarati	-	23
4	Certificate/ Diploma	Vedic Maths	One Year	12th Pass	English And Gujarati	-	83
5	Short-Term	Music	One Term	12th Pass	Gujarati	-	40
6	Short-Term	Classical Dance	One Year	12th Pass	Gujarati	-	60
7	Short-Term	Tailoring And Cutting	One Year	12th Pass	Gujarati	-	60
8	Short-Term	Theatre	One Year	12th Pass	Gujarati	-	19
9	Short-Term	Hindi Grammar	One Year	12th Pass	Hindi	-	25
10	Add-On	Sanskrit Grammar	One Year	12th Pass	Sanskrit	-	30
11	Short-Term	Rural Development	One Year	12th Pass	Gujarati	-	30
12	Short-Term	Basic Computer	One Year	12th Pass	Gujarati	-	50

13	Short-Term	Advanced Computers	One Year	12th Pass	Gujarati		25
14	Short-Term	Web Designing	One Year	12th Pass	Gujarati		18
15	Add-On	Personality Development	One Year	12th Pass	Gujarati		22
16	Short-Term	Handicraft	One Term	12th Pass	-		18
17	Short-Term	Hand-Embroidery	One Term	12th Pass	-		29
18	Certificate/ Diploma/ Adv. Diploma	Food & Nutrition	One Term	12th Pass	-		20
19	Certificate	Environment	One Term	12th Pass	-		653
20	Short-Term	Karate	One Term	12th Pass	-		75
21	Short-Term	Toys-Making	One Term	12th Pass	-		29

1.1.8 How does Institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The Institute has formed communication channels among all the stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation.

1. **Students** : Through academic results and feedback
2. **Alumni** : Through alumni meetings and oral feed back
3. **Employer** : Through Local Management committee
4. **Community** : PTA meeting, N.S.S. programmes, Youth Red-cross, Vivekandanda Centre, Saheli Group programmes etc.
5. **Academic Group organization:** Through networking between Institution and the Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot, conducting workshops, planning examinations, evaluations, teaching innovations etc.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the Institution.

The college offers courses at Graduate/post Graduate level in various branches of Arts, Commerce and Home-Science. The following is the list of courses offered by the Institution:

Programmes Offered

SL. NO.	GRANT-IN-AID	SELF-FINANCED
1	B.A. in English, Hindi, Gujarati, Sanskrit, Sociology and Economics	-
2	B.Com. (Accounting & Finance) : Gujarati Medium	-
3	B.Com. (Computer Science) Gujarati Medium	-
4	-	B.Com. (Accounting & Finance) : English Medium
5	-	B.Com. (Computer Science) : English Medium
6	B.Sc.(Home-Science) GIA	-
7	-	M.A. (English)
8	-	M.Com. (Accountancy): English and Gujarati Medium

In addition, the college has an IGNOU special study centre for conducting distance education courses. The College also offers as many as 21 short-term/Add-on courses to enhance the knowledge of students. Special preparatory courses for various competitive exams like Bank, UPSC, GPSC and SSB etc. are also conducted for the benefit of students.

The college conducts B.A. courses with the aim of instilling an understanding and appreciation for the languages; B.Com. courses with the primary objective of making the students familiar with the different facets of trade, industry and commerce; B.Sc. general home-science as an essential preparatory for life and living and these courses prepare them to take up career in these fields. Post graduate courses in English & Commerce are conducted mainly for those who intend to take up teaching career and placements at higher levels. These conventional courses are the mainstay of the college.

1.2.2 Does the Institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The College at its own level does not offer dual degree programmes. But, many college students are pursuing certificate/degree courses in the distance mode. The college supports such students by providing guidance by expert teachers. They are also allowed to get the services of college library and Computer Labs as and when required.

1.2.3 Give details on the various Institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Issues may cover the following and beyond:

Range of Core / Elective options offered by the University and those opted by the college/Choice Based Credit System and range of subject options/Courses offered in modular form/Credit transfer and accumulation facility/Lateral and vertical mobility within and across/programmes and courses/Enrichment courses

The Institute offers B.A. (English, Hindi, Gujarati, Sanskrit, Economics & Sociology) B.Com. (Accounting & Finance), B.Com. (Computer Science), B.Sc. (Home-Science) and Short-term/Add-on courses to keep the students abreast of the fast changing knowledge world. Keeping in mind the regional need and demand and

to improve upon the 'market value' of our students, the college provides mandatory knowledge of English language through (SCOPE) at the first year level in all the faculties. At post graduation level, the college offers M.A. (English) and M.Com. (Accountancy) courses to impart specialized knowledge to the students who wish to pursue higher studies.

The college had also initiated four Career Orientation programmes in Translation Proficiency, Food and Nutrition, Women Empowerment and Vedic Mathematics for the students entering graduation for five years from 2011-12 to 2015-16. In addition, the college conducts orientation programmes for 12th standard students which enable them to select their career path. The different courses offered by the college provide academic flexibility at the entry level. The following are the different Core/Elective courses offered by the college:

**B.A. (BACHELOR OF ARTS): DURATION
03 YEARS: CBCS: FIRST AND SECOND YEAR**

Foundation Course	Classical Language	Core	Elective-1	Elective-2
English	Sanskrit (Only In The First Year)	English	Hindi Or Economics	Psychology
English Or Hindi	Sanskrit (Only In The First Year)	Sanskrit	Hindi Or Economics	Sociology Or Psychology
English Or Hindi	Sanskrit (Only In The First Year)	Gujarati	Hindi Or Economics	Sociology Or Psychology
English Or Hindi	Sanskrit (Only In The First Year)	Hindi	Sociology Or Psychology	Sanskrit Or Gujarati
English Or Hindi	Sanskrit (Only In The First Year)	Sociology	English, Gujarati Or Sanskrit	Hindi Or Economics
English Or Hindi	Sanskrit (Only In The First Year)	Economics	English, Gujarati Or Sanskrit	Psychology

T. Y. B. A.

Compulsory Subject	Core Subject (Any One)
English Or Hindi	English, Hindi, Gujarati, Sanskrit, Economics, Sociology

On completion of the Arts degree programme, one could opt for post-graduation (M. A., M. B. A., M. S. W., B. Ed., LL. B) in the same discipline. In addition, there are career options available after clearing the UPSC/GPSC/Banking competitive examinations.

B. Com. (BACHELOR OF COMMERCE)

: DURATION: 03 YEARS : CBCS :

FIRST YEAR

FOUNDATION COURSE	CORE COURSE	ELECTIVE COURSE
English	Business Economics	Computer Science Computer Application & IT
	Principles Of Business Management	
	Financial Accounting	Or
	Salesmanship And Publicity	Business Entrepreneurship Account And Finance
	Company Law	

SECOND YEAR

FOUNDATION COURSE	CORE COURSE	ELECTIVE COURSE
English	Corporate Accounting	Computer Science (IT)
	Cost Accounting	
	Income-Tax	Or
	Money And Financial System	Account And Finance
	Business Communication	

THIRD YEAR

FOUNDATION COURSE	CORE COURSE	ELECTIVE COURSE
English	Statistics	Computer Science (IT)
	Managerial Accounts	
	Auditing	Or
	Business Environment	Account And Finance
	Business Management	

On completion of their degree programme students could apply for Govt./semi-govt./private jobs for positions as Accounts Officer, Financial Manager, Secretary, Income-Tax Officer, Accounts Clerk etc. The students could also enroll for post-graduate (M.Com./LL.B./M.Sc. (I.T. & C.A.) and professional programmes (M.B.A., M.C.A.) for seeking employment as Chartered Accountants, Lawyer, Stenos, Teacher, Professor, Journalist, Pilots, Air-Hostess, Defense Officer, CBI officer, Police, Consultant, Advisor etc.

B.Sc. (BACHELOR OF HOME-SCIENCE): DURATION: 03 YEARS: CBCS:

FOUNDATION COURSE	CORE COURSE	ELECTIVE COURSE
ENGLISH	FOOD AND NUTRITION	NO ELECTIVES ARE AVAILABLE AT THE MOMENT
	HEALTH AND HYGIENCE	
	CHILD DEVELOPMENT	
	DECORATION AND GENERAL SCIENCE	
	BIO-CHEMISTRY	

On completion of the course students could opt for higher studies in M.Sc. (Home-Science), M.B.A., M.Sc. (IT & CA), M.S.W., B.Ed., Nursing, Interior & Planning. Equipped with a home-science degree a student could be eligible for the position of teacher in Govt., Semi-Govt., /Private schools; as Manager, Secretary, Clerk, Decorator, Chief Caterer, Medical Assistant, Food and Nutrition Officer, Beautician, Dress Designer etc.

Choice Based Credit System and range of subject options:

The courses are offered as designed by Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. The University has introduced choice based system since 2010 no inter-disciplinary subject options are available at the moment.

Courses offered in modular form:

There are no courses offered in modular form. But the syllabus is divided into different modules and a certain number of lectures are specified for each module.

Lateral and vertical mobility within and across programmes and courses:

No lateral mobility is allowed within and across the programmes. However, students who have completed engineering diploma course are allowed to take admission in second year.

Enrichment Courses:

The College has introduced as many as 21 (twenty-one) enrichment courses that include among others Spoken English, Hindi Grammar, Sanskrit Grammar, Rural Development, Women Rights & Women Empowerment, Basic Computers, Advanced Computers, Web Designing, Banking, Food and Nutrition, Vedic Mathematics, Personality Development and Positive Thinking, Handicraft and Hand-Embroidery, Translation Proficiency, Theatre and Music.

1.2.4 Does the Institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers the following self-financing programmes recognized by the UGC and affiliated with Saurashtra University:

i) Name of the self-Financed Programme:

1. B.Com. (Accounting & Finance)
2. B.Com. (Computer Science)
3. M.A. (English)
4. M.Com. (Accountancy): English & Gujarati Medium

ii) Admissions: Admission is given as per the guidelines of Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot.

iii) Curriculum: The Curriculum is designed by the affiliating Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and implemented by the college as per the rules and regulations provided by the University.

iv) Fees Structure: The fee structure is recommended by the Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and charged from the students accordingly.

v) Teacher's Qualification: As per UGC, Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and Govt. norms.

vi) Salary: The teaching and non-teaching staffs draw the Salary as per UGC/Government/University guidelines.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The college conducts programmes on Computer Literacy and English Proficiency for enhancing the confidence level and preparing the students to meet the demands of the time. The college also invites Guest speakers from in and around Gujarat to provide guidance for Banking, GPSC, UPSC competitive exams etc.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the Institution take advantage of such provision for the benefit of students?

The University does not provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students in the college. However, the college has an IGNOU, distance-learning centre for various graduate and post-graduate courses. The students can thus take the advantage and enhance their scope for choice of courses.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the Institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college is affiliated to Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. It supplements the University's curriculum through various forums formed by the college such as Study-Circle Activities, Debate Society, Eco Club. In addition, the college organizes industrial visits, personality development programmes and elocution-contests, debates, essay Competition etc. for the students. In addition, the College makes specific efforts to align the curriculum with the objectives of the Institution. The college operates in the following ways:

1. Members of IQAC are taken into confidence during the process of planning and implementing the University Academic Calendar.
2. Annual/Term-end Staff meetings of all the Departments are held.
3. Meetings of the Board of Studies (as per University calendar) enable the members to contribute both creatively and constructively.

1.3.2 What are the efforts made by the Institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The Institution makes efforts through forums such as Study-Circle Activities, Debate Society, Theatre (Skits) to enrich the curriculum. Informal methods like role-play, learning through games, etc are used. Industrial visits are organized and mock interviews are conducted for the benefit of students.

1.3.3 Enumerate the efforts made by the Institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The Institute has formed the following bodies to address the various cross cutting issues:

1. WC (Women's Cell) organizes lectures, Seminars, workshops etc.
2. The Theatre department organizes plays relating to gender issues or issues relating to women.
3. YRS (Youth Red Cross) and NSS (National Service Scheme) are open for the students to undertake social activities and thereby bring about awareness about their social responsibilities and environmental issues.
4. The Human Rights' Course, run by the Department of Sociology, of the college creates awareness about the legal rights and duties of citizens.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values
- Employable and life skills
- Better career options
- Community orientation

Moral and Ethical values:

Special lectures are provided to students on ethical and moral values that make them good citizens. The two NSS units of the college and the Scouts and Girls Guide wing take the initiative in arranging these lectures not only for the benefit of the students but also for the people in the adopted villages.

Employable and Life skills:

The college conducts English Proficiency and computer literacy programmes every year. The Career Counselling and Development Centre (CCDC) organizes SDP (Student Development Programmes) and exhibitions on career prospects and skills required for gainful employment. The college invites professionals for engaging lectures on specific topics as a part of their preparatory for Competitive examinations.

Better career options:

The wide range of courses conducted by the college provides better career options for the students. Short-term and Add-on Courses on Spoken English, Accountancy, Vedic Mathematics, Translation Studies, Basic & Advanced Computers, Web-Designing, Rural Development, Banking, Food and Nutrition and Grammar (Hindi & English) have enabled students to widen the scope of employment and other career prospects.

Career counselling:

All the Departments in coordination with the CCDC (Career Counselling and Development Centre) & CCPC (the career and placement cell conducts counselling sessions for the final-year students. These teachers identify the potential of the students and suggest areas suitable for job placement. Deficiencies of students in terms of subject knowledge, personality, and presentation and communication skills are identified and suggestions are provided for betterment.

Community Orientation:

The college NSS team regularly visits surrounding areas and villages where people are made aware of various social, moral, ethical principles and ways of life. The Health Centre of the college arranges blood-donations camps, while the Department of Sociology conducts seminars for the benefits of students in which basic legal rules to be followed by citizens are explained. The Course in Environmental Studies conducts programmes highlighting environmental protection and eco-friendly measures to be adopted.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The Institution has a **Feedback Cell** that collects and documents the responses on curriculum from the stakeholders. The students express their opinion on curriculum through response sheets. Oral responses are also considered. Special formats are used for alumni and parents to register their views during interface meetings.

The Feedback committee and the Principal review the analysis reports and initiate interventions. The teachers collect the exit level feedback from the final year students regarding learning processes after the end of academic session.

The inputs are obtained from the Parents during PTA meets and used to improvise the overall competency of the students.

1.3.6 How does the Institution monitor and evaluate the quality of its enrichment programmes?

The members of the IQAC cell keep a constant watch and check on modus operandi for all the short-term/add-on/enrichment programmes run in the College and also periodically share their oral feedback with the Local Management Committee. In addition, academic and co-curricular audit is done to give a sense of responsibility and answerability to the concerned stakeholders.

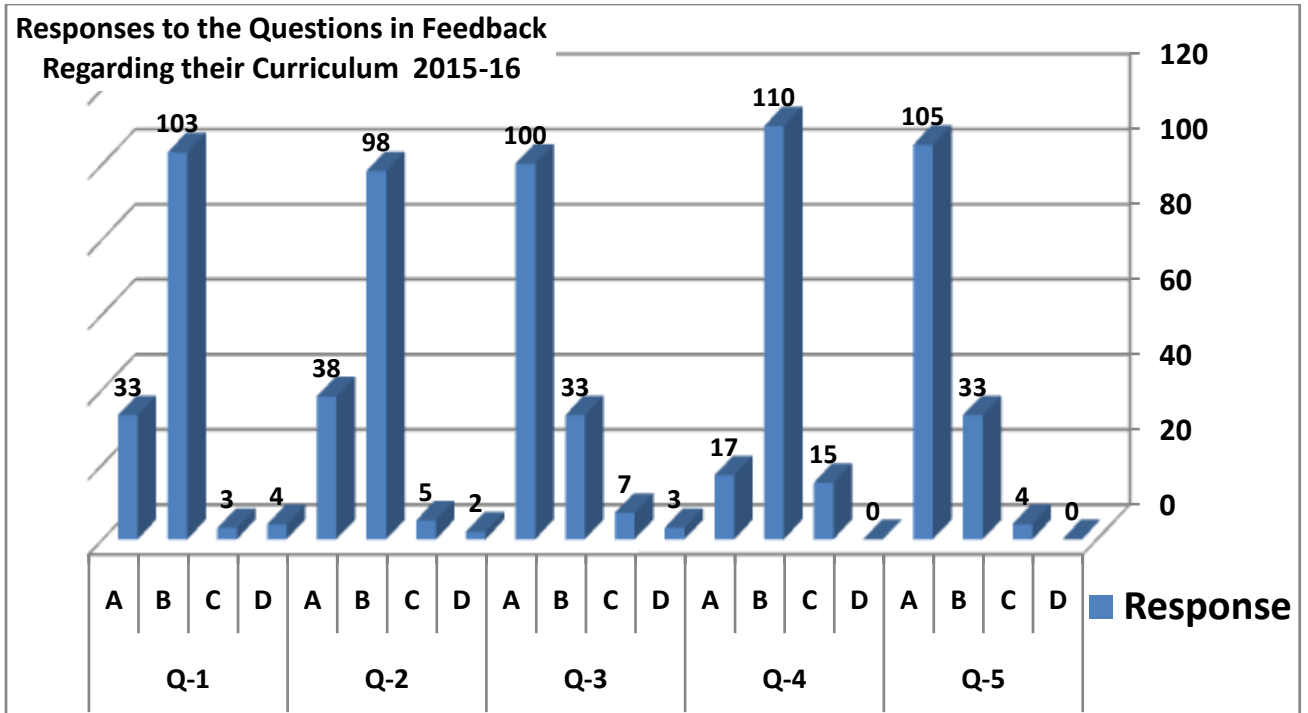
1.4 Feedback System

1.4.1 What are the contributions of the Institution in the design and development of the curriculum prepared by the University?

The College is an affiliated college of Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot and therefore there is no major scope for framing Institution's curriculum on its own. However, faculty members belonging to the Board of Studies regularly attend meetings and workshops on revision of curriculum and present their views. In addition, the Institute is gearing up towards applying for Autonomous Status and if this comes about there would be ample scope for framing our curriculum in keeping with local needs and requirements. The chart below indicates the degree of satisfaction that the students have with the Curriculum prescribed by the University

Kindly see the graph given on the next page...

Girls' College
Porbandar



1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The College has a formal mechanism to obtain the feedback from the students and the stake holders on curriculum. Student's annual feedback is obtained and analyzed. PTA forum is used to get the feedback from the parents. The suggestions of the faculty members and management members are regularly studied and acted upon. The suggestions views and feedback are conveyed to the University through the various bodies available.

1.4.3 How many new programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing new courses/programmes?)

The following are the new programmes / courses introduced by the college during the last four years:

1. B.Com (Accountancy/Computer Science: English Medium)
2. M.Com (Accountancy: English & Gujarati Medium)

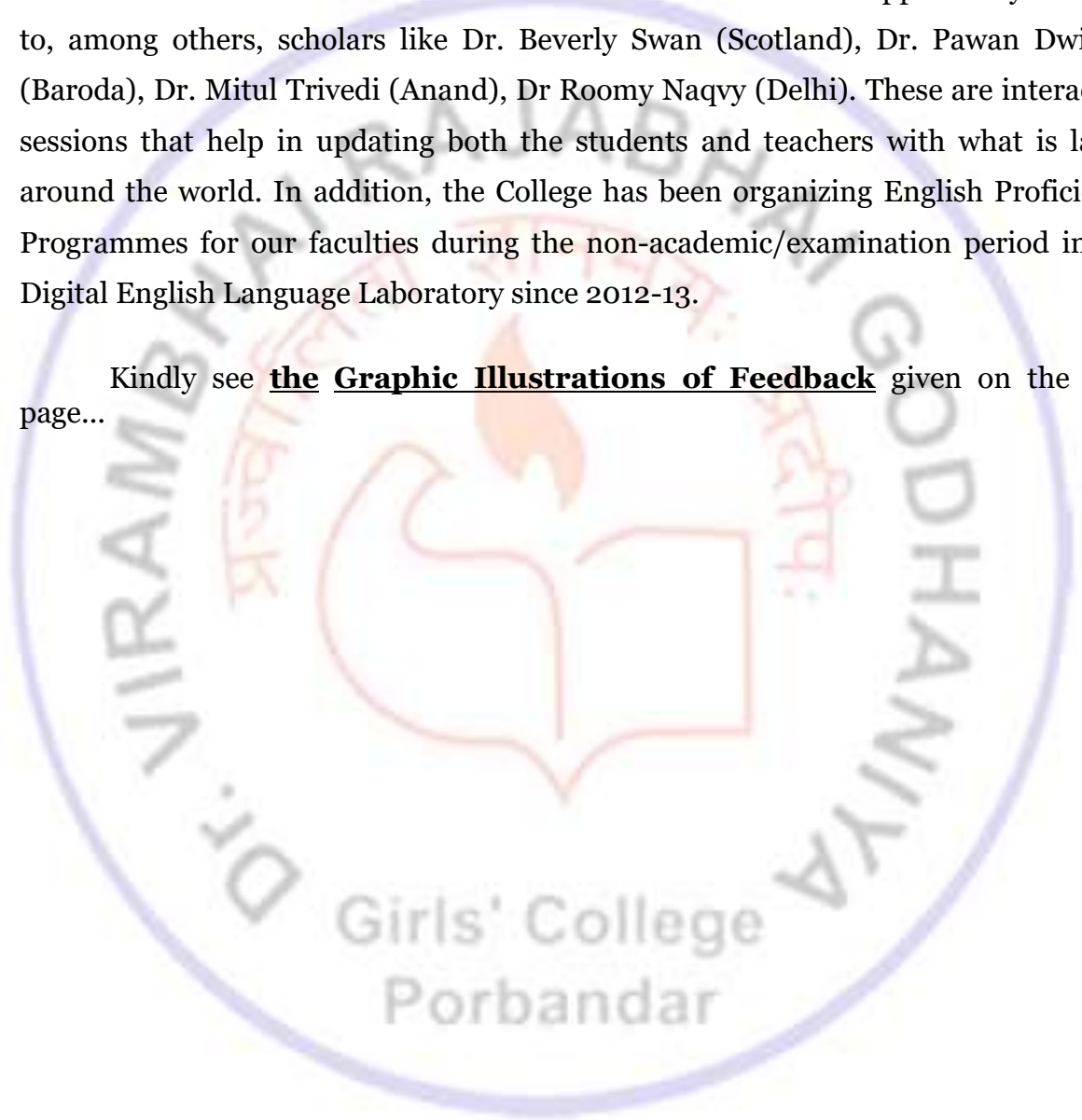
Initially, the college had been conducting only conventional B.Com (Gujarati Medium) courses. After more than two decades of its existence, with the kind of

prominence that the Institution achieved in the academic field, it was felt necessary to diversify the academic horizon to cater to the needs of a wide range of student community particularly from the point of employment generation and professional acumen. Accordingly, the college started B.Com. (English Medium) & M.Com. (English & Gujarati Medium) programmes to cater to those English medium students who had to move to Rajkot, Junagadh or Ahmedabad in the absence of English Medium under-graduate or post-graduate programmes.

Any other relevant information regarding curricular aspects which the college would like to include:

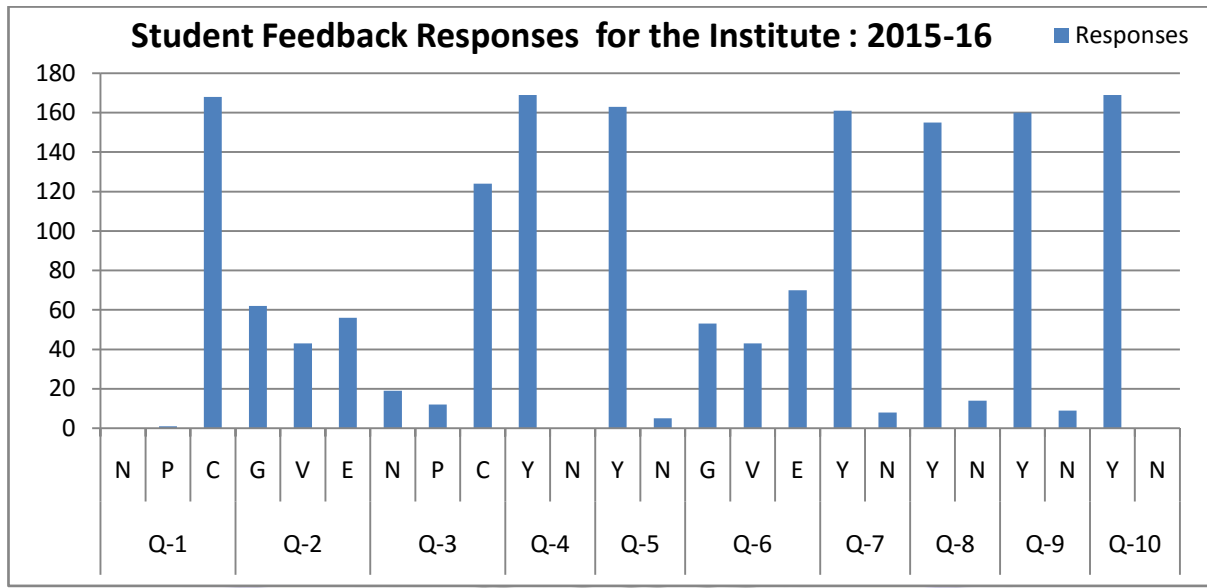
Since the year 2015-16, the Institution has been arranging on-line Skype lectures with men of distinction in literature. We have had the opportunity to listen to, among others, scholars like Dr. Beverly Swan (Scotland), Dr. Pawan Dwivedi (Baroda), Dr. Mitul Trivedi (Anand), Dr Roomy Naqvy (Delhi). These are interactive sessions that help in updating both the students and teachers with what is latest around the world. In addition, the College has been organizing English Proficiency Programmes for our faculties during the non-academic/examination period in the Digital English Language Laboratory since 2012-13.

Kindly see **the Graphic Illustrations of Feedback** given on the next page...

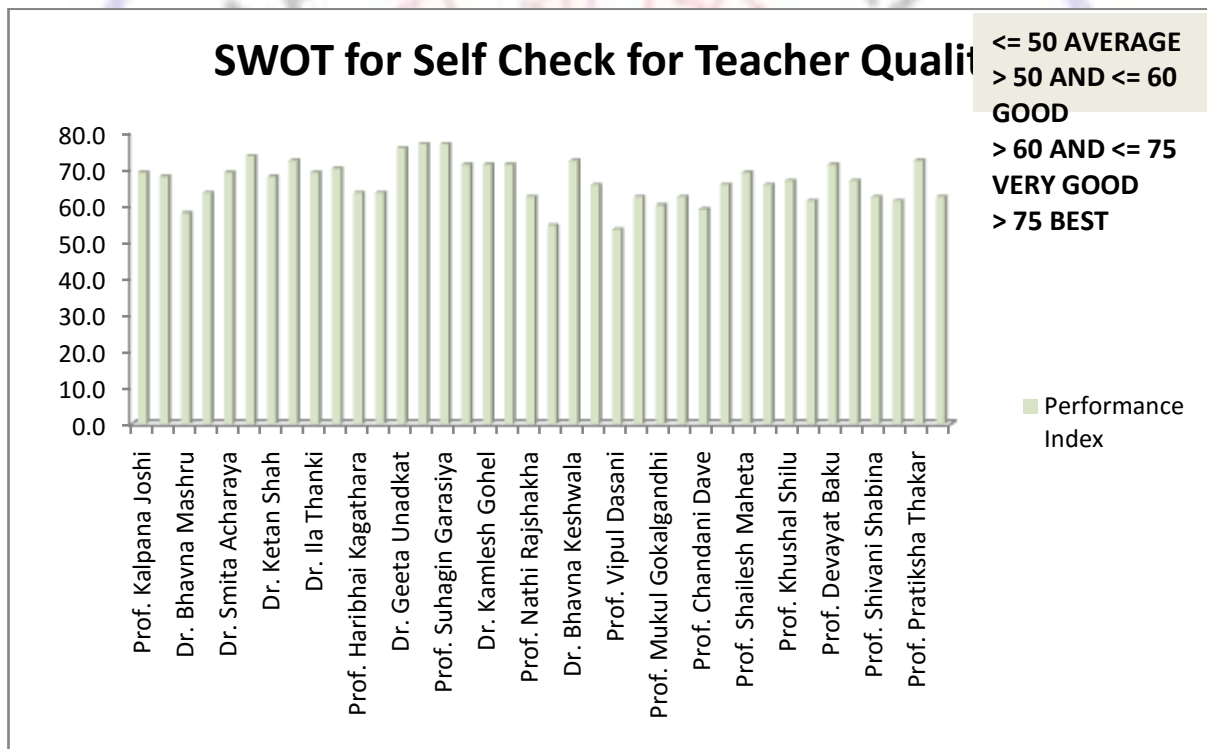


GRAPHIC ILLUSTRATIONS OF FEEDBACK:

A. ABOUT THE INSTITUTE:



B. SWOT ANALYSIS OF TEACHING STAFF:





College Gate



Vision and Mission of the College



|| Maa Saraswati ||
The Goddess of Learning

પ્રજ્વાલિતો જ્ઞાનમયઃ પ્રદિપઃ

અમારા વિચારો સદા હો પવિત્ર, હો વાણી અમારી સદા પ્રિય સત્ય.
જે કર્મે અમારા હો પૂર્ણ વિશુદ્ધ, પ્રભો હો અમારું આ જીવન પ્રભુદ્ધ.
અમે તારી શાંતિનું વાજંત્ર બનીએ, સદા સ્નેહ શ્રદ્ધા ને આશાને વરીએ.
અમારું જીવન હો સદા સત્યનિષ્ઠ, અમારું કવન હો પ્રકાશે પ્રતિષ્ઠ.
પ્રભો સારી સૃષ્ટિનું કલ્યાણ થાયે, મળે સુખ-શાંતિ ને સંતાપ જાયે.
ને સત્યમ્-શિવમ્-સુંદરમ્ની જીવનમાં, પ્રભો સર્વકાળે ત્રિવેણી રચાયે.

યા કુંદેદુ તુષારહાર ધવલા, યા શુભ વસ્ત્રાવૃતા |
યા વીણાવર દણ્ડમંડિતકરા, યા શ્વેતપદ્માસના ||
યા બ્રહ્માચ્યુતશંકરપ્રભૃતિભિદેવૈઃ સદા વન્દિતા |
સા માં પાતુ સરસ્વતી ભગવતી નિઃશેષ જાડ્યાપહા ||

|| Prayers ||



Morning Assembly



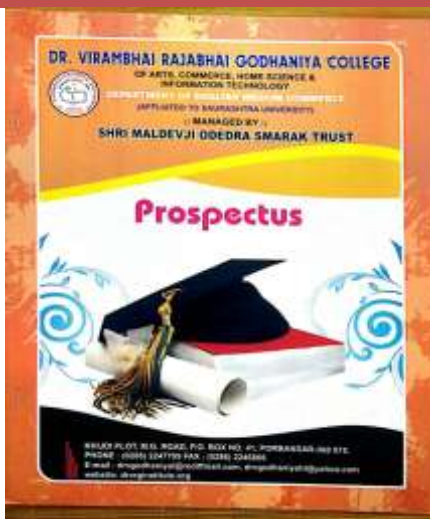
College Prospectus (Gujarati)



College Facilities

Year & Semester	Course Name	Annual Fee	Books
1 st Year	B.A. (Hons.)	1,20,000	10,000
1 st Year	B.A. (Gen.)	1,00,000	8,000
1 st Year	B.Com. (Hons.)	1,20,000	10,000
1 st Year	B.Com. (Gen.)	1,00,000	8,000
1 st Year	B.Sc. (Hons.)	1,20,000	10,000
1 st Year	B.Sc. (Gen.)	1,00,000	8,000
1 st Year	B.Tech. (Hons.)	1,50,000	12,000
1 st Year	B.Tech. (Gen.)	1,30,000	10,000
1 st Year	B.Pharm. (Hons.)	1,80,000	15,000
1 st Year	B.Pharm. (Gen.)	1,60,000	13,000
1 st Year	B.L.S. (Hons.)	1,20,000	10,000
1 st Year	B.L.S. (Gen.)	1,00,000	8,000
1 st Year	B.A. (Hons.)	1,20,000	10,000
1 st Year	B.A. (Gen.)	1,00,000	8,000
1 st Year	B.Com. (Hons.)	1,20,000	10,000
1 st Year	B.Com. (Gen.)	1,00,000	8,000
1 st Year	B.Sc. (Hons.)	1,20,000	10,000
1 st Year	B.Sc. (Gen.)	1,00,000	8,000
1 st Year	B.Tech. (Hons.)	1,50,000	12,000
1 st Year	B.Tech. (Gen.)	1,30,000	10,000
1 st Year	B.Pharm. (Hons.)	1,80,000	15,000
1 st Year	B.Pharm. (Gen.)	1,60,000	13,000
1 st Year	B.L.S. (Hons.)	1,20,000	10,000
1 st Year	B.L.S. (Gen.)	1,00,000	8,000

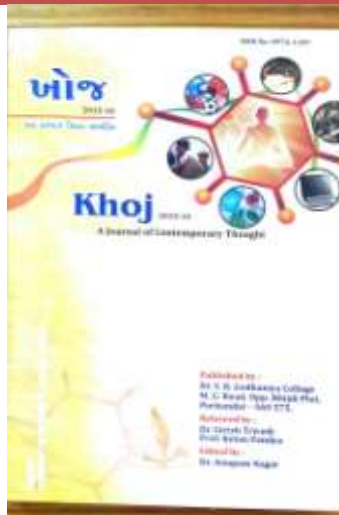
Fee Structure



College Prospectus
(English Medium)



College Magazine
"Sangath"



College Research Journal
"Khoj"



Guidance Lecture of IQAC Coordinator
Saurashtra University Dr. Alok Chakraval



**Industrial Visit at
Vanana Estate**



**Expert Lecture of
Dr. Kamal Mehta**



Post Graduate Students



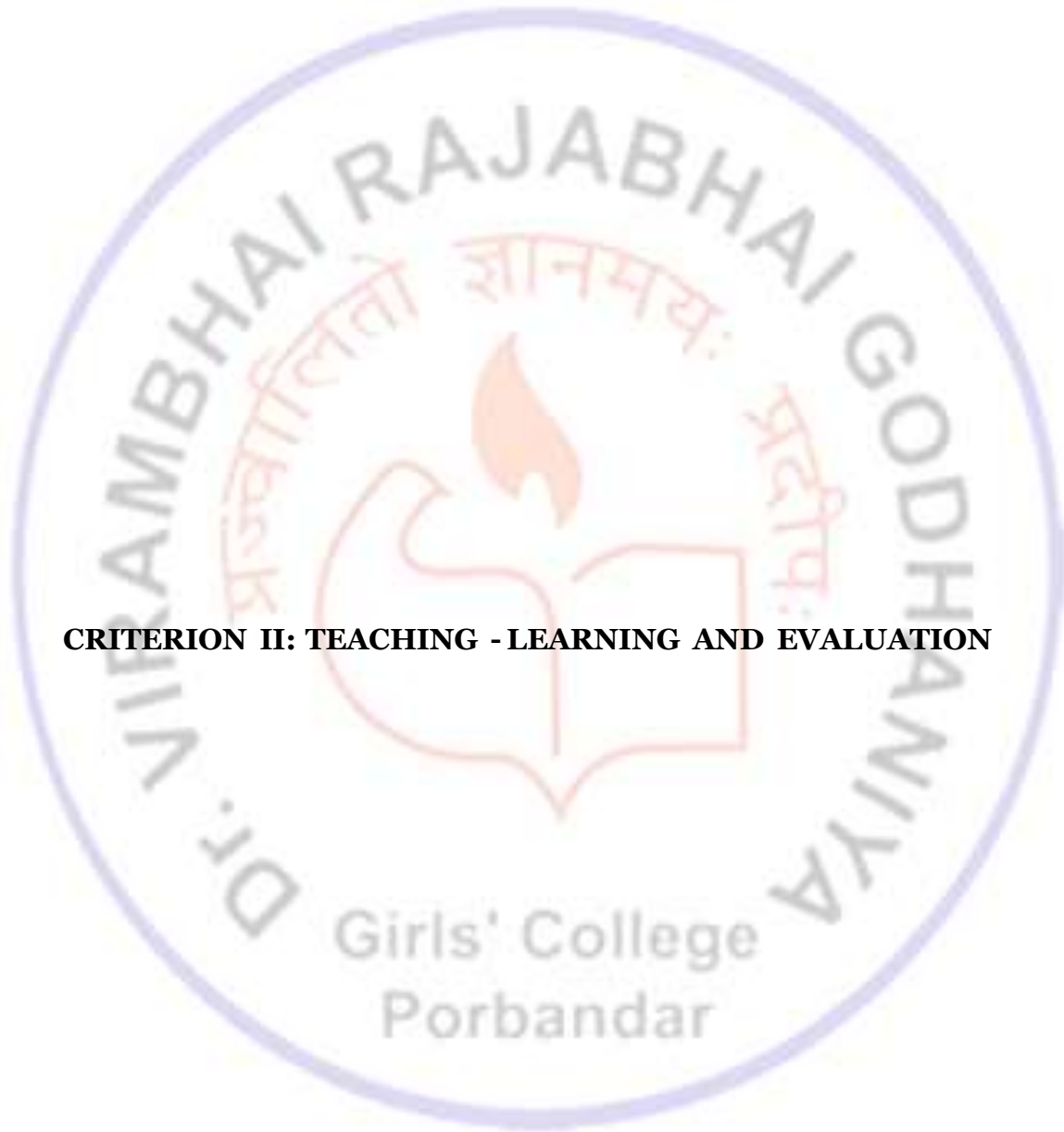
D.E.L.L.



**Dress Code
(Gujarati Medium)**



**Dress Code
(Home Science)**



CRITERION II: TEACHING - LEARNING AND EVALUATION

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Our college is the most preferred Institute in Porbandar District. Here, we strictly follow the specific procedure laid down by Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. Our admission procedure is transparent and gets over in a fortnight. The College ensures publicity and transparency through the following:

- **Prospectus:** The College prospectus clearly indicates the list of subjects offered, details of eligibility, tenure of the course, fee structure, admission process, details about the teaching and administrative staff, facilities provided and rules and regulations of the college.
- **Institutional Website:** The website gives the information about the complete admission process and other mandatory disclosures.
- **Notice-boards:** The College puts up details of the dates and time of admissions; relevant notices and circulars on the Notice-Boards.
- **Advertisement in Regional Newspapers:** Available courses are advertised in Local newspapers through paid advertisements, Pamphlets and on Television channels.

2.1.2 Explain in detail the criteria adopted and process of admission

(Ex.

- (i) Merit
- (ii) Common admission test conducted by state agencies and national agencies
- (iii) Combination of merit and entrance test or merit, entrance test and interview
- (iv) Any other)

to various programmes of the Institution.

- a) The students are admitted in keeping with their academic merit at the 12th standard. A minimum of 48% at the entry level is maintained at the PG level as per university norms.
- b) Admissions to F.Y. B.A./B.Com; S.Y.B.A./B.Com; Sem. 1 to 4; F.Y./S.Y./T. Y. B.Sc. (H.Sc.) Sem. 1 to 6 and T.Y. B.A./B.Com./B.Sc (H.Sc.) classes are given as per the university guidelines.
- c) Reservation policy of government is strictly followed.
- d) The in-campus students are admitted with preference only for general courses.
- e) 40 % passing marks in HSC are considered for F.BA./BCom./B.Sc (H.Sc.) admissions.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

As mentioned above as admissions are given on the basis of merit. The particulars regarding the minimum and maximum percentage of marks for admission at entry level for each of the programmes in the year 2016-17 are as follows:

FACULTY	NAME OF THE STUDENT	PERCENTAGE
ARTS	DAXA KARABHAI BOKHIRIYA	MAX: 73.06
	PRIYANKA D. MOTIVARAS	MIN: 40.00
COMMERCE	AAMNA ABOOKAR HAMDANI	MAX: 82.85
	SAPNA HARISH BADARSAHI	MIN: 40.00
HOME SCIENCE	SHARDA SAMAT MARU	MAX: 69.00
	LIRIBEN VISA VAJA	MIN: 40.00

2.1.4 Is there a mechanism in the Institution to review the admission process and student profiles annually? If ‘yes’, what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is a mechanism to review the admission process and student profile annually. The admission committee constituted for overseeing the entire process of admission submits a report to the Principal containing details of the number of students admitted for each course, the break-up of admission in terms of general category, minority, SC, ST, OBC, Minority etc. and number of seats filled in. This is done on a daily basis during the course of admission so that steps may be taken to fill the vacant seats as per norms of the Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot. Review of entire admission process is taken every year for planning strategy for the next year. The Student Profile of the last five years is as follows:

COURSE-WISE & CATEGORY WISE:GIA								
YEAR : 2012/13 TO 2016/17								
Sr.	Course	General	SC	ST	OBC	Minority	PC	Total
			2012/2013					
1	B. A.	228	59	14	440	6	5	752
	B. Com	241	20	8	314	30	1	614
	B. Sc (HSc)	18	5	0	20	1	0	44
		487	84	22	774	37	6	1410
			2013/2014					
2	B. A.	223	71	19	401	6	3	723
	B. Com	160	26	9	399	30	0	624
	B. Sc (HSc)	26	6	0	13	1	0	46
		409	103	28	813	37	3	1393
			2014/2015					
3	B. A.	192	96	17	513	5	5	828
	B. Com	195	22	8	461	18	2	706
	B. Sc (HSc)	31	8	0	27	5	0	71
		418	126	25	1001	28	7	1605

		2015/2016						
4	B. A.	184	100	13	424	1	1	723
	B. Com	239	27	2	465	20	0	753
	B.Sc (HSc)	15	11	0	25	5	0	56
		438	138	15	914	26	1	1532
		2016/2017						
5	B. A.	188	62	8	370	1	1	630
	Bcom	175	40	7	488	25	0	735
	Bsc (HS)	6	5	0	39	1	0	51
		369	107	15	897	27	1	1416

The following are the outcome of the review:

- Students look upon the college as their first-choice.
- Parents repose implicit trust upon the Principal and the College management.
- Review of the student profile helped in designing the content of many of our short-term courses.
- During the last four years, the College applied for 10 new courses and the University has sanctioned the following B. Com. (English Medium) UG programme (2012) and M. Com (English Medium) PG Level programme (2015)
- In addition, the Trust has applied for 1. B.A. English 2. B.Sc. (Pure Science) 3. M.S.W. in 2016-17.
- Thus, in effect, there is a significant increase in the number of applicants to different programmes.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the Institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- | | |
|--|---|
| <ul style="list-style-type: none"> ➤ SC/ST ➤ OBC ➤ Women ➤ Differently abled | <ul style="list-style-type: none"> ➤ Economically weaker sections ➤ Minority community ➤ Any other |
|--|---|

The reservation under different categories is as under:

Category as per Government of India	Reservation Percentage as per Government of India
Scheduled Castes (SC)	15%
Scheduled Tribes (ST)	7.5%
Other Backward Classes (OBC)	27%
Total constitutional reservation percentage	49.5%

The college does not conduct its own Test for admission to any course as it runs only courses approved by Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot to which it is affiliated.

The college adheres to the norms mentioned above by the University/Government. The students are counselled at the time of admission so that they make up their mind on choosing the course of their choice subject to fulfilling the minimum eligibility. However all the applications received from reserved categories are favourably considered and admissions granted. Efforts are made to ensure that the students admitted to the courses would complete these without any hardship. The following table captures the percentage of students in various categories in the last five years:

Student-Profile												
Coursewise & Category wise.: Year : 2012/13 to 2016/17												
Sr.	Course	SC	%	ST	%	OBC	%	Minority	%	PC	%	Total
2012/13												
1	B. A.	59	11.26	14	2.68	440	83.97	6	1.15	5	0.96	524
	Bcom	20	5.37	8	2.15	314	84.19	30	8.05	1	0.27	373
	Bsc (HS)	5	19.23	0	0	20	76.93	1	3.85	0	0	26
		84		22		774		37		6		923
2013/14												
2	B. A.	71	14.2	19	3.8	401	80.2	6	1.2	3	0.6	500
	Bcom	26	5.61	9	1.94	399	86	30	6.47	0	0	464
	Bsc (HS)	6	30	0	0	13	65	1	5	0	0	20
		103		28		813		37		3		984

2014/15												
3	B. A.	96	15.1	17	2.68	513	80.66	5	0.79	5	0.79	636
	Bcom	22	4.31	8	1.57	461	90.22	18	3.53	2	0.4	511
	Bsc (HS)	8	20	0	0	27	67.4	5	12.5	0	0	40
		126		25		1001		28		7		1187
2015/16												
4	B. A.	100	18.56	13	2.42	424	78.67	1	0.19	1	0.19	539
	Bcom	27	5.26	2	0.39	465	90.47	20	3.9	0	0	514
	Bsc (HS)	11	26.83	0	0	25	60.98	5	12.2	0	0	41
		138		15		914		26		1		1094
2016/17												
5	B. A.	62	9.84	8	1.27	370	58.73	1	0.15	1	0.15	630
	Bcom	40	5.44	7	0.95	488	66.39	25	3.4	0	0	735
	Bsc (HS)	5	9.8	0	0	39	76.47	1	1.96	0	0	51
		107	7.56	15	1.06	897	63.35	27	1.91	1	0.07	1416

2.1.6 Provide the following details for various programmes offered by the Institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Sl.	Class	2012-13		2013-14		2014-15		2015-16		2016-17	
		Forms sold	Admission Granted	Forms sold	Admission Granted	Forms sold	Admission Granted	Forms sold	Admission Granted	Forms sold	Admission Granted
1	B.A.	290	264	310	289	305	279	280	252	280	252
2	B.COM.	387	356	405	384	440	418	445	408	445	408
3	B.SC.(HS)	20	17	29	25	38	35	19	16	19	16
4.	M.A.(ENG)	55	41	42	34	40	28	65	45	65	45
5.	M.COM.	-	-	-	-	-	-	40	32	90	82

The table depicts a slight rise and fall of strength in Arts and Home-Science, while in Commerce a steady increase is observed. This is primarily on account of the current trend which shows an inclination towards commerce and a fall in languages like Sanskrit and Hindi.

2.2 Catering to Student Diversity

2.2.1 How does the Institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college admits students as per the norms laid down by Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot from time to time. Accordingly, up to 3% of the total number of seats available is filled up from the category of differently-abled students if they fulfil the minimum eligibility norms for admission. The college conducts lectures and examinations for the physically challenged students in the rooms on the ground floor. Ramp is provided for these students so that minimum discomfort will be caused to them. During examinations writer is provided to such students as per University norms.

2.2.2 Does the Institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

At the time of admission, the student is counselled by the Principal and the admission committee members. Thereafter, an Orientation programme is conducted for newly admitted students wherein interaction takes place between the teachers and the students. In addition, all the departments organize study-circle meetings to assess their knowledge and sensitize the students to the various academic and skill-based courses offered by the department.

2.2.3 What are the strategies adopted by the Institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Teachers identify academically weak students through tests, academic records and personal interactions. In the Choice Based Credit System (CBCS), introduced by the University and adopted by the college, there is a provision for continuous evaluation of students which reveals their deficiencies in academics and other related

matters. The following remedial measures are taken to deal with them:

- Guest lectures are arranged by faculty on difficult topics.
- In case of subjects like Accountancy and English, remedial sessions and English Proficiency Programme (EPP) are provided.
- During vacations, English need-based courses are introduced in the Digital English Language Laboratory to students of vernacular medium, who may have problems in communicating effectively in English language.
- Free-ships, scholarships, concessions, deferment of fees, book bank facility etc. are provided to the needy students.
- Skype lectures are arranged for the students on various relevant topics.

In addition, the following are the strategies adopted to bridge the knowledge gap:

a. Orientation programmes:

Orientation programme is organized for the students on the very first day of the new session.

b. Short-term courses:

After categorizing the students, the advanced learners are offered short-term courses which will help them in understanding inter-disciplinary subjects.

c. Add on courses:

Fast learners and interested students are recommended for add on courses according to their choices

d. Remedial Coaching:

During the progress of each semester, chosen students are given remedial classes in Commerce and English.

e. Motivational Talks

Eminent guests (including alumni) are invited to motivate the students by sharing their success stories.

f. Career counselling and Development Centre

To orient students for higher studies and career development

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The Institute has a Women's Cell, Youth Red Cross, NSS, Scout and Girls' Guide, Health Centre, Career Counselling and Development Centre through which

college sensitizes its staff and students on issues such as gender, inclusion, environment, etc. To create awareness on these issues, these committees organize poster exhibitions, seminars and workshops and skits. In addition, the College also celebrates days associated with Women Empowerment. The UGC course in Environmental Studies has been made compulsory by the college at the first-year level for creating environment awareness. To add, the Anti-Ragging Committee plays a pro-active role in sensitizing the staff and students. The following programmes/committees are organized/arranged every year:

Topic	No.	Programmes/Committees
GENDER	1.	Women's Cell
	2.	Expert lectures
	3.	Awareness session on Anti-Ragging
	4.	Health centre
ENVIRONMENT	1.	Course in Environmental Studies
	2.	Tree-plantation programme by NSS
	3.	Swachh Bharat Mission
	4.	Litter-free campus
INCLUSION	1.	Short-term inter-disciplinary programmes
	2.	AIDS awareness programmes
	3.	Programmes in collaboration with Rotary Club, Lions Club, Saheli Gram Vikas Sanstha, Vivekananda Centre

2.2.5 How does the Institution identify and respond to special educational/learning needs of advanced learners?

The Institution identifies advanced learners on the basis of their performance in the previous academic year. And in order to cater to their special educational/learning needs a number of add-on/short-term and skill-based courses are offered to the students. Provision for additional library hours is also made in the fifth period. In addition, such learners are encouraged to participate and present research-papers in seminars and workshops; training sessions are also arranged for various competitive examinations.

2.2.6 How does the Institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The college prepares a list of defaulters on a term basis by compiling the daily attendance records of the students. These students are contacted and counselled on the need for regularity in attendance for successful completion of the course. Annual Parents' meeting is called to make them aware about the importance of their wards' attendance. In addition, many of the economically weaker sections are provided free-ships by the Trust. These efforts, coupled with personal counselling, result in the students completing the course satisfactorily.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules?

(Academic calendar, teaching plan, evaluation blue print, etc.)

The Institution plans and organizes its academic calendar, in consultation with the HODs of various Departments, the teaching learning and evaluation schedule and the General Time-Table right at the beginning of the academic year. In fact, the Calendar is prepared before the commencement of vacation itself. It displays all the academic events like:

- a) Orientation programme for freshers on Day 1 of the College.
- b) Internal Examination schedule
(Dates of Submission of Assignments/MCQ tests)
- c) Extra-curricular events-like Study-Circle activities of all departments
- d) Annual social days, Sports days and also number of teaching days.

In addition,

- The time-table committee is constituted to deliberate and decide in consultation with the teaching staff-members the individual/subject-wise teaching plan cum evaluation blue print of their respective subjects.
- All academic and extra-curricular activities are organized and completed as per the schedule with the support of teachers, non-teaching staff and students.
- Examination timetable is displayed on student notice boards well in advance.
- Syllabus, paper pattern is communicated to the students well in advance.

2.3.2 How does IQAC contribute to improve the teaching–learning process?

The IQAC every year spells out its objectives and chalks out the Action-Taken-Report (ATR) towards the close of the current academic year. The progress that has been made during the year towards quality enhancement is periodically assessed and reported to the Principal. At the end of the academic year, the AQAR report is submitted entailing the targets achieved. Suitable recommendations are given by IQAC to various departments to bridge the gap between the objectives set and the targets achieved.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made more student-centric through the following support-structures and systems made available for the teachers:

- The chief method of teaching is both ICT and lecture method where students and teachers can directly interact with each other. Topics difficult to understand are repeated; the teacher clears doubts immediately.
- Most of our theory lessons are assisted by practical sessions, where the students get an opportunity to discuss their difficulties in the subject directly with the concerned teacher.
- Charts and PPTs are used to supplement the lecture method.
- Laptops have been provided to the faculties and Internet facility is available

for the teaching staff in the UGC laboratory and the Central Library. Teachers use the Internet facility for updating their knowledge. They make the subject more interesting by showing CDs and DVDs related to the subjects.

- The teachers also suggest Assignment topics to the students for Seminar presentations where students are asked to read and collect the relevant material and present it in the classroom. The seminar is followed by discussion related to the topic. This helps in developing confidence amongst the students.
- For Home-Science and Computer-Science, project work is a compulsory part in the syllabus to be performed by every student. Other than this, groups of 4 to 5 students do a project on social issues, which is compiled every year by the Department of Sociology.
- Students are motivated to read reference books from the library for getting additional information. They also get practical hands-on-experience through educational tours.
- Students' participation in the outreach activities is encouraged since such participation imparts learning in the fundamental concepts of education.
- The academic deliberations on values like equality, co-operation, tolerance, patriotism, generosity, truth, justice and excellence are promoted during classroom/cultural sessions. In addition, a district-level students' seminar is organized on a specific theme every year wherein students are mentored by teachers to prepare research papers.
- During extra-curricular activities like Sports, Guides and NSS, deliberate efforts are made to educate the participants about human values informally. During NSS camp sessions, it is always emphasized that the values like integrity and commitment should become a way of our life. It is engraved in the minds of the students to take care of the people and environment above the personal self, which will in turn, would make them good citizens of this country.
- The Institute also publishes a College magazine "Sangath" and a bi-monthly newsletter "Jyotirgamaya" which provides a platform to the students to showcase their creative writings.

In addition, the Institution encourages the students to be pro-active, with many of them acting as Class-representatives/Mentors. The Library and its resources, internet facility and projectors are made available. The teachers also take the students for industrial visits that give students and the teachers a practical perspective of the learning process adopted in the classrooms. The teachers also attend Seminars, workshops, conferences, orientation and refresher courses which in turn helps them in implementing innovative ideas in the classroom. The college recently conducted a Seminar on Comparative Studies where as many as 100 students made their oral and power-point presentations and the best three paper-presenters were felicitated. Thus, the overall effect of all these teaching-learning strategies has resulted in a remarkable quantitative and qualitative growth in the college academic results of the University examinations in the last five years. In fact, the college results of Arts, Commerce and Home-Science are consistently above the university result by at least 10%. and the percentage of students securing first class is also above 75%.

2.3.4 How does the Institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

A number of Competitions are held during the academic year for the students on various events. Students are encouraged to present research papers at the College/University level competitions. The Computer-Science department of the college publishes a hand-written journal 'Byte' in which students contribute IT related articles. As such, Students actively participate in the cultural and literary activities throughout the year at the college and university levels.

The year-end activities include organizing events such as parents'-students'-alumni meet; annual cultural programme that includes dances and skits among others. The college also arranges SCOPE lectures and practical-sessions to improve English proficiency skills among the students.

In addition, students' are provided a platform to publish their creative pieces in the by-monthly newsletter 'Jyotirgamaya' and the magazine 'Sangath'. There also exists a 'Debate Society' to nurture critical thinking and scientific temper among the students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g., Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The following aids are used for effective teaching-learning process:

- a) Laptops
- b) Computer Laboratories
- c) Theatre (Skit/play performances)
- d) E-Journals/E-Books/Youtube/Podcast lectures
- e) BISAG (lecture series)
- f) Digital English Language Laboratory
- g) IGNOU special study centre
- h) UGC CEC lecture series

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculty are exposed to advanced level of knowledge and skills in the subject by regularly referring books, Journals and periodicals in the library; through arrangement of Faculty Development Programmes; Skype sessions; expert lectures through BISAG; participation in Local/Regional/National/International seminars and by availing the internet services available in the Library and the SC/ST/OBC laboratory.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advise) provided to students?

The college has appointed a Coordinator for taking care of the career related and emotional issues (CCDC) of the students since 2007. Hundreds of students have

benefited from such counselling. Teachers also counsel the students in terms of academics and also provide career guidance. Expert lectures are also arranged to guide the students towards a stress free life.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the Institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The College has made the following efforts towards making teaching – learning more effective:

Sl. No.	Subject Name	Innovative Techniques Adopted
1.	Commerce (English Medium)	Management/Accountancy games organized & Exhibition; publication of The Phonenix ; Courses in Banking, Web Designing, Translation Proficiency and Vedic Mathematics
2.	Economics	Visit to HDFC Bank; Course in Rural Development; Teddy-Bear Making; Debate on Current Affairs; publication of Pragati Newsletter.
3.	Home-Science	Setting up Food-stalls; Courses in Food & Nutrition, Hand Embroidery, Tailoring & Cutting
4.	Hindi, Sanskrit & Gujarati	Educational Tour
5.	Sociology	Court Visits organized; Courses in Women Empowerment and Women's Rights; Environmental Studies
6.	English	Spoken English; SCOPE (Society for Creation of Opportunity through Proficiency in English: a Govt. initiative; The Graffiti newsletter

2.3.9 How are library resources used to augment the teaching-learning process?

The college has a resourceful library. It has over 20,000 books and a good number of magazines and journals. The wide range of books available includes text books, reference books, and books for professional courses and competitive examinations. Educational CDs are also available in the library. Online accession facility is provided and information about the availability of books can be accessed through the SOUL software. Efforts are being made to prepare a separate reading room.

2.3.10 Does the Institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the Institutional approaches to overcome these.

Yes, the college is able to complete the curriculum within the planned time frame and calendar. This is mainly on account of the college strictly adhering to the time-table schedule prepared for engaging lectures. However, in case it is felt during periodic departmental review that the syllabus may not get completed within the planned time frame, extra lectures are taken on non-academic days so as to prepare the students in time for the examinations.

2.3.11 How does the Institute monitor and evaluate the quality of teaching learning?

The following are the ways in which the Institution monitors and evaluates the quality of teaching-learning:

- Monthly departmental meetings/ Result Evaluation
- Recommendations of IQAC
- Feedback from the students
- Performance appraisal for the teaching is done by the Principal
- Availability of Departmental Libraries
- Availability of Suggestion Box
- Availability of Faculty Diary
- Annual submission of 'work-done' report.
- Annual Meetings of the Department (Subject-wise) with the Principal for guidance/ feedback and preparation for the next Academic year.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

- (i) Recruitment of teachers as and when the vacancies arise is done strictly on the basis of the guidelines laid down by Bhakta Kavi Narsinh Mehta University, Junagadh and Saurashtra University, Rajkot / Government of Gujarat and the U.G.C. (University Grants Commission). These norms require the constitution of a selection committee.
- (ii) New teaching positions are created on account of:-
 - i. Increase in the number of divisions in the existing courses.
 - ii. Starting of new courses.
 - iii. Resignation of the existing staff for any reason.
 - iv. Superannuation of the teacher.
- (iii) The vacancies arising as a result of the above are advertised in leading national and regional newspapers. Qualified and suitable candidates are selected by following the selection procedure. In case appointment of regular staff is not sanctioned, qualified visiting teachers are appointed on temporary basis. Teachers falling short of requisite qualification are encouraged to improve their qualification at the earliest. In selected cases, teachers are appointed on visiting fixed-salary basis. In fact, the teachers are offered the best package in the entire region.

2.4.2 How does the Institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the Institution in this direction and the outcome during the last three years.

The Trust has placed a proposal to start Bachelor of Science. It already is offering Bachelor of Computer Application and M.Sc I.T & C.A. Courses. Availability of qualified faculty is a constraint on account of the remoteness of the region.

However, the Trust has recruited competent faculty for teaching various subjects in these courses. Those who are not fully qualified are encouraged to improve their qualifications. In addition, a Bachelor of Commerce (English Medium) has also been initiated in the last four years.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the Institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	01
HRD programmes	04
Orientation programmes	01
Staff training conducted by the university	-
Staff training conducted by other Institutions	-
Summer / winter schools, (EPP) workshops, etc.	04

b) Faculty Training programmes are organized by the Institution to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches:

Use of Projector in the Class-room

Handling new curriculum:

Training on CBCS curriculum by the University

Content/knowledge management:

Use of Central/Departmental Library

Selection, development and use of enrichment materials:

Persona Repository

Assessment:

As per University guidelines

Cross cutting issues:

Orientation programmes on grading and semester system

Audio Visual Aids/multimedia:

Digital English Language Laboratory (2)

Teaching learning material development, selection and use:

Text-Books by faculty members

The teachers have been provided training on computer operation, use of internet facility and library software for better utilization of library resources. The college has conducted a few sessions on computer literacy for the teaching staff to ensure that the staff would be able to handle computers with ease. In effect, as many as 20 of our classrooms are equipped with multi-media facility.

Since the academic year 2010-11, the CBCS has been adopted by Saurashtra University, Rajkot and introduced by the college. Training programmes have been conducted by the college/University to make the teachers familiar with the new system. Under the new system, the college is required to conduct three internal assessment exams carrying up to 30% on a regular basis for each subject and the remaining 70% weightage is given for semester end examinations.

In addition, FDPs are arranged every year. Last year as many four Skype on-line lectures were also arranged. The College also arranges English Proficiency Programmes for the staff during the non-academic period. Some of the departments also provide the question-bank facility.

c) Percentage of faculty invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies.

About 1% of the faculty is invited as resource persons in workshops / seminars /conferences organized by external professional agencies.

100% of the faculty has participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies.

About 75% of the faculty has presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies.

2.4.4 What policies/systems are in place to recharge teachers?

(eg: providing research grants, study leave, support for research and academic publications teaching experience in other national Institutions and specialized programmes industrial engagement etc.)

Teachers are given duty leave to attend orientation and refresher courses conducted by Saurashtra University as well as other recognized Universities. In addition, teachers are deputed to attend seminars, workshops and conferences. The management also provides a research platform by way of Journal titled as **Khoj: A Journal of Contemporary Thought** to the teachers and the management provides the necessary budget for its publication. The college infrastructure that precludes among others, the Central Library, the Departmental Library and the Internet Laboratory is also made available to the staff for their research activity.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years.

Enunciate how the Institutional culture and environment contributed to such performance/achievement of the faculty.

At the moment there is no faculty who has received any award /recognition at the state, national and international level for excellence in teaching during the last four years. However, the Principal of the College, **Dr. Anupam Nagar** was awarded with **Shiksha Vibhushan** at the hands of his Excellency, Shri O.P.Kohli, the Governor of Gujarat on 21.01.2016, for *enhancing educational values and discipline among the students.*

2.4.6 Has the Institution introduced evaluation of teachers by the students and external Peers?

If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Internal self-appraisal (with SWOT analyses) is done to assess the performance of the teachers by the college. The Institution promotes self-appraisal of teachers by obtaining self-assessment forms at the end of every academic year. In the

conventional degree courses, the feedback is taken on an annual basis. Feedback is taken at the end of each semester in self-financing B.Com. (E.M.) course. The students are encouraged to give their feedback through the feed-back forms available on the College website. The feedback is analyzed and necessary suggestions are given for improvement to all concerned. The head of the Institution goes through the self-assessment forms and provides suggestions for improvement in the quality of teaching during the Annual Departmental Meetings.

2.5 Evaluation Process and Reforms

2.5.1 How does the Institution ensure that the stakeholders of the Institution especially students and faculty are aware of the evaluation processes?

The evaluation methods are communicated to the students right at the beginning of the academic year through the College prospectus that carries the Academic Calendar. The teachers/mentors/class-representatives help in making the students aware about the evaluation methods. Apart from this, relevant circulars and notices are displayed on the notice board as and when required. In fact, all notices are read out in the Morning Assembly by the Vice-Principal of the College. Regular updates are also posted on the College/University Website. In both aided and self-financed courses, various evaluation methods like semester system, assignments, MCQs, practicals and projects/Journals are informed to the students during lectures.

The parents are also made aware of the methods of evaluation in the PTA Faculty/Departmental Meetings held by the College. The college and the University have also conducted Faculty Development Programmes for the Teaching and Administrative Staff when the CBCS system was newly introduced.

2.5.2 What are the major evaluation reforms of the university that the Institution has adopted and what are the reforms initiated by the Institution on its own?

In Conventional and Self-Financed Degree courses, Saurashtra University has introduced the CBCS from the academic year 2010-11. Accordingly, the college has implemented this new system at the first year level and progressively in the second and the third year as well.

The following is the framework for Comprehensive Continuous Assessment:

COMPONENT	UNITS COVERED IN A COURSE	MODE OF EVALUATION	WEIGHTAGE	PERIOD OF CONTINUOUS ASSESSMENT
1	1ST 30%	ASSIGNMENTS	10%	FIRST PART OF THE SEMESTER: TO BE COMPLETED BY 5TH WEEK
2	2ND 30%	MCQ TEST	10%	SECOND PART OF THE SEMESTER: TO BE COMPLETED BY 10TH WEEK
3	REMAINING 40 %	SEMINAR PRESENTATION	10%	THIRD PART OF THE SEMESTER: TO BE COMPLETED BY 15TH WEEK
4	100%	SEMESTER-END EXAMINATION	70%	TO BE COMPLETED BETWEEN 18TH AND 20TH WEEK

2.5.3 How does the Institution ensure effective implementation of the evaluation reforms of the University and those initiated by the Institution on its own?

The examination committee undertakes the responsibility of conducting all examinations at the college and University level. The time-table for the college examinations (internal) is prepared by this committee and is informed to the students well in advance by announcements in the morning assembly and display on the notice-board. The method of evaluation is also communicated and the procedure for grievances relating to conduct of examination and evaluation of answer papers, etc. is also informed through notices at the appropriate time.

In accordance with the university norms, the college has adopted the following modified procedure for conducting examinations and other examination related issues:

1. Intimation is given to the students at least 45 days before the tentative date of commencement of the examination. Announcements are made in the morning prayer assembly. A copy of this notice is placed on the notice board.
2. The detailed schedule of examination (end-semester) containing specific dates, timing, subject etc. is displayed on the notice board at least 15 days before the date of commencement of the examination. Appropriate Announcements are made in the morning assembly.
3. Examination forms/fees are accepted by the accounts office along with the examination fees as per the dates (usually six weeks before) announced by the University.
4. The University assigns paper setting responsibility to the recognized teachers at least five or six weeks before the date of examination. The teachers will be required to prepare 2 sets of question papers for each subject. These question papers are submitted in sealed envelopes to the Examination section of the University.
5. The Confidential section of the University examination section takes up the responsibility of getting the question papers typed, proof read and printed/photocopied before the date of commencement of the examination. The question papers are bundled, sealed and kept in the press section and as per orders of the Controller of Examinations send to their respective paper-distribution centres a day before the commencement of examinations.
6. The examination committee supervises the conduct of the examination. The senior supervisors who are members of the examination committee ensure that the question papers reach the examination hall in time. Each examination block is supervised by a junior supervisor.
7. After the examination, the answers papers are bundled and sealed block wise and kept in the custody of the Administrative staff who is the custodian of answer papers for submission to the district-centre, who in turn submits it to examination section of the University, the next day.

- a) The examination section of the University supervises the assessment of answer papers. The answer papers along with the mark statement are submitted to the custodian.
- b) The assessed answer papers are moderated by external moderators (experienced teachers from other colleges). Generally 10% of the answer papers of every subject are moderated as per the norms laid down by Saurashtra University.
- c) After moderation, the marks are fed into the computer, the printouts of the marks are checked for their accuracy, mistakes if any in entries are rectified and mark sheets are printed.
- d) Every effort is made by the examination section of the University to declare the results of the examination within 30 to 45 days from the concluding date of the examination. Once the results are declared, students are expected to apply for re-assessment/revaluation (if any) within the stipulated time-frame (usually ten days).
- e) The student gets an opportunity to have her paper verified and revalued in case he/she is not satisfied with the marks awarded to him/her. There is a provision in the University for giving photocopy of the answer paper to the students. This process of revaluation and providing photocopy of answer paper makes the examination system more transparent and objective.
- g) Students seeking verification of marks, obtaining photocopy of answer papers or revaluation will apply for the same along with the fees within the stipulated time-frame. The University ensures that the result of verification and revaluation is declared within three weeks from the concluding date of application for the same.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

According to the CHOICE BASED CREDIT SYSTEM introduced by the University and adopted by the College, for every subject a weightage of 30% is for Internal Evaluation and the remaining 70% weightage is for Semester-End

Examination. This calls for total/continuous evaluation. The conceptual clarity of the student is tested in the MCQ test conducted which is part of the internal assessment. In addition, projects and assignments reveal the demonstration skills of the students while active participation and overall conduct judge their leadership skills. Field visits, exhibitions etc., make learning more practical and meaningful. The Semester End Examination measures the descriptive and writing skills of the students.

As a result of continuous evaluation, the attendance in the classroom lectures has vastly improved. This also had a positive impact on the overall result. In effect, the academic ambience has greatly improved ever since the CBC system was introduced.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

In the Choice Based Credit System (CBCS) introduced in the College since 2010, the student is continuous evaluated in the following manner:

A) INTERNAL ASSESSMENT:

30% (for courses without practical)

SR. NO.	DETAILS/PARTICULARS	MARKS
1	One Assignment based on the curriculum to be assessed by the teacher concerned	10
2.	One MCQ/written-test examination to be conducted towards the end of the semester	20
In addition, the student is expected to actively participate in the classroom; his conduct, etiquette do add up to the over-all internal assessment		

B) INTERNAL ASSESSMENT:

30% (for courses with practical)

SR. NO.	DETAILS/PARTICULARS	MARKS
1.	One Assignment based on the curriculum to be assessed by the teacher concerned	10
2.	One MCQ/ written-test examination to be conducted towards the end of the semester	10
3.	Journal/viva-voce/surprise-test	10
<p>In addition, the student is expected to actively participate in the classroom; his conduct, etiquette do add up to the over-all internal assessment</p>		

In Commerce (EM) the 10 marks MCQ test is conducted online. The student prepares projects and assignments, carrying 10 marks on specific topics which are submitted to the concerned teacher. Presentations on these topics are made and viva is conducted. This helps the student to understand his performance that will justify the marks allotted to him. Indirect weightage for active participation and overall conduct is mainly based on classroom interactions organizing extra-curricular activities and exhibiting leadership skills. All these followed by a regular presence in the classroom convince the student of the marks scored by him/her.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The Institution has an IQAC which plays an important role in developing job oriented skills through instilling communication skills in English and the study of Computer Sciences among the college students of each faculty during their period of study in the College. The students of all faculties follow the three 'P' tenets of purity, patience and punctuality along with the five 'Ds' of duty, devotion, discipline, determination and discrimination. In addition, the Institution expects the following

attributes to find manifestation and development during a students' three-year stay in the college: Positive outlook, Self-confidence, Good communication skills, Social awareness, Empathy, Leadership, Integrity, Commitment, Hard working nature, Sincerity, Honesty, Patriotism etc. These attributes eventually find manifestation after a student has participated/excelled in all the curricular, extra-curricular, academic activities of the college.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The mechanism for redressal of grievances with reference to evaluation is as per the rules and regulations prescribed by the University. The College processes the grievances as per proforma and submits the re-assessment forms with the prescribed fees within the stipulated time-limit. At the College level, the student can directly approach any teacher for rectifying any discrepancy in evaluation. However, in case of dissatisfaction, the student may approach the HoD and if still the response is not satisfactory, the student may approach the Principal or drop a complaint-note in the grievance/suggestion-box.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college clearly states the learning outcome to the students. The faculty-members of the college clearly mention, during their classroom interactions, the learning outcome in the form of academic performance, i.e., percentage of marks required for passing. The contents of the prospectus are also explained to the students in the classroom. Any modifications, as announced by the University are also informed to the students from time to time. The updates are also made available by the University in their website. Notices are prominently displayed on the notice-board. The parents are made aware of the learning outcome expected from their wards in the PTA meetings. Their wards are expected to be regular in attending their classes and habitual offenders are informed through SMS or letters.

2.6.2 Enumerate on how the Institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Each student's academic progress is monitored by the teachers. Parents can also monitor it during Faculty/Departmental meetings. At least one subject-wise/language-wise parents-students-alumni meetings (performance appraisals) by teachers are conducted each year which helps in communicating the progress and performance of the students to parents.

The following is the analyses of the examination results of the last five years:

EXAM RESULT: B.Com - 2012 to 2016					
	2012	2013	2014	2015	2016
Dist.	010	064	116	144	151
First	062	132	129	139	161
Second	085	008	010	009	005
Third	012	007	-----	-----	-----
FAIL	013	001	003	001	003
WITHLD	005	---	007	014	008
TOTAL	187	212	265	307	328
RESULT	83.95%	99.52%	84.90%	95.11%	96.64%

EXAM RESULT: B.A - 2012 to 2016					
	2012	2013	2014	2015	2016
Dist.	001	083	082	067	053
First	113	122	111	105	125
Second	164	020	004	004	009
Third	024	022	-----	-----	-----
FAIL	001	003	002	004	005
ABSENT	004	---	-----	-----	-----
WITHLD	013	---	011	025	030
TOTAL	320	251	210	205	222
RESULT	86.75%	98.80%	93.80%	85.85%	84.23%

EXAM RESULT: B.SC (HS) - 2012 TO 2016					
	2012	2013	2014	2015	2016
Dist.	02	18	08	02	06
First	12	01	02	09	07
Second	03	---	----	----	----
TOTAL	17	19	10	11	13
RESULT	100%	100%	100%	100%	100%

2.6.3 How are the teaching, learning and assessment strategies of the Institution structured to facilitate the achievement of the intended learning outcomes?

Students are assigned certain topics for presentation which enhances their learning. Such presentation develops confidence, leadership quality and team building among the students.

In the Choice Based Credit System from the academic year 2010-2011 projects/ assignments are given to the students. Almost all the courses that the college runs have internal test, practicals and assignments on a regular basis.

The students go in for educational tours and also visit industrial units for a hands-on-experience. Audio-visual aids are used to disseminate more information to students.

As part of the CBCS, the internal assessment incorporates students' active participation in various curricular, co- extra-curricular and overall conduct.

The college also conducts under its NSS banner wide range of activities such as Tree plantation, Blood-donation camps, cleaning the college campus, distribution of clothes, books and toys to the poor children in the nearby slums, etc. These activities have given the students enough opportunity to align with the social and civic concerns and to extend a helping hand to remove social imbalances, besides giving them a sense of pride in contributing towards the overall development of the society.

Thus, teaching, learning and assessment strategies of the Institution are executed in four different stages. They are planning and training, execution, evaluation and assessment by the teacher:

- (i) Every faculty member prepares a teaching plan and the same is informed to

the students at the beginning of the semester. This helps the students to prepare for the class in advance. Depending upon the need, the faculty members are given the necessary training during the faculty development programmes.

- (ii) 100% syllabus is completed by the end of each semester. The same is monitored by the HODs of the departments and they submit detailed report to the Principal on an annual basis.
- (iii) A minimum of two internal examinations are conducted to assess academic learning. Faculty members have enough freedom to assess the students by conducting seminars, assignments, and MCQs for continuous evaluation.
- (iv) A complete and comprehensive assessment is done by the teachers in the given format in which all the factors are taken into account for evaluating the students. The whole process is monitored and evaluated by the IQAC Team periodically.

2.6.4 What are the measures/initiatives taken up by the Institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college makes various efforts to enhance the social and economic relevance of the College amongst the students. The seminars and research committee organizes various seminars/lectures and talks on different career opportunities. Training courses are organized by the college in association with Vishwas Academy for preparing the students for National level competitive examinations etc. Awareness sessions for MBA entrance exams are also conducted. In addition, experts are invited to give talks on various competitive examinations.

The college organizes Exhibitions for the students where they get an opportunity to exhibit their entrepreneurship skills. The students, particularly in the self-financing courses, show their entrepreneurial skills by organizing food stalls, handicraft exhibition cum sale, etc.

Every year on 15th August and 26th January the college conducts a cultural programme after offering salutations to the National Flag. The purpose of these events is to propagate the message “Unity in Diversity”. The various departments

also make efforts to help students develop skills required for undertaking jobs soon after they complete their courses.

Thus, in terms of Students' Placement, the College has an effective Career Counselling and Development/Placement Cell. As regards linguistic-skill development, SCOPE/EPP is a 180 hours training programme that is offered under the auspices of the Digital English Language Laboratory; Training for competitive exams is also given by the Career and Development Centre. On the Industrial front, the College has a strong network with local Industries who provide hands-on-experience to the students. The IQAC cell has senior citizens who regularly make suggestions about how to make the students more employable. In addition, the students are given an opportunity to improve their academic and entrepreneurship skills through various short-term/add-on programmes.

2.6.5 How does the Institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

At present there is no mechanism available to evaluate objectively the impact of learning outcome on the students. However, the interactions with the students who have passed out from our college during alumni meetings reveal that most of them are well placed in their career. Many of these students are occupying respectable positions in the public/private sector that vouch their economic stability. The transcripts and Transfer Certificates issued by the college are testimony to their pursuit of higher education within and outside the country. The college also has a CCPC to address enquiries for recruitments. The fact that many of our students have been selected by many of the private schools also speaks volumes of the employability factor of our students.

2.6.6 How does the Institution monitor and ensure the achievement of learning outcomes?

The Institution monitors the performance of the students through conduct of examinations in all the courses. The courses have semester system. The semester system was introduced for the regular B.A./B.Com/B.Sc. in the academic year 2010-11. The evaluation of students is done through class tests, projects, assignments and other activities on a regular basis.

Academic and extra-curricular activities are conducted frequently under various committees/forums and associations. These promote leadership, team-building and confidence and develop skills like communication, presentation and entrepreneurship in the students. The Career counselling and development/placement cell invites experts from Rajkot/Ahmedabad to its campus to tap and train the human resource into young, dynamic and knowledgeable students.

2.6.7 Does the Institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Marks obtained by the students in the Examinations are used to evaluate the performance of the students. The same is used to identify the students for remedial and intensive coaching. The results of the students are thoroughly analyzed for every subject by the concerned teachers. The general trend seen in the results provide an insight into the attainment of learning objectives.

After the declaration of results, Principal conducts a meeting to review the results and wherever necessary, measures are suggested to improve the results. Since the academic year 2012-13 English Proficiency and Computer literacy Programmes are offered to the students and teachers. Remedial lectures for weak students and Add-on programmes for advanced learners have been made available during the college hours itself. As a result, a substantial increase in results is observed in the next semester.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The College conducts seminar/workshop/lectures on personality development, rural development, translation proficiency, cutting & tailoring, and group discussion for under graduate students. The Study-circle and Debate Forum organize workshops on letter writing, presentation and group discussion. Commerce Department (E.M.) conducts workshops on Vedic mathematics. Computer-science department conducts training programs on power point presentations and basic/advanced computer skills to the students. The college has also conducted intensive one-month English Proficiency programme for teachers.



**Dr. Anupam R. Nagar
Expert Lecture (EPP)**



**Implementing
ICT Method**



**Implementing
ICT Method**



**Dr. Vibha Bhatt
Expert Lecture on SHG**



**Workshop
(Department of Economics & Sociology)**



**Group Discussion on
Goods and Services Tax (GST)**



BISAG Session



**Educational Visit at
SBI RSETI, Porbandar**



**Guidance Lecture
on Competitive Exams**



**Skype Lecture
in Session**



**Education
with Discipline**



**Teddy Bear
Exhibition**



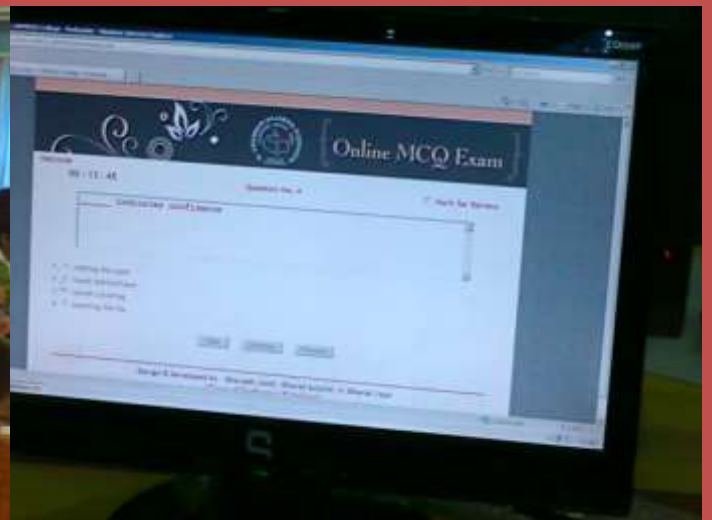
**Presentation
by Students**



**Dr. Kamal Mehta:
Expert Lecture**



**College Students Appearing in
Online MCQ Exams**



**Digital Interface
for Online MCQ Exam**



PG Alumnae & Alumnus



**Talented Student in M.A. (English)
Felicitation**



CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the Institution have recognized research centre/s of the affiliating University or any other agency/organization?

No. However, the College has as many as four recognized Ph.D. guides in the subjects of English, Hindi, Gujarati and Economics. In addition, there are 14 doctorates in the College who take the initiative in guiding students for seminars/workshops etc.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

A research committee has been constituted comprising of Principal and HODs:

Chairperson	: Dr.Anupam Nagar Principal
Coordinator	: Dr. Ila A. Thanki Head, Dept. of Economics
Member	: Dr. Rekha Modha Head, Dept. of Sociology
Member	: Dr. Gita Unadkat Head, Dept. of Sanskrit
Member	: Dr. K. D. Shah Senior Faculty, Department of Home-science
Member	: Dr. Smita Acharya Senior Faculty, Department of Home-science
Member	: Shri Bharatsinh Dodiya Senior Faculty, Department of Commerce
Member	: Mukul GokAlgandhi Senior Faculty, Department of Computer-science

Recommendations include:

- a) To utilize the UGC Computer Lab for research purpose
 - b) To Conduct seminars, workshops etc.
 - c) To encourage students to participate and present research papers for district-level seminars.
 - d) To Conduct Faculty Development Programmes annually.
 - e) To Identify and tie-up with local industries in common areas of interest.
 - f) To continue publication of Khoj: A Journal of Contemporary Research.
 - g) To encourage teachers to apply for major/minor research projects.
 - h) To encourage teachers to apply for Ph.D. guideship.
 - i) To suggest and design inter-disciplinary projects for students and teachers.
- Accordingly, all the above-suggestions have been implemented since 2012.

3.1.3 What are the measures taken by the Institution to facilitate smooth progress and implementation of research schemes/projects?

For the promotion of research the Research Committee has been established and its recommendations implemented.

Autonomy to the Principal Investigator: The principal investigator is given autonomy with respect to utilization of funds and flexibility in lectures.

Timely availability or release of resources: All the resources within the Institution are made easily available to the faculty members pursuing research and funded projects.

Adequate infrastructure and human resources: Most of the research being from social sciences and Humanities require the library and computer laboratory which is made easily available to the faculty members pursuing research. Human resource is made available on a priority basis as and when required.

Time-off, reduced teaching load, special leave, etc. to teachers : Special leave, if necessary can be given to faculty members pursuing research.

Support in terms of technology and information needs: The college has subscribed for the INFLIBNET N-List programme, which gives access to various research journals. Help is also made available in terms of necessary software.

Facilitate timely auditing and submission of utilization certificate to the funding authorities: The Head of the Institution insists on timely auditing and submission of utilization certificates to the funding authority

Any other:

- i. Workshops are organized by Knowledge Consortium of Gujarat, Ahmedabad on 'How to write research proposals' and teachers are deputed to participate.
- ii. Faculty Development Programmes are conducted on topical issues/subjects.
- iii. Duty leave is given at times for participation/presentation in seminars/conferences.
- iv. The college also subscribes to a number of journals and magazines which help in research activity of the faculty members.

3.1.4 What are the efforts made by the Institution in developing scientific temper and research culture and aptitude among students?

For developing scientific temper and research culture and aptitude among students the Institution has made the following efforts:

- (i) T.Y.B.Com./B.Sc. (H.Sc.) students undertake assignments/projects in all the applied papers and faculty members guide the students for the same.
- (ii) T.Y.B.A./B.Com./B.Sc. (H.Sc.) students make special efforts to present research papers in the seminars organized by the College.
- (iii) Students are encouraged to present papers in seminars. In fact, in Department of Home-Science "Research and Documentation" has been prescribed as a core paper. The concerned teacher makes efforts to document the research done by the students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

- Dr. Anupam Nagar is a recognized guide for English. He has supervised 07 Ph.Ds. so far. He regularly visits the department for delivering lectures on **Course-work.**
- Dr. Ila A. Thanki is a recognized guide for Economics. She has supervised 09 Ph.Ds so far. She regularly visits the department for delivering lectures on **Course-work.**
- Dr. Kamlesh P. Gohel is a recognized guide for Gujarati. He has supervised 04 Ph.Ds so far. He regularly visits the department for delivering lectures on **Course-work.**
- Dr. Mulji Vaghela is a recognized guide for Hindi. 02 students have registered under him so far. He regularly visits the department for delivering lectures on **Course-work.**

The following table provides the details of the students who have been awarded with the degree of PhD.:

NAME OF THE RECOGNIZED GUIDE: DR. ANUPAM R. NAGAR

Sr. No.	Name of Student	Topic/ Subject/Title	Year	Remark
1.	Ketan Vyas	A comparative study of English and Gujarati phonological systems	2010	AWARDED
2.	Swati Kapadiya	Trapped between modernism and postmodernism: a critical study of Philip Larkin's poetry	2010	AWARDED
3.	Pawan Dwivedi	An assessment and formation of syllabus in communication skills in select engineering colleges of Gujarat and Maharashtra	2011	AWARDED
4.	Dharitri Gohel	Short stories of Tagore and Dhoomketu: a comparative study	2012	AWARDED
5.	Deepali Agravat	A comparative study of the plays of Mahesh Dattani and Vijay Tendulkar	2015	AWARDED
6.	Poonam Joshi	Diasporic experience in the select novels of Salman Rushdie and Rohinton Mistry	2016	AWARDED
7.	Bhavesh Borisagar	A translation of select short stories of Ramnarayan Pathak from Gujarati into English with a critical introduction	2016	AWARDED

NAME OF THE RECOGNIZED GUIDE: **DR. ILA A. THANKI**

Sr. No.	Name of Student	Topic/ Subject/Title	Year	Remark
1.	Dina M. Raninga	Analytical study of cropping pattern in saurashtra region after economic reforms”	2008	AWARDED
2.	Ramila H.Virani	“Impacts of Small Irrigation on Agriculture Production, Income, And Employment: A Study in the context of Rajkot and Jamnagar District of Saurashtra Region.”	2009	AWARDED
3.	Mena N. Modha	An Environmental Impact Of Industrial Development Study in the Context Of Cement Industry of Saurashtra Region.”—	2010	AWARDED
4.	Dr. Smita H. Acharya	An Analytical Study of Urban Unorganized Sector of Working Women’s Nutritional Food in Saurashtra Region in the Context of Porbandar and Junagadh District.	2014	AWARDED
5.	Veena J. Agraval	“Economic Impacts of Organic Farming & Un-Organic Farming: A Study in the context of Saurashtra.Region.”-	2015	AWARDED
6.	Rita M. Raninga	“Living Standard of working lab ours in Handicraft Sector of Kutchchh.”	2015	AWARDED
7.	Jagruti M.Thumar	“Employment Opportunities in Tourism Industries: A Study in the Context of Saurashtra Region”.	2015	AWARDED
8.	Swapna K. Rawal	Economic Problems and Prospects of Self-Help group related Sakhi Mandal: A Study in the context of Junagadh District	2016	AWARDED
9.	Pushpaben B. Trambadia	An Analytical Study of Economic Problems of Agriculture Labourers in Junagadh and Rajkot District in the context of Saurashtra Region	2016	AWARDED

NAME OF THE RECOGNIZED GUIDE: **DR. KAMLESH GOHEL**

Sr. No.	Name of Student	Topic/ Subject/Title	Year	Remark
1.	Subhaskumar D. Mori	<i>Mafat Ozha: Sarjak ane Sarjan</i>	2006	AWARDED
2.	Amt B. Dave	The Study of Folklore influences in Ramesh Parekh poems	2011	AWARDED
3.	Veja M. Chandera	Folk Literature in Ahir's of SOrath: A Critical Study	2011	AWARDED
4.	Sonalben M. Bharathi	<i>Gujarat sahitya chete Kajal Ozha-Vaidyanu pradan: Ek ABhyas</i>	2014	AWARDED

In addition,

- Dr. Chetna Bechara's MRP has been sanctioned by UGC in 2014-15.
- Dr. Daxa Chotai's MRP has been sanctioned by UGC in 2014-15.
- Around 05 MRP proposals have been submitted to UGC in 2015-16

In addition, the Institution publishes an annual research journal titled as **Khoj: A Journal of Contemporary Thought**. Nine issues carrying over 180 articles have been published by the faculty members so far.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the Institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- (i) Once in an academic year, the IQAC and Research Committee, under the auspices of Faculty Development Programme (FDP) invites experts from the fields of academics with the idea updating our faculty members on the current trends of knowledge.
- (ii) For the T.Y.B.Com./B.Sc. (H.Sc.) students emphasis is laid on primary data based projects to inculcate research aptitude among students. Information regarding paper presentation competitions organized by the university is displayed regularly on the notice board and students are encouraged to participate in the same.
- (iii) The Librarian Bhaskar Jani encourages teachers to use 'INFLIBNET' and online resources. Provision of Departmental libraries has been made so as to enable the students with research aptitude to have easy access to books.

In addition, the following programmes have been organized with a focus on capacity building in terms of research among the staff and students, in the last five years:

- 2012-13:
- (i) Organized a seminar on "Relevance of Swami Vivekananda in Contemporary Times." (25.02.2012)
 - (ii) Organized a Faculty Development Programme on the subject of "Swami Vivekananda and His relevance in Contemporary Times."

- 2013-14: (i) Organized a seminar on "Culture, Civilization and Education: A reinterpretation in the post-modern context." (23.02.2013)
(ii) Organized a Faculty Development Programme on the subject of "Women Empowerment."
- 2014-15: (i) Organized a seminar on "Women Empowerment." (26.02.2014)
(ii) Organized a Faculty Development Programme on the subject of "Comparative Literature."
- 2015-16: (i) Organized a seminar on "Value-Education." (28.02.2015)
(ii) Organized a Faculty Development Programme on the subject of "Comparative Studies."
- 2016-17: (i) Organized a seminar on "Comparative Studies." (05.03.2016)
(ii) Organized a Faculty Development Programme on the subject of "Nationalism: Then and Now."

3.1.7 Provide details of prioritized research areas and the expertise available with the Institution.

The Priority areas for research are:

- (a) **Humanities** : Language and Literature
- (b) **Social Sciences** : Economics, Sociology and Psychology
- (c) **Commerce** : Use of Information Technology
- (d) **Home-Science** : Health care and Health education

3.1.8 Enumerate the efforts of the Institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Principal of the Institution and various departments make it a point to invite eminent researchers to visit the campus and interact with teachers and students. During the last five years many eminent researchers have visited the Institution on different occasions:

- Dr. Shylesh Parmar: Department of Commerce, Saurashtra University, Rajkot
- Dr. Darshana Trivedi, School of Languages, Gujarat University, Ahmedabad

- Dr. Alok Chakraval, Department of Commerce, Saurashtra University, Rajkot
- Dr. Kamal Mehta, Department of English & CS, Saurashtra University, Rajkot
- Dr. Balvant Jani (Retd.), Department of Gujarati, Saurashtra University, Rajkot
- Dr. Pawan Dwivedi, Registrar, Parul University, Baroda (Through Skype)
- Dr. Mitul Trivedi, Department of English, S.P. University, Anand (Through Skype)
- Dr. Roomy Naqvy, Department of English, Jamia Milia Islamia, New Delhi (Through Skype)
- Dr. Beverly Swan, Department of English, Scotland University, Scotland (Through Skype)
- Dr. Nathalal Gohel, Department of Gujarati, Bhavnagar University, Bhavnagar
- Dr. Sanjay Mukherjee, Department of English & CS, Saurashtra University, Rajkot
- Dr. Indira Nityanandan, Department of English, S.N. Mehta College & St. Xavier's College, Gujarat University, Ahmedabad.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The college has been accorded the 2f and 12B status by the UGC and the teachers can avail sabbatical leave for pursuing research. Until now nobody has availed this facility for research purpose.

3.1.10 Provide details of the initiatives taken up by the Institution in creating awareness/advocating/transfer of relative findings of research of the Institution and elsewhere to students and community (lab to land)

Our College is a twenty-nine year old Institution and therefore all the efforts of the faculties have been directed towards Institutional growth and development. But taking into thought the present-day need of translating the findings from lab to land, the IQAC & the Research Committee plans to take up initiatives, particularly with reference to the Department of Home-Science and Commerce, to create awareness

and transfer the findings of research to students, community and society at large. At the moment, the questions is being addressed by way of industrial visits, educational tours and expert guidance.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Around 2% of the total budget is earmarked for research and development. Faculties are encouraged to organize seminars and conferences and also attend the same. They are granted duty-leave to attend conferences and present research papers.

3.2.2 Is there a provision in the Institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Yes. Once the project is sanctioned, the sponsoring agency provides 80% of the total amount which is given to the investigator as and when it is received from the UGC. Approximately 11% of the faculty members has availed this facility.

3.2.3 What are the financial provisions made available to support student research projects by students?

At the moment, no separate provision is made in the budget for making financial provisions to support research projects by students. But at the Institutional level, the Head(s) of the Department(s) make/s financial help available for research to the needy students.

3.2.4 How does the various departments/units/staff of the Institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

The College provides an encouraging environment for interpersonal interactions among the various departments and its staff-members.

Undertaking inter-disciplinary research: With the initiatives of Research and Seminar Committee the staff members come together to discuss about the topical issues for research. All the faculties are motivated to prepare proposals and submit the same. For e.g. two faculties from Arts discipline, Dr. Ila A. Thanki (Economics); Prof. Varsha Joshi (Sanskrit) and two faculties from Home Science discipline, Dr. Ketan Shah and Dr. Smita Acharya have prepared and submitted research proposals to UGC in the year 2015-16.

Organising inter-disciplinary research: The Institution has been organizing inter-disciplinary seminars on a regular basis since the last five years. The following were the inter-disciplinary subjects:

2012-13: 'Relevance of Swami Vivekananda in Contemporary Times'

2013-14: 'Women Empowerment'

2014-15 'Comparative Studies'

2015-16: 'Comparative Studies'

2016-17: 'Nationalism: Then and Now'.

Over 550 students belonging to the faculties of Arts, Commerce, Home-Science, Education and Information-Technology have actively participated and presented papers on the themes mentioned above.

3.2.5 How does the Institution ensure optimal use of various equipment and research facilities of the Institution by its staff and students?

The Principal, encourages the staff and students to utilize the resources provided for research. The computer and language laboratories are easily accessible to staff and students from 07.40 a.m. to 01.00 p.m. Internet facility is provided in the UGC laboratory/Library for staff and students. They are given an easy access to utilize these facilities. Along with this, the college library is well equipped with over 20000 books, journals, e-journals, periodicals and magazines and staff and students are given easy access to it through OPAC.

3.2.6 Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

No. The Institution has not received any special grant or finances from the industry or other beneficiary agency for developing research facility. In fact, whether it is the arrangement of seminars or publication of our College research journal, the management/trust takes care of providing the requisite grants at the moment. In addition, efforts are being made to interact with the bank managers to permit our teachers and students to take up sponsored projects in keeping with the local needs and requirements.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The following table provides the details of the funds received from UGC; the completed projects and the on-going projects: **Completed**

Dr. Geeta Unadkat

Nature of the Project	Duration Year From To	Title of the project	Name of funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	2009	CHILDREN'S FICTION	UGC	25000	15000	15000

Dr. Sulabha Devpurkar

Nature of the Project	Duration Year From To	Title of the project	Name of funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor project	2009	SHRIMAD BHAGVAT MA DASHAMSKAND MA KRISHNACHARIT ANE HARIVANSHMA KRISHNACHARIT	UGC	65000	55000	55000

On-going (2014-15)

SL. NO.	NAME OF THE TEACHER	TITLE OF THE MINOR RESEARCH PROJECT
1	DR. CHETNA BECHARA	STUDY OF PROBLEMS IN FAMILIES OF THALASSEMIA MAJOR PATIENTS OF PORBANDAR AREA
2	DAKSHA CHOTAI	A STUDY ON "CONSUMER AWARENESS" IN THE AGE GROUP OF 18 TO 25 YEARS IN PORBANDAR DISTRICT.

Submitted for approval (2014-16)

SL. NO.	NAME OF THE TEACHER	TITLE OF THE MINOR RESEARCH PROJECT
1	DR. ANUPAM R. NAGAR	PRANAMI SECT AND LITERATURE
2.	DR. ILA A. THANKI	WOMEN EMPOWERMENT AND MICRO FINANCE IN PORBANDAR DISTRICT: AN ANALYTICAL STUDY OF ITS DEVELOPMENT AND CAUSAL RELATIONSHIP
3.	DR. SANGEETA PAREKH	<i>GUJARAT KE PRAMUKH VAISHNAV SAMPRADAY ME PRANAMI SAMPRADAY SE SAMBANDH KRISHNABHAKT KAVI AUR KULJAMSWAROOP – EK ADYAYAN</i>
4.	DR. MULJI VAGHELA	<i>SAURASHTRA VISHVIDYALAYA KE MAHAVIDYALAYO MEIN HINDI KI SHAIKSHANIK STHITHI: EK AANKLAN</i>
5.	DR. K.D.SHAH	A STUDY OF HEMOGLOBIN LEVEL AND CREATING AWARENESS ABOUT PREVENTION OF ANEMIA AMONGST GIRL STUDENTS OF DR. V.R.GODHANIYA GIRLS COLLEGE, PORBANDAR (GUJARAT)
6	PROF. SUHAGINI GARASIA	SUDHARAKYUG NA GUJARATI SAMAYIKO MA SAMAJ SUDHAR ANE SAHITYA NI BHUMIKA: VARTAMAN SANDARBHE PRASTUTTA
7	DR. SMITA ACHARYA	STUDY OF MALNUTRITION AMONG CHILDREN OF MUNICIPAL SCHOOL OF PORBANDAR CITY
8	DR. KIRTI JANI	"SOCIO-CULTURAL CONDITION OF MIGRANT LABOURERS IN PORBANDAR CITY."

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The Institution has developed various facilities on the campus for the promotion of research. The following are the facilities available:

- (i) Well-equipped Central library.
- (ii) Provision of Departmental Libraries.
- (iii) Subscription to various journals/magazines for research.
- (iv) Free internet facility in the Library and UGC Laboratory.
- (v) Specimen Student Papers presented during seminars are bound and made available year-wise.
- (vi) Publication of **Khoj: A Journal of Contemporary Thought**
(an ISSN refereed journal)
- (vii) Organizing seminars annually.

3.3.2 What are the Institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

To meet the needs of researchers in new and emerging areas of research the Institution has contemplated that as Humanity, Commerce and Home-science are the thrust areas of research of the Institution, these fields don't demand any special infrastructure facilities as required for research in science and technology. However, the required space like the reading room in the library, facilities like computer laboratory and internet facility, enough number of books, journals, e-journals, magazine, etc. are upgraded regularly. For promotion of the research culture the Institutions plans to upgrade the same regularly. In addition, the Institute is in the process of constructing a new state-of-art building with special arrangements, upgraded library with Wi-Fi availability, computers and infrastructure facilities for research activities.

3.3.3 Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

No, the Institution has not received any special grants or finances from the industry or any other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The staff and students can access INFLIBNET resources, like e-journals, off the campus. Teachers are issued individual user ID and passwords for the same.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

In the library, there is a separate space available for the teachers/Ph D scholars. They can make use of the space to read. Various Journals and e-learning facility are also provided for the research scholars in the Library. Each department has also separate libraries. The teachers/scholars can have easy access to Computer Lab and language Lab for the same purpose.

3.3.6 What are the collaborative research facilities developed/ created by the research Institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There aren't any collaborative research facilities developed/created by the research Institutes in the College as the Institute is primarily an undergraduate college.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- (a) Patents obtained and filed (process and product): N.A.
- (b) Original research contributing to product improvement: N.A.
- (c) Research studies or surveys benefiting the community or improving the services:
 - Rural Development Programme** : Department of Economics
 - Survey of adopted Villages** : Department of Sociology
 - Online MCQ examination** : Department of Computer Science
 - Computer literacy programme for teachers** : Department of Computer Science
- (d) Research inputs contributing to new initiatives and social development:
 - Translation Proficiency Programme** : Department of Commerce (EM)
 - Food and Nutrition Programme** : Department of Home-Science

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes, the Institution has been publishing an annual refereed research journal titled as **Khoj: A Journal of Contemporary Thought** since the last nine years. The editorial board comprises of the members of Research Committee. The Journal carries an ISSN number and is listed.

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty:

SL. NO.	NAME OF THE FACULTY	NUMBER OF PUBLICATIONS
1	DR. ANUPAM R. NAGAR	14
2	DR. CHETNA BECHARA	01
3	DR. KETAN SHAH	02
4	DR. SMITA ACHARYA	02
5	PROF. DAXA CHOTAI	01
6	PROF. NATHI RAJSHAKHA	-
7	PROG. KALPANA JOSHI	-
8	PROF. RANMAL MODHWADIYA	-
9	PROF. BHARATSINH DODIYA	-
10	DR. REKHA MODHA	03
11	DR. KIRTI JANI	04
12	DR. ILA A THANKI	10
13	DR. BHAVNA KESHWALA	05
14	DR. KAMLESH P. GOHEL	-
15	PROF. SUHAGINI GARASIA	04
16	DR. GITA UNADKAT	04
17	PROF. VARSHA JOSHI	06
18	DR. MULJI VAGHELA	03
19	DR. SANGEETA PAREKH	05
20	DR. SULABHA DEVPURKAR	02

- Number of papers published by faculty and students in peer reviewed journals (national / international):

2012-13

Sr. No.	Name and Designation	Title of Book/Paper/Seminar	Name of Journal/ Publisher/ Seminar attended
1.	Dr. Anupam Nagar, Principal	The Ten Commandments of Swami Vivekananda: Relevance of Swami Vivekananda in Modern Times	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
2.	Dr. Sulbha Devpurkar, Lecturer	National Level Seminar Shri Aurobindo's Views on Education	Dr.V.R.G.College, Porbandar
3.	Ila H. Vajariya, Lecturer	Swami Vivekananda's Thoughts in the 21 st Century	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
4.	Dr. M. N. Vaghela, Lecturer	Vivekanand aur Nirala	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
5.	Dr. Sangeeta Parekh, Lecturer	<i>Sambhavami Yuge Yuge: Swami Vivekanand</i>	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
6.	Suhagini P. Garasiya, Lecturer	<i>Swami Vivekanand Na Vicharo: Charitra Ghadtar Na Sopano</i>	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
7.	Dr. Geeta Unadkat, Lecturer	<i>Ekvismi Sadi Ma Swami Vivekanandna Dhyam Visayk Vicharoni Prastutata</i>	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
8.	Dr. Varsha B. Joshi, Lecturer	Woman Empowerment	M. J. Kundaliya College, Rajkot National Seminar
9.	Dr. Varsha B. Joshi, Lecturer	Swami Vivekanand's Thoughts in Modern Times	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
10.	Dr. Rekha Modha, Lecturer	Gandhi and Education	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
11.	Dr. Kirti M. Jani, Lecturer	Poverty as a Social Problem	National Seminar Shri N. S. Patel College, Anand
12.	Dr. Kirti M. Jani, Lecturer	Gandhiji and Education	National Seminar Dr. V.R.G. College, Porbandar
13.	Dr. Kirti M. Jani	National Seminar Marriage Institute in Rural Society	Dept. of Sociology, Saurashtra University

14.	Dr. Ila A. Thanki, Lecturer	National Seminar “Women empowerment through micro finance”	Shri Meenaben Kundaliya College, Rajkot
15.	Bhagavati Chudasama, Lecturer	Relevance of Swami Vivekananda’s Message in Modern Times	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
16.	Rushi Pandya, Lecturer	Reconsidering the Ultimate Purpose of Education as perceived by Swami Vivekananda	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
17.	Hirak Jogia, Lecturer	Swami Vivekananda’s Thoughts on Universal Religion	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
18.	Dr. Ila A. Thanki, Lecturer	Relevance of Swami Vivekanand's Thoughts in Modern Times	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
19.	Dr. Ila A. Thanki, Lecturer	“Shri Aurobindo’s views on Culture and Education	National Seminar Dr. V.R.G. College, Porbandar
20.	Dr. Bhavna R. Keshwala, Lecturer	Swami Vivekanand's Thoughts and Youth	Research Journal KHOJ, Vol. 5 Dr. V.R.G. College, Porbandar
21.	Dr. Bhavna R. Keshwala, Lecturer	Role of Swami Vivekanand's Thoughts in Character-Building	National Seminar Dr. V.R.G. College, Porbandar
22.	Dr. Chetna N. Behra, Lecturer	<i>Bharatiya Keravanina sandarbha ma shikashan ane shikashak ni bhumika</i>	National Seminar Dr. V.R.G. College, Porbandar

2013-14

Sr.No.	Name and Designation	Title of Book/Paper/Seminar	Name of Journal/Publisher/Seminar attended
1.	Dr. Anupam R. Nagar, Principal	Research Paper: Chitra and Savitri as epitomes of Women Empowerment	National level Research Journal KHOJ, Vol. 6 2013-14
2.	Dr. Anupam R. Nagar, Principal	The Concept of “Non-Dualism” and “Super-Mind” in the writings of Sri Aurobindo and Adi Shankracharya (Culture, Civilization and Education: A re- interpretation in the post- modern context: 2013, pp. 3-17)	Kamlesh Prakashan Mandir, Jamnagar 2013
3.	Dr. Anupam R. Nagar, Principal	Editor ISBN NO.9781627763486 Culture, Civilization and Education: A Re-interpretation in the Post-Modern Context	Kamlesh Prakashan Mandir, Jamnagar Dec. 2013

4.	Dr. Anupam R. Nagar, Principal	Authorship 10:1494440849; ISBN-13:978-1494440848 Musings: Thoughts in Repose (A Collection of Poems)	Createspace, SA Carolina (USA) 2014
5.	Dr. Anupam R. Nagar, Principal	Farewell ISBN NO. 0976-8165	“The Criterion: An International Journal in English” (A bi-monthly refereed & indexed open-access journal)
6.	Dr. Sulbha Devpurka, Lecturer	National Seminar: Democracy in India as Viewed by Malgonkar in the Prince and by Rahi Masoom Raza in “Adha Gaon”	Smt. Jasani Arts and Shri N.K. Jasani Com. College, Rajkot 14-09-2013
7.	Dr. M. N. Vaghela, Lecturer	Mahatma Jyotiba Fuley Aur Stri Shiksha	Research Journal KHOJ, Vol. 6, Dr. V.R.G. College, Porbandar 2013-14
8.	Dr. Sangeeta Parekh, Lecturer	<i>Azadi ke Che Dasak – Nari Aur Nari Lekhan</i>	Research Journal KHOJ, Vol. 6, Dr. V.R.G. College, Porbandar 2013-14
9.	Dr. Sangeeta Parekh, Lecturer	National Seminar: <i>Balchanmo Aur Lok Sanskriti</i>	Dept. of Hindi, Saurashtra Uni., Rajkot 25-02-2014
10.	Suhagini P. Garasiya, Lecturer	Women Empowerment – <i>Gujarati Katha Sahitya Sandarbh</i>	Research Journal KHOJ, Vol. 6, Dr. V.R.G. College, Porbandar 2013-14
11.	Dr. Geeta Unadkat, Lecturer	<i>Gujaratma Stri Shasaktikaran Vartaman ane Bhavishya</i>	Research Journal KHOJ, Vol. 6, Dr. V.R.G. College, Porbandar 2013-14
12.	Dr. Varsha B. Joshi, Lecturer	<i>Adhunik Yug ma Nari Sasaktikaran</i>	Research Journal KHOJ, Vol.6 2013-14
13.	Dr. Varsha B. Joshi, Lecturer	National Seminar: Politics in Indian Democracy	H.B. Jasani Arts & Com. College, Rajkot 14-09-2013
14.	Dr. Rekha Modha, Lecturer	<i>Mahila Shasaktikaran- Sikka ni Be Baju</i>	Research Journal KHOJ, Vol.6 Dr. V.R.G. College, Porbandar 2013-14
15.	Dr. Ila A. Thanki, Lecturer	National Seminar Future of Democracy in India	M.J. Kundaliya College, Rajkot 14-09-2013
16.	Dr. Ila A. Thanki, Lecturer	New Dimension of HRM ISBN No.978-81-8435-394-5 Book Published	Adhyayan Publishers & Distributors 2014

17.	Dr. Ila A. Thanki, Lecturer	<i>Gandhijini Gram Vibhavna Ane Arthik Vicharo</i> Article Published in ISBN No.978-81-8435-394-5 Book, Pg. 48 to 57	M.S.N. Publications, New Delhi December 2013
18.	Dr. Bhavna R. Keshwala, Lecturer	<i>Stri Shasaktikaran Shasakta Bharat ni Sachot Disha</i>	Research Journal KHOJ, Vol.6 Dr. V. R. G. College, Porbandar 2013-14
19.	Shri Bharti Shingrakhia, Lecturer	<i>Kiran Anand Ek Aagvun Vyaktitva</i>	Research Journal KHOJ, Vol.6 Dr. V. R. G. College, Porbandar 2013-14
20.	Prof. Rushi S. Pandya, Lecturer	Feminine Issues in the Novels of Bharti Mukherjee's Jasmine	Research Journal KHOJ, Vol.6 Dr. V. R. G. College, Porbandar2013-14
21.	Mr. Hirak Jogia, Lecturer	Shashi Deshpande on Women Empowerment	Research Journal KHOJ, Vol.6 Dr. V. R. G. College, Porbandar2013-14

2014-15

Sr.No.	Name and Designation	Title of Book/Paper	Name of Journal/ Publisher
1.	Dr. Anupam Nagar, Principal	The Five Cardinal Codes of Comparative Literary Theory	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
2.	Dr. Ila A. Thanki, Lecturer	Indian & Israelian Agriculture Methods	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
3.	Dr. Nayankumar D. Tank, Lecturer	A Comparative Study of 'You Can Win' Attitude Exhibited in Ernest Hemingway's <i>The Old Man and the Sea</i> and Harindra Dave's <i>Gandhini Kavad</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
4.	Poonam P. Joshi, Lecturer	Magical Realism Verses Social Realism: A Comparative Study of Rohinton Mistry's <i>A Fine Balance</i> and Salman Rushdie's <i>Midnight's Children</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
5.	Hirak Jogia, Lecturer	Spirituality in <i>Gitanjali</i> and <i>The Wasteland</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
6.	Dr. Sangita Parekh, Lecturer	<i>Aaradhika Meera aur Raadha</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
7.	Dr. M. N. Vaghela, Lecturer	<i>Tulnatmak Sahitya ki Vibhavna</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College. PBR

8.	Dr. Smita Aacharya, Lecturer	<i>Praudh Shikshan Ek Tulnatmak Drashtie</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
9.	Dr. Gita Unadkat, Lecturer	<i>Shrimadbhagvat ane Harivanshma Krushna Charitra- Tulnatmak Adhyayan</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
10.	Dr. Varsha B. Joshi, Lecturer	<i>Bhaktirasamrutsindhu Ane Bhaktirasayan: Bhaktiras- Tulnatmak Adhyayan</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
11.	Dr. Suhagini Garasia, Lecturer	<i>'Jai Somnath' ane 'Chauladevi' : Ek Patra Tulnatmak Abhyas</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
12.	Dr. Bhavna Keshvala, Lecturer	<i>'Nirman Che Pranayam, Pralay Che Pratyahar' Jivan Be Virodhni Gati – Tulnatmak Abhyas</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
13.	Vipul Dasani	<i>Tulnatmak Adhyayan – - Gujarat Ane Maharashtra Rajyona Pathyapustak Mandalna Std. 11 Ane Std.12 na Vanijya Pravahna 'Namu' Visayna Pathyaputako</i>	Research Journal KHOJ, Vol. 7 Dr. V.R.G. College, Porbandar
14.	Dr. Ila A. Thanki	Recent Trends of Indian Economy: ISBN NO.: 978-81-925136-7-6	Kamlesh Prakashan Mandir, Jamnagar, Dec. 2015

2015-16

SL. NO.	NAME OF THE TEACHER	TITLE OF THE PAPER	KHOJ: VOL./ ISSUE NO.
1.	Dr. Anupam R. Nagar	Critiquing Kabir From A Structuralists Perspective	08/2015-16
2.	Dr.K.D.Shah And Dr. Jayshree Parmar	Caste-Based Comparative Study Of Occurrence Of Thalassemia in First Year Students Enrolled At Dr.V.R.Godhaniya Mahila College, Porbandar	08/2015-16
3.	Poonam P. Joshi	East West Encounter In Anita Desai's Bye-Bye Blackbird And Kiran Desai's The Inheritance Of Loss	08/2015-16
4.	Janki Kotecha And Mital Jethwa	Comparative Studies on the Tools of Credit Control of Central Bank of India And Usa	08/2015-16
5.	Dr.M.N.Vaghela	<i>Hindi Ki Pragatvaadi Kavita Aur Dalit Kavita: Tulnatmak Adyayan</i>	08/2015-16
6.	Dr. Sangita Parekh	<i>Kabir Aur Tulsi Ke Ram: Ek Tulnatmak Adyayan</i>	08/2015-16

7.	Prof. Suhagini P. Garasiya	<i>Narsinh Ane Mirani Kavita: Tulnatmak Abhyas</i>	08/2015-16
8.	Dr. Kirti M. Jani	<i>'Bharatni Gyanti Sanstha: Ek Tulnatmak Abhyas</i>	08/2015-16
9.	Anjana Gadher	<i>Mishraarthatantramajaher Kshetra Ane Khangji Kshetra (Tulnatmak Abhyas)</i>	08/2015-16
10.	Dr. Bhavna Keshwala	<i>Bharatmapratyaksha Vidhishi Mudirokaan: Fdi Tulnatmak Abhyas</i>	08/2015-16
11.	Dr. Rekha Modha	<i>Gujaratna Be Mukhya Aadijati Samudayo 'Bhil' Ane 'Dubda' - No Tulnatmak Abhyas</i>	08/2015-16
12.	Dr. Smita Acharya	<i>Yog-Man-Swasthno Tulnatmak Abhyas</i>	08/2015-16
13.	Prof. Varsha Joshi	<i>Brahma Swaroop: Kevladwaitt Ane Shudhdwaitt Sandarbhme Tulnatmak Abhyas</i>	08/2015-16
14.	Prof. Shabina H. Shivani	<i>Bharatnanamankit Uddhyog Sahasikonu Pradan</i>	08/2015-16
15.	Dr. Gita Unadkat	<i>Rigved Ane Upanishadomanaari Vibhavna Tulnatmak Adhyanyan</i>	08/2015-16
16.	Dr. Ila A. Thanki	"Indian Performing Arts: Theorization and Pedagogy"	Research Review: the Academic Research: ISSN: 2321-4708, Issue (24): April 2015, pages 103-108

- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): N.A.
- Monographs : NIL
- Chapter in Books : NIL.
- Books Edited : NIL
- Books with ISBN/ISSN numbers with details of publishers: **As above**
- Citation Index : NIL
- SNIP : NIL
- SJR : NIL
- Impact factor : Data Unavailable
- h-index : Please refer to Anupam Nagar's Scholar Index on Google
<https://scholar.google.co.in/citations?user=Gtcb6-AAAAAJ&hl=en>

3.4.4 Provide details (if any) of

- research awards received by the faculty: NIL
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:
Dr. Anupam R. Nagar was felicitated with the SHIKSHA-VIBHUSAN, Award by the DEPARTMENT OF EDUCATION, SAURASHTRA UNIVERSITY, RAJKOT on 21.02.2016
- incentives given to faculty for receiving state, national and international recognitions for research contributions NIL
- Dr. Anupam R. Nagar was awarded the **VOCATIONAL SERVICE AWARD** by the Rotary Club International, Porbandar Branch on 18.10.2016.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing Institute-industry interface?

Since the College deals with subjects of Humanities, Commerce and Home-Science it has a limited scope for establishing Institute-industry interface. However, for hands-on-experience, students of B.Com. visit various banks, students of B.Sc. (Home-Science) visit various subject-related industries, located in nearby areas. Thus college establishes a good networking with such industries. But so far interfaces have not been developed. But taking into consideration the need of the Institution to grow and develop the Institution proposes to develop such interfaces in the future.

3.5.2 What is the stated policy of the Institution to promote consultancy? How is the available expertise advocated and publicized?

The Institution does not promote paid consultancy as it has limited expertise available. However, informal consultancy is done by the faculties round the year.

3.5.3 How does the Institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The staff is encouraged to utilize their expertise for non-remunerative consultancy during their free hours.

3.5.4 List the broad areas and major consultancy services provided by the Institution and the revenue generated during the last four years.

The staff of the Institution have been providing honorary consultancy in various areas like:

- Career counselling
- Competitive and banking examinations
- Information Technologies
- IGNOU courses/programmes
- NSS
- Scouts and Guide
- Rural Development
- Translation Proficiency
- Food and Nutrition
- Computer Literacy

3.5.5 What is the policy of the Institution in sharing the income generated through consultancy (staff involved: Institution) and its use for Institutional development?

The consultancy offered by college staff is voluntary and hence non– remunerative.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the Institution promote Institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The Institution promotes Institution-neighbourhood-community network for the holistic development of students through the following activities:

- National Service Scheme (NSS)
- Extension programmes like Blood Donation Camps, Thalassemia-Testing camp, Tree Plantation etc.

- Youth Red Cross
- Vivekanda Centre
- Rotary Club
- Parents'-Teachers'-Alumni-Students' Meet
- Course in Environmental Studies
- Skype on-line lectures
- Disaster management training programme
- Gandhi-Smriti Trust, Bhavnagar
- Iscon International sanchalit Shrimad Bhagvad Gita Exam, Vallabh Vidyanagar
- Blood Donation (Asha Children's Hospital & HDFC Bank)

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Students are motivated through SDPs (Student Development Programmes) every year. The CCDC (Career Counselling and Development Centre) periodically organizes expert lectures which promote citizenship roles. In addition the Vivekananda Centre, Youth Red Cross, NSS, Women's Cell, Alumni Association, Saptadhara etc. organize various programmes involving students. This promotes the development of citizenship roles among the students.

3.6.3 How does the Institution solicit stakeholder perception on the overall performance and quality of the Institution?

The overall performance and quality of the Institution is ensured by the collaborated efforts of the IQAC cell that comprises of the Principal, Teaching and Administrative Staff, Students and eminent citizens (of the town from various fields of life). The cell ensures that the goals/objectives that are set for the coming academic year are executed to perfection. In addition, during the organization of various activities experts from various fields visit the Institution. Informal feedback is sought from them about their perception of the Institutional performance and the quality of the Institution. Similarly feedback is also obtained from parents during parents/alumni/staff meeting which helps in gaining an insight about the

stakeholders perceptions. Quintessentially, the Institute is highly connected with its stakeholders such as students, parents, staff and Alumni through the following measures:

Students:

- The college collects and analyzes the feedback of students for improved performance
- Student mentors and class-representatives are selected to address the issues of students.
- Suggestion / Complaint box is available in the premises of the College.
- Students have the freedom to approach the Principal during working hours without prior appointment.

Parents:

- Principal/head of department /teacher, co-coordinators interact with parents/guardians regularly.
- Parents are informed about their ward's academic performance and attendance records through PTA meetings/ letters. Direct interaction of the guardians with the H.O.Ds. is also encouraged.
- Suggestions/ remarks/Approval of parents are taken into account with respect to industrial visits, cultural programmes etc.
- Parents are allowed to meet the teachers, coordinators and Principal on any working day at any time to address their issues related to their wards.
- Parent-Teacher-Alumni Meetings are held once a year.

Staff:

- The Principal conducts staff meeting to keep the staff updated about significant developments at the Institutional level.
- Most of the decisions are taken only after consultation with the staff during IQAC meetings in accordance with the rules and regulations laid down by the management and university.
- The college has set up Grievance Cell which addresses grievances of staff and
- Coordinates with the appropriate authority for early redressal.

Alumni:

- The college has constituted an Alumni Association with Dr. Rekha Modha as Professor-in-charge; Ms. Sonal Pandav as President; Ms. Jalpa Mehta as Secretary and Ms. Chandani Dave as Treasurer.
- The association organizes meetings and has regular formal and informal interactions wherein any alumnus is free to give his/her suggestions.
- Thus, by taking the feedback from the stakeholders, the objectives for the coming academic year are accordingly streamlined.

3.6.4 How does the Institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Various associations like Alumni Association, WC, NSS, YRC, VC etc. are formed at the Institutional level. All these associations in association with IQAC plan for various activities to be organized throughout the year. A calendar of activities is thus prepared. Along with this NSS also organizes events in association with Saurashtra University. The IQAC plays an important role by keeping a watch on the implementation of these plans and activities. The Institution has two units of NSS. Programme officers and coordinators are appointed for NSS, YRC, VC. etc. They take care of enrollment of students and successful implementations of the plans. Various outreach activities are organized by these associations. The following are the major extension and outreach programs conducted during the last four years.

1. Teachers' Support Fund
2. Visits to Orphanages and Old Age Home
3. Course in Environmental Studies
4. Blood Donations camps in collaboration with HDFC Bank.
5. Tree Plantation
6. Thalassemia Test

The College Management extends support as and when needed.

3.6.5 How does the Institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The Institution promotes the participation of students and faculty members in extension activities through the following:

- Listing out the various committees and Saptadhara activities in the college prospectus itself.
- N.S.S. units (2) takes care of students' enrolment, planning and implementation of activities throughout the year.
- Active participation of Faculties in NSS Orientation Programmes conducted for this purpose at the university level.
- Collaborating with various N.G.O.s. like Saheli Gram Vikas Sansthan, Youth Red Cross, Vivekananda Centre etc.
- Every five years 02 teachers take up the NSS responsibility as Programme officers and participate in extension Activities like Tree Plantation, Disaster Management, Health Check up Camp, Blood Donation Camp and Environmental Awareness.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The NSS unit regularly conducts social surveys among under privileged sections of the society during their camps every year. The Department of Sociology conducts surveys in an adopted village on the subject of women empowerment. In addition, the chief extension activities undertaken by the Institute are as follows:

Sl. No.	Name of the NGO/ local body	Type of Activity
1	Asha Children Hospital	Blood Donation camp for the Thalassemia patients
2	HDFC Bank	Blood Donation Camp
3	Bird Sanctuary and Rotary Club	Tree Plantation

4	Traffic Department	Traffic rules: Awareness session
5	VRG Health Centre	Health Card and Medical check-up
6	Social-Welfare Deptt.	Aids Awareness Programme
7	Wodo-Kai Academy	Self-Defence Training

The following table provides the particulars about the activities done in collaboration with NGOs in the College:

Details of NGOs Activities from (2012-13 to 2015-16)

Sr. No.	Name of Department	Name of NGOs	No. of Students				Remarks	Name of Coordinator
			2012-13	2013-14	2014-15	2015-16		
1.	Economics	Saheli Gramya Vikas Sansthan, Bagvadar	50	59	74	89	<ul style="list-style-type: none"> • Basic concepts of SHG • Brief History of Saheli Gram Vikas Sansthan • Theoretical Information about Micro Finance • Display of Essential Goods • Guided Practical Demonstration by Neeta Vora 	Dr. Ila A. Thanki
2.	Economics	Navjivan Education Trust, Porbandar	70	89	95	105	<ul style="list-style-type: none"> • Expert Lecture of Shri Jayesh Bhatt • Provided Job oriented guidance • Educational Visit • Practical Demonstration 	Dr. Ila A. Thanki
3.	Home Science	Navjivan Education Trust, Porbandar	50	59	64	75	<ul style="list-style-type: none"> • Theoretical Information about Self reliant women • Practical Demonstration • Expert Lecture • Educational Visit 	Dr. Smita H. Acharya
4.	Home Science	Youth Red Cross	35	50	75	90	<ul style="list-style-type: none"> • College Campus Cleaning Programme • Organized Blood Donation Camp • Arranged Expert Lecture • First-Aid-Training Programme 	Dr. Chetana N. Bechra

							<ul style="list-style-type: none"> • Blood-Donation - • First-Aid-Training Programme • First-Aid-Training Programme 	
5.	Home Science	Scout and Girls Guide	25	30	35	49	<ul style="list-style-type: none"> • Primary Information to scout girls guide • Arranged Programme for Salami Training • Independent Day • Basic Information • Exams related Guidance • Registration of Exam • Training for Republic-Day • Republic Day - salami • Arranged Exam-Related Meeting • Exam Related meeting • Exam 	Dr. Smita H. Acharya
6.	Sanskrit	Gandhi Smruti Trust Sanchalit Gandhi Exam, Bhavnagar	135	150	170	175	<ul style="list-style-type: none"> • Gandhi Manan Chintan Exam • Kasturba Foundation Sanchalit Gandhi Jivan par Aadharit Gandhi Exam • Principles of Gandhin Thoughts • Fundamental Principles of Gandhian Thoughts 	Dr. Geeta Unadkat
7.	Sanskrit	Shreemad Bhagvad Geeta Exam International ISCON, Vallabh Vidhyanagar	105	125	130	145	<ul style="list-style-type: none"> • Bhagvad Geeta Exam from Adhyay 1 to 3 • Bhagvad Geeta Exam from Adhyay 4 to 6 • Bhagvad Geeta Exam from Adhyay 7 to 9 • Bhagvad Geeta Exam from Adhyay 10 to 12 	Dr. Geeta Unadkat
8.	Sanskrit	Ramkrishna Mission (Vivekananda Centre), Porbandar	135	149	151	160	<ul style="list-style-type: none"> • Expert Lecture • Visit • Vichar Prachar • Elocution Competition • Drawing • Essay Competition • Quiz Competition 	Dr. Geeta Unadkat

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the Institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities like Blood donation camp, Thalassemia Testing, Tree plantation, NSS camp and regular activity, equip the students' with knowledge, experience and instils values like cooperation, self-reliance, social and environmental awareness, time management and it helps students in adding-up to their academic skills and has a positive influence on their personality. As such, the Institution has identified the following objectives to be inculcated through the extension activities:

- (i) Providing exposure to our students through the best minds (experts) in various disciplines.
- (ii) Transcending narrow considerations of caste, creed, race or religion and focus on the total self-development of the student.
- (iii) Raising the educational standards of women in and around Porbandar and thereby contributing to National development.
- (iv) Bringing awareness about protecting our immediate environment in our everyday habits and practices.
- (v) Inculcating value-based practices in our approach to education
- (vi) Collaborating with local industries and organizations and offering employment to the needy individuals.

Outcome:

- (i) Extension activities always result in implanting values and skills not only in students but in faculty members too. The major outcome of such activity is that it ensures the holistic development of students and thereby makes them responsible citizens.
- (ii) To understand the practical value of business the students are allowed to put food stalls, exhibit Handicraft stalls and arrange theme-based exhibitions so as to enhance their ability to communicate, sell and understand the commercial environment in the market.
- (iii) To create Environmental awareness among students, Prof. Kirti Jani has organized poster-making competitions under the "Green Initiative" theme.

- (iv) The results of the participation in the various socially relevant activities have resulted in inculcating the feeling of being socially awakened citizens in the students. The students who have been a part of this process have been spreading awareness in the Institution and motivating other students as well.

3.6.8 How does the Institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the Institution that encourage community participation in its activities?

The Institution ensures the involvement of the community in its reach-out activities through the following:

- Celebration of cultural festivals like Janmastami, Navratri, Christmas for students and lady staff members.
- Organization of NSS camp, Tree plantation and Blood Donation Camps.
- Organization of Skits on social/national issues by the Theatre Society.
- Awareness Programmes on Aids and Drug-de-addiction
- Cleanliness Drive

3.6.9 Give details on the constructive relationships forged (if any) with other Institutions of the locality for working on various outreach and extension activities.

The Institution has had informal collaborations with various Institutions of the locality. Through the Research Committee and NSS units, district level seminars/programmes are organized wherein students from other colleges participate and our students also visit other Institutions to participate in such activities. These activities aim at social development and thereby foster good relationships among the nearby Institutions.

3.6.10 Give details of awards received by the Institution for extension activities and/contributions to the social/community development during the last four years.

NIL

3.7 Collaboration

3.7.1 How does the Institution collaborate and interact with research laboratories, Institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

As the Institute is primarily an under-graduate the Institution does not have any collaboration with Institutes or industry for its research activities. However, the students of Home-Science do visit local factories/industries for a hands-on-experience as a part of their curriculum exercise.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with Institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the Institution.

NIL

3.7.3 Give details (if any) on the Industry-Institution-Community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the Institution viz. laboratories / library/ new technology /placement services etc.

NIL

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The following table highlights the Seminars/Conference organized by the College in the last five years:

Year	TITLE/THEME OF THE SEMINAR	KEY-NOTE SPEAKER
2012-13	Relevance of Swami Vivekananda in Contemporary Times."	Swami Aatmanandji
2013-14	Culture, Civilization and Education: A reinterpretation in the post-modern context	Prof. Makrand Paranjape
2014-15	Women Empowerment	Prof. A.R. Bharda
2015-16	Comparative Studies	Prof. Nitin Vadgama
2016-17	Nationalism: Then and Now	Lt. Col. Dr. V. K. Gautam

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) **Curriculum development/enrichment:**

TEACHERS CONTRIBUTE DURING BoS MEETINGS AT THE UNIVERSITY LEVEL

b) **Internship/ On-the-job training:** NIL

c) **Summer placement:** NIL

d) **Faculty exchange and professional development:** NIL

e) **Research:** AROUND 20 STUDENTS HAVE RECEIVED THEIR PH.D. DEGREE.

f) **Consultancy:** ORAL

g) **Extension:** NSS

h) **Publication:** PUBLICATION OF KHOJ: A JOURNAL OF CONTEMPORARY THOUGHT

Student Placement:

The college does not have a formal agreement with any industry. However for mutually beneficial purposes, the college has linkage programme with industries for the purpose of placement and social training of students. The college also has arrangements with local bodies for conducting social activities, blood donation camp etc. The details are mentioned below:

SL. NO.	NAME OF THE BODY/ ORGANIZATION	PURPOSE
1	YOGI COMPUTERS	PLACEMENT
2	AASHA CHILDREN HOSPITAL	BLOOD-DONATION
3	ROTARY CLUB	SOCIAL SERVICE
4	SAHELI GRAM VIKAS SANSTHAN	SOCIAL SERVICE
5	YOUTH RED CROSS	SOCIAL SERVICE
6	VIVEKANANDA CENTRE	AWARENESS

- i) **Twinning programmes:** NIL
- j) **Introduction of new courses:**
UG (B.COM. ENGLISH MEDIUM);
PG (M.COM. ENGLISH AND GUJARATI MEDIUM)
- k) **Student exchange:** NIL
- l) **Any other:** NIL

3.7.6 Detail on the systemic efforts of the Institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

During the meetings of the IQAC cell and the Research Committee, the members make efforts in getting information about the possible linkages/ Collaborations and their relevance to the College. These suggestions are then forwarded to the Management for approval. Once the management's approval is obtained a Coordinator will be put in charge for obtaining the necessary linkages/ Collaborations.



**Prof. & Dr. M. Paranjape (JNU):
Key-note Address**



**Vedic-Hymm Recitation
by College Students**



**Gracing the Dias: Chair and Co-chair:
(District Level Student Seminar)**



**President Dr. Virambhai Godhaniya:
Felicitating Gold Medalists**



**Students and Staff:
Welcoming the Dignitaries**



**Inauguration:
District Level Students' Seminar**



**Welcome Speech:
Dr. Geeta Unadkat**



**Blood Donation Camp
(Youth Redcross and Health Centre)**



Blood Donation Campaign Team



**Annual Camp:
National Service Scheme**



**Girl Education
Awareness Rally**



**Tree Plantation:
National Service Scheme**



**Felicitation of Pri. Dr. Anupam Nagar
by Governer of Guj. Shri O.P. Kohli**



**Felicitation of Pri. Dr. Anupam Nagar
by Rotary Club of Porbandar**



**Viva Voce : Dr. A. R. Nagar
Ph.D. Student at Saurashtra University**



**Viva Voce : Dr. Ila A. Thanki
Ph.D. Student at Saurashtra University**



**Certificate Distribution
COP Vedic Maths**



**Women Empowerment Programme
in collaboration with Suraksha Setu**



CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institute ensures that the infrastructure requirements as specified by the affiliating University and the Government are satisfied. The college management has a positive approach towards creation and enhancement of infrastructure of the Institution. The Institution interacts frequently with parents, teachers, alumni and students for creation and enhancement of its infrastructure. Necessary budget is allocated for creation, enhancement and upgradation of infrastructure. The Policy of the management is:

- a) To provide adequate space for effective teaching and learning process
- b) To obtain and utilize funds (in terms of money) from various funding agencies like, University, UGC, ICSSR etc.

The funds obtained from UGC have been well utilized for expansion of infrastructure, use of ICT and other developmental activities. The College has given priority to utilization of technology. Optimal utilization of these infrastructural resources is achieved by way of its effective sharing. A new campus is being developed. Multi-media projectors and mike-systems have been set-up in most of the classrooms.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The college is equipped with 20 spacious classrooms and 3 air-conditioned Computer laboratories. These classrooms with proper ventilation help students to be at ease during teaching learning process. Classrooms have a podium and a platform that facilitates the teachers in their teaching process. The classrooms have the provision of LCD projectors to facilitate effective teaching–learning process.

The college has infrastructural facilities to organize activities like elocutions, debates, group-discussions, presentations, exhibitions and lectures by eminent personalities. The college uses the well-equipped auditorium of the College “Bharat-muni Rangmanch” to conduct co-curricular activities like seminars, conferences and Annual Programmes etc. The college has a conference room; a staff common room; a central library; three computer laboratories that are equipped with Local Area Network (LAN) facility and two well equipped Digital English Language Laboratories. Smart boards with LCD projectors and internet connectivity has been proposed for classrooms in the new building of the college. Laboratories, Library, office and various other sections of the college are equipped with internet connectivity. The college has provided laptops to all the HoDs and 20 LCD projectors as audio-visual aid for innovative teaching & learning process. An audio visual room is proposed in the new campus.

- b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The college has open-air theatre (*Munibharat Rangmanch*) in the main building with a seating capacity of approximately 2000 students; Separate offices for NSS and Extension activity; Vast Playground for conducting various sports events; facilities for indoor sports and games like Table Tennis, Chess, Carrom, etc.; Availability of musical instruments for cultural activities; Availability of First Aid Kit in the Health Centre with a full-time doctor; a central hall for organizing activities and competitions like debate, elocution, quiz, etc.

Sports facilities

The college has a playground for conducting outdoor games. The services of a PTI (Shri Haribhai Kagathara) are made available for guidance. The college has a provision for conducting yoga sessions and Faculty & Student Development Programmes for students and staff.

NSS

A separate room is provided for coordinating various NSS activities.

NCC

College does not have a NCC unit at the moment.

Cultural Activities

The Cultural Activities are conducted in the college indoor auditorium (*Muni Bharat Rangmanch*) itself. For large scale cultural activities, the college utilizes the playground.

Communication Skills and Public Speaking

The Institute has made provision for conducting Student development programmes (SDP) related to public speaking, interview techniques, communication skills and personality development in the college campus. In addition two Digital language Laboratories are available to conduct in-house language courses and SCOPE courses, which greatly help in improving communication skills.

Health and hygiene

The college provides purified water facility for students and staff. Washrooms in the college are kept clean. College has a committee that monitors cleanliness and maintenance of campus premises. The college canteen provides hygienic food to the students and the staff. The canteen committee monitors the hygiene of the canteen. Water tanks and surroundings are cleaned periodically and regular upkeep is maintained. Above all, the Management has appointed a full-time doctor in the Health Centre to address the issue of 'Health care and Health education' of all the students of the college.

4.1.3 How does the Institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years.

The resources and infrastructure of the college are effectively shared to enable

their optimum utilization. The grant-in-aid college works in the morning hours from 7.15 a.m. to 1.00 p.m. The self-financed divisions like BCA, M.A., M.Com. operate in the afternoon from 1.00 p.m. to 6.00 p.m. . Resources of the central library are shared by students and faculties of college. The college has three state-of-the-art computer laboratories, a canteen and a central library to meet the needs of the students. Classrooms are also utilized for remedial/short-term/add-on/distance-learning courses and extra-lectures. As many as 64 CCTVs are installed to govern security and discipline. The amount spent on infrastructure in the last four years is as follows:

SL. NO.	PERIOD	AMOUNT
1	2012-13	24710
2	2013-14	47440
3	2014-15	247804
4	2015-16	66234

The Master plan is enclosed as **ANNEXURE 03**.

4.1.4 How does the Institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Ramp is provided for students with divine abilities. For such students Classrooms are arranged on the ground floor. Examinations for such students are conducted in ground floor classes. The college provides assistance by way of tri-cycles to the differently-abled students by helping them to navigate smoothly throughout the campus.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**

The College has two hostels which accommodate around 900 students. Of which around 200 students belong to the College. The hostel has its own recreation room; dining room and facilities for indoor and outdoor sports and games and other cultural activities.

- **Recreational facilities, gymnasium, yoga centre, etc.**

The Institute does not have its own gymnasium/yoga centre at the moment. However, the *Khelkuud yogdhara* (Sports and Yoga Society) arranges Yoga

classes periodically. As regards recreation the Institute has a conference room with audio-video facility and periodically arranges film-shows and educational lectures through BIZAG educational channels.

- **Computer facility including access to internet in hostel**

The hostel has its own independent internet connectivity, which can be availed by the students with the permission of the rector.

- **Facilities for medical emergencies**

The health-centre has a full-time doctor, who, in case of urgency, refers to other specialist doctor(s) to address emergencies.

- **Library facility in the hostels**

The hostel does not have library facility at the moment. However daily newspapers are regularly subscribed for the students and staff.

- **Internet and Wi-Fi facility**

Internet and Wi-fi facility is available in the Principal's office while the Administrative Office; the Trust's Office; the Accounts Section; the UGC and DEL Laboratories; the PG Office and the Central Library have Internet facility.

- **Educational facility-common room with audio-visual equipments**

Common-room for the staff is available in the College. Around 20 Classrooms are equipped with audio-visual facility along with the Conference room.

- **Available residential facility for the staff and occupancy**

Residential facility for staff is not available at the moment.

- **Constant supply of safe drinking water**

RO facility and water-purifier have been installed to ensure supply of safe drinking water.

- **Security**

Five security personnel have been appointed by the Trust to address the issue of security.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The following provisions are made available to students and staff in terms of health care on the campus:

- Periodical cleaning of water tanks, Pest Control/treatment
- Water purifier
- First aid boxes are available in the Health Centre
- Daily cleaning of washrooms

In case of emergency, ambulance facility is made available. Health check-ups and programmes for e.g. Blood Donation; Blood-testing; health-card preparation etc. are periodically done in the college.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

IQAC

The Conference room is made available to IQAC (Internal Quality Assurance Cell) to co-ordinate their activities.

Grievance Redressal Unit

The college has a provision for Grievance Redressal Unit. The Complaint & Suggestion box is placed at the entrance of college.

Women's Development Cell

The college has a women development cell with Dr. Ila A. Thanki as Professor-in-charge.

Placement and Career Guidance

The UGC Internet laboratory/conference room of the college is used for conducting activities related to career counselling and development.

Canteen

The College **provides** clean and hygienic canteen facility.

Safe drinking water facility

The college has installed water **purifiers** and water coolers for students.

Counselling

The college has made provision for conducting counselling sessions for students through CCDC; CCPC; WDC etc.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library has a Library committee consisting of teacher representatives from various subjects offered by the college. The Librarian is an ex-officio member whereas a senior teacher acts as a Convener. Based on the discussions held the following initiatives have been implemented by the committee to render the library, student/user friendly:

1. Assisting the Librarian in framing policies
2. Recommending subject-specific books and help in book-selection.
3. Organizing book-exhibitions (subject-wise) on a regular basis.
4. Motivating students to regularly use the library.
5. Offering Library periods in the General Time Table to all the students on a weekly basis.
6. Regularly updating the library page on the College website.
7. Collecting feedback regarding use and facilities of the Library.
8. Adding books for competitive examinations.
9. Promoting use of SOUL software and use of OPAC search facility.

4.2.2 Provide details of the following:

- (a) Total area of the library (2700 Sq. Mts.)
- (b) Total seating capacity: 200 students and 20 faculties.
- (c) Working hours (on working days, on holidays, before examination days, during examination days, during vacation): 7.30 a.m. to 1.30 p.m. (during vacations 9.00 a.m. to 1.00 p.m.)

- (d) Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources): Library has a well organized and labelled collection with facilities such as reference section, periodicals section, CD and e-resources section, text books section and book bank section. Separate reading area is provided for students and staff.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Requisitions made by the students and teachers are scrutinized by head of departments or course co-coordinators. Further scrutiny is done by librarian and after the sanction of Principal, concerned titles are ordered. The Library Committee has taken the following significant initiatives:

Open Access System: The central library has opted open access system for Grant-in-Aid courses

On-line Public Access Catalogue (OPAC) : The Central Library has automated its entire collection, functions and services are networked with SOUL Software. The OPAC has facilitated the users with quick and easy access to information related to availability and status of a document, book reservation, etc.

New Arrival Display: The newly added collection is displayed for a period of seven days for wider publicity through the new arrivals Display Board as well as through OPAC Software.

Subject Wise Classification: - The Central Library facilitates the user with quick and easy access to books related to their respective subjects.

Book Bank Facility: The Central Library has introduced Book Bank facility for BPL category so as to ensure optimum utilization of books. Every year separate budget is allocated for the same.

The Amount spent on procuring new books, journals and e-resources during the last four years is as follows:

Library Holdings	2012-13		2013-14		2014-15		2015-16	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	736	79305	-	-	365	45700	-	-
Reference Books	99	70096	253	107338	-	-	17	6177
Journals/ Periodicals	40	23646	40	24547	45	24692	50	25642
e-resources	-	-	-	-	-	-	-	-
Any other (specify)	-	-	-	-	-	-	-	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

OPAC

Collection of the library can be searched using comprehensive and user-friendly search interface SOUL library software. The users can mail/save their search results in text and other formats.

Electronic Resource Management package for e-journals

The N-List (National Library and Information Services Infrastructure for Scholarly Content) facility provided by INFLIBNET (Information and Library Network) provides access to over 2000 full text scholarly e-journals covering various disciplines.

Federated searching tools to search articles in multiple databases

Google search engine is provided in N List which allows the users to search their queries in scattered databases/journals.

Library Website

The library webpage (<http://drvrgInstitute.org/library.php>) displays information about the collection and services of the library. Library rules and regulations and details about the number of books available and question-banks are provided.

In-house/remote access to e-publications

Both in-house and remote access to e-publications is provided.

Library automation

Library is automated using SOUL software. Cataloguing, circulation, and all major operations of the library are computerized.

Total number of computers for public access

Five computers in the library are provided for public access. Besides, students can access computers from the UGC laboratory to search references.

Total numbers of printers for public access

Library is connected to 1 printer installed in the Library.

Internet band width/ speed

02 mbps shared on College network.

Institutional Repository

Institutional Repository is not available at the moment.

Content management system for e-learning

Courseware for MCQ examinations developed by college I.T. faculties is a part of the Content management system for e-learning.

Participation in Resource sharing networks/consortia (like Inflibnet)

College subscribes to N-List e-resources provided by INFLIBNET.

4.2.5 Provide details on the following items:

(a) Average number of walk-ins	: 200
(b) Average number of books issued/returned	: 100
(c) Ratio of library books to students enrolled	: 10:1
(d) Average number of books added during last three years	: 1400
(e) Average number of login to opac (OPAC)	: 5-10
(f) Average number of login to e-resources	: 1-5
(g) Average number of e-resources downloaded/printed	: Data NA
(h) Number of information literacy trainings organized	: 01 / year
(i) Details of “weeding out” of books and other materials	: Work in progress

4.2.6 Give details of the specialized services provided by the library

Manuscripts

College does not have any Manuscripts collection.

Reference

Selective Dissemination of Information (SDI), Current Awareness Service (CAS) and Referral Services are provided by the library.

Reprography

One photocopy machine is provided for Reprographic services.

ILL (Inter Library Loan Service)

Inter library loan service is provided by the college library.

Information deployment and notification (Information Deployment and Notification)

This service is provided through Notice-Board and the College website.

Download

College provides download facility of previous years question-papers.

Printing

Printing facility is available in the Library.

Reading list/ Bibliography compilation

The SOUL software has inbuilt features for Reading list and Bibliography compilation.

In-house/remote access to e-resources

E-resources can be accessed in-house in the Library and the UGC laboratory.

User Orientation and awareness

To familiarize the users with library collection & services, orientation programmes are conducted.

Assistance in searching Databases

Personal assistance for searching database collection is provided.

INFLIBNET/IUC facilities

The N-List (National Library and Information Services Infrastructure for Scholarly Content) facility provided by INFLIBNET (Information and Library Network) provides access to over 2000 full text scholarly e-journals covering various disciplines.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Central Library is well organized and stacked with appropriate labels. Details of library rules & regulations and stack-room (subject-wise) are provided in the library webpage which helps the members to quickly familiarize with the library collection. In addition the SOUL software also facilitates the students to search and retrieve most relevant books and references from library collection. The students and teachers are provided separate spaces for doing their library work. In addition, the following support services are available:

- (i) The students are provided with Online Public Access Catalogue (OPAC) system for effective use of Library resources.
- (ii) The students are also provided with audio-visual learning content in CD and DVD form.
- (iii) Reprography facility is available in the Library.
- (iv) College provides Book Bank Scheme for economically weak students.
- (v) Assistance is provided to students to search the books for the completion of projects, assignment, preparation for debate, essay, elocution competition, etc.
- (vi) A Suggestion Box is kept in the Library. Suggestions from staff and students are scrutinized periodically and necessary action is taken by the Library Committee.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Currently no special facilities are available in the library for visually challenged persons. The library is situated on the first floor of the college building. However, for visually/physically challenged persons, personal assistance is provided.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Online feedback facility is available on the College website. The feedback software has an inbuilt analytical facility. The analyzed results are placed before the library committee for taking necessary proactive decisions for further improving library services and facilities. In addition, informal feedback is obtained from students, alumni and teachers. A suggestion box is also available in the Library.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the Institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system):

Details of the computing facilities available (Hardware and Software) at the Institute:

Computer Lab 01 – Lab Dedicated for Regular Courses: (with 12 Air Conditioners)

Location	No of PCs	RAM	HDD	Processor	Monitor Type	Operating System
First Floor	162	2 GB DDR III	300 GB SATA	Intel	LED	Windows XP

- Multimedia Set : 03
- Ceiling Speaker : 18
- Projectors : 03
- Laser Printer : 01
- IBM Computer Server : 01

Computer Lab 02 – General Lab for Remedial, COP & Other Courses: (with 4 Air Conditioners)

Location	No of PCs	RAM	HDD	Processor	Monitor Type	Operating System
First Floor	070	2 GB DDR III	300 GB SATA	Intel	LED	Windows XP

- Multimedia Set : 02
- Projectors : 01
- Dot Matrix Printer : 02

Computer Lab 03 – UGC Lab for Internet Facilities & Student Support: (with 1 AC)

Location	No of PCs	RAM	HDD	Processor	Monitor Type	Operating System
First Floor	026	2 GB DDR III	300 GB SATA	Intel	LED	Windows XP

- Multimedia Set : 02
- Projectors : 01
- Laser Printer : 01

Total No of Labs: 03 (With total 17 Air Conditioners)

Computer System with Individual Desk: 258

- Computer-student ratio: 01:01
- Stand alone facility: AVAILABLE
- LAN facility: AVAILABLE
- Wifi facility: AVAILABLE IN PRINCIPAL'S OFFICE AND UGC LAB.
- Licensed software:

Software	No of Copies
Windows XP Operating System (Provided free with Computer)	250
Linux Operating System (Open Source)	250
Quick Heal, Antivirus Software	10
Java Open Source Programming Software	250
Microsoft Windows Server 2003,	2
MacAfee Antivirus for Windows Server	2
Microsoft Visual Studio 2008 (90 day Trail)	250
Microsoft SQL Server 2008 (90 day Trail)	250
Microsoft Visual Studio 2012 (90 day Trail)	250
SOUL, Library Management Software	1
Tally, Accounting Software	1
Busy Accounting Software (Student Free License)	250
BI – Accounting Software (Multi User)	250
Windows 7 Operating System	25
Microsoft Office, 2007	25
Norton Antivirus 1 Yr Subscription	25

- Number of nodes/ computers with Internet facility: 50
- Any other: The Central Library and the Digital English Language Laboratories are also equipped with Internet facility.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The college has three computer laboratories with one having internet connectivity. Students are allowed to use computer labs and internet facility for doing their projects, assignments and presentations apart from routine practical work. Laptops are provided to faculties. For access to N-List and other e-resources, five computers are provided in the college library.

4.3.3 What are the Institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college intends to provide LCD projectors with internet connectivity in the classrooms in the proposed new building. The IT infrastructure in college is interconnected via local area network. The IT infrastructure is upgraded regularly to keep in pace with the latest developments. The college plans to provide wi fi facility in the campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the Institution (Year wise for last four years)

The following table provides the details about the provision made in the annual budget for procurement, upgradation, deployment and maintenance of computers and their accessories:

SL. NO	YEAR	ANNUAL BUDGET
1	2012-13	63609
2	2013-14	33283
3	2014-15	46993
4	2015-16	300283

4.3.5 How does the Institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Laptops and LCD projectors are made available to faculties to facilitate effective teaching-learning process. Smart boards with LCD projectors and internet connectivity are proposed in the classrooms in the new building.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the Institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The Institution subscribes to N-List e-resources package from INFLIBNET. In addition, the College has rich library resources and is well equipped with computer laboratories and internet connectivity. Almost all the classroom are ICT enabled and many of the students make their power-point presentations as a part of their course-work. In addition, many of the faculties share their laptops with the students for accessing on-line resources in their respective subjects.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

National Knowledge Network connectivity is currently being provided only to universities and research Institutions. The college has not been provided access by the affiliating University at the moment.

4.4 Maintenance of Campus Facilities

4.4.1 How does the Institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The college has a Local Management Committee (LMC) which looks after regular maintenance of the college. The committee submits its report to the Principal/Working Trustee with regard to maintenance and upkeep of the facilities. The matters are discussed in the LMC meeting and necessary decisions are taken. All the purchases are accordingly made through the purchase committee. The college has entered in an AMC with Yogi Computers for the periodic maintenance of computers.

	2012-13	2013-14	2014-15	2015-16
Building	24710=00	47440=00	247804=00	66234=00
Furniture	5780=00	14771=00	198984=00	11607=00
Equipments	18120=00	21374=00	12150=00	26547=00
Computers	63609=00	33283=00	46993=00	70028=00
Vehicles	102407=00	60624=00	41357=00	78190=00
Any other				
Seminar	158249=00	5235=00	7625=00	2830=00
Publication	141720=00	48423=00	73680=00	72575=00

Thus, the table ascertains that the Institute is sufficiently vigilant in terms of overall maintenance and up keep of college infrastructure.

4.4.2 What are the Institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has appointed an annual maintenance contract with Yogi Computers; a gardener, an electrician, sweepers, 05 security guards and 02 peons for effective maintenance and upkeep of the infrastructure, facilities and equipment of the college. Besides, a LMC consisting of heads of various sections of the college takes a periodical review of repairs and maintenance requirements of the college.

4.4.3 How and with what frequency does the Institute take up calibration and other precision measures for the equipment/ instruments?

The Institution has an AMC with Yogi Computers for maintenance of Computers. As regards maintenance of electrical equipments such as, air conditioners, photocopy machines, equipments and instruments in Home-Science laboratory, etc, on call basis is adopted.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The Institution has installed electrical trippers to prevent sudden possibility of electrical surges and short circuit. At crucial locations fire extinguishers have been installed. Inverter and UPS backup facility is provided at selected places in the college campus.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include:

The Trust has developed a second campus for all the professional programmes run in the campus. It is expected to fully functional from the academic year 2017-18.



**Dr. V. R. Godhaniya
Educational Campus I (Mahila College)**



**Ms. Sheetal Thanki
Career Guidance at CCPC**



Conference Room



Muni Bharat Rangmanch



**Open Air Theatre:
(Once in Four Years)**



Central Hall



**Digital English Language Laboratory
(D.E.L.L.)**



**Internet Laboratory cum
UGC Network Resource Centre**



Computer Laboratory I



Computer Laboratory II



**Library:
Internet Facilities for Students**



**Library:
Reading Section**



Library: Reference Books & Texts



Library: Display Self



Canteen



**Health Center
at Educational Campus**



Playground



Parking



CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the Institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the Institution ensure its commitment and accountability?

Yes, the college publishes two prospectus annually, one each for grant-in-aid-courses and self financing courses also available on the college website. The following information is provided to the students:

The cover page highlights the mission statement of the college. Back side cover page shows various courses offered by the college. Admission procedures, Curriculum design; fees structure; rules regarding minimum attendance; Enforcement of discipline Zero tolerance for ragging; Information about examination; Annual Calendar; Facilities provided by the college; Information about various committees and associations; Information about teaching & non-teaching staff etc.

The various committees are constituted for planning and executing academic, co - curricular and extra-curricular activities for the students. Heads of departments supervise the academic matters. Administrative and extension activities are supervised by the Vice-principal and course coordinators. Office work and financial matters are under the supervision of Head/Senior Clerk. Principal directs, guides and keeps check on all the activities of the college. IQAC, LMC and the Management ensure quality commitment. Thus Institution strives to achieve higher standards of performance.

5.1.2 Specify the type, number and amount of Institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Details of Scholarships and freeships

Year	Type	Scholarship		Freeships	
		Grant Sanctioned	Amount Disbursed	Grant Sanctioned	Amount Disbursed
2012-13	SC	394090	394090	0	0
	ST	79790	79790	0	0
	OBC	2240997	2240997	0	0
	MINORITY	-	-	0	0
	PH	1500	1500	0	0
2013-14	SC	439820	439820	0	0
	ST	118820	118820	0	0
	OBC	2316741	2316741	0	0
	MINORITY	192430	192430	0	0
	PH	75000	75000	0	0
2014-15	SC	549130	549130	0	0
	ST	164925	164925	0	0
	OBC	2519497	2519497	0	0
	MINORITY	-	-	0	0
	PH	17500	17500	0	0
2015-16	SC	570450	570450	0	0
	ST	77790	77790	0	0
	OBC	2530477	2530477	241210	241210
	MINORITY	118781	118781	0	0
	PH	-	-	0	0
	GEN	6960	6960	0	0
2016-17	SC	584825	584825	0	0
	ST			0	0
	OBC	2648609	2648609	In Process	In Process
	MINORITY	-	-	0	0
	PH	2500	2500	0	0
	GEN	-	-	0	0

The college promptly forwards the applications received from eligible students for scholarships and freeships to the concerned authorities. As and when the amounts are sanctioned and received, the college disburses the amounts to the students. In addition, the college on its own considers applications of other deserving students and provides them fee concessions and installment facility for payment of fees.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The college is situated in a semi urban area. Majority of the students are from far-flung areas having reasonably not so-good disposable income, hence more than 60% students of the college apply for these schemes and avail benefits of financial assistance.

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions/National and International
- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for “slow learners”
- ✓ Exposures of students to other Institutions of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines

Specific support services/facilities available for students from SC/ST, OBC and economically weaker sections:

Reservation of seats; Fees concession; Book Bank facilities; Remedial Coaching/ Training for competitive examinations

Specific support services/facilities available for students with physical disabilities:

The numbers of students enrolled with physical disability are very few. The facilities available in the college for these students are: Reservation of seats; Ramp; wheel chairs; Personal attention; allotment of class rooms on the ground floor etc.

Specific support services/ facilities available for overseas students:

At the moment, the Institution does not have any overseas students.

Specific support services/ facilities available for Students to participate in various competitions/National and International:

The college encourages the students to participate in various competitions.

The college provides following facilities to the students to participate in cultural literary, talent and sports competitions:

Special Training and coaching;
Concession in attendance;
Travelling facilities Food facilities.

Specific support services/ facilities available for Medical assistance to students health centre, health insurance etc:

The College shows special concern for the health and hygiene of the students by providing following facilities: Compulsory insurance by the University for all students; Organizing special health check up camp; Installation of water purifier; Training on yoga and meditation by experts; Counselling Seminars and lectures on diet and health; Provision of books on health care ,meditation ,yoga, medicine, food, diet etc.; Issue of Health-Card by the Health Centre; Special care for female students through women cell; First –Aid Kit; Awareness programmes on Aids and other diseases.

Specific support services/ facilities available for organizing coaching classes for competitive exams:

Free classrooms on weekends; Expert lectures; Study materials and question bank; Library; Computer and Internet services etc.

Specific support services/ facilities available for Skill development (spoken English, computer literacy, etc.):

The College conducts seminar/workshop/lectures on personality development, time management, communication skill, interview techniques, and group discussion for under graduate and post graduate students. The various Departments organize workshops on letter writing, presentation and group discussion. Commerce department conducts workshops on Vedic mathematics. Information Technology and Computer department conducts training programmes on basic & advanced computer skills for the non-computer students. The college also conducts SCOPE certificate courses.

Specific support services/ facilities available for Support for 'slow learners':

Each department in the college identifies the slow learners in the respective subjects on the basis of the performance of the students in their previous examinations and classroom interactions. Special short-term courses are provided for remedial coaching after their regular lecture hours. There is regular monitoring on the performance of these students and necessary counselling is provided.

Specific support services/ facilities available for Exposures of students to other Institution of higher learning/ corporate/business house etc.:

The College conducts industrial visits, field visits & Institutional visits to provide practical knowledge & exposures to the students.

Specific support services/ facilities available for Publication of student magazines:

The College publishes annual magazine "Sangath". The students and staff members contribute articles in Gujarati, English and Hindi. The Commerce Department (English Medium) publishes "The Phoenix". The departments like Economics, English, Hindi, Sociology and Gujarati have their respective wall magazines.

5.1.5 Describe the efforts made by the Institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The Department of Economics and Commerce uses the concept of "learning by earning" by giving group projects/tasks to students. One such project was to exhibit food stalls inside the college quadrangle. The response of the students was very encouraging. Another effort was to run a Teddy-Bear making course which was a skill-based programme leading to employment. The Institution also invites professionals from the industry to motivate the students to become future entrepreneurs. The biographies of successful entrepreneurs are made available in the library. All these efforts have shown positive results.

5.1.6 Enumerate the policies and strategies of the Institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- ✓ additional academic support, flexibility in examinations
- ✓ special dietary requirements, sports uniform and materials
- ✓ any other

Additional academic support, flexibility in examinations:

Book bank facility, circulation of lecture notes, conduct of extra-classes and practicals, remedial coaching and circulation of question bank are the additional academic supports provided by the college. The college conducts examination as per the norms laid down by the University. Hence, there is not much flexibility in examinations. The Internal examinations are rescheduled for the students participating in sports and cultural activities.

Special dietary requirements, sports uniform and material:

The college reimburses TA and DA expenses of the students who represent the college in sports, cultural, NSS and other activities. The college provides sports uniform and sports gear to students who represent the college in inter collegiate events.

Any other:

The college appreciates the performance of the students by displaying their achievements in the college notice board, college magazine and college website. The winners of various sports and cultural events are honoured by giving certificates, trophy, medals and prizes. The college awards "Outstanding student of the College (Academic & Co-curricular)" by considering participation of the students in academic & co-curricular and extracurricular activities. The "Most regular student" award is given by considering attendance during the entire academic year; and gold medals are awarded for topping in the Institute in the final year of the degree course.

The following committees of the college are also active in promoting participation in extra- curricular and co-curricular activities of the students:

National Service Scheme Unit: It is a government recognized activity implemented through college students having two units. It develops personality and creates aptitude for social services.

Cultural committee:

Various cultural activities are conducted throughout the year where students get an opportunity to exhibit their talent in dance, music, drama, fine arts and literary events. Navratri festival is celebrated to highlight unity in diversity. Students participate in various competitions conducted at intercollegiate level as well as university level.

Health Centre:

The Health Centre contributes towards proper environmental balance by organizing tree plantation, drive for prohibiting use of plastic, organizing expert awareness sessions; issuing Health-Cards and arranging blood-donation camps.

Women's cell:

The Women cell has "women empowerment" as its primary objective. The cell organizes programmes stressing on women related issues. The cell also provides for redressal of grievances of female students, teaching and non teaching staff. The college also conducts seminars and workshops on women related issues.

Career Counselling and Development/placement Centre: The College has a career counselling and development centre which consists of a Coordinator and two members of teaching staff. The CCDC takes the help of professionals in counselling the students. It annually arranges SDPs and Seminars and workshops for future prospects.

Debate Society:

Bits-n-bytes: It is a forum constituted for creating awareness about current affairs among the students. It comprises of faculties and students representatives. It aims at imparting knowledge through debates on topical issues.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE /TOFEL/GMAT/Central /State services, Defense, Civil Services, etc. Coaching for GPSC/UPSC and IBPS (Both Basic & Advanced) are provided to the students:

The following are the particulars:

List of the number of students appeared and qualified in various competitive exams:

YEAR		UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT	/ Central /State services, Defense, Civil Services, etc.
2012-13	Appeared	CMAT-18	TAT-1, SSC/OTHER-4
	Qualified	CMAT- 16	TAT/TET-1,SSC/OTHER-0
2013-14	Appeared	CMAT- 26 ,NET-4	TET/TAT/OTHER- 7
	Qualified	CMAT-24,NET-0	TET/TAT/OTHER-7
2014-15	Appeared	CMAT- 34,NET/GSET-7	TET/TAT/OTHER- 18,SSC-2
	Qualified	CMAT-33,NET/GSET-0	TET/TAT/OTHER-17,SSC-1
2015-16	Appeared	CMAT-20	IBPS/BANKING-7, OTHER-18
	Qualified	CMAT-20	IBPS/BANKING-1,OTHER-10

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The Institution provides counselling services to the students through the Career Counselling and Development Centre (CCDC). Here, academic, career and Socio-psychological areas are covered. The Faculty of the college also provides counselling to the students as and when need arises. The following are the details of the programmes organized in the year 2015-16:

Sr no	Event	Date	Details
1	Entrance test for upsc/gpsc	20-6-15	225 students gave entrance test and 75 students passed the test. Among 75 students 39 students joined the upsc/gpsc coaching class.
2	Upsc/gpsc coaching class	4-7-15	Upsc/gpsc coaching class began for the year 2015-16.
3	Banking exam awareness programme	5-7-15	The banking exam awareness programme was held in collaboration with saurashtra gramin bank –kuchhdi. 200 students participated in this programme. Subject: the process of filling banking exam forms. Guidance of how to solve questions in short time. speakers :mr.a.thanki (head office-jamanagar) <i>Mr.sandip tanna(rajkot branch)</i> <i>Mr.haresh joshi(limda chowk porbandar)</i> <i>Mr.vijay odedra(ranakandorna branch)</i> <i>Mr.jaydev joshi(kuchhdi branch)</i>
4	Seminar for paramedical courses	6-7-15	The seminar for paramedical courses was held in collaboration with pioneer paramedical Institute, porbandar. 120 students participated in this seminar. Subject : information about different courses like fapv, hat, mphw, ghw, ddt Speakers :mr. Avinas parmar mr. Bhaskar lakhanbhai ms. Daxa bokhiriya ms. Labhu khara
5	Student development programme	20-7-15 to 23-7-15	C. R., mentors and udisha members around 100 students participated in this sdp programme. Speakers: 20-7-15 : ms. Pushpaben joshi addressed the students on 'leadership'. Kumari bansi and meera parekh compeered this programme. 21-7-15 : principal dr.anupam nagar spoke on 'value education'.

			<p>Chardava krupa and popat purvi compeered that event.</p> <p>22-7-15: ms.kalpana joshi gave information on 'interview techniques and body languages'. Jayti davda and dhanvi gandhi compeered this programme.</p> <p>23-7-15: ms. Janki kotech gave information on 'time management'. Pooja modhwadiya and bhakti joshi Compeered it.</p>
6	Mahatma gandhi-movie review with vision	24-7-15	<p>In collaboration with english medium commerce department 'mahatma gandhi-movie review with vision competition' was arranged and around 50 students took part in this competition.</p> <p>Judges : 1)prof. Rushi pandya 2)prof.mukul gokulgandhi</p> <p>Following were winners in competition: In gujarati medium :</p> <ol style="list-style-type: none"> 1)purohit jasmin(b.com sem-2) 2)vadher miral(b.com sem-5) 3)parmar vanita(b.com sem-3) <p>In english medium :</p> <ol style="list-style-type: none"> 1)kotia mital(b.com sem-3) 2)odedra pooja(b.com sem-1) 3)gohel krishna(b.com sem-3) <p>Quiz based on mahatma gandhi was asked on the same day by kalpana joshi.</p>
7	Open porbandar quiz competition	29-7-15	<p>Porbandar nagar palika arranged quiz competition on "clean india" at mem school. Chardava krupa (b.com(em) sem-3) and pankhaniya ekta(b.com sem-5) participated in this competition. They stood first in this competition.</p>
8	Competitive exam seminar	8-8-15	<p>A seminar was arranged for the preparation of competitive exams like mba and mca. Around 106 students of b.com sem-5 participated in this seminar. Experts : mr. Pankaj nakum, ms. Krishna nakum</p>
9	Women empowerment seminar	13-8-15	<p>Seminar in collaboration with 'district rojgar centre' for employment and self employment was arranged. 312 students participated in it.</p> <p>Experts: dist. Development officer nemasir, deputy collector mr. Ganatra, iti principal manishaben, dist. Rojgar officer mr. Rathod and many more gave inspiring speech.</p>
10	Suceat exam	15-09-15	<p>Suceat exam was held in campus and approx. 250 students from m.com., b.a. b.com and ba participated in it.</p>

11	Motivational lecture	19-09-15	The seminar was arranged to motivate and to lead better life. Topic: 'life with out fear' Speaker : sanjay raval from ahemdabad.
12	Celebration of sardar patel jayanti	12-10-15	In collaboration with nss sardar jayanti was arranged and quiz was conducted by ms. Kalpana joshi
13	Student development programme	31-12-15	Sdp was arranged in collaboration with marvadi college, rajkot Subject: set your goal and Personality development Speakers: Prof: paras rughani & prof.siraj- approx 300 students of final year participated in it.
14	Ibps-short term course	7-01-16	To crack preliminary ibps exam short term course was introduce and approx. 100 students joined in it. Experts : prof. Janki kotecha prof. Bhavika gohil shri Nilesh takkar
15	Bambu workshop	11-01-16	Commerce department, in order to make students self employed and to encourage small scale industries, collaborated with home science dept. And arranged a workshop. Project in charge was navajevan trust mahila kaliyan kendra -porbandar -speaker jayeshbhai bhatt. Approx -12 students participated in it.
16	Gpsc /upsc seminar	19-01-16	Upsc/gpsc guidance seminar was conducted, approx 100 students participated in it. Speakers :prof. Tomar (vishwas academy.ahm) & prof.purin
17	Gpsc/upsc coaching	23-01-16	Guidance lecture and query session was arranged on the 23-01-16 by prof. Tomar. He gave in-depth information about history and political science. 116 students participated in it.
18.	Sdp-workshop	12-02-16	The certificate workshop on case based learning, shape your destiny and brand quiz was offered by gardi Institute –rajkot. Speakers : (director)- prof.dr.vishal khasgiwala & mr.brijesh zalavadia(promotion manager) approx. 225 students from ug and pg participated in it.

In addition, short-term courses on "Personality Development" and "Positive Thinking" have been offered to the students since the last four years and over 500 students have been the beneficiaries.

5.1.9 Does the Institution have a structured mechanism for career guidance and placement of its students? If ‘yes’, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, the Institution has a structured mechanism for career counselling and placement of students. It has a CCPC which consists of a Co-ordinator. It facilitates placement opportunities in and around Porbandar. Every year many final year students register with CCPC and many have found placement. In addition, the CCPC and various departments organize lectures and workshops to prepare the students for group discussion and interview. The following are the CCPC particulars of the year 2015-16:

SL. NO	NAME OF THE STUDENT	NATURE/PLACE OF EMPLOYMENT	DATE/YEAR
1	BHANU R. ODEDRA	SALES EXECUTIVE: SHIV SHAKTI ENTERPRIZE, PORBANDAR	08.04.2015
2.	KAJAL THAKRAR	COMPUTER OPERATOR: NET CONSUMES, PORBANDAR	06.08.2015
3.	PURI L. ODEDRA	COMPUTER OPERATOR: NET CONSUMES, PORBANDAR	09.08.2015
4.	HARDIKA V. BARIDUN	COMPUTER OPERATOR: GIRDHAR HEMRAJ & COMPANY, PORBANDAR	03.06.2015
5.	MAYURI A. DAVE	ASSISTANT TEACHER: SANKALP ACADEMY FOR EDUCATION, PORBANDAR	26.07.2015
6.	TEJAL M. GONDALIYA	ASSISTANT PRIMARY TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	22.07.2015
7.	NEHAL B. CHAWDA	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	10.07.2015
8.	TEJAL K. GOHEL	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	07.07.2015
9.	PRAGNA D. KACHA	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	01.06.2015
10.	PALAK H. GOKANI	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	04.06.2015
11.	NILAM L. LODHARI	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	01.06.2015
12.	JAYA MAIYANGA HEMENDRA	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	05.10.2015
13.	KAVITA D. SONKAMBLE	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	01.08.2015
14.	KRUPA K. MAKHECHA	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	06.06.2014

15.	RAKSHA S. TANNA	TEACHER: K.B. TAJAWALA ENGLISH MEDIUM SCHOOL, PORBANDAR	01.06.2015
16.	NIRALI M. JADAV	FRONTLINER: VODAPHONE, PORBANDAR	01.09.2015
17.	POOJA P. DAVDA	FRONTLINER: VODAPHONE, PORBANDAR	11.09.2015
18.	KAJAL C. PANDAVADARA	NURSE: MANAN HOSPITAL, PORBANDAR	31.04.2015
19.	RESHMA V. GOHEL	NURSE: MANAN HOSPITAL, PORBANDAR	05.01.2016
20.	GEETA R. ODEDRARA	COMPUTER OPERATOR, BAJAJ	03.09.2015
21.	DIPALI GOHEL	C.R.E.: KAVYA COMMUNICATION (MTS STORE), PORBANDAR	27.07.2015
22.	KARISHMA N. JETHWA	ACCOUNTANT: HARI ENTERPRISE	08.08.2015
23.	KIRTI C. BHARADA	ACCOUNT ASSISTANT: CHITRODA AND COMPANY, PORBANDAR	29.07.2015
24.	AMI TANK	TELLY CALLING: BIRLA SUNLIFE INSURANCE, PORBANDAR	01.07.2015
25.	SHIVANI SHABINA	VISITING LECTURER, DR.V.R.G.GIRLS'; COLLEGE, PORBANDAR	18.06.2015
26.	KUSHBU K. SAVJANI	OFFICE-WORK: AADIT AIRLINES, PORBANDAR	26.07.2015
27.	MANSI K. ADATIYA	RECEPTIONIST: MANAN HOSPITAL, PORBANDAR	26.11.2015
28.	PRITI M. TERAIYA	RECEPTIONIST: MANAN HOSPITAL, PORBANDAR	15.05.2015
29.	VAISHALI J. KOTECHA	RECEPTIONIST: MANAN HOSPITAL, PORBANDAR	15.04.2015
30.	MITAL H. JOSHI	RECEPTIONIST: MANAN HOSPITAL, PORBANDAR	12.06.2015
31.	PRITI D. LAKHANI	RECEPTIONIST: MANAN HOSPITAL, PORBANDAR	03.07.2015
32.	HEMALI H. JOSHI	ASSISTANT COMPUTER TEACHER: SHREE PRIMARY SCHOOL, PORBANDAR	30.06.2015
33.	ARTI P. KHARA	CONSTABLE: GUJARAT POLICE, PORBANDAR	TO BE ANNOUNCED
34.	HITESH R. PANDYA	JOSHI AND JOSHI COMPNAY, PORBANDAR	01.05.2015
35.	AMIT K. RATHOD	SALES EXECUTIVE: SHIV-SHAKTI MOTORS, PORBANDAR	04.06.2015
36.	MEHUL A. VORA	COMPUTER OPERATOR: ALKESHKUMAR AND CO., PORBANDAR	21.05.2015
37.	BANSI S. BHARATBHAI	ACCOUNTANT: DESTINY, PORBANDAR	24.04.2015
38.	NEHAL N. BANDIYAWALA	OFFICE-ASSISTANT: RAJ ENTERPRIZE, PORBANDAR	19.05.2015
39.	AARTI M. KHOKHRI	ASSISTANT TEACHER: M.E.M. SCHOOL, PORBANDAR	26.06.2013
40.	DHRUTI A. MONANI	ASSISTANT TEACHER: M.E.M. SCHOOL, PORBANDAR	11.06.2012

41.	BHAVISHA A. BAMANIYA	COMPUTER OPERATOR: BHAVSINHJI HOSPITAL, PORBANDAR	15.02.2015
42.	SHIVANI MALIRAJ DOSHI	OFFICE-WORK: JOSHI VALLABDAS D. ADVOCATE, PORBANDAR	01.04.2014
43.	PURVI P. POPAT	RECEPTIONIST: ADVANCED DENTAL CARE: DR.B.T.RATHOD, PORBANDAR	03.11.2015

5.1.10 Does the Institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the Institution has a student grievance redressal cell. The following are the details of grievances reported and redressed during the last four years:

YEAR	NO. OF GRIEVANCES REPORTED	NO. OF GRIEVANCES REDRESSED
2012-13	30	28
2013-14	33	30
2014-15	110	100
2015-16	47	45

5.1.11 What are the Institutional provisions for resolving issues pertaining to sexual harassment?

The Women's Cell (WC) of the college addresses and resolves the issues pertaining to sexual harassment. The WC creates awareness among the female students about the issues related to sexual harassment and services available for their protection. The female staff and students are encouraged to report the matter to the authorities directly or through complaint box installed in the college campus. The matters reported are discussed and necessary actions are taken.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has an Anti-ragging committee. It arranges awareness programmes in the morning assembly. The college takes pride in the fact that not a single case of ragging was reported in the college since inception.

5.1.13 Enumerate the welfare schemes made available to students by the Institution.

The college offers following welfare schemes for the students: Canteen facility; Book bank facility; Bus & railway concession; UGC sponsored book bank facility to SC/ST students; Fees concession for economically weaker students; Special coaching for competitive examinations; Remedial coaching to slow learners; Internet facility; Facilitating govt. scholarship to reserved category students.

5.1.14 Does the Institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for Institutional, academic and infrastructure development?

The college has an (unregistered) Alumni Association. The association is involved in providing voluntary services. Members of the Alumni association contribute in various activities of the college. They guide the students in academic matters and matters related to career prospects. A few of the Alumni members are working in the college as visiting teaching staff.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	12-13	13-14	14-15	15-16
UG to PG	222	113	116	103
PG to M.Phil.	NA	NA	NA	NA
PG to Ph.D.	NA	NA	NA	NA
Employed • Campus selection • Other than campus recruitment	- -	- -	- -	43

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same Institution and that of the Colleges of the affiliating university within the city/district.

The programme-wise pass percentage of the last four years along with university performance is given below:

ARTS

T.Y.B.A.

YEAR	RESULT (PERCENTAGE)	
	COLLEGE	UNIVERSITY
2012-13	86.75%	NOT AVAILABLE
2013-14	98.80%	NOT AVAILABLE
2014-15	93.80%	NOT AVAILABLE
2015-16	85.85%	81.04%

COMMERCE

T.Y.B.COM

YEAR	RESULT (PERCENTAGE)	
	COLLEGE	UNIVERSITY
2012-13	83.95%	NOT AVAILABLE
2013-14	99.50%	NOT AVAILABLE
2014-15	84.90%	NOT AVAILABLE
2015-16	96.64%	75.28%

HOME-SCIENCE

T.Y.B.Sc.

YEAR	RESULT (PERCENTAGE)	
	COLLEGE	UNIVERSITY
2012-13	100%	NOT AVAILABLE
2013-14	100%	NOT AVAILABLE
2014-15	100%	NOT AVAILABLE
2015-16	100%	90%

5.2.3 How does the Institution facilitate student progression to higher level of education and/or towards employment?

For the students completing graduation the college provides opportunity for pursuing post-graduate studies through the M.A. (English) M.Com (GM: Accountancy), M.Com (EM: Accountancy), and MSc. IT & CA courses. The college also has an IGNOU centre that offers UG and PG Distance Education courses. The Institution encourages student to go for higher education by motivating them through seminars and guest lecturers in the relevant areas. It provides library and internet facility to gather information and knowledge. In addition, the Career Counselling and Development/Placement Centre invites experts for training students to appear for aptitude test, group discussion and interviews for better placements.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following support services are provided to students who are at risk of failure and drop out: Personal counselling; Discussion with parents/ guardians; Special attention by class representatives; Remedial coaching; Book bank facility; Fees concession.

5.3 Student Participation and Activities:

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

The following are the details of participation and the annual programme calendar:

Committee	Activities	No. of student Participation (Approx.)
Sports & Games	Table-Tennis; Chess, Carom, Yoga; Soft-Ball; Kho-kho; Kabbadi; Cricket; Athletics	200
Cultural	Music Classes; Dance Classes (Classical); Fine Arts (Rangoli, Collage, Poster-Making, Drawing); Festivals:	500

	(Navratri, Independence Day, Republic Day); Days:(Traditional Day, Saree Day, Teachers' Day)	
N.S.S.	Regular Activities: (Tree Plantation, Blood Donation Camps; Swachchata Abhiyan); Special Camp Activities: (Independence/Republic Day celebrations; Women Empowerment Rally; AIDS awareness lecture; Social- Awareness programmes; Village cleaning)	200
Study-circle	Elocution, Debate, Quiz, Story writing, Essay, Poetry recitation, College Newsletter/ Magazine	500

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels:

University / State / Zonal / National / International, etc. for the previous four years.

(a) The major students achievements in sports in the last four years are as follows:

YEAR	EVENT	ACHIEVEMENT
2012-13	Kabaddi Inter-college competition	Rekha Modhwadiya was selected for National level competition
	Kho-Kho Inter-college competition	Modhavadiya Bhavisha M. and Chauhan Varsha H. were selected for National-level competition
	Soft-Ball Kho Inter-college competition	Solanki Devika was selected for National level competition
	Badminton Competition (Dt. level)	Gajjar Priya secured 1st Rank and Odedra Manju got the 2nd Rank
	Table-Tennis competition (Dt. level)	Sonal Rughani: 2nd Rank; Odedra Manju: 3rd Rank
	Yogasana Competition (Dt. level)	Timba Jyotsana
	Judo competition (Dt. level)	Odedra Shanta: 1st Rank; Odedra Shanti & Odedra Rekha: 2nd Rank; Odedra Rama: 3rd rank
	Chess Competition (Dt. level)	Katbamna Amiben: 1st Rank; Shingrakhya Sejal; 2nd Rank

	Athletics Competition (Dt. level)	<p>Odedara Dhani K.: Discuss Throw – 1st Rank; Shot Put – 1st Rank; Javelin Throw = 1st Rank; 4 x 100 – 1st Rank</p> <p>Godhaniya Santok: 800 Mts. – 1st Rank; 400 Mts. – 3rd Rank; 4 x 100 – 1st Rank</p> <p>Godhaniya Rekha: Hop Step Jump – 3rdRank; 4 x 100 – 1st Rank</p> <p>Ranavaya Rekha: 5000 Mts. – 3rd Rank; 4 x 100 – 1st Rank</p> <p>Puri Riddhi: Long Jump – 3rdRank</p>
	Kabaddi competition (State level: Patan)	First Rank: Prize money: Rs. 36000/-
	Kho-Kho competition (State level: Limbdi)	First Rank: Prize money: Rs. 36000/-
	Volley-Ball competition (State level: Surat)	First Rank: Prize money: Rs. 36000/-
	Beach Volley-Ball competition (Dt. level)	Second Rank: Prize money: Rs. 9000/-
	Tug-of-war competition (Dt.level)	Second Rank: Prize money: Rs. 18000/-
2013-14	Inter-College Kabaddi Competition	Modhwadiya Rekha selected for National-level competition
	Inter-College Softball competition	Modhwadiya Bhavisha M. was selected for National-level competition
	Yoga Competition (Khelmahakumbh: State-level: Anand)	Total prize money: Rs. 3000/-
	Badminton competiton (Khelmahakumbh: State-level: Jamnagar)	Total prize money: Rs. 3000/-

	Handball competition (Khelmahakumbh: State-level: Patan)	Our team became champion at the District and National-levels: Total prize money: Rs. 48000/-
	Kabaddi competition (Khelmahakumbh: State-level: Ahmedabad)	Our team became champion at the District and National-levels: Total prize money: Rs. 36000/-
	Table-Tennis competition (Khel mahakumbh: State-level: Rajkot)	Total prize money: Rs. 1000/-
	Tug-of-war tournament (Khelmahakumbh: State-level: Himmatnagar)	Our team became champion at the District level and participated at the state level: Total prize money: Rs. 24000/-
	Volley-Ball competition (Khelmahakumbh: State-level: Surat)	Our team became champion at the District level and participated at the state level: Total prize money: Rs. 36000/-
	Kho-kho competition (Khelmahakumbh: State-level: Godhra)	Our team became champion at the District level and participated at the state level: Total prize money: Rs. 36000/-
	Judo competition (Khelmahakumbh: State-level: Junagadh)	Total prize money: Rs. 11000/-
	Chess competiton (Khelmahakumbh: State-level: Rajkot)	Total prize money: Rs. 3000/-
	Athletics competition (Khelmahakumbh: State-level: Gandhinagar)	Four Girls participated and were selected for the state-level: Total prize money: Rs. 30000/-
Note: Our students won a total prize amount Rs.4,15,000/- by taking part in various competitions in Khel Mahakumbh organized by Government of Gujarat.		
2014-15	Inter-College Table-Tennis competition: Rajkot	Rathod Neha won the first position
	Inter-College Cricket competition	Odedra Meena was selected for National- level competition at Bhopal
	Inter-College Kho-kho competition	Odedra Mani and Parmar Devi for National-level competition at Udaipur

	Inter-College Soft-Ball competition	Solanki Devika was selected for National-level competition at Rajkot																										
	Inter-College Kho-kho competition (Mahila Ramatsav)	Team became District champion																										
	<p>*OUR COLLEGE BECAME CHAMPION IN DIFFERENT DISTRICT LEVEL TOURNAMENTS AND WON THE PRIZES AS BELLOW,</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">1. HANDBALL</td> <td style="width: 50%;">RS. 36000/- + RS. 24000 =</td> </tr> <tr> <td></td> <td>RS. 60000/-</td> </tr> <tr> <td>2. VOLLEYBALL</td> <td>RS. 36000/-</td> </tr> <tr> <td>3. KHO-KHO</td> <td>RS. 36000/-</td> </tr> <tr> <td>4. KABADDI</td> <td>RS. 36000/-</td> </tr> <tr> <td>5. BADMINTON</td> <td>RS. 8000/-</td> </tr> <tr> <td>6. SWIMMING</td> <td>RS. 10000/-</td> </tr> <tr> <td>7. JUDO</td> <td>RS. 10000/-</td> </tr> <tr> <td>8. SKATING</td> <td>RS. 5000/-</td> </tr> <tr> <td>9. TABLE TANIS</td> <td>RS. 5000/-</td> </tr> <tr> <td>10. YOGASANA</td> <td>RS. 5000/-</td> </tr> <tr> <td>11. CHESS</td> <td>RS. 3000/-</td> </tr> <tr> <td>12. RASSA-KHENCH</td> <td>RS. 8000/-</td> </tr> </table> <p>Note : 1) Our team got 2nd place in handball 2) Our Handball, Kho-kho, Kabbadi teams Participated at State Level Competitions.</p>		1. HANDBALL	RS. 36000/- + RS. 24000 =		RS. 60000/-	2. VOLLEYBALL	RS. 36000/-	3. KHO-KHO	RS. 36000/-	4. KABADDI	RS. 36000/-	5. BADMINTON	RS. 8000/-	6. SWIMMING	RS. 10000/-	7. JUDO	RS. 10000/-	8. SKATING	RS. 5000/-	9. TABLE TANIS	RS. 5000/-	10. YOGASANA	RS. 5000/-	11. CHESS	RS. 3000/-	12. RASSA-KHENCH	RS. 8000/-
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11. CHESS	RS. 3000/-																											
12. RASSA-KHENCH	RS. 8000/-																											
2015-16	Inter-College Hand-ball competition (Rajkot)	(1) Team Reached up to Semi-final and (2) Gareja Neeta P. were selected for National-level competition																										
	Inter-College Volley-Ball competition (Rajkot)	Team Reached up to Quarter-final																										
	Inter-College Kho-kho competition (Jetpur)	(1) Odedara Mansi V. and (2) Odedara Nisha J. Both the girls were selected for National Competition and Team became Uni. Runners up.																										
	Inter-College Soft-ball competition (Rajkot)	Modhavadiya Pooja B. was selected for National Level Competition																										
	Inter-College Cricket competition (Mumbai)	(1) Modhavadiya Pooja B., (2) Odedara Meena A. & (3) Karavadara Dipu M. Were selected for National-level Competition which was held at Mumbai.																										

	KHEL-MAHAKUMBH
	<p>1. Kho-Kho: Team became Champion in District Level Competition and participated at State Level Competition at Vadhavan.</p> <p>2. Volleyball: Our team become Champion and one team become runners-up at District Level Competition and participated in State Level Competition at Anand.</p> <p>3. Kabaddi: Our team become Runners-up at District Level Competition and participated in State Level Competition at Surat.</p> <p>4. Handball: One team became Champion in District Level Competition and participated in State Level Competition at Banaskantha.</p> <p>5. Chess: One girl became Champion in District Level Competition and participated in State Level Competition at Ahmedabad.</p> <p>6. Athletics: Our two girl were became champion in District Competition and participated in State Level Competition at Godhara.</p> <p>Note: We have received approx. prize of Rs. 3,00,000/-</p>
	<p style="text-align: center;"><u>OTHER ORGANISERS OF SPORTS COMPETITION:</u></p> <p>1. Maher Supreme Council:</p> <p>1. Karavadara Dipu Masari (T. Y. B. A.) 2nd – Shot-put 3rd – Javelin throw</p> <p>2. Odedara Pragna Rajabhai (S. Y. B. Com.) 3rd – 1500 Mts Running</p> <p>3. Khunti Asha Rambhai (F. Y. B. A.) 1st - Long Jump 2nd – Javelin Throw</p> <p>4. Keshvala Anju Viram (S. Y. B. Com.) 3rd – 1500 Mts Running</p>

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the Institutional provisions?

The Institution collects feedback from the graduates during Alumni meet. The input received through the feedback is discussed in the staff meeting for further action. IQAC monitors the implementation of the decisions on the basis of suggestions made by the students in a phased manner. The college collects feedback from the local employers regarding the quality of the students and areas for improvement. The inputs received are taken in to consideration for framing policy decisions at various levels. This has brought considerable improvement in the employability of students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The College Magazine "Sangath" committee invites creative articles and publishes them every year. In addition, the college brings out a bi-monthly newsletter "Jyotirgamaya" that documents the curricular and extra-curricular activities of the students. The details are given as follows:

YEAR	MAGAZINE/ NEWSLETTER	NO. OF PUBLICATIONS
2012-13	SANGATH/JYOTIRGAMAYA	10 + 05
2013-14	SANGATH/JYOTIRGAMAYA	10 + 05
2014-15	SANGATH/JYOTIRGAMAYA	10 + 05
2015-16	SANGATH/JYOTIRGAMAYA	10 + 05

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has class representatives and mentors.

CR & Mentors: Purpose:

CR & Mentors are selected every year in the college to look after the welfare of the students and to promote and co-ordinate the extra- curricular activities.

Selection and constitution: CR & Mentors of the college consists of the following:

- i. Outstanding student of the class (Academic)
- ii. Outstanding student of the class (Extra-curricular)
- iii. Outstanding student of the class (Regularity & Punctuality)
- iv. Selected by a team of teachers from every faculty

The nomination of CR & Mentors is made every year, as soon as possible after the commencement of the academic year. The term of the office of the nominated student member shall begin with effect from the date of nomination and shall extend up to the last day of the academic year.

Activities:

- (i) To organize, supervise and co-ordinate the activities of the class. The formation and functioning of activities will be as decided by the various departments/ committees of the College.
- (ii) To coordinate and assist college authorities in smooth functioning of day to day activities.
- (iii) To supervise class discipline.
- (iv) To assist subject teachers in distribution of project or assignment topics/class notes and collection of completed projects/assignments.
- (v) To circulate lecture notes and other circulars and provide information to the students.
- (vi) To motivate the students to participate in various activities of the college.
- (vii) To convey the grievances/ problems / suggestions of the students to higher authorities through Class Representatives

The council of Class Representatives & Mentors: Purpose: The council of class representatives/mentors is involved in day to day activities of the college and acts as a link between students and teachers/administrative authorities.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The following academic and administrative bodies have student representatives:

- (i) Council of Class Representatives & Mentors
- (ii) Cultural committee
- (iii) IQAC
- (iv) NSS
- (v) Grievance Redressal Cell
- (vi) Women's cell
- (vii) CCDC
- (viii) Anti-Ragging Cell

5.3.7 How does the Institution network and collaborate with the Alumni and former faculty of the Institution.

The Institution organizes Alumni meetings once in a year. The college keeps in contact with alumni through the college website. Some of the alumni members who have achieved significant positions share their experience with the students of the college that guide and motivate them to shape their career. A few of the alumni act as volunteers for better organization of college activities.



**Collector Dr. Dinesh Patel
Addressing Students**



**Felicitation of
University Toppers**



Alumni Meet



Addressing Alumni



Team Alumni



**Vedic Hymn Recitation Examination
Department of Sanskrit**



**Workshop:
Learning the Bamboo-Craft**



**Applied Commerce Course
(Commerce - English Medium)**



**Felicitation of Mother by a Student
(Parents' Meet)**



**Book Exhibition
under CCDC**



**Placement of Alumni Candidate
as Police Constable**



**Shingadiya Sangeeta: An alumanae
with Dr. Godhania and Shri Visana Sir**



CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the Institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, Institution's traditions and value orientations, vision for the future, etc.?

The Vision and Mission statement of the Institution is as follows:

VISION:

“The Institute's vision is to ennoble the heart and uplift the mind of every individual to new vistas of learning and teaching.”

MISSION:

- To develop into a model educational Institute that caters to the educational needs of Saurashtra and provides worthy citizens to the nation.*
- To contribute to the development and implementation of an updated and effective curriculum that places the student in a position to compete with the best in the world.*
- To assist in augmenting the educational standards of rural women and making them self-reliant.*

The Mission and Vision statement of the Institution are uniquely enunciative of the character and strength of the Institution. They address the needs of the society, students, traditions of the Institute, value orientation and vision for the future. Apart from formal education the Institution also stresses upon the nurture of values. The Institution interacts globally through making provision for the best minds to interact with our students. The Institution is unwavering in its commitment to create and sustain an ambience in the campus that is most conducive for learning, an ambience that will facilitate full blossoming of the innate potential of the students and development of their personality. The Institution designs the courses and continuously reviews and updates the curricula so as to bring them in line with the rapid advancements taking place worldwide. Moreover,

the inter-disciplinary character of the Institution facilitates synergy among different disciplines, enabling each to derive maximum benefit from the expertise of others, and successfully carry forward its programmes in the shortest possible time with efficiency and economy.

The Institution is located in the culturally and intellectually rich state of Gujarat. However, to an extent, the geographic location and harsh climatic conditions have impeded growth in this area. In fact, the vision and mission statements have been framed keeping the intellectual potential and needs of this region. Most of the students seeking higher education in this Institution are from rural areas. They are from economically weaker sections of the society. The Institution is catering to their needs. As a result, higher education has become accessible to the deprived lot. There has been a discernable change in the quality of life since the establishment of Dr. V.R.G. Girls College in this area.

Thus,

- (i) the Institute provides need-based short-term courses keeping in mind the global demands and challenges and thus addresses the needs of the society.*
- (ii) the Institute aims at providing an integral education that serves the physical, mental/intellectual and emotional/spiritual needs of the students.*
- (iii) the Institute serves its students irrespective of belonging to any caste, creed, race or religion. No discrimination or partiality of any kind is encouraged or tolerated.*
- (iv) the Institute envisions to provide an ideal academic and co-curricular ambience and thereby provide ideal citizens to the country.*

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management/Institution has established a number of Centres/Cells and Committees to deliberate on various quality related issues pertaining to higher education. The recommendations of such Centre/Cells and Committees are then forwarded to the Management for necessary action.

It is noteworthy that the Institution, on its own initiative, to ensure quality in its academic and administrative functions, constituted a Vision Committee in 2007. In addition to quality issues, the committee had a mandate to suggest a road map for all round development of the Institution and its role in the development of this region. Accordingly in 2010-11 all the HODs were provided with laptops and every classroom was equipped with multimedia facility, thereby heralding the effective and efficient transaction of the teaching-learning processes. (**Annexure 07**): List of committees)

6.1.3 What is the involvement of the leadership in ensuring :

- **The policy statements and action plans for fulfillment of the stated mission:**
 - a. Periodical review
 - b. Follow up action
 - c. Continuous efforts are taken to achieve excellence both in academic and extracurricular activities
 - d. Participation in teaching work, research and training programmes of the college
 - e. Planning and implementation of academic programmes, seminars, workshops and other training programmes organised by the college for improving the academic competence of the faculty members
- **Formulation of action plans for all operations and incorporation of the same into the Institutional strategic plan:**
 - a. Preparation of yearly budgets
 - b. Planning, administration and supervision of curricular, co-curricular and extracurricular activities of the college and maintenance of assets and records;
 - c. Observation and implementation of the acts, statutes, ordinances, regulations, rules, other directions and orders issued there under from time to time by the university and the orders issued by the central and the state government.
- **Interaction with stakeholders:**
 - a. Regular meetings with the top management for deciding the quality policies and plans
 - b. Necessary directions to faculty members for performing their academic and extracurricular roles in order to ensure excellence in their efforts
 - c. Obtaining feedback from stakeholders
 - d. Organising Parent Teachers Students Association meet.
 - e. Attending to the grievances of students and parents in relation to providing quality education, and necessary facilities required for overall personality development of the students
 - f. Allocating work

to the administrative staff and constantly monitoring their efficiency in providing appropriate support to the functions of the college g. Conducting LMC and IQAC meetings h. Organising alumni meetings.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:**
 - a. Assessing the market requirement to decide the additional courses to be provided to the students
 - b. Discussions aiming at positive inputs from the faculty members, administrative staff, students and parents for deciding the future policies and plans of the college.
- **Reinforcing the culture of excellence:**
 - a. Maintenance of overall discipline
 - b. Enrichment of college libraries
 - c. Monitoring of receipts, expenditure and maintenance of accounts of the college
 - d. Innovations in conducting college and university examinations
 - e. Critical appraisal of performance of teaching staff
 - f. Recognition of students for their achievements
 - g. Training, support and encouragement to staff for research
 - h. Up-gradation of infrastructure
 - i. Emphasis on student and faculty development programmes.
- **Champion organizational change:**
 - a. Introduction of new job / skill / market oriented courses
 - b. Acquiring additional infrastructure
 - c. Introduction of technology in administration, control and supervision

6.1.4 What are the procedures adopted by the Institution to monitor and evaluate policies and plans of the Institution for effective implementation and improvement from time to time?

- a. The chair persons of the various committees of the college are responsible for preparing detailed action plan of their activities for the academic year and get them approved from the Principal.
- b. The Principal regularly monitors the activities performed by the committees and collects feedback. Analysis of such feedback is done to take corrective measures if required.
- c. Performance appraisal comprising of self-appraisal of staff and feedback of students are communicated to the faculty by the Principal on timely basis to ensure that they improve their standards of work.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The college is managed by Shri Maldevji Odedra Smarak Trust. The Trust was established in 1988. Currently the Trust runs 2 primary schools, 2 secondary schools, and a B.Ed. college having present students' strength of about 3000.

The members of the management are qualified and experienced in handling the functioning of an educational Institution. They are respectable members of the society who are genuinely interested in imparting quality education and thereby providing service to the society. The management serves as a role model to the faculty and provides academic leadership to the Principal, Vice Principal, IQAC Coordinator, Head of the Departments, Course Coordinators, and Committee Convenors.

The top Management provides necessary incentives and encouragement to faculty members by extending both financial and other support from time to time. They give freedom to the staff in implementation of plans and decisions taken for the welfare of the Institution. They motivate the staff to excel in performing their duties for the betterment of the Institution. The management actively participate in LMC meetings and solve the problems and grievances of staff.

6.1.6 How does the college groom leadership at various levels?

- (a) Student level: Every class is represented by Class representatives and Mentors. These class representatives and mentors co-ordinate with the class students, faculty and administrative staff in relation to lecture schedules, cleanliness, co-curricular activities etc. Student members are represented in various functional Committees like Career Counselling and Placement Centre, NSS, Student Council, Women's Cell, Cultural Committee, Sports (Yog-Vyayam, Khel-Kud) Committee, IQAC etc. Students are encouraged to participate in University events. Various seminars are held for personality development and Leadership training. The college gives awards like Outstanding student of the College (Academic), Outstanding student of the College (Co-curricular), Most Regular student of the College, Best NSS Volunteer etc. which assist in bringing out the best potential in these budding leaders.

- (B) Teaching Staff members are motivated to head the different functional committees as Conveners and become well versed with the various functions and activities of the college.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the Institution and work towards decentralized governance system?

The Principal delegates authority to the Heads of Department to conduct the departmental activities such as allocation of the work load, subject allocation, question paper setting, evaluation of answer sheets, recommendation for purchase of library books etc.

All functional committees are given authority to conduct the activities independently and necessary resources are provided to them. The administrative work is delegated to the Head Clerk and administrator.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes culture of participative management through Local Management Committee. The LMC comprises of management representatives, Principal, and representatives from teaching and non-teaching staff. The culture of participative management is inculcated through various committees.

6.2 Strategy Development and Deployment:

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy of the Institution is -

- ✓ To provide encouraging and conducive milieu resulting in effective teaching-learning process.
- ✓ To develop skills and competencies so that our students have greater employability.
- ✓ To inculcate and promote basic human values like nationalism,

patriotism, secularism and Universal values like Truth and Righteousness etc.

- ✓ To create awareness among the students regarding the need to conserve and protect our environment
- ✓ To meet global trends and standards of education

The college is a NAAC and KCG certified Institution. It is committed to adhering to the quality norms laid down and the systems and procedures specified.

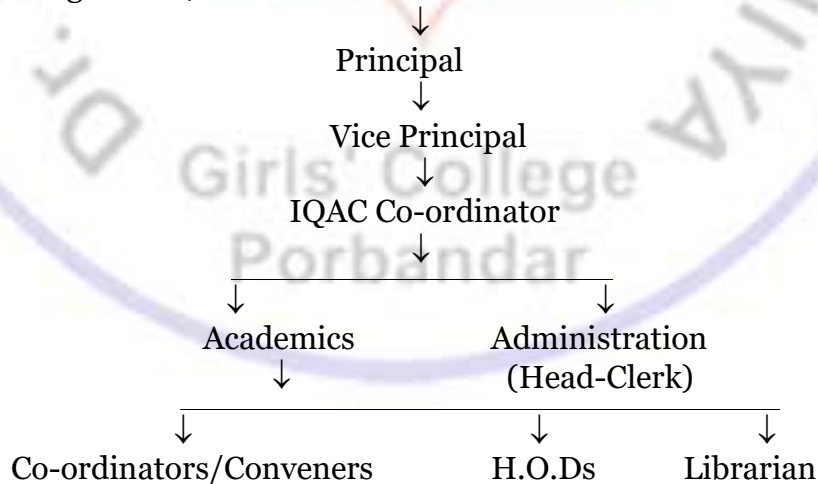
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college has a perspective plan for development:

- (a) Acquisition of additional land/building
- (b) Collaboration with industries
- (c) Collaboration with NGOs for Extension Activities
- (d) Marching towards autonomy of college
- (e) Greater contribution to social needs

6.2.3 Describe the internal organizational structure and decision making processes.

Management (SHRI MALDEVJI ODEDRA SMARAK TRUST)



The day to day decisions are taken by the respective heads of the section, keeping in view the betterment of the students and Institution. Long term decisions are taken by the Principal together with LMC/IQAC/the heads of the various sections.

6.2.4 Give a broad description of the quality improvement strategies of the Institution for each of the following:

• Teaching & Learning:

- ✓ Teachers and students are encouraged to attend Seminars/Workshops at National /State level.
- ✓ Teachers are encouraged to attend Refresher / Orientation courses to upgrade their skills and subject knowledge.
- ✓ The College encourages the students to be pro-active. Teachers act more as facilitators and mentors. The Library and its resources, internet facility is made available. The teachers take students for industrial visits that give them a practical perspective of the learning process adopted in the classrooms.
- ✓ The College conducts a District-level/State-level/National-level Seminar every year. This year the subject that the research committee has chosen for the National Seminar is “Nationalism: Then and Now” and is scheduled on 30th Jan, 2017 – Martyrs Day. Over 500 teachers and students are expected to participate.
- ✓ Learning is made student-centric through various teaching methodologies such as group discussion, power-point presentation, demonstration/learning by doing and self-study are adopted by the college by which it tries to build in the students the skills required for overall development. Computer Practicals and internet facility help the students in knowledge development and skill formation.

• Research & Development:

- ✓ Research committee is operational
- ✓ Upgraded library facilities
- ✓ Three Computer laboratories
- ✓ Reading Section (in the Library)
- ✓ Internet facilities (UGC Laboratory)
- ✓ Infrastructure (Over 22 classrooms)
- ✓ Financial Support (Grants provided by the Management)
- ✓ Manpower support (42 teachers & 14 Admin Staff)
- ✓ Time schedule (First Shift: 7.15 a.m. to 12.40 p.m.: Second Shift: 1.00 p.m. to 5.30 p.m.)
- ✓ Proposed new building
- ✓ Proposed research centre

• **Community engagement:**

- ✓ NSS activities
- ✓ Blood donation camps
- ✓ Health Centre
- ✓ Eco Club
- ✓ Vivekananda Centre
- ✓ Saheli Group
- ✓ Rotary and Lions Club
- ✓ Asha Childrens' Hospital

• **Human resource management:**

Job allocation as per the specialization of the administrative staff. At the same time encouragement is provided to rotate job/section to ensure that all are well acquainted with the various functions of administration. Similarly teaching staff are also rotated in various committees. Teachers and administrative staff are encouraged to upgrade their academic and professional skills.

• **Industry interaction:**

- ✓ The CCPC (Career Counselling and Placement Centre) makes efforts to arrange interviews. A few professionals are invited every year to orient students about the job openings in the market.
- ✓ The Department of Sociology conducts Court visits to acquaint students with functioning of court.
- ✓ The Department of Home-Science conducts visits to the local Fishery Unit and the Milk production centre.

6.2.5 How does the Head of the Institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the Institution?

Performance Appraisal of teachers is conducted at 3 levels:

1. Feedback by students (Online and Offline)
2. Feedback by HOD/Conveners of committees/IQAC members
3. Feedback by parents/alumni
4. Feedback by provision of compliant/suggestion Box

The Principal analyses the feedback of the teachers at all levels and provides required information to the top management. The teaching and administrative staff is encouraged to maintain diary, wherein they record the work done and it is monitored by the Head Clerk/Senior Clerk. The Principal ensures that performance of the staff is monitored and made available to the higher authorities as and when required.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the Institutional processes?

The management conducts meetings with staff once in a year. The President and the member Trustees - all encourage the staff to improve and update their academic and professional skills. The Management is keen in updating the staff with modern technology. The Principal similarly holds Departmental meetings with the HODs and faculties for planning and programming.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Some of the important resolutions made and implemented by the LMC:

- (a) To initiate NAAC reaccreditation process (third cycle): LOI submitted. SSR to be submitted by Jan. 2017.
- (b) To Obtain KCG-AAAg certification: AAAg certificate was awarded in 2015.
- (c) To Apply for Autonomous Status: Application submitted to Saurashtra University, Rajkot in 2015.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated Institution? If 'yes', what are the efforts made by the Institution in obtaining autonomy?

Yes, the Institution applied for Autonomy in 2015. However, on account of change of affiliating University to BKNMU, Junagadh the Institute would again apply for autonomy after completion of the new campus.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

For resolving the grievances & complaints:

- (a) A Grievance Redressal Cell is constituted in the college.
- (b) Complaint & suggestion box is kept in the college premises. The complaints and grievances are attended and necessary actions are taken.
- (c) The Women's Cell also looks into the grievances and complaints of girl students.
- (d) The Student Council (Comprising of class representatives and mentors) in general deals with the problems of all students.
- (e) Discipline Committee and Grievance Redressal Cell address the specific complaints of the students.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the Institute? Provide details on the issues and decisions of the courts on these?

No. There has not been any instance of court cases filed by and against the Institute during the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on Institutional performance? If 'yes', what was the outcome and response of the Institution to such an effort?

Yes, the students give feedback on the teaching and learning process and on the role of the Institute in making the educational process effective. The TL process, among others, includes, short-term courses, Institutional-feedback, alumni and current students feedback and employer's feedback. In fact, informal communication by the management with the hostel students gives space to direct feedback. This feedback is then analyzed and necessary action is initiated. The response was encouraging and the outcome satisfactory.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the Institution to enhance the professional development of its teaching and non teaching staff?

The following efforts are made by the Institution to enhance the professional development of its teaching and non-teaching staff:

1. Organising Faculty Development Programmes, workshops and seminars.
2. Guest lectures on Contemporary issues.
3. Deputing teaching & non-teaching staff for workshop and short-term programmes.
4. Encouraging the staff to attend Refresher Course and Orientation Programmes.
5. Publication of research papers in the College Research Journal **Khoj** and articles in the Campus magazine **Sangath** and College newsletter **Jyotirgamaya**.

6.3.2 What are the strategies adopted by the Institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

1. The Teachers are encouraged to participate in seminars and workshops conducted by other Institutions.
2. Teachers are motivated to do research and make paper presentations.
3. Oral appreciation about faculty member for any academic / professional achievements is made during the College Annual Programme.
4. The College provides facilities of Library, Computer Laboratory, Internet, Language Laboratory etc. for pursuing research.
5. Periodic meetings of the Principal and the HOD with faculties.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The following methods are adopted to ensure that multiple activities are captured for appraisal of the faculty members:

- (a) Self- Appraisal
- (b) Feedback from students and alumni
- (c) Academic Performance Index

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

1. The Performance Appraisal reports are submitted to the Principal through the committee of the Internal Quality Assurance Cell.
2. The Principal in consultation with the top management decides the recommendatory action and communicates the same to the faculty members.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The College Management provides need based assistance to staff keeping the following ratio in mind:

- (a) Providing uniforms to Class IV employees: 100%
- (b) Fee concession for staff's wards/relatives studying in the College: 50%

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The Institution has created its own brand image in the domain of education with its continuous quality results and practice of moral values. Dedicated staff and cultured students are the USP of the college. These features along with good remuneration attract talented faculty members. The Institution values the efforts of the faculty and retains the faculty by providing them remuneration commensurate with their experience and skills.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the Institutional mechanism to monitor effective and efficient use of available financial resources?

The top management exercises a very effective control over optimum utilization of financial resources. Except day to day petty cash expenses, all payments are made by account payee cheques which are jointly signed by the Principal and Management. There is a Purchase officer to screen the requirements and recommend for sanctioning. Quotations/tenders are called. Budgetary control is exercised to the maximum possible extent. All departments are asked to submit budgets before the beginning of the academic year so as to monitor allocation of funds. Budgets are passed in the LMC and proper system of internal control is exercised by LMC and purchase officer.

6.4.2 What are the Institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The Management has its 2 office bearers specifically designated as the internal auditors. Internal audit is done throughout the year.

Statutory auditors conduct statutory audit. M/s. Joshi & Company are the statutory auditors past few decades.

Last internal audit was conducted for F.Y.12-13 and no major audit objections were reported.

6.4.3 What are the major sources of Institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The Major sources of Institutional receipts /funding are as follows:

- (a) Government grant in aid for salary and non-salary purposes
- (b) Fees from students of self-financing and short-term courses
- (c) UGC grants

Any deficit is funded by the management. Audited income and expenditure statement of academic and administrative activities of the previous year is enclosed herewith as **Annexure 08**

6.4.4 Give details on the efforts made by the Institution in securing additional funding and the utilization of the same (if any).

The additional funding done by the management is utilized for infrastructural development.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. **Has the Institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the Institutional policy with regard to quality assurance and how has it contributed in Institutionalizing the quality assurance processes?**

Yes, the Institution had established an Internal Quality Assurance Cell (IQAC) in 2007-2008.

The Institutional Policy with regard to quality assurance has the following features:

- (a) To provide encouraging milieu resulting in effective learning and teaching.
- (b) To promote integral education through skill development.
- (c) To inculcate basic human values like nationalism, patriotism and universal values like Truth, Righteousness, Peace and Non-violence.
- (d) To create awareness among the students regarding the need to conserve and protect the environment.
- (e) To meet global trends of education.

The following is the list of IQAC's contribution in Institutionalizing the quality assurance processes:

- (a) Implementation of CBCS system since 2010.
- (b) Printing of College brochure with Academic calendar & Diary for teachers.
- (c) Collection and analysis of feed-back from students & teachers.
- (d) Annual Organization of FDPs, SDPs, Seminars and various extension activities.
- (e) Implementation of PBAS as per UGC guidelines.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

A number of decisions of the IQAC have been approved by the management for implementation. Some of them are:

- (a) Short-term/Career-oriented/Remedial courses
- (b) Students' Feedback
- (c) Minor Research projects
- (d) Exam reforms
- (e) Career Counselling and Development Centre
- (f) Career Counselling and Placement Centre
- (g) Faculty and Student Development programmes
- (h) CCTV surveillance system
- (i) Internet Facilities in the Library
- (j) Conducting online internal exam
- (k) Organizing Seminars
- (l) Conducting workshops, training and guidance lectures to increase the employability of the students
- (m) Active participation of N.S.S. volunteers in community building, social development and environment protection activities
- (n) Eco club
- (o) Celebration of religious and national festivals
- (p) College website
- (q) Computerised accounting

Most of the above measures have been already implemented.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC does have external members on its committee. They are eminent personalities in the society and have wide experience in various fields. The IQAC gets valuable guidance from these members.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- (a) The students contribute to the effective functioning of the IQAC through the Feedback mechanism; active participation in different academic, extra-curricular activities and the Student council that comprises of Class-representatives and mentors.
- (b) The Alumni contributes to the effective functioning of the IQAC through participation as volunteers in the activities organized by the college; as judges in various competitions organized by the college; as Trainers and coaches in some of the sports activities.

e. How does the IQAC communicate and engage staff from different constituents of the Institution?

- (a) The IQAC communicates to different constituents of the Institution through Periodical meetings; Notices and circulars; One-one Interactive sessions; Publications of the Institution and the College Website.
- (b) The IQAC engages staff from different constituents of the Institution through Division of work; Invitation for participation in CCDC/CCPC/Health-centre activities.

6.5.2 Does the Institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the Institution is having an integrated framework for quality assurance of the academic and administrative activities. The details on its operations are as follows:

- (a) Pursuit of excellence in teaching and learning
- (b) All-round development of the student through Integral Education
- (c) Equal emphasis on academics, cultural and sports activities
- (d) Optimum use of technology in academics and in administration
- (e) Create and establish a unique brand image
- (f) KCG: AAAG audit.

6.5.3 Does the Institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- (1) Yes, the Institution provides and facilitates training to its staff for effective implementation of the Quality assurance procedures. The staff has been provided the following types of training:
 - (a) English Proficiency workshops
 - (b) Computer literacy workshops
 - (c) Training on use of modern teaching aids like projector, computer, Internet etc
 - (d) Faculty Development Programmes.
- (2) The training had the following positive impact:
 - (a) Greater use of technology in administration and in the classroom
 - (b) Greater fiscal control
 - (c) Timely compliance of university and government circulars
 - (d) Positive change in the attitude of the staff.

6.5.4 Does the Institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the Institutional activities?

- (a) Yes, the Institution undertakes an informal Academic Audit in the form of feedback and academic review from all stake holders. It also gets external review of the academic provisions from visiting faculties, guests, NGOs, public representatives, university staff & Government officials. External review includes parents' views gathered from PTA meetings, Students' feedback, AAAG audit and Employers' feedback.

- (b) The feedbacks are reviewed and necessary and appropriate actions are taken resulting in the expected outcome. Wherever necessary, the Principal suggests improvements to be made in the teaching-learning process. Annual departmental meetings are also held. The Heads of the departments are asked to ensure close interaction with the staff and students. In addition, departmental learning resources for faculty are being provided.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanisms are aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities as (a) Various statutory obligations from Bhakta Kavi Narsinh Mehta University and Saurashtra University & Government departments (b) NAAC (c) KCG-AAAg (d) UGC. The Alignment is in terms of (a) Timely submission of statutory requirements of the University/ Government authorities etc. (b) Regular and continuous audit (c) Regular IQAC reviews (d) Introduction of short-term/Remedial courses and exposure of students with professionals (e) Encouraging students towards social commitments through NSS/YRC/VK (f) Proper utilization of UGC funds.

6.5.6 What Institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Yes, Institutional mechanisms are in place to continuously review the teaching-learning process. Details of its structure, methodologies of operations and outcome are as follows:

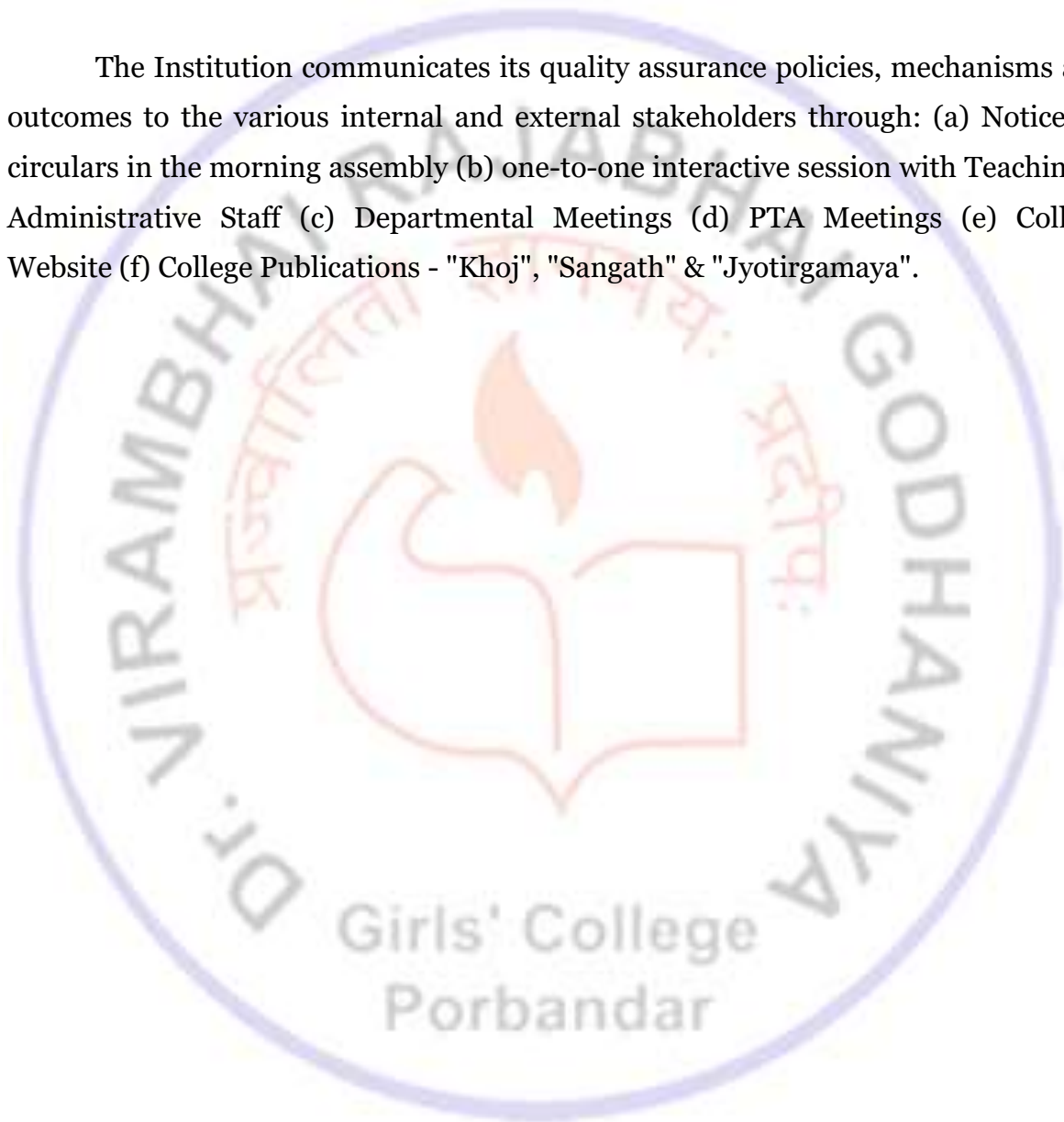
- (a) The Institution plans and organizes the teaching-learning evaluation schedule at the end of the previous semester.
- (b) The Institution has an academic calendar prepared in consultation with the head of the departments of various departments.
- (c) The College Information Hand-book, apart from information about the Teaching and Administrative staff, also consists of the committees that would undertake to conduct various activities during the academic

year. The examination schedule is also a part of the hand-book.

- (d) Most of the courses of the Institution predominantly employ lecture method in the teaching process. But with the changing needs of society the Institution has adopted certain student-centric methods. They are (i) Group Discussion method (ii) Question answer method (iii) Power-point presentation method (iv) Business and Management games (iv) Case studies (v) Project method (vi) Demonstration method (learning by doing method) as Study-circle activities inculcate among students managerial skills like planning, coordinating, organizing, team building, time management, creative thinking and crisis management.
- (e) Learning is made student-centred by promoting problem-solving method in the classrooms in the form of asking questions, allotting assignments and conducting class tests. By adopting group-discussion methods, project methods, presentation methods, demonstration / learning by doing methods and Study-circle activity method, the Institution prepares the students for time and event-management. English proficiency programme, Computer practicals and internet facility also help the students in knowledge development and skill formation.
- (f) The following modern teaching aids are used:
(i) Computers (ii) Internet (iii) Films & Television
- (g) Students gain learning experience through activities like exhibitions, seminars, skits etc. The Institution appoints HODs and Coordinators for each faculty and they monitor the academic progress through diaries, tests, power-point presentations, group-discussions etc.
- (h) The students keep pace with the recent development in various subjects through newspapers, journals, reference books and internet facility which are made available in the Central Library.
- (i) The faculties keep pace with the recent development in various subjects by attending seminars, workshops etc. Apart from this, the teachers also attend Refresher Courses conducted under the aegis of University Grants Commission. This also helps the teachers to keep a track of recent development in their subjects. The teacher also makes use of the library and internet facility available for updating their knowledge.

6.5.7 How does the Institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The Institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through: (a) Notices & circulars in the morning assembly (b) one-to-one interactive session with Teaching & Administrative Staff (c) Departmental Meetings (d) PTA Meetings (e) College Website (f) College Publications - "Khoj", "Sangath" & "Jyotirgamaya".





**President, Dr. Virambhai Godhaniya
Lighting the Lamp : Annual Function**



**Trustee, Shri Bharat Odedara
Felicitating the Students**



**"Sangath"
Release of College Magazine**



**NAAC Chair Person
Awarding Certificate to Principal**



**Principal, Dr. Anupam R. Nagar
Felicitating Students**



**Dr. Alok Chakraval : Expert Session
NAAC Reaccreditation**



Celebration of Republic Day



**Bird Conservation Society:
Samudayik Seva Dhara & NSS**



**Environmental Studies
Tree Plantation on Environment Day**



**World Record Captured by Drone
Ashokchakra made by Human Chain**



Shiv-stuti



The Godhaniya Family



**Leading the Events:
Women Empowerment Rally**



**Sports Training and Practices
Playground Activities**



**Graviance Redressal Cell
Complaint Box**



**Graviance Redressal Forum
Samasya Nivaran**



**Drama Team:
Training and Performance**



**Personality Development
and the New Dress Code**



CRITERION VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness:

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

No, the Institute does not conduct Green Audit of the campus and facilities. However, at the Institutional level we are engaged in developing sensitivity towards environmental issues and encouraging students to keep campus eco-friendly, through the six-month course for Environmental Studies and the "Clean-India" programme.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The Management, Principal and staff actively support and participate in conduct of various activities to make the campus eco-friendly. The college has initiated a programme "Green College" which is conceptualized with the prime motive of spreading the environmental awareness among the students, parents, teachers and the society at large. The Institution has been making efforts to create sensitivity towards environmental issues through practical orientation and implementation of the Course in Environmental Studies. In addition, the "Clean-India" initiative has been implemented in all-earnestness and the College promotes and organizes various activities like creating awareness on use of paper bag, encouraging use of cycles, conducting poster competition, photography exhibition etc.

(a) Energy conservation:

- a) N.S.S volunteers make efforts to conserve electricity on campus and in and around Porbandar b) The Institution is in the process of replacing traditional lighting with CFL/LED lamps in all the classrooms and corridors. c) Regular Monitoring of lights and fans in the college campus.
- (b) Use of renewable energy:
Use of solar panel is proposed in the new building.

- (c) Water harvesting:
Modern tap fittings are made to save water consumption.
- (d) Efforts for Carbon neutrality:
Air conditioning and refrigeration in the new proposed building would be of 5 star rating. “No Vehicle Day” is proposed to be celebrated once in a month. Awareness on the benefits of use of cycles is created by motivational lectures.
- (e) Plantation:
Tree Plantation is done by the NSS students in and around our campus.
- (f) Hazardous waste management:
a. Waste is segregated on each floor and canteen. b. “Ban on plastic bags” project is arranged to make the students aware of hazards caused by plastic wastes and they are taught to prepare paper bags. Paper bags are used wherever possible.
- (g) e-waste management:
The college proposes to organize workshops to create awareness about e-waste.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The following major innovative practices were introduced by the college in the last four years that have helped in creating a positive impact on the functioning of the Institute:

(a) OUTSTANDING STUDENT OF THE YEAR (ACADEMICS & CO-CURRICULAR) :

After applications have been invited from eligible final year students from all the faculties in a prescribed form, the sort-listed students are called for a personal interview. Finally the best student is selected by considering the overall performance of the student in various activities such as academics, sports, cultural, N.S.S. and other social activities along with performance in the personal interview.

(b) HANDS-ON-LEARNING:

This activity was conducted to learn business strategies by setting micro enterprises in the college. In this activity commerce students organized and managed stalls for food materials and decorative articles. Such practical activities not only help in understanding concepts of accounting, but also train the students in HR management, Marketing and entrepreneurship.

(c) STUDY-CIRCLE:

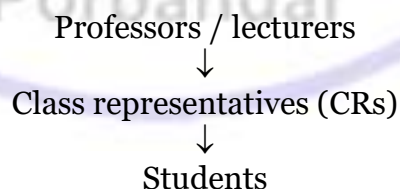
The Department of Commerce (English Medium) organized games like Snakes and Ladders, crossword puzzles etc. that enabled students to understand accounting concepts. The Study-circle activities also include quiz-competition, debates, elocution-competition, story-making and so on to improve the subject-knowledge as well as language skills along with the general skills of the students. The Language and Commerce Departments also conduct unique Study-Circle activities. The objective of these activities is to bring the entire special class (FY to TY) together. In English, for example, academic activities like Vocabulary building, Application-writing, Poetry-Competition, Essay-writing competition etc. are undertaken.

(d) GUEST LECTURES FOR COMPETITIVE EXAMINATIONS:

Guest lectures were arranged for the final year students. Expert guidance was provided to the students appearing for UPSC competitive exam, GPSC, Banking etc.

(e) CLASS MANAGEMENT MECHANISM:

The College has adopted the following unique internal control system to ensure better class administration:



In this scalar system the class representatives are authorized to collect information of students in the form of attendance, participation in co-curricular and extracurricular activities, discipline etc. They are authorized to intimate the students about the schedule of lectures, lecture adjustments, schedule of conducting examinations and such other important academic details. Feedback from students

for academic improvement is forwarded by class representatives to the Grievance Redressal Cell. The Principal makes efforts to address the issues and if necessary the issues may be forwarded to the Working Trustee who in turn discusses at the top management level and measures are taken to resolve the issues. This system of internal control has helped our Institution in maintaining high level of discipline and in the process helped the students in gaining leadership qualities.

(f) **ONLINE EXAMINATION:**

As part of the credit and grading system introduced by Saurashtra University and adopted by the college from the academic year 2010-11, the internal evaluation system has been partially computerized. Out of the 30 marks allotted for internal evaluation in each subject, 10 marks are allotted for class test. The college conducts this test online. The system is programmed in such a manner that the question paper setting and evaluation are done automatically by the computer itself, thus creating more transparency and objectivity in the evaluation process.

(g) **WEBSITE:**

The College regularly updates the website that covers, among others, the following details: 1. Admission Brochure 2. Faculty 3. Fee-Structure 4. Syllabus 5. Images & Videos of Activities 6. Research & Publications 7. Study material and question bank 7. Details of Seminars and conferences 8. Digital English Language Laboratory 9. Library

(h) **ENGLISH PROFICIENCY PROGRAMMES FOR TEACHING & ADMINISTRATIVE STAFF:**

The college organizes workshops for its Teaching and Administrative staff. The workshop intends to develop English proficiency of the staff and create better interaction.

(i) **STUDENT-DEVELOPMENT PROGRAMMES:**

The College conducts annual Student Development Programmes, wherein the members of the Student Council i.e., Class-representatives and Mentors are trained by experts in varied areas like 'Personality Development', 'Swami Vivekananda's views on Education', 'Time and Event-Management', Etiquette etc.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice I

Title: HEALTH CENTRE

Goal:

- (a) To create health & hygiene awareness among the students and make them responsible citizens.
- (b) To prepare health-cards by imparting basic health knowledge to the students.
- (c) To make the students aware of their rights and duties towards the society and the country.

Context:

The heart of Indian Health is Awareness. It means that every citizen of country should know about the importance of being Healthy. It is expected that every student knows at least the elementary things essential for being healthy in the country. The faculty members of the Home-Science department associate themselves with different organizations, students and community at large. The Institution's objective is not just to impart education but also to serve the society within the available resources. Thus since the year 2010-11, the Institution has introduced a novel platform- "Health Centre" with the motto "Health is Wealth".

Practice:

The Health Centre enrolls all the students as their members free of charge. It has a full-time doctor who advises and treats the students. The Centre also creates awareness by organizing Thalassemia tests and Blood-Donation camps. The Clinic also conducts guest lectures on health & hygiene issues.

Evidence of Success:

The Health Centre has been instrumental in creating health-care & health-awareness among the students. The students are taking more interest because they get updated information about their blood-group, their weight, height etc. and they have an opportunity to interact with the lady doctor in solving their health issues.

Problems:

The Doctor is unable to devote considerable time solely to the cause of Health Centre because of other commitments. The Health Centre alone cannot solve all the health issues. The doctor only advises and counsels and offers first-aid treatment.

Best Practice II

Title: **CAREER COUNSELLING AND PLACEMENT CENTRE:**

Goal:

- (a) To provide career counselling at the under-graduate level.
- (b) To suggest & offer placement opportunities in and around Porbandar.
- (c) To instil basic human values like nationalism, patriotism, secularism.
- (d) To create awareness about conserving and protecting our environment.
- (e) To prepare worthy citizens for the country

Context:

- (a) In today's era the dynamic young students have not only to be nurtured and reared but also to be motivated to reach their destinations. The Institution is instrumental in moulding the character of students and shaping their destiny, to be responsible and worthy citizens of India. There are lots of career opportunities in our country with regard to Education, Environment, Banking, etc. In fact, many citizens of India are unaware about career options and opportunities available. Hence it is essential that the students are made aware of these career prospects. Career awareness also makes the students

more thoughtful when it comes to making important decisions.

- (b) The Institution's objective is not only to impart education but also to instill basic human values like nationalism, patriotism, secularism etc. and thereby prepare worthy citizens for the country. With this motive the Institution has initiated the CCPC to spread the message of ideal career orientation and national integration.

Practice:

The College encourages its students to enrol in the "Career Counselling and Placement Centre." Every year, various departments, take the final year students to the Centre and arrange counselling sessions. In the last couple of years the college had organized:"Competitive-guidance and preparation" sessions in collaboration with Vishwas Academy, Ahmedabad. Around 66 students in the first year and 42 in the second year were the beneficiaries.

Evidence of Success:

The response is overwhelming from not only the students and teachers but also from the Alumni.

Problems:

We had succeeded in arranging the Career Orientation sessions only on weekends. However, from the last year, the experts have been rendering service all through the week.



**Managing Trustee, Shri Arjunbhai
Lighting the Lamp : Students' Meet**



**Pragati - Newsletter Release
Ceremony (Economics Dept.)**



**Principal, Dr. Anupam R. Nagar
Address during E.P.P.**



**Dr. Pavan Dwivedi:
Online Expert Lecture using Skype**



**Dr. Roomy Naqvy
Online Expert Lecture using Skype**



**Participants
Online Expert Lecture using Skype**



**President, Dr. Virambhai Godhaniya
Addressing Staff at Get-together Meet**



**Host to the Participants
National Writers' Workshop**



**New Education Policy
Expert Lecture : Dr. A. R. Bharda**



**Prayer
English Proficiency Programme**



**Staff engagement during
the English Proficiency Programme**



**Winners : Saturday Activities
English Proficiency Programme**



Alumni Serving as Writer



**Alumni Group
(A visit to Andh Gurukul)**



**Visit with Eminent People
About NAAC**



Praveshotsava



**Guest Experts and Staff Members
During AAAG Visit**



**Winners:
Navratri Celebration**



3 (1). Evaluative Report of the Department of Sanskrit

1. Name of the Department - Sanskrit
2. Year of Establishment - 1988
3. Names of Interdisciplinary courses and the Departments/ units involved.

UG : B.A. (Sanskrit)

PG : -

M.Phil. : -

Ph.D. : Ph.D. (Sanskrit)

Integrated Masters : -

Integrated Ph.D. : -

4. Name of Interdisciplinary courses and the departments/units involved:

<u>Name of the Courses As a Subject in CBCS</u>	<u>Department/Unit Involved</u>
--	--

Sanskrit Grammar	Department of Arts Department of Commerce & Department of Home-Science
------------------	--

5. Annual / Semester / Choice based credit system (programme wise) CBCS

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
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B. A. (Sanskrit)	Semester	Yes
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6. Participation of the department in the courses offered by other departments.

1 (One) in-house short term courses

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

NIL

8. Details of Courses / Programmes Discontinued (if any) with reasons

NIL

No courses / Programme Discontinued.

9. Number of Teaching Posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2
Asst. Lecturer	-	-

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Special-ization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Gita A. Unadkat	M.A.(Sanskrit), Ph.D.	Asst. Professor	Vedant Shastra	24	-
Shri Varsha B. Joshi	M.A.(Sanskrit), Phil.	Asst. Professor	Alankar Shastra	24	-

11. List of Visiting faculty

Name	Qualification	Designation	Speciali-zation	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shailesh bhai Mehta	M.A.	Visiting Professor	Ved Upnishad	9	-

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

50% (AS PER WORKLOAD)

13. Student – Teacher Ratio (programme wise)

Faculty	No. of Teachers	No. of Students	Student – Teacher Ratio
ARTS	3	251	83.66:1
COMMERCE	-	-	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.:
N.A.

15. Qualifications of teaching faculty with D. Sc. / D. Lit. / Ph.D. / M. Phil. / PG :
As per Q. 10 & 11

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

<u>Project from funding Agency</u>	<u>No of Faculty</u>	<u>Grants Received</u>
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a. National Agency	0	Rs. 0
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b. International Agencies	0	Rs. 0
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17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**

18. Research Centre / facility recognized by the University:
The college has its own independent and fully functional Research Centre with facilities like Internet Connectivity, Library, Language Laboratory etc. available in the college.

19. Publications:

1) Publication per faculty : **NIL**

2) Number of papers published in peer reviewed journals (national / International) by faculty and students:

S.No.	Name of the Teacher	Title of the Paper	Journal	ISSN/ ISBN No.
1	Dr. Geeta Unadkat	Mulya Adharit Shikshan,	Vartman Vaicharik Pravah, International	ISSN 2278-4594
2	Dr. Geeta Unadkat	Purano Ma Shiv	ShabdSudha (International)	ISSN 229490-3
3	Dr. Geeta Unadkat	Sanskrit Sahitya Ma Dayanand Saraswati nu Pradan	Word of Amborsia (international)	ISSN 2394-5486
4	Dr. Geeta Unadkat	Rhigved ane Upnashido Ma Naari Vibhvna	KHOJ	ISSN 0976-1187
5	Prof. Varsha Joshi	Brahm Swarup: Kevla Dait ane Shuddhta Dait na Sandarbhma Tulnatmak Abhyas	KHOJ	ISSN 0976-1187

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

6	Prof. Varsha Joshi	Skill Yojna: Ek Aavkar Dayak Yojna	International Referred Multidisciplinary Journal Applied Research	ISSN 2320-7620
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3) Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : NIL

4) Monographs : NIL

5) Chapter in Books: NIL

6) Books Edited: (NIL)

7) Books with ISBN/ISSN numbers with details of publishers :

Sr. No.	Name of the Teacher	Title of the Book	Publisher	ISBN No.
1	Dr. Geeta Unadkat	Subhasit Ratna	Self	978-81-924942-0-3
2	Dr. Geeta Unadkat	Bhagvat Na Dasham Skandh Ma Krushna Charitya	Self	978-81-92-4942-4-1

8) Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL

20. Areas of consultancy and income generated :

Areas of Consultancy

Income Generated

By in-house short term
skill based courses

Rs. 69184=00 (Cumulative)

21. Faculty as members in

a) National committees

-

b) International Committees

-

c) Editorial Boards....

Dr. Gita A. Unadkat is the member of
Editorial Board, Research Journal "KHOJ"

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme. :

N.A.

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies :

N.A.

23. Awards / Recognitions received by faculty and students

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Gold Medal March, 2015	Saurashtra Uni. Rajkot	University 1 st Ranker in B. A. Sanskrit	Ms. Varsha Thanki	Alumni

24. List of eminent academicians and scientists / visitors to the department : NIL

25. Seminars / Conferences / Workshops organized & the source of funding : NIL

a) National : A National Seminar on

Nationalism : Then and Now is scheduled on 30-01-2017.

b) International

26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B.A. Special Sanskrit	15	15	-	15	100
Sanskrit Grammar	37	37	-	37	100
2013-14					
B.A. Special Sanskrit	19	19	-	19	100
Sanskrit Grammar	39	39	-	39	100
2014-15					
B.A. Special Sanskrit	15	15	-	15	100
Sanskrit Grammar	33	33	-	33	100
2015-16					
B.A. Special Sanskrit	15	15	-	15	100
Sanskrit Grammar	30	30	-	30	100

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

2016-17					
B.A. Special Sanskrit	9	9	-	9	100
Sanskrit Grammar	27	27	-	27	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. Core Sanskrit	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	3%
PG to M.Phil.	2%
PG to Ph.D.	0.5%
Ph.D. to Post-Doctoral	N.A.
Employed	
• Campus selection	0.2%
• Other than campus recruitment	2%
Entrepreneurship / Self-employment	N.A.

30. Details of Infrastructural facilities

- a) Library : Departmental library is available with the Head of the Department.
- b) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.
- c) Class rooms with ICT facility : All the classrooms are equipped with ICT facility.
- d) Laboratories : 02 language laboratories are available.

31. Number of students receiving financial assistance from college, university, government or other agencies.
All reserved category students are eligible for government scholarship. Over 145 students have availed scholarship in the Department of Sanskrit in the last five years.
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
33. Teaching methods adopted to improve student learning
**Lecture method,
Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Yes, many of the Students Volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extra curricular activities.
35. SWOC analysis of the department and Future plans
Strength : a) Appropriate ambience for Hands-on Learning.
b) Sufficient Staff to offer Short-term / Remedial Programmes
c) Availability of 02 language laboratories
d) Availability of Ph.D. Programme in Sanskrit
Weakness : a) Limited research and consultancy.
b) Students from Rural background
Opportunities : a) Scope for tie ups with NGOs
Challenges : a) to motivate students to understand the relevance of Sanskrit in the modern context.

3 (2). Evaluative Report of the Department of Hindi

1. Name of the Department : Hindi
2. Year of Establishment : 1988
3. Names of Programme Offered
- | | | | |
|--------------------|---|-------------------------------------|---------|
| UG | : | B.A. | (Hindi) |
| PG | : | - | |
| M.Phil. | : | - | |
| Ph.D. | : | Ph.D. (Hindi) * Rec. Guide in Hindi | |
| Integrated Masters | : | - | |
| Integrated Ph.D. | : | - | |

4. Names of Interdisciplinary Courses and the Departments/units involved:

<u>Name of the Courses as a Subject in CBCS</u>	<u>Department / Unit Involved</u>
Hindi	Department of Arts Department of Commerce &
Hindi Grammar	Department of Home-Science

5. Annual/ semester/choice based credit system (programme wise):

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
B. A. (Hindi)	Semester	Yes

6. Participation of the department in the courses offered by other departments:

1 (one) in-house short term course

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL No courses / Programme Discontinued.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Special-ization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Muljibhai N. Vaghela	M.A. (Hindi), Ph.D.	Adhoc Lecturer, R R Lalan College, Bhuj	Hindi	4 Yrs (1994 to 1997)	-
		Adhoc Lecturer, DKV College Bhuj	Hindi	11 Yrs (1997 to 2009)	-
		Lecturer, V M Sakariya College Botad	Hindi	2 Months (2009)	-

2. Number of papers published in peer reviewed journals (national / international) by faculty and students: In all we have had over 10 publications in the last five years. The details of the previous academic year are as follows:

SL. NO.	NAME OF THE TEACHER	TITLE OF THE PAPER	VOL./ ISSUE NO.	ISSN NO..
1.	Dr. Sangeeta C. Parekh	Kabir Aur Tulsi ke Raam Ek Tulnatmak Abhyas	Khoj	0976-1187

3. Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): NIL

4. Monographs: NIL

5. Chapter in Books: NIL

6. Books Edited: NIL

7. Books with ISBN/ISSN numbers with details of publishers: NIL

8. Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL

20. Areas of consultancy and income generated:

Areas of Consultancy

Income Generated

By in-house short term skill based courses Rs. 69184=00 (Cumulative)

21. Faculty as members in

a) National committees : -

b) International Committees : -

c) Editorial Boards :

- Dr. M. N. Vaghela, Member in Editorial Committee for Research Journal “KHOJ”
- Dr. M. N. Vaghela, Member in Editorial Committee for “SANGATH”

22. Student Projects:

a) Percentage of students who have done in-house projects including inter departmental/programme:

N.A.

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies:

N.A.

23. Awards / Recognitions received by faculty and students:

NIL

24. List of eminent academicians and scientists/visitors to the department
(ONLINE/IN-PERSON):

The following eminent academicians have visited our College in the last five years:

Name of Academicians	Date of Visit	Purpose of Visit
Dr. Girishbhai Trivedi Former Reader, Saurashtra University, Rajkot	Sep, 2015	Celebration of Hindi Day
Prof. Shaileshbhai Mehta	Oct, 2015	Importance of Bhartiya Sanskriti
Dr. A. R. Bharada Principal, B. Ed. Dr. V. R. Godhaniya B. Ed. College, Porbandar	Jan, 2016	Motivational Speech

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National : A National Seminar on

Nationalism: Then and Now is scheduled on 30-01-2017.

b) International : -

26. Student profile programme/course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B. A. (Sp. Hindi)	23	23	-	23	100
B. A. (Hindi Grammar)	11	11	-	11	100
2013-14					
B. A. (Sp. Hindi)	28	28	-	28	100
B. A. (Hindi Grammar)	13	13	-	13	100
2014-15					
B. A. (Sp. Hindi)	20	20	-	20	100
B. A. (Hindi Grammar)	18	18	-	18	100
2015-16					
B. A. (Sp. Hindi)	14	14	-	14	100
B. A. (Hindi Grammar)	27	27	-	27	100

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

2016-17					
B. A. (Sp. Hindi)	35	35	-	35	100
B. A. (Hindi Grammar)	25	25	-	25	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. CORE HINDI	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
• Campus selection	-
• Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities:

- a) Library: Departmental library is available with the Head of the Department
- b) Internet facility for staff & students is available both in the (UGC) Internet laboratory and the Central library
- c) Class rooms with ICT facility: All the classrooms are equipped with ICT facility
- d) Laboratories: 02 language laboratories are available

31. Number of students receiving financial assistance from college, university, government or other agencies:

All reserved category students are eligible for government scholarship.

32. Details on student enrichment programmes
(special lectures / workshops / seminar) with external experts:

Date	Title of the Special Lecture/ Workshops /Seminar	Name of Expert	About Expert
Sep, 2015	Celebration of Hindi Day	Dr. Girishbhai Trivedi	Former Reader, Saurashtra Uni., Rajkot
Oct, 2015	Importance of Bhartiya Sanskriti	Prof. Shaileshbhai Mehta	Sanskrit Vidwan
Jan, 2016	Motivational Speech	Dr. A. R. Bharada	Principal, Dr. V. R. G B. Ed. College, Porbandar

33. Teaching methods adopted to improve student learning:

**Lecture Method,
Group Discussion,
ICT Methodology**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Yes, Many of the Students Volunteer During Blood-Donations Camps, National Service Scheme, Youth Red Cross Etc.

35. SWOC ANALYSIS OF THE DEPARTMENT AND FUTURE PLANS:

Strength: (a) Appropriate ambience for Hands-on Learning.
(b) Sufficient Staff to offer Short-term/Remedial Programmes
(c) Availability of 02 Language Laboratories
(d) Availability of PG/Ph.D. Programme in Hindi

Weakness: (a) Limited research and consultancy.
(b) Students from rural background (first-generation learners)

Opportunity: (a) Scope for tie ups with NGOs for promotion of language.

Challenges: (a) To motivate the students to understand the relevance of Hindi Language and Literature in the modern context

Future Plans of the Department:

(a) Management is positive to start a PG Centre soon.

3 (3). Evaluative Report of the Department of Gujarati

1. Name of the Department : **Gujarati**
2. Year of Establishment : **1988**
3. Names of Interdisciplinary courses and the Departments/ units involved.
 - UG : **B.A. (Gujarati)**
 - PG : -
 - M.Phil. : -
 - Ph.D. : **Ph.D. (Gujarati) *Rec. Guide in Gujarati**
 - Integrated Masters : -
 - Integrated Ph.D. : -
4. Name of Interdisciplinary courses and the departments/units involved:

<u>Name of the Courses As a Subject in CBCS</u>	<u>Department / Unit Involved</u>
Gujarati Grammar	Department of Arts Department of Commerce & Department of Home-Science
5. Annual / Semester / Choice based credit system (programme wise) CBCS

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
B. A. (Gujarati)	Semester	Yes
6. Participation of the department in the courses offered by other departments.
1 (One) in-house short term courses
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
NIL
8. Details of Courses / Programmes Discontinued (if any) with reasons
NIL
No courses / Programme Discontinued.
9. Number of Teaching Posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2
Asst. Lecturer	-	-

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kamlesh P. Gohel	M.A. (Gujarati), Ph.D.	Asst. Professor	Gujarati	26	4
Shree. Suhagini P. Garasiya	M.A. (Gujarati)	Asst. Lecturer	Gujarati	23	-

11. List of Visiting Faculty

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
-	-	-	-	-	-

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

50% (AS PER WORKLOAD)

13. Student – Teacher Ratio (programme wise)

Faculty	No. of Teachers	No. of Students	Student – Teacher Ratio
ARTS	2	-	130.5:1
COMMERCE	-	-	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.:
N.A.

15. Qualifications of teaching faculty with D. Sc. / D. Lit. / Ph.D. / M. Phil. / PG :

As per Q. 10 & 11

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Project from funding Agency No of Faculty Grants Received

- | | | |
|---------------------------|---|-------|
| a) National Agency | 0 | Rs. 0 |
| b) International Agencies | 0 | Rs. 0 |

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : **NIL**
18. Research Centre / facility recognized by the University:
The college has its own independent and fully functional Research Centre with facilities like Internet Connectivity, Library, Language Laboratory etc. available in the college.
19. Publications:
- 1) Publication per faculty : **NIL**
 - 2) Number of papers published in peer reviewed journals (national / International) by faculty and students:

Sr. No.	Name of the Teacher	Title of the Paper	Journal	ISSN/ ISBN No.
1	Prof.Suhagini Garasiya	Narsih Ane Mira ni Kavita: Tulnatmak Abhyas	KHOJ	ISSN – 0976-1187
2	Prof.Suhagini Garasiya	Mahila Shasaktikaran: Gujarat Rajyana Sandarbham	International Journal	ISSN – 2320-7620

- 3) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : **NIL**
 - 4) Monographs : **NIL**
 - 5) Chapter in Books : **NIL**
 - 6) Books Edited : **NIL**
 - 7) Books with ISBN/ISSN numbers with details of publishers : **NIL**
 - 8) Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL
20. Areas of consultancy and income generated :
- | <u>Areas of Consultancy</u> | <u>Income Generated</u> |
|--|--------------------------------|
| By in-house short term skill based courses | Rs. 69184=00 (Cumulative) |
21. Faculty as members in
- a) National committees -
 - b) International Committees -
 - c) Editorial Boards.... Dr. Kamlesh P. Gohel is a member of Editorial Board, Research Journal "KHOJ"

22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental / programme. :
N.A.
- b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies :
N.A.
23. Awards / Recognitions received by faculty and students : NIL
24. List of eminent academicians and scientists / visitors to the department : NIL
25. Seminars/ Conferences/Workshops organized & the source of funding:
- a) National : A National Seminar on
Nationalism: Then and Now is scheduled on 30-01-2017.
- b) International : -
26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B.A. Special Gujarati	28	28	-	28	100
2013-14					
B.A. Special Gujarati	29	29	-	29	100
2014-15					
B.A. Special Gujarati	25	25	-	25	100
2015-16					
B.A. Special Gujarati	41	41	-	41	100
2016-17					
B.A. Special Gujarati	25	25	-	25	100

*M = Male *F = Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. Core Gujarati	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NIL**

29. Student progression: NIL

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	-
Entrepreneurship / Self-employment	-

30. Details of Infrastructural facilities:

- a) Library : Departmental library is available with the Head of the Department.
- b) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.
- c) Class rooms with ICT facility : All the classrooms are equipped with ICT facility.
- d) Laboratories : 02 language laboratories are available.

31. Number of students receiving financial assistance from college, university, government or other agencies.

All reserved category students are eligible for government scholarship.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

33. Teaching methods adopted to improve student learning

**Lecture method,
Group Discussion,**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Yes, many of the Students Volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extra curricular activities.

35. SWOC analysis of the department and Future plans

- Strength :
- a) Appropriate ambience for Hands-on Learning.
 - b) Sufficient Staff to offer Short-term / Remedial Programmes
 - c) Availability of 02 language laboratories
 - d) Availability of Ph.D. Programme in Gujarati

Weakness	:	a) Limited research and consultancy. b) Students from Rural background
Opportunities	:	a) Scope for tie ups with NGOs
Challenges	:	a) to motivate students to understand the relevance of Gujarati in the modern context.

3 (4). Evaluative Report of the Department of English

1. Name of the Department	:	ENGLISH
2. Year of Establishment	:	1988
3. Names of Programme Offered		
UG	:	B.A. (English)
PG	:	M.A. (English)
M.Phil.	:	M.Phil. (English) * Rec. Guide in English
Ph.D.	:	Ph.D. (English) * Rec. Guide in English
Integrated Masters	:	-
Integrated Ph.D.	:	-

4. Names of Interdisciplinary Courses and the Departments/Units involved:

<u>Name of the Courses as a Subject in CBCS</u>	<u>Department / Unit Involved</u>
English	Department of Arts Department of Commerce & Department of Home-Science
Spoken English	DELL
English Proficiency Programme	DELL
Language Laboratory	DELL
SCOPE	Concept of CHE, Gandhinagar

5. Annual/ semester/choice based credit system (programme wise):

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
B. A. (English)	Semester	Yes
M. A. (English)	Semester	Yes

6. Participation of the department in the courses offered by other departments:

- The Department is involved in teaching the English Proficiency module in Arts, Commerce and Home-Science.

- b. Spoken English
- c. SCOPE
- d. Language Laboratory

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

No courses / Programme Discontinued.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	0.5 (PRINCIPAL)	0.5 (PRINCIPAL)
Associate Professors	-	-
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Special- ization	No. of Years of Experience	No. of Ph.D. Students guided for the
Dr. Anupam R. Nagar	M.A. (English), Ph.D., CCC+	Principal	Indian Writing In	27	03
Dr. Sulabha Devpurkar	M.A. (English), Ph.D.	Asst. Prof.	-	27	-
Dr. Rushi N. Pandya	M.A. (English) Ph.D.	Asst. Prof.	-	05	-

11. List of visiting faculty:

Name	Quali - fication	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
SONAL PANDAV	M.A.	Visiting Prof.	-	04	-
JALPA MEHTA	M.A.	Visiting Prof.	-	04	-
MONICA GADWANA	M.A.	Visiting Prof.	-	01	-
KIRAN GOSAI	M.A.	Visiting Prof.	-	01	-
SATISH KESHWALA	M.A.	Visiting Prof.	-	01	-

12. Percentage of lectures delivered and practical classes handled
(programme wise) by temporary faculty:

50% (AS PER WORKLOAD)

13. Student -Teacher Ratio (programme wise):

FACULTY	NO. OF TEACHERS	NO. OF STUDENTS	RATIO
ARTS	4	240	60:1
COMMERCE	4	408	102:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
N/A

15. Qualifications of teaching faculty with D. Sc. / D.Lit./ Ph. D./ M. Phil. / PG.

As per Q 10 & 11

16. Number of faculty with ongoing projects from and grants received:

<u>Project from funding Agency</u>	<u>No of Faculty</u>	<u>Grants Received</u>
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National Agency	0	Rs. 0
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International Agencies	0	Rs. 0
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17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre /facility recognized by the University:

The college has its own independent and fully functional Research Centre with facilities like Internet Connectivity, Library, English Language Laboratory etc. available in the college.

19. Publications:

1. Publication per faculty: Minimum One per year.
2. Number of papers published in peer reviewed journals (national / international) by faculty and students: In all we have had over 10 publications in the last five years. The details of the previous academic year are as follows:

SL. NO.	NAME OF THE TEACHER	TITLE OF THE PAPER	VOL./ ISSUE NO.	ISSN NO.
1.	DR. ANUPAM R. NAGAR	CRITIQUING KABIR FROM A STRUCTURALIST'S PERSPECTIVE	08/2015-16	0976-1187

3. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.): NIL

4. Monographs : NIL
5. Chapter in Books : NIL
6. Books Edited : NIL
7. Books with ISBN/ISSN numbers with details of publishers:

SL. NO.	NAME OF THE AUTHOR	TITLE OF THE BOOK	NAME OF THE PUBLISHER	ISSN/ISBN NUMBER AND YEAR
1.	DR. ANUPAM R. NAGAR	MY JOURNEY WITH SAI	SRI SATHYA SAI BOOKS AND PUBLICATIONS TRUST, PRASANTHINILAYAM (A.P.)	30.11.2015

8. Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL

20. Areas of consultancy and income generated:

Areas of Consultancy

Income Generated

By in-house short term skill based courses Rs. 69184=00 (Cumulative)

21. Faculty as members in

- a) National committees : -
b) International Committees : -
c) Editorial Boards :

1. Dr. Anupam Nagar is the Chief Editor of the Research Journal “Khoj”.
2. Dr. Rushi Pandya, Recognized Expert in the Editorial Board of 11th standard English Text Book To be published by, Gujarat State School Text Book Board 2016.

22. Student projects:

- a) Percentage of students who have done in-house projects including inter departmental/programme:
N.A.
- b) Percentage of students placed for projects in organizations outside the Institution i.e.in Research laboratories/Industry/ other agencies:
N.A.

23. Awards / Recognitions received by faculty and students:

Faculty

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Shiksha Vibhusan Award Jan, 2015	Department Of Education, Saurashtra Uni. Rajkot	Best Life Time Dedication in Education	Dr. Anupam R. Nagar	Principal
Vocational Service Award Oct, 2016	Rotary Club International, Porbandar	Vocational Service	Dr. Anupam R. Nagar	Principal
Recognized Expert 11th standard English Text both published by Gujarat State School Text Book Board 2016.	Gujarat State Education Board, Gandhinagar	Expertise in English	Dr. Rushi Pandya	Faculty
Certificate for Ranking	SCOPE, British Council	BULATS, IELTS (Academic) with 8 out of 9 band score.	Dr. Rushi Pandya	Faculty

Students

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Recognized as Government Teacher at Manavadar	Government of Gujarat	Government Services	Hirak R. Jogiya	Student
Recognized as Government Teacher at Porbandar	Government of Gujarat	Government Services	Ashish Patar	Student
Recognized as Government Professor at Upleta	Government of Gujarat	Government Services	Trupti Sodha	Student
Recognized as Principal at Pursharth Academy	School Management (Private)	Private Sector Services	Khushal Shilu	Student
Awarded as Voice of Saurashtra	NGO	First Rank	Binita Mehta	Student

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Awarded as Uni. First GOLD MEDALIST /Ph.D. Entrance Cleared	Saurashtra University, Rajkot	First Rank in University	Khushali V. Joshi	Student
Ph.D. Entrance Cleared	Saurashtra University, Rajkot	Joining Ph. D.	Sonal M. Pandav	Student
Ph.D. Entrance Cleared	Saurashtra University, Rajkot	Joining Ph. D.	Jalpa J. Mehta	Student
Ph.D. Entrance Cleared	Saurashtra University, Rajkot	Joining Ph. D.	Monika Gadhvana	Student
Ph.D. Entrance Cleared	Saurashtra University, Rajkot	Joining Ph. D.	Kiran Gosai	Student
Ph.D. Entrance Cleared	Saurashtra University, Rajkot	Joining Ph. D.	Satish H. Keshvala	Student

24. List of eminent academicians and scientists/visitors to the department (ONLINE/IN-PERSON):

The following eminent academicians have visited our College in the last five years:

Name of Academicians	Date of Visit	Purpose of Visit
Dr. Darshana Trivedi, School of Languages, Gujarat University, Ahmedabad	March-2014	As an expert guest in Faculty Development Programme
Dr. Beverly Swan, Department of English, Scotland University, Scotland	Feb, 2016	On-line Lecture through Skype
Dr. Kamal Mehta, Department of English & CS, Saurashtra University, Rajkot	03 rd Sep, 2016	As an expert guest in Student Development Programme
Dr. Pawan Dwivedi, Registrar, Parul University, Baroda	16-04-2016	On-line Lecture through Skype
Dr. Mitul Trivedi, Department of English, S.P. University, Anand	09-04-2016	On-line Lecture through Skype
Dr. Roomy Naqvy, Department of English, Jamia Milia Islamia, New Delhi	23-04-2016	On-line Lecture through Skype
Dr. Sanjay Mukherjee, Department of English & CS, Saurashtra University, Rjkt	13-08-2016	As an expert guest in Student Development Programme
Dr. Indra Nityanandam, Department of English, S.N.Mehta College, Gujarat University, Ahmedabad	16 th Sep, 2016	As an expert guest in Student Development Programme

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National : A National Seminar on

Nationalism : Then and Now is scheduled on 30-01-2017.

b) International : -

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2012-13:					
B.A. (SPECIAL ENGLISH)	67	67	-	67	100%
SPOKEN ENGLISH	67	67	-	67	100%
ENGLISH PROFICIENCY PROGRAMME (ARTS)	214	214	-	211	100%
ENGLISH PROFICIENCY PROGRAMME (COMMERCE)	250	250	-	250	100%
2013-14:					
B.A. (SPECIAL ENGLISH)	54	54	-	54	100%
SPOKEN ENGLISH	54	54	-	54	100%
ENGLISH PROFICIENCY PROGRAMME (ARTS)	210	210	-	211	100%
ENGLISH PROFICIENCY PROGRAMME (COMMERCE)	265	265	-	408	100%
2014-15:					
B.A. (SPECIAL ENGLISH)	56	56	-	56	100%
SPOKEN ENGLISH	56	56	-	56	100%
ENGLISH PROFICIENCY PROGRAMME (ARTS)	205	205	-	205	100%
ENGLISH PROFICIENCY PROGRAMME (COMMERCE)	307	307	-	307	100%
2015-16:					
B.A. (SPECIAL ENGLISH)	55	55	-	55	100%
SPOKEN ENGLISH	55	55	-	55	100%
ENGLISH PROFICIENCY PROGRAMME (ARTS)	222	222	-	222	100%
ENGLISH PROFICIENCY PROGRAMME (COMMERCE)	328	328	-	328	100%

2016-17:					
B.A. (SPECIAL ENGLISH)	48	48	-	67	100%
SPOKEN ENGLISH	48	48	-	48	100%
ENGLISH PROFICIENCY PROGRAMME (ARTS)	211	211	-	211	100%
ENGLISH PROFICIENCY PROGRAMME (COMMERCE)	408	408	-	408	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. CORE ENGLISH	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed	10%
• Campus selection	03%
• Other than campus recruitment	
Entrepreneurship/Self-employment	N.A.

30. Details of Infrastructural facilities:

- a) Library: Departmental library is available with the Head of the Department
- b) Internet facility for staff & students is available both in the (UGC) Internet laboratory and the Central library
- c) Class rooms with ICT facility: All the classrooms are equipped with ICT facility
- d) Laboratories: 02 language laboratories are available

31. Number of students receiving financial assistance from college, university, government or other agencies:

All reserved category students are eligible for government scholarship. Over 150 students have availed scholarship in the Department of English in the last five years.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Date	Title of the Special Lecture/ Workshops /Seminar	Name of Expert	About Expert
03 rd Sep, 2016	Research Methodology/ Net /Set Guidance	Dr.Kamal Mehta	Professor
16 th Sep, 2016	Phonetics /Shakespeare	Dr. Indra Nityanandam	Reader

33. Teaching methods adopted to improve student learning:

Lecture Method,

Group Discussion;

Chart-Making;

ICT Methodology

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Yes, Many of the Students Volunteer During Blood-Donations Camps, National Service Scheme, Youth Red Cross Etc.

35. SWOC ANALYSIS OF THE DEPARTMENT AND FUTURE PLANS:

Strength: (a) Appropriate ambience for Hands-on Learning.
(b) Sufficient Staff to offer Short-term/Remedial Programmes
(c) Availability of 02 Language Laboratories
(d) Availability of PG/Ph.D. Programme in English

Weakness: (a) Limited research and consultancy.
(b) Students from rural background (first-generation learners)

Opportunity: (a) Scope for tie ups with NGOs for promotion of language.

Challenges: (a) To motivate the students to understand the relevance of English Language and Literature in the modern context.

Future Plans of the Department:

- a) Involve students to understand various linguistic & literary issues and create awareness through poster making, power-point presentation, seminars, quiz competition etc.
- b) Conduct workshop on skill-based practices.

3 (5). Evaluative Report of the Department of Economics

1. Name of the Department : Economics
2. Year of Establishment : 1988
3. Names of Interdisciplinary courses and the Departments/ units involved.
 - UG : B.A. (Economics)
 - PG : -
 - M.Phil. : -
 - Ph.D. : Ph.D. (Economics) * Rec. Guide in Economics
 - Integrated Masters : -
 - Integrated Ph.D. : -
4. Name of Interdisciplinary courses and the departments/units involved:

<u>Name of the Courses As a Subject in CBCS</u>	<u>Department / Unit Involved</u>
Rural Development	Department of Arts
Teddy Bear Courses	Department of Commerce & Department of Home-Science
5. Annual / Semester / Choice based credit system (programme wise) CBCS

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
B. A. (Economics)	Semester	Yes
6. Participation of the department in the courses offered by other departments.
2 (two) in-house short term courses
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
NIL
8. Details of Courses / Programmes Discontinued (if any) with reasons
NIL
No courses / Programme Discontinued.
9. Number of Teaching Posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	1	1
Asst. Lecturer	1	1

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ila Thanki	M.A.(ECO), Ph.D.	Asst. Professor	Agriculture Economics	30	06
Dr. Bhavna Keshwala	M.A.(ECO), Ph.D.	Asst. Lecturer	Agriculture Economics	4 Yrs 9 Months	-

11. List of visiting faculty

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri Pranali Modha	M.A.	Visiting Professor	Ph.D. Cont.	01	-
Shri Avni Modha	M.Com.	Visiting Professor	-	-	-

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

50% (AS PER WORKLOAD)

13. Student – Teacher Ratio (programme wise)

Faculty	No. of Teachers	No. of Students	Ratio
ARTS	3	293	97:1
COMMERCE	4	440	110:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
N.A.

15. Qualifications of teaching faculty with D. Sc. / D. Lit. / Ph.D. / M. Phil. / PG :
As per Q. 10 & 11

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

3.	Dr. Bhavna R. Keshwala (As a Co-Author)	Macro Economics-3	C. Jamnadas & Co.	ISBN-978-93- 81072-55-4
4.	Dr. Bhavna R. Keshwala (As a Co-Author)	Co-operation-1	C.Jamnadas & Co.	ISBN-978-93-81072- 57-8
5.	Dr. Bhavna R. Keshwala (As a Co-Author)	Co-operation-2	C.Jamnadas & Co.	ISBN-978-93-81072- 13-4
6.	Dr. Bhavna R. Keshwala (As a Co-Author)	Indian-Economy	C.Jamnadas & Co.	978-93-81072-29-5
7.	Dr. Bhavna R. Keshwala (As a Co-Author)	Money, Banking & Public Finance-9	C.Jamnadas & Co.	978-93-81072-91-2

8. Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL

20. Areas of consultancy and income generated :

Areas of Consultancy

Income Generated

By in-house short term skill based courses Rs. 69184=00 (Cumulative)

21. Faculty as members in

a) National committees : -

b) International Committees : -

c) Editorial Boards. : Dr. Ila A. Thanki is the member of Editorial Board, Research Journal "KHOJ"

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme. :

N.A.

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies :

N.A.

23. Awards / Recognitions received by faculty and students

Student

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Gold Medal, March, 2013	Saurashtra Uni. Rajkot	University 1 st Ranker in M. A. Economics	Ms. Anjana Gadher	Alumni
M.Phil. Degree	Saurashtra Uni. Rajkot	Completion of M.Phil.	Ms. Neha Thanki	Alumni
Ph.D. Degree	Saurashtra Uni. Rajkot	Completion of Ph. D.	Ms. Neha Thanki	Alumni
Appointed as Research Asst.	Government of Gujarat	Government Services	Ms. Neha Thanki	Alumni
Gold Medal	Saurashtra Uni. Rajkot	Securing 9th Rank in Saurashtra University B.A. Sem. 6 in 2016.	Ms. Krutika M. Gohel	Student
Ranker in Voice of Porbandar	NGO	Ranking in Voice of Porbandar	Ms. Purvi Popat	Student
Recognized as Private Teacher	School Management	Private Sector Service	Ms. Beena Khunti	Alumni
Appointed as Constable	Government of Gujarat	Government Services	Ms. Kiran Bhootiya	Alumni

24. List of eminent academicians and scientists / visitors to the department

Name of Academicians	Date	Purpose of Visit
Mr. Sanket Joshi	Aug, 2013	How to Make Self Investment
Prof. Jyotiben Nayak-Department of Economics, Saurashtra University, Rajkot	July 2014.	Expert Lecture on Recent Trends of Indian Economy
Dr. Vibha Bhatt, Head of Economics Department, P. D. M. Commerce College, Rjkt	Aug, 2015	Counselling for Career Oriented Information
Shri Jayesh Bhatt, Navjivan Education Trust, Porbandar	Oct, 2015	Employment Generation
Dr. Rakesh Joshi, Dept. of Economics, Saurashtra University, Rajkot	Jan, 2016	Self Help Group

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Shri Pushpaben Joshi, Retired Principal, Porbandar	Feb, 2016	Motivation
Shri Neetaben Vora, Bagvadar Saheli Gramya Vikas Sansthan	Aug, 2016	Women Empowerment
Dr. Neetaben Udani, Dept. of Journalism, Saurashtra University, Rajkot	Oct, 2016	Women Empowerment

25. Seminars/ Conferences/Workshops organized & the source of funding:
a) National : A National Seminar on
Nationalism: Then and Now is scheduled on 30-01-2017.
b) International : -
26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B.A. Special Economics	45	45	-	45	100%
Rural Development	25	25	-	25	100%
Teddy Bear	34	34	-	34	100%
2013-14					
B.A. Special Economics	44	44	-	44	100%
Rural Development	29	29	-	29	100%
Teddy Bear	36	36	-	36	100%
2014-15					
B.A. Special Economics	47	47	-	47	100%
Rural Development	35	35	-	35	100%
Teddy Bear	40	40	-	40	100%
2015-16					
B.A. Special Economics	48	48	-	48	100%
Rural Development	25	25	-	25	100%
Teddy Bear	45	45	-	45	100%
2016-17					
B.A. Special Economics	48	48	-	48	100%
Rural Development	48	48	-	48	100%
Teddy Bear	51	51	-	51	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. Core Economics	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	12%
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	0.2% 15%
Entrepreneurship / Self-employment	N.A.

30. Details of Infrastructural facilities

e) Library : Departmental library is available with the Head of the Department.

f) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.

g) Class rooms with ICT facility : All the classrooms are equipped with ICT facility.

h) Laboratories : 02 language laboratories are available.

31. Number of students receiving financial assistance from college, university, government or other agencies.

All reserved category students are eligible for government scholarship.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Date	Title of the Special Lecture/ Workshops /Seminar	Name of Expert	About Expert
Aug, 2013	"How to make safe Investment "?	Shree Sanket Joshi	Director of NGO
Jul, 2014	Recent Trends of Indian Economy.	Prof. Jyotiben Nayak	Professor

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Aug, 2015	Career-Oriented Information	Dr. Vibha Bhatt	Doctor
Sep, 2015	Employment Generation	Shri Jayesh Bhatt	Director of NGO
Jan, 2016	Self Help Group (SHG)	Dr. Rakesh Joshi	Reader
Feb, 2016	Motivation	Shri Pushpaben Joshi	Rt. Principal
Aug, 2016	Women Empowerment	Shri Neetaben Vora	Director NGO
Sep, 2016	Women Empowerment	Dr. Neetaben Udani	Head of Journalism

33. Teaching methods adopted to improve student learning
Lecture Method,
Group Discussion,
Attended BISAG Lecture,
ICT Methodology
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Yes, many of the Students Volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extracurricular activities.
35. SWOC analysis of the department and Future plans
Strength : a) Appropriate ambience for Hands-on Learning.
b) Sufficient Staff to offer Short-term / Remedial Programmes
c) Availability of 02 language laboratories
d) Availability of Ph.D. Programme in Economics
Weakness : a) Limited research and consultancy.
b) Students from Rural background
Opportunities : a) Scope for tie ups with NGOs
Challenges : a) to motivate students to understand the relevance of Economics in the modern context.
- Future Plans of the Department:**
a) Workshop and skilled based practices.
b) Involve students to understand various current affairs issues and create awareness through poster making, PowerPoint presentation, seminars, quiz competition etc
c) To start P.G. Centre for the students.

3 (6). Evaluative Report of the Department of Sociology

1. Name of the Department : Sociology
2. Year of Establishment : 1988
3. Names of Interdisciplinary courses and the Departments/ units involved.

UG	:	B.A. (Sociology)
PG	:	-
M. Phil.	:	-
Ph.D.	:	-
Integrated Masters	:	-
Integrated Ph.D.	:	-
4. Name of Interdisciplinary courses and the departments/units involved:

Name of the Courses As a Subject in CBCS	Department / Unit Involved
Women's Rights	Department of Arts
Environment	Department of Commerce &
Women Empowerment	Department of Home-Science
5. Annual / Semester / Choice based credit system (programme wise) CBCS

Programme	Annual / Semester	CBCS?
B. A. (Sociology)	Semester	Yes
6. Participation of the department in the courses offered by other departments.
3 (three) in-house short term courses
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
NIL
8. Details of Courses / Programmes Discontinued (if any) with reasons
NIL
No courses / Programme Discontinued.
9. Number of Teaching Posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2
Asst. Lecturer	-	-

18. Research Centre / facility recognized by the University:

The college has its own independent and fully functional Research Centre with facilities like Internet Connectivity, Library, English Language Laboratory etc. available in the college.

19. Publications:

1) Publication per faculty :

S.No.	Name of the Teacher	Title of the Paper	Journal	ISSN/ ISBN No.
1	Dr. Rekha H. Modha	Gujarat na be Mukhya Adijati Samudayo Bhil ane Dubla no Tulnatmak Abhyas	KHOJ	ISSN 0976-1187
2	Dr. Kirti M. Jani	Comparative Study Cast System	KHOJ	ISSN 0976-1187

2) Number of papers published in peer reviewed journals (national / International) by faculty and students : NIL

3) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : NIL

4) Monographs : NIL

5) Chapter in Books: NIL

6) Books Edited: (NIL)

7) Books with ISBN/ISSN numbers with details of publishers : NIL

8) Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL

20. Areas of consultancy and income generated :

Areas of Consultancy

Income Generated

By in-house short term skill based courses Rs. 69184=00 (Cumulative)

21. Faculty as members in

a) National committees :

b) International Committees :

c) Editorial Boards.... : Dr. Rekha H. Modha is the member of Editorial Board, Research Journal "KHOJ"

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme : **N.A.**

b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies : **N.A.**

23. Awards / Recognitions received by faculty and students :

NIL

24. List of eminent academicians and scientists / visitors to the department

Name of Academicians	Date	Purpose of Visit
Advocate Dipakbhai Lakhani Advocate Shingarakhiya	Jul, 2015	Sexual Harassment
Mr. Ketan Kotiya	Jul, 2015	Self Defence Workshop
Dr. Bhavnaben Joshipura	Aug, 2015	Marriage Seminar
Dr. Mamtaben Bhatt	Jan, 2016	Women's Diseases
Avni Thakar	Jul, 2016	Workshop
Advocate Janki Vadher	Sep, 2016	Expert Lecture Women's Rights

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National : A National Seminar on

Nationalism : Then and Now is scheduled on 30-01-2017.

b) International : -

26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B.A. Special Sociology	56	56	-	56	100%
Women's Rights	28	28		28	100%
Environment	251	251		251	100%
Women Empowerment	12	12		12	100%
2013-14					
B.A. Special Sociology	51	51	-	51	100%
Women's Rights	44	44		44	100%
Environment	286	286		286	100%
Women Empowerment	12	12		12	100%

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2014-15					
B.A. Special Sociology	38	38	-	38	100%
Women's Rights	55	55		55	100%
Environment	271	271		271	100%
Women Empowerment	18	18		18	100%
2015-16					
B.A. Special Sociology	60	60	-	60	100%
Women's Rights	20	20		20	100%
Environment	234	234		234	100%
Women Empowerment	17				
2016-17					
B.A. Special Sociology	42	42		42	100%
Women's Rights	47	47	-	47	100%
Environment	213	213		213	100%
Women Empowerment	24	24		24	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. Core Sociology	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	12%

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	15%
Entrepreneurship / Self-employment	N.A.

30. Details of Infrastructural facilities

- a) Library : Departmental library is available with the Head of the Department.
- b) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.
- c) Class rooms with ICT facility : All the classrooms are equipped with ICT facility.
- d) Laboratories : 02 language laboratories are available.

31. Number of students receiving financial assistance from college, university, government or other agencies.

All reserved category students are eligible for government scholarship. Over 145 students have availed scholarship in the Department of Sociology in the last five years.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Date	Title of the Special Lecture /Workshops /Seminar	Name of Expert	About Expert
Jul, 2015	Sexual Harassment	Advocate Dipakbhai Lakhani Advocate Shingarakhila	Advocate
Jul, 2015	Self Defence Workshop	Mr. Ketan Kotiya	Self Defence
Aug, 2015	Marriage Seminar	Dr. Bhavnaben Joshipura	Advocate
Jan, 2016	Women's diseases	Dr. Mamtaben Bhatt	-
Jul, 2016	Workshop	Avni Thakar	District Co-operative Council, Junagadh
Sep, 2016	Expert Lecture Women's Rights	Advocate Janki Vadher	Advocate

33. Teaching methods adopted to improve student learning
Lecture Method,
Group Discussion
34. Participation in Institutional Social Responsibility (ISR) and Extension Activities
Yes, many of the students volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extra curricular activities.
35. SWOC analysis of the department and Future plans
Strength : a) Appropriate ambience for Hands-on Learning.
b) Sufficient Staff to offer Short-term / Remedial Programmes
c) Availability of O2 language laboratories
d) Availability of Ph.D. Programme in Sociology
Weakness : a) Limited research and consultancy.
b) Students from Rural background
Opportunities : a) Scope for tie ups with NGOs
Challenges : a) to motivate students to understand the relevance of Sociology in the modern context.

Future Plans of the Department:

- d) Workshop and skilled based practices.
e) Involve students to understand various current affairs issues and create awareness through poster making, PowerPoint presentation, seminars, quiz competition etc.

3 (7). Evaluative Report of the Dept. of Commerce HRM (Gujarati)

1. Name of the Department - Commerce HRM
2. Year of Establishment - 1988
3. Names of Interdisciplinary courses and the Departments/ units involved.
- UG : B. Com. (Commerce HRM-Gujarati)
PG : M.Com. (Commerce-Gujarati)
M.Phil. : -
Ph.D. : -
Integrated Masters : -
Integrated Ph.D. : -

4. Name of Interdisciplinary courses and the departments/units involved:

NIL

5. Annual / Semester / Choice based credit system (programme wise) CBCS

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
------------------	--------------------------	--------------

B. Com. (A/C & Fin-Guj.)	Semester	Yes
--------------------------	----------	-----

B. Com. (Computer Sc-Guj.)	Semester	Yes
----------------------------	----------	-----

M. Com. (HRM- Guj.)	Semester	Yes
---------------------	----------	-----

6. Participation of the department in the courses offered by other departments.

The Department is involved in teaching and learning process all type of support to the students in Arts, Commerce and Home Science.

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

NIL

8. Details of courses/ programmes discontinued (if any) with reasons : **NIL**

9. Number of Teaching posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	2	2
Part Time Professor	1	1
Visiting Lecturer	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.)

Name	Quali- fication	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri H. P. Kagathara	M.P.	Co-ordinator	Athletics	26	-
Dr. Bhavna R. Mashru	M.Com. Ph.D.	Asst. Professor	HRM	28	-
Prof. R. K. Modhwadiya	M.Com	Asst. Professor	HRM	26	-
Shri B. J. Dodiya	M.Com.	Part Time Lecturer	Ph.D. Cont.	20	-

11. List of visiting faculty

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Chandani Shingadiya	M. Com.	Visiting Professor	Commerce	1	-
Ms. Pranali Modha	M.A. (Eco)	Visiting Professor	Economics	1	-
Ms. Bhavika Gohel.	M. Com.	Visiting Professor	Commerce	1	-
Ms. Monika Gadhvana	M. Com.	Visiting Professor	Commerce	1	-
Ms. Avani Modha	M. Com.	Visiting Professor	Commerce	Recently Join	-

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. **50% (AS PER WORKLOAD)**

13. Student – Teacher Ratio (programme wise)

Faculty	No. of Teachers	No. of Students	Student–Teacher Ratio
COMMERCE	8	735	91.88:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.:
NA

15. Qualification of teaching faculty with D.Sc. / D.Lit. / Ph.D. / M. Phil. / PG :
As per Q. 10 & 11

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre / facility recognized by the University: NIL

19. Publications:

- a) Publication per faculty
- Number of papers published in peer reviewed journals (national / International) by faculty and students:

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : NIL
 - Monographs : NIL
 - Chapter in Books:
 - Books Edited:
 - Books with ISBN/ISSN numbers with details of publishers :
 - Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL
20. Areas of consultancy and income generated :
NIL
21. Faculty as members in
- a) National committees
 - b) International Committees
 - c) Editorial Boards.... Prof. K. P. Kagathara
is the member of Research Journal "KHOJ"
22. Student projects
- c) Percentage of students who have done in-house projects including inter departmental / programme. :
N.A.
 - d) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies :
N.A.
23. Awards / Recognitions received by faculty and students

Faculty

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Ph. D. Entrance Cleared	Saurashtra University, Rajkot	Clearing Ph.D. Entrance	Prof. B. J. Dodiya	Faculty

Students

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
State Winner	Sports Authorities	Cricket and Soft Ball	Odedara Meena A.	Student
State Winner	Sports Authorities	Kho-Kho	Odedara Mansi V.	Student
State Winner	Sports Authorities	Volleyball	Odedara Divya L.	Student
State Winner	Sports Authorities	Handball, Cricket and Soft Ball	Modhvadiya Pooja V.	Student
State Winner	Sports Authorities	Chess	Khunti Maya A.	Student
State Winner	Sports Authorities	Hand Ball	Gareja Neeta P.	Student

24. List of eminent academicians and scientists / visitors to the department

The following eminent academicians have visited our college in last 5 years.

Name of Academicians	Date of Visit	Purpose of Visit
Shri Narendrasinh Dodiya	12/07/2014	Importance of Entrepreneur in India
Shri Rakeshbhai Thanki	11/10/2014	Guidance Lecture About Competitive Exams
Shri Vijendrabhai Makwana	18/07/2016	Manage of IDBI Bank, One Day Banking Seminar
Shri Vijaybhai Bhatt	08/08/2016	Career Related Guidance
Shri M. M. Joshi	22/09/2016	How to make career

25. Seminars / Conferences / Workshops organized & the source of funding : NIL

a) National : - A National Seminar on

Nationalism: Then and Now is scheduled on 30-01-2017.

b) International :-

26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
B.Com. Special Commerce HRM	393	393	-	393	100%
2013-14					
B.Com. Special Commerce HRM	391	391	-	391	100%

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

2014-15					
B.Com. Special Commerce HRM	440	440	-	440	100%
2015-16					
B.Com. Special Commerce HRM	431	431	-	431	100%
2016-17					
B.Com. Special Commerce HRM	455	455	-	455	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com. Special Commerce HRM	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **NIL**

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	0%
PG to Ph.D.	5%
Ph.D. to Post-Doctoral	1%
Employed	
• Campus selection	5%
• Other than campus recruitment	18%
Entrepreneurship / Self-employment	30%

30. Details of Infrastructural facilities:

- a) Library : Departmental library is available with the Head of the Department.
- b) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.
- c) Class rooms with ICT facility : All the classrooms are equipped with ICT facility.
- d) Laboratories : 02 language laboratories are available.

31. Number of students receiving financial assistance from college, university, government or other agencies.

All reserved category students are eligible for government scholarship.

Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Sr. No.	Name of the Experts	Subject/ Topic	Date
1.	Shri Narendrasinh Dodiya	Importance of Entrepreneur in India	12/07/2014
2.	Shri Rakeshbhai Thanki	Guidance Lecture About Competitive Exams	11/10/2014
3.	Shri Vijendrabhai Makwana	One Day Banking Seminar	18/07/2016
4.	Shri Vijaybhai Bhatt	Career Related Guidance	08/08/2016
5.	Shri M. M. Joshi	How to make career	22/09/2016

32. Teaching methods adopted to improve student learning
Lecture method, Group Discussion, Attended BISAG Lecture, ICT Methodology
33. Participation in Institutional Social Responsibility (ISR) and Extension activities
Yes, many of the Students Volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extra curricular activities.
34. SWOT analysis of the department and Future plans
- Strength : a) Appropriate ambience for Hands-on Learning.
b) Sufficient Staff to offer Short-term / Remedial Programmes
c) Availability of O2 language laboratories
d) Availability of Ph.D. Programme in Commerce HRM
- Weakness : a) Limited research and consultancy.
b) Students from Rural background
- Opportunities : a) Scope for tie ups with NGOs
- Challenges : a) to motivate students to understand the relevance of Commerce HRM in the modern context.
- Future Plans of the Department:
- a) Workshop and skilled based practices.
b) Involve students to understand various current affairs issues and create awareness through poster making, PowerPoint presentation, seminars, quiz competition etc.

3 (8). Evaluative Report of the Departments of Commerce (English Medium)

1. Name of the department : Commerce English Medium
2. Year of Establishment : 2009
3. Names of Courses offered :
 - UG : **B.Com. English Medium**
 - PG : **M.Com. English Medium**
 - M.Phil. : -

Ph.D.	:	-
Integrated Masters	:	-
Integrated Ph.D.	:	-

4. Names of Interdisciplinary courses and the departments/units involved:

<u>Name of the course(As a subject in CBCS)</u>	<u>Department / Unit Involved</u>
English	Department of English
Computer	Department of Computer Science

5. Annual/semester/choice based credit system (Programme Wise):

<u>Programme</u>	<u>Annual/Semester?</u>	<u>CBCS?</u>
B.Com. (English Medium)	Semester	Yes
M.Com. (English Medium)	Semester	Yes

6. Participation of the department in the courses offered by other departments.

- Computer short term courses (Dept. of Computer)
- Food and Nutrition (Dept. of Home Science)
- Knitting & Stitching (Dept. of Home Science)
- Embroidery(Dept. of Home Science)
- Teddy Bear Making (Economics Department)

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

SCOPE

- Cambridge English Language Assessment has developed a custom-made programme of language assessment for the State Government of Gujarat, India as part of a programme aimed at providing its workforce with English skills for the international marketplace.

As part of the BRIC group of countries (Brazil, Russia, India and China), India has continued to experience economic growth, with its skilled workforce making it popular with foreign investors.

It has become therefore vital for Indian companies to have the right language skills to compete for international business. However, while students and professionals in India have good technical skills, many lack the relevant level of English language and struggle in the job market.

The state government in Gujarat responded to this challenge with an initiative to raise the level of English among students and the workforce. They created the Society for the Creation of Opportunities through Proficiency in English (SCOPE) to manage the project and appointed

Cambridge English Language Assessment to fulfil the assessment requirements. Learning centres were set up across the state to provide specially developed English courses.

Cambridge English Language Assessment produced the *Gujarat English Language Test* to assess ability at pre-A1 Level to Level A2 of the Common European Framework of Reference for Languages (CEFR). More able candidates are offered Cambridge English Language Assessment's Cambridge Placement Test (CPT) or the *Business Language Testing Service (BULATS)* which assesses up to Level C2. All candidates taking up the GELT/CPT or BULATS also take up the BULATS Online Speaking test, thereby providing candidates a comprehensive assessment of all four skills.

Linking the SCOPE programme tests to the CEFR allows learners to approach employers with a language qualification linked to an internationally recognised standard for describing language ability.

The tests are subsidised by the government and are available to all members of the public. To ensure value for money, Cambridge English Language Assessment localised many of the operational processes, reducing running costs and enabling savings to be passed on to learners.

Since its launch in 2007, over 120,000 people have taken *Gujarat English Language Test* with SCOPE. Results are encouraging, with almost 50% of candidates reaching the highest level, A2.

For more details visit : <http://www.cambridgeenglish.org/in/projects/scope-project/>

i) Digital English Language Laboratory :

- It is Funded and by Government of Gujarat and educationally contributed by Baba Saheb Ambedkar University, Gandhinagar. This DELL is allotted to our Institute under an Educational Expansion Project of Gujarat. The purpose of this DELL is to independently design and run Special Programmes in English as per Local Need.
- DELL is a fully computerised and Air Conditioned Laboratory which is equipped with an Educational Software.

8. Details of courses/programmes discontinued (if any) with reasons:

- Translation Proficiency Programme and Vedic Maths have been discontinued during the academic year 2016-17 as they were granted by U.G.C. for five years after the completion of which they were discontinued.

9. Number of teaching posts

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	6	5

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc. /D.Litt. /Ph.D. /M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of	No. of Ph.D. Students
Dr. Rushi Pandya	M.A. Ph.D.	Asst. Prof.	English	5	-
Mr.Vipul Dasani	M.Com.	Asst. Prof.	Commerce	6	-
Mr. Mukul Gokalgandhi	MCA, M.Sc. PGDCA DCS, CIC	Asst. Prof.	Computer	12 Yrs As Programmer 3.5 yrs as Asst. Prof.	-
Ms. Janki Kotecha	M.Com. M.B.A.	Asst. Prof.	Commerce	7	-
Ms. Mital Jethwa	M.Com.	Asst. Prof.	Commerce	3	-

11. List of visiting faculty

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
					-

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty. : 15 %

13. Student-Teacher Ratio(Programme Wise) :B.Com. (Eng. Med.) **62:1 %**

14. Number of Academic Support Staff

	Sanctioned	Filled
Technical Staff	6	5
Administrative Staff	0	0

15. Qualifications of teaching faculty with D.Sc./D.Litt/Ph.D/MPhil/PG.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the last 4 years
Dr. Rushi Pandya	M.A. Ph.D.	Asst. Prof.	English	5	-
Mr. Vipul Dasani	M.Com.	Asst. Prof.	Commerce	6	-
Mr. Mukul Gokalgandhi	MCA, M.Sc. PGDCA DCS, CIC	Asst. Prof.	Computer	12 Yrs As Programmer 3.5 yrs as Asst. Prof.	-
Ms. Janki Kotecha	M.Com. M.B.A.	Asst. Prof.	Commerce	7	-
Ms. Mittal Jethwa	M.Com.	Asst. Prof.	Commerce	3	-

16. Number of faculty with ongoing projects from and Grants Received

<u>Project from</u>	<u>No of Faculty</u>	<u>Grants Received</u>
A) National Agency	0	Rs. 0
B) International Funding Agencies	0	Rs. 0

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc. and total grants received
UGC Recognized:

- 1) Translation Proficiency Course
- 2) Vedic Maths

18. Research Centre/Facility Recognized by the University:

The followings are the facilities provided by the management which are shared by different departments of the Institute.

- 1) DELL Recognized by Baba Saheb Ambedkar University,
Gandhinagar
- 2) SCOPE Recognized by Cambridge University

19. Publications:

- *a) Publication per faculty

Papers Published :

NAME OF INSTITUTE	YEAR	TITLE OF THE PAPER	NAME OF JOURNAL	Edition
K.S.N. Kansagara Mahila Arts & Commerce College, Rajkot	2016-17 ISSN 2395-7417	Feminine Issues in Bharti Mukherjee's <i>Wife</i>	Spunk Multidisciplinary Research Journal	Issue -2 Vol. -2
Journal Published by Dr.V.R.Godhaniya-Porbandar	2016-17 ISSN 0976-1187	Nationalism and Allied Concerns as Depicted in the Selected Works of Mulk Raj Anand	Khoj- A journal of contemporary Thought	Vol-IX

Shri Vipul Dasani

NAME OF INSTITUTE	YEAR	TITLE OF THE PAPER	NAME OF JOURNAL	Edition
Journal Published by Dr.V.R.Godhaniya-Porbandar	2016-17 ISSN 0976-1187	A Comparative Study of the Text-Books of Accounts of std. 11 th & 12 th of Gujarat and Maharashtra State	Khoj- A journal of contemporary Thought	Vol- IX

Shri Janki Kotecha

Papers Published :

NAME OF INSTITUTE	YEAR	TITLE OF THE PAPER	NAME OF JOURNAL	Edition
Jasani College, Rajkot	2015-16 ISSN NO. 2320-7620	Gender, Education and Child Labour: A Sociological Perspective	View of Space	Vol-V

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Journal Published by Dr.V.R.Godhaniya- Porbandar	2016-17 ISSN 0976-1187	A Comparative Study on the Tools of Credit Control of Central Bank of India & U.S.A.	Khoj- A journal of contemporary Thought	Vol-VIII
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Shri Mital Jethva

Papers Published :

NAME OF INSTITUTE	YEAR	TITLE OF THE PAPER	NAME OF JOURNRL	Edition
Journal Published by Dr.V.R.Godhaniya- Porbandar	2016-17 ISSN 0976-1187	A Comparative Study on the Tools of Credit Control of Central Bank of India & U.S.A.	Khoj- A journal of contemporary Thought	Vol-VIII

Number of papers published

In peer reviewed journals (national/
International) by faculty and students

* Number of publications

Listed in International Database

(For Eg: Web of Science, Scopus,

Humanities International Complete,

Dare Database

International Social Sciences Directory,

EBSCO host, etc.)

* Monographs

* Chapter in Books

: _

:

:

:

Dr. Rushi S. PANDYA

TEXT BOOKS / REFERENCEBOOKS Publications

Reference Book Title	Programme	Year	ISBN	Published By	Author Status
English (Higher Level) Std. 11th (English Medium)	11 th Standard	2016	To be published	Gujarat State School Text Book Board	Reviewer

Vipul Dasani

TEXT BOOKS / REFERENCE BOOKS Publications

Reference Book Title	Programme	Year	ISBN	Published By	Author Status
Accounting and Finance 5	B.Com. Sem-5	2015-16		Shri Jamnadas and Co.	Co- Author
Principles of Auditing 5	B.Com. Sem-5	2015-16		Shri Jamnadas and Co.	Co- Author

- * Books Edited : _____
- * Books with ISBN/ISS Numbers
With details of publishers : _____
- * Citation Index : _____ - _____
- * SNIP : _____ - _____
- * SJR : _____ - _____
- * Impact factor : _____ - _____
- * h-index : _____ - _____
- 20. Areas of consultancy and income generated : _____ - _____
- 21. Faculty as members in
 - a) National committees : _____ - _____
 - b) International Committees : _____ - _____
 - c) Editorial Boards.... : _____ - _____
- 22. Student projects
 - a) Percentage of students
Who have done in-house projects
Including interdepartmental/programme. : 23%
 - b) Percentage of students placed for projects
In organizations outside the Institution
i.e. in Research laboratories/Industry/ other agencies : _____ - _____
- 23. Awards/Recognitions received by faculty and students

Name of Award	Given for	Received by	Faculty / Student
Ph.D.	Literature	Dr. Rushi Pandya	Faculty
Gold Medal	District first	Amalani Karishma	Student

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Gold Medal	District first	Bhavanani Bhavisha	Student
National Medal	National level champion in Kho-Kho	Odedra Mansi	Student
Certificate	State level champion in chess	Khuti Maya	Student

24. List of eminent academicians and scientists/visitors to the department

Name of Academicians	Date of Visit	Purpose of Visit
Mr. Siraj Baloch Mr. Paras Rughani	31-12-2015	Workshop : Student Development Programme

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National : _____
b) International : _____

District level seminar was organized by our college on 05-03-2016 and 20 students participated in it out of which three of our students achieved 1st and 2nd rank.

26. Student Profile Programme/Course Wise:

Name of the Course/ Programme <small>(refer question no. 4)</small>	Applications Received	Selected	Enrolled		Pass percentage
			*M	*F	
2012-13					
Translation Proficiency Programme	242	242	-	242	100
2013-14					
Translation Proficiency Programme	174	174	-	174	100
Vedic Maths	24	24	-	24	100
2014-15					
Translation Proficiency Programme	391	391	-	391	100
Vedic Maths	64	64			100
2015-16					
Translation Proficiency Programme	212	212	-	212	100
Vedic Maths	66	66	-	66	100
2016-17					
HRM	37	37	-	37	100
Applied Commerce	27	27	-	27	100

*M=Male *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Year : 2016-17			
B. Com. English Medium with Account and Finance	99.26%	0.74%	-
B. Com. English Medium with Computer Science	100%	-	-

28. How many students have cleared National and State Competitive Examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? : _____ -

Exam	2012-13	2013-14	2014-15	2015-16	2016-17
CA Entrance	5	8	7	3	-
CPT	6	8	3	-	-
M Sc (IT & CA) Entrance	3	-	-	-	-
NET/SLET/GATE	N/A	N/A	N/A	N/A	1
PhD / M.Phil Entrance	N/A	N/A	N/A	N/A	N/A
CMAT/MBA Entrance	-	8	18	33	-
B Ed Entrance	-	7	8	-	-
LL B Entrance	-	-	-	-	-
Nursing Entrance	-	-	-	-	-
Police	-	-	-	-	-
TET	-	-	3	-	-
TAT	-	-	-	-	-
GPSC	-	-	-	-	-
SSC	-	-	-	2	-
IRDA – Insurance Sector	-	-	-	-	-

29. Student progression

Student progression	%Against Enrolled				
	2012-13	2013-14	2014-15	2015-16	2016-17
Year					
UG to PG					
PG to M.Phil.	N/A	N/A	N/A	N/A	N/A
PG to Ph.D.	N/A	N/A	N/A	N/A	N/A
Ph.D.to Post-Doctoral	N/A	N/A	N/A	N/A	N/A

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Employed					
● Campus Selection					
● Other than Campus Recruitment	-	5	7	12	-
Entrepreneurship/Self-employment	-	22	18	29	-

30. Details of Infrastructural facilities

- a) Library : The departmental library is rich with around 350 books
 b) Internet facilities : Internet facility is available in the U.G.C. Lab, DELL & Office
 c) Class rooms with ICT facility : All class rooms are equipped with ICT
 d) Laboratories : Two Computer Laboratories are available.

31. Number of students receiving financial assistance

Approximately 105 Students get Scholarship from the Government and 5 from other Institutions/organizations every year.

32. Details on Student Enrichment Programmes

Date	Title of the Special Lecture/ Workshops /Seminar	Name of Expert	About Expert
26-07-2014	A seminar on Birds and Snakes	Mr. Dhaval Varagia and his team	Members of The Green Wildlife Conservation Society
28-02-2015	District Level Seminar	Professors of various colleges	Professors of various colleges of Porbandar District
29-07-2015	A seminar on Birds and Snakes	Mr. Dhaval Varagia and his team	Members of The Green Wildlife Conservation Society
12-02-2016	Work-shop on Case Based Learning	Dr. Vishal Khasgivala and Mr. Brijesh Zalavadia	Professors from Gardi College, Rajkot
05-07-2016	Nature and Wildlife Conservation	Mr. Dhaval Varagia and his team	Members of The Green Wildlife Conservation Society

07-07-2016	Leadership, Communication skills and Personality Development	Mr. Kevin Paul	Entrepreneur
04-08-2016	Sathway	Siddharth Jadeja	Principal, Gardi College, Rajkot

33. Teaching methods adopted to improve student learning:

Curricular:

Continuous Evaluation Method is adopted.

All class rooms are equipped with ICT

Material Designed as Class-based Modules

Face-to-Face Intensive Lectures

Tutorials to Practice

Interaction with lecturers

Practical Work in Computer

Assignment Work to Analyse the Progress.

Chapter Tests

Class Tests

Internal Exams

University Exams

Minimum 85% compulsory attendance at modules is a required for appearing in

University Exams.

Feedback System

Extra-curricular

Cultural Activities

Study circle activity

Drama and Theatre Practices

Group Discussion

Classroom Activities by students, Quiz etc..

Co-curricular:

Competitive Exam Preparation (by Professionals)

Guideline and Practices for Research skills Development

Remedial Coaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- 1) Participation, Assist and Promoting sports
 - 2) Celebration of Special Days like Swachchhata Abhiyan, Environment Day
Occasional Participation and Leadership such as in Teachers' Day and Guru Purnima, Talent Hunt Day, Welcome Programme, Farewell, National and International Days or Events like Commerce Expo, Chart Exhibition , Rally for awareness Cleaning, visit to Physically disable persons and motivate them etc.
 - 3) All most all the programmes host by Students
 - 4) Encouragement to students to organize and manage different events.
 - 5) Educational Tours
 - 6) Participation in different activities organized by our Institutes, other Institutes, local and other reputed organizations, government, university and other authorities etc.
 - 7) Charity by fund collection .
 - 8) Improving education by creating and sharing material to help the weak students.
35. SWOC analysis of the department and Future plans:
- | | | |
|---------------|---|---|
| Strength | : | Appropriate ambience for Hands-on Learning.
Sufficient Staff to offer Short-term / Remedial Programmes |
| Weakness | : | Students from Rural background |
| Opportunities | : | Introduce Job oriented and skill based courses. |
| Challenges | : | To provide wide subject choices. |
| Future plans | : | To introduce more short term and career oriented courses,
To collaborate with other educational Institutions, NGOs
As well as organizations |

3 (9). Evaluative Report of the Department of Computer Science

1. Name of the department : Department of Computer Science
2. Year of Establishment : 1988
3. Names of Courses offered :

UG	:	B. Com.
PG	:	-
M.Phil.	:	-
Ph.D.	:	-
Integrated Masters	:	-
Integrated Ph.D.	:	-

4. Names of Interdisciplinary courses and the Departments/units involved:

<u>Name of the course(As a subject in CBCS)</u>	<u>Department / Unit Involved</u>
<i>Commerce (Gujarati)</i>	<i>Dept. of Commerce (Gujarati)</i>
<i>Commerce (English)</i>	<i>Dept. of Commerce (English)</i>

5. Annual/semester/choice based credit system (Programme Wise):

<u>Programme</u>	<u>Annual/Semester?</u>	<u>CBCS?</u>
<i>B. Com.</i>	<i>Semester</i>	<i>Yes</i>

6. Participation of the department in the courses offered by other departments

3 (Three) in-house short term courses.

7. Courses in collaboration with other universities, industries, foreign Institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons:

No courses / Programmes Discontinued.

9. Number of Teaching posts

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	1	0
Asst. Professors	0	0
Computer Programmer	3	3

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Shri Bharat R. Visana	B.Sc. (Computer Sc) PGDCA, CCC+	Programmer	Computer	26	-
Shri Dhirubhai D. Dhokia	B.Sc. (Computer Sc) M.Sc.(IT&CA) Cont CCC+	Programmer	Computer	26	-
Ms. Kalpana P. Joshi	MCA, M.Com PGDCA, DCO, CCC+ DCS, B.Ed. LLB	Programmer	Computer	24	-

11. List of senior visiting faculty:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Ms. Popatiya Sunita	B.Com. (Comp. Sc) M.Sc. (IT & CA) CCC	Programmer	Computer	4	-

12. Percentage of lectures delivered and practical classes handled (Programme Wise)

By Temporary Faculty : _____ %

13. Student-Teacher Ratio (Programme Wise): **160: 1**

14. Number of Academic Support Staff

	Sanctioned	Filled
Technical Staff	0	0
Administrative Staff	0	0

15. Qualifications of teaching faculty with D Sc /D. Litt /Ph. D/M Phil/PG.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Shri Bharat R. Visana	B.Sc. (Computer Sc) PGDCA, CCC+	Programmer	Computer	26	-
Shri Dhirubhai D. Dhokia	B.Sc. (Computer Sc) M.Sc.(IT&CA) Cont CCC+	Programmer	Computer	26	-
Ms. Kalpana P. Joshi	MCA, M.Com PGDCA, DCO, CCC+ DCS, B.Ed. LLB	Programmer	Computer	24	-

16. Number of faculty with ongoing projects from and Grants Received

	Project from	No of Faculty	Grants Received
A)	National Agency	0	Rs. 0
B)	International Funding Agencies	0	Rs. 0

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received
English Proficiency Programme :

18. Research Centre/Facility Recognized by the University:

The followings are the facilities provided by the management which are shared by different departments of the Institute.

Nil

19. Publications:

* a) Publication per faculty

1) Shri Kalpana P. Joshi

* Number of papers published

In peer reviewed journals (national/
international) by faculty and students : 4

Papers Published

Name Of Institute	Year	Title Of The Paper	Name Of Journal	Edition
Published by 'View of Space' An International Refereed Multidisciplinary Journal Of Applied Research	Vol-6 Issue-4 August ,2016 ISSN-2320-7620	S.S.&Make India – Via Empowering Women through ICT	VIEW OF SPACE	-

*1 Number of publications

Listed in International Database

(For E.g.: Web of Science, Scopus,

Humanities International Complete,

Dare Database–

International Social Sciences Directory,

EBSCO host,etc.)

: _____

* Monographs

: _____

* Chapter in Books

: _____

* Books Edited

: _____

* Books with ISBN/ISSN numbers

With details of publishers

: 2

TEXT BOOKS / REFERENCE BOOKS Publications

Reference Book Title	Programme	Year	ISBN	Published By	Author Status
Computer Application in business	B. Com. (CBCS) Sem-1	2016	978-93-83117-32-1	C.Jamanadas Company-Ahmedabad	Co-Author
Computer Science-1	B. Com. (CBCS) Sem-1	2016	978-93-83117-30-7	C.Jamanadas Company-Ahmedabad	Co-Author

* Citation Index	:	_____
* SNIP	:	_____
* SJR	:	_____
* Impact factor	:	_____
* h-index	:	_____

20. Areas of consultancy and income generated : _____

By in-house short term skill based courses.

21. Faculty as members in

a) National committees	:	_____
b) International Committees	:	_____
c) Editorial Boards....	:	_____

22. Student projects

a) Percentage of students Who have done in-house projects Including interdepartmental/programme	:	_____
---	---	-------

Hand written calligraphic journal by first year students.

b) Percentage of students placed for projects In organizations outside the Institution i.e. in Research laboratories/Industry/ other agencies	:	_____
---	---	-------

23. Awards/Recognitions received by faculty and students

Name of Award/ Recognitions	Granted for	Received by	Faculty / Student
College First March, 2014	University Exam B. Com. Sem VI	Ms. Bhavnani Bhavisha	Student
College First March, 2015	University Exam B. Com. Sem VI	Ms. Tanna Karishma	Student
First Rank	GPSC Mock Test Govt. of Gujarat	Jobanputra Vandana	Student

24. List of eminent academicians and scientists/visitors to the department

Name of Academicians	Date of Visit	Purpose of Visit
Explora School	05-01-2015	Workshop on Multimedia
Dy. Commander Tarik Rameshan Asst. Dy. Commander Ashwni Apte	29-01-2015	Career in Indian Coast Guard
Mr. Ahswini Parmar Paramedical Institute	06-07-2015	Career in Nursing
Mr. A. Thanki and Mr. Sandeep Tanna Mr. Vijay Odedara Mr. Duda Godhaniya In Collaboration with Saurashtra Gramin Bank	05-07-2015	IBPS Banking Services Exam Awareness Programme
Mr. Pankaj Nakum Ms. Krishna Nakum	08-08-2015	Guidance for CMAT
Dr. Sanjay Raval	19-09-2015	Motivational Speech : Life Without Fear
Mr. Siraj Baloch Mr. Paras Rughani	31-12-2015	Workshop : Student Development Programme
Mr. Rajnish Tomar	19-01-2016	GPSC Guidance
Lecturer Maldev Muliya	July-2016	Student Encouragement

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : _____

b) International : _____

26. Student Profile Programme/Course Wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percenta	Year
			*M	*F		
Computer	281	281	0	281	100%	2012-13
Computer	326	326	0	326	100%	2013-14
Computer	360	360	0	360	100%	2014-15
Computer	419	419	0	419	100%	2015-16
Computer	479	479	0	479	100%	2016-17

*M=Male *F=Female

27. Diversity of Students

Name of the Course	Year	%of students from the same state	% of students from other States	% of students from abroad
Computer	2012-13	100%	0%	0%
Computer	2013-14	100%	0%	0%
Computer	2014-15	100%	0%	0%
Computer	2015-16	100%	0%	0%
Computer	2016-17	100%	0%	0%

28. How many students have cleared National and State Competitive Examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : _____ -

Exam	2012-13	2013-14	2014-15	2015-16	2016-17
CA Entrance	2	3	3	1	
CPT					
M Sc (IT & CA) Entrance					
NET/SLET/GATE	N/A	N/A	N/A	N/A	N/A
PhD / M. Phil. Entrance	N/A	N/A	N/A	N/A	N/A
CMAT/MBA Entrance					
B Ed Entrance	12	5	8	9	
LL B Entrance					
Nursing Entrance					
Police					
TET	4	6	7	4	
TAT					
GPSC					
SSC					
IRDA – Insurance Sector					

29. Student progression

Student progression	%Against Enrolled				
	Year : 2012-13	2013-14	2014-15	2015-16	2016-17 (Tentative)
UG to PG (Approx)	18%	22%	28%	29%	34%
PG to M. Phil.	N/A	N/A	N/A	N/A	N/A
PG to Ph.D.	N/A	N/A	N/A	N/A	N/A
Ph.D. to Post-Doctoral	N/A	N/A	N/A	N/A	N/A

Employed					
● Campus Selection	0%	0%	0%	0%	0%
● Other than Campus Recruitment	12%	14%	19%	15%	-
Entrepreneurship/Self-employment	17%	28%	23%	24%	-

30. Details of Infrastructural facilities

- a) Library : The departmental library is rich with around 350 books
- b) Internet facilities : UGC Granted Internet Laboratory with 30 Computers,
For Staff & Students
- c) Class rooms with ICT : All class rooms are equipped with ICT facilities.
- d) Laboratories : Two Laboratories for computer are there.

31. Number of students receiving financial assistance :

Total No of Students: 19 (Approx. Each Year)

32. Details on Student Enrichment Programmes :

Date	Title of the Special Lecture/ Workshops /Seminar	Name of Expert	About Expert

33. Teaching methods adopted to improve student learning:

Curricular:

Continuous Evaluation Method is adopted.

All class rooms are equipped with ICT

Material Designed as Class-based Modules

Face-to-Face Intensive Lectures

Assignment to Practice

Interaction with lecturers

Practical Work in Computer

Assignment Work to Analyse the Progress

Chapter Tests

Class Tests

Internal Exams

University Exams

***Minimum 85% compulsory attendance at modules is a requirement for
appearing in University Exams.***

Feedback System

Ex-curricular

Library and Book Bank

Group Discussion

Team Work

Classroom Activities by students

DELL Courses

SCOPE Courses

Internet Facilities

Co-curricular:

Cultural Activities

Competitive Exam Preparation (Common)

Competitive Exam Preparation (by Professionals)

Drama and Theatre Practices

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
- Need based Support in Library
 - Need based Support in Laboratories
 - Need based Support in Documentation for Office.
 - Participation, Assist and Promoting sports
 - Celebration of Special Days like Swachchhata Abhiyan, Environment Day
 - Occasional Participation and Leadership such as in Teachers' Day and Guru Purnima, Talent Hunt Day, Welcome Programme, Farewell, National and International Days or Events etc.
 - All most all the programmes host by Students
 - Encouragement to students to organize and manage different events.
 - Participation in different activities organized by our Institutes, other Institutes, local and other reputed organizations, government, university and other authorities etc.
35. Strength : Appropriate ambience for Hands-on Learning.
Sufficient Staff to offer Short-term / Remedial Programmes
- Weakness : Students from Rural background
- Opportunities : Introduce Job oriented and skill based courses.
- Challenges : To provide wide subject choices.
- Future plans : To introduce more short term and career oriented courses,
To collaborate with other educational Institutions, NGOs
As well as organizations

3 (10). Evaluative Report of the Department of Home Science

1. Name of the Department - Home Science
2. Year of Establishment - 1988
3. Names of programmes/Courses offered
(UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D. etc.)
 - UG : B.Sc. (Home Science)
 - PG : -
 - M.Phil. : -
 - Ph.D. : -
 - Integrated Masters : -
 - Integrated Ph.D. : -
4. Name of Interdisciplinary courses and the Departments/units involved:

<u>Names of the Courses As a Subject in CBCS</u>	<u>Department / Unit Involved</u>
Handicraft,	Department of Arts
Cutting & Tailoring,	Department of Commerce &
Food & Nutrition	Department of Home-Science
Hand Embroidery	
Toys Making	
5. Annual / Semester / Choice based credit system (programme wise)

<u>Programme</u>	<u>Annual / Semester</u>	<u>CBCS?</u>
B. Sc. (Home Science)	Semester	Yes
6. Participation of the department in the courses offered by other departments.
5 (five) in-house short term courses
7. Courses in collaboration with other universities, industries, foreign Institutions, etc.
8. Details of courses/ programmes discontinued (if any) with reasons **NIL**
9. Number of Teaching posts -

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	4	4
Part Time Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./ D.Litt./ Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Chetna Behra	M.A., Ph.D.	Asst. Professor	General Home Sc	28 years 6 months	-
Dr. Smita Acharya	M.A., Ph.D.	Asst. Professor	General Home Sc	27 Yrs	-
Dr. Ketan Shah	M.A, Ph.D.	Asst. Professor	General Home Sc	26 Yrs	-
Prof. Daxa Chotai	M.A.	Asst. Professor	General Home Sc	24 Yrs	-
Shri Nathi Rajshakha	M.A.	Part Time Lecturer	General Home Sc	20 Yrs	-
Shri Bharti Shingrakhiya	Graduate	Lab Assistant	General Home Sc	23 Yrs	-

11. List of Visiting faculty

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shri Nathi Rajshakha	M.A.	Visiting Lecturer	-	8	-

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. 50% (AS PER WORKLOAD)

13. Student – Teacher Ratio (programme wise)

Faculty	No. of Teachers	No. of Students	Ratio
HOME SCIENCE	5	51	10.50:1
COMMERCE	-	-	-

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.:

	Sanctioned	Filled
Lab Assistant	1	1

15. Qualification of teaching faculty with D. Sc./ D. Lit./ Ph.D./ M. Phil/ PG :

As per Q. 10 & 11

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Name of Faculty	Name of Topic	Type of Project	Name of Senction	Approved Grant (in Rs.)
Dr. Chetna N. Bechra	Study on Problem of Families of Thalessemia major Parents of Porbandar Area	Minor Research Project	UGC	195000/-
Prof. Daxa A. Chotai	CONSUMER AWARENESS IN THE AGE GROUP OF 18 TO 25 YEARS IN PORBANDAR DISTRICT	Minor Research Project	UGC	40,000/-

17. Departmental projects funded by DST – FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre / facility recognized by the University:

The college has its own independent and fully functional Research Centre with facilities like Internet Connectivity, Library, Language Laboratory etc. available in the college.

19. Publications:

- a) Publication per faculty
- Number of papers published in peer reviewed journals (national / International) by faculty and students:
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : NIL
- Monographs : NIL
- Chapter in Books:
- Books Edited:

- Books with ISBN/ISSN numbers with details of publishers :

Sr. No.	Name of the Teacher	Title of the Paper	Journal	ISSN/ ISBN No.
1	Prof. Daxa A. Chotai	An Overview Of Home Science As Value Based Education	The Referred International Journal Recent Thought	2278-4594
2	Prof. Daxa A. Chotai	Yoga And Mind	Trayee Chintan	978-93-86103-14-7
3	Prof. Daxa A. Chotai	Make In India-A Review Of Socio-Economic Needs Behind The Policy Initiative – Targets And Achievements So Far	View Of Space	2320-7620

- Papers

S.No.	Name of the Teacher	Title of the Paper	Journal	ISSN No.
1	Dr. Chetna Bechra	Dharma Sambandhit Samasyao Ane Tene Dur Karvana Upayo		
2	Dr. Smita Acharya	Yog Man Swasthya no Tulnatmak Abhyas	Khoj	0796-1187
3	Dr. Ketan Shah	Cast Based Comparative Study of Occurance of Thalassemia in 1 st year students enrolled at Dr V R Godhaniya College Porbandar	Khoj	0796-1187
4	Prof. Daxabe A. Chotai.	Make in India-A Review of Socio-Economic Needs Behind the Policy Initiative – Targets and Achievements so far	VIEW OF SPACE An International referred	16, August-2016 ISSN 2320-7620

8. Citation Index – (a) SNIP- NIL (b) SJR- NIL (c) Impact Factor- NIL (d) h-index- NIL
20. Areas of consultancy and income generated : NIL

Areas of Consultancy

Income Generated

By in-house short term skill based courses Rs. 69184=00 (Cumulative)

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards.

22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental / programme. : N.A.
- b) Percentage of students placed for projects in organizations outside the Institution i.e. in Research laboratories / Industry / other agencies: N.A.
23. Awards / Recognitions received by faculty and students

Name of Award/ Recognitions	Given By	Granted for	Received by	Faculty / Student
Gold Medal 2012-13	Saurashtra Uni. Rajkot	University 1 st Ranker in B. Sc. (Home Sc.)	Ms. Bokhiriya Santok	Alumni
Ranker 2013-14	Saurashtra Uni. Rajkot	University 1 st Ranker in B. Sc. (Home Sc.)	Ms. Madlani Mirali	Alumni

24. List of eminent academicians and scientists / visitors to the department
The following eminent academicians have visited our college in last 5 years: NIL
25. Seminars / Conferences / Workshops organized & the source of funding : NIL
- c) National : -
- d) International : -
26. Student profile programme / course wise:

Name of the Course/ Programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage
			*M	*F	
2012-13					
Home Science	48	48	-	48	100
Handicraft	03	03	-	03	100
Cutting & Tailoring	25	25	-	25	100
Food & Nutrition	14	14	-	14	100
Hand Embroidery	16	16	-	16	100
Toys Making	18	18	-	18	100
2013-14					
Home Science	52	52	-	52	100
Handicraft	07	07	-	07	100
Cutting & Tailoring	27	27	-	27	100

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

Food & Nutrition	63	63	-	63	100
Hand Embroidery	08	08	-	08	100
Toys Making	27	27	-	27	100
2014-15					
Home Science	62	62	-	62	100
Handicraft	11	11	-	11	100
Cutting & Tailoring	34	34	-	34	100
Food & Nutrition	68	68	-	68	100
Hand Embroidery	11	11	-	11	100
Toys Making	35	35	-	35	100
2015-16					
Home Science	48	48	-	48	100
Handicraft	15	15	-	15	100
Cutting & Tailoring	40	40	-	40	100
Food & Nutrition	13	13	-	13	100
Hand Embroidery	15	15	-	15	100
Toys Making	35	35	-	35	100
2016-17					
Home Science	51	51	-	51	100
Handicraft	18	18	-	18	100
Cutting & Tailoring	60	60	-	60	100
Food & Nutrition	20	20	-	20	100
Hand Embroidery	29	29	-	29	100
Toys Making	20	20	-	20	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Sc. Home Science	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	7 %

Self-Study Report:
Dr. V. R. Godhaiya College of Arts, Commerce, Home Science and
Information Technology for Girls, Porbandar (Gujarat) – India.

PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	-
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	-
Entrepreneurship / Self-employment	-

30. Details of Infrastructural facilities
- e) Library: Departmental library is available with the Head of the Department.
- f) Internet facility for Staff & Students is available both in the (UGC) Internet laboratory and the Central library.
- g) Class rooms with ICT facility: All the classrooms are equipped with ICT facility.
- h) Laboratories: 02 language laboratories are available.
31. Number of students receiving financial assistance from college, university, government or other agencies.
- All reserved category students are eligible for government scholarship. Eligible students have availed scholarship in the Department of Economics in the last five years.
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
33. Teaching methods adopted to improve student learning
Lecture method, Group Discussion, Attended BISAG Lecture, ICT Methodology
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Yes, many of the Students Volunteer during Blood Donation Camps, National Service Scheme, Youth Red Cross, Scout & Girls Guide etc. and other extracurricular activities.
35. SWOC analysis of the department and Future plans
- Strength :
- a) Appropriate ambience for Hands-on Learning.
 - b) Sufficient Staff to offer Short-term / Remedial Programmes
 - c) Availability of 02 language laboratories
 - d) Availability of Ph.D. Programme in Economics
- Weakness :
- a) Limited research and consultancy.
 - b) Students from Rural background
- Opportunities :
- a) Scope for tie ups with NGOs

Challenges : a) to motivate students to understand the relevance of
Economics in the modern context.

Future Plans of the Department :

a) Workshop and skilled based practices.

4. POST-ACCREDITATION INITIATIVES

- Introduction of Career-oriented programmes like Translation-Proficiency, Food & Nutrition, Vedic Mathematics, Women Empowerment.
- Introduction of SCOPE module to all the first year students.
- Incorporation of ICT methodology in the teaching plan of every subject teacher.
- Continuation of short term courses like Personality Development and Positive Thinking, Basic & Advanced Computers, Web-Designing, Environmental Studies, Human Rights education, Sanskrit and Hindi Grammar, Spoken English, Applied Commerce and Environmental Studies for the benefit of the students.
- Continuation of publication of research journal 'KHOJ', the newsletter 'JYOTIRGAMAYA' and the campus magazine 'SANGATH'.
- CCDC & CCPC: Organization of career related competitive examination classes under the "Career Counseling and Placement Centre" and making efforts to provide placement through campus interviews.
- Awareness programmes held in collaboration with the NGOs of the district (Saheli Gram Vikas Sansthan Trust, Bagvadar, Swami Vivekananda Centre, Youth Red Cross Society, Vishwas Academy etc.)
- Departmental library for as many as ten subjects.

- Initiation of new programmes like B.Com. (EM), B.B.A., B.S.W. and M.A., M.S.W.
- Health Centre: Making efforts at raising the health and hygiene levels of the students through health care and health education sessions, along with conducting Thalassemia tests and Blood-grouping.
- Development and Enrichment of departmental libraries.
- Introduction of new Digital Language Laboratory
- A.A.A. (Academic Administrative Audit) Accreditation by KCG, Gandhinagar (The institution scored 895 out of 1000 achieving 5th rank in the Gujarat State).
- Implementation of feedback for final-year students.
- Introduction of English proficiency programme and Faculty Development programme for the faculty members.
- Introduction of Saptdhara activities in the last hour.
- Arrangement of Campus interviews by Atul Motors etc.

5. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution
with seal:

Place:

Date:





Annexure 01 :

Certificate of 12(f) and 12(b)

K-22

ANNEXURE "C"

23236351, 23232701, 23237721, 23234116
23235733, 23232917, 23236735, 23239432

54
07.06.06

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI 110 002

May, 2005

OFFICE CORRIGENDUM - 1 JUN 2005

F. 8-279/2005 (CPP-I)

The name of "Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home Science and Information Technology for Girls, Porbandar" already included in the list of Colleges under section 2(f) of the UGC Act, prepared as on 31.3.2004 may also please be treated as fit to receive financial assistance from the UGC under Section 12 (B) of the UGC Act, 1956

Yours faithfully,

(Mrs. Urmil Gulati)
Under Secretary

1. The Registrar, Saurashtra University, Rajkot-360 005 (Gujarat).
2. The Principal, Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home Science and Information Technology for Girls, Porbandar-360 575 (Gujarat).
3. The Joint Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus, Pune (M.S).
4. Publication Officer, UGC-Website.
5. Section Officer, FD-III Section, UGC, New Delhi.
6. All Sections, UGC, New Delhi..
7. Guard file.

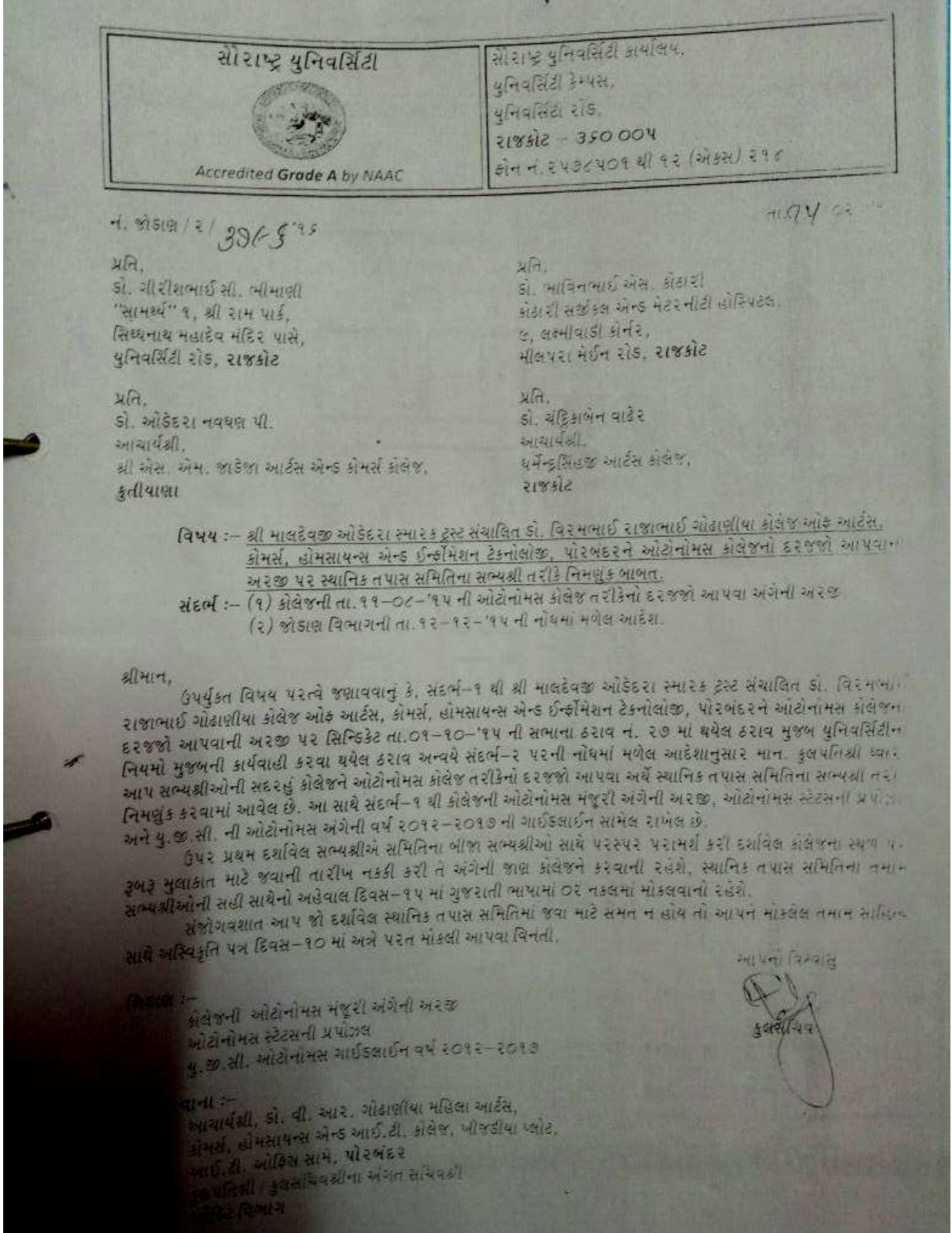
(B.R. Nagpal)
Section Officer

RESTEED
Virambhai

1 AME
Girls

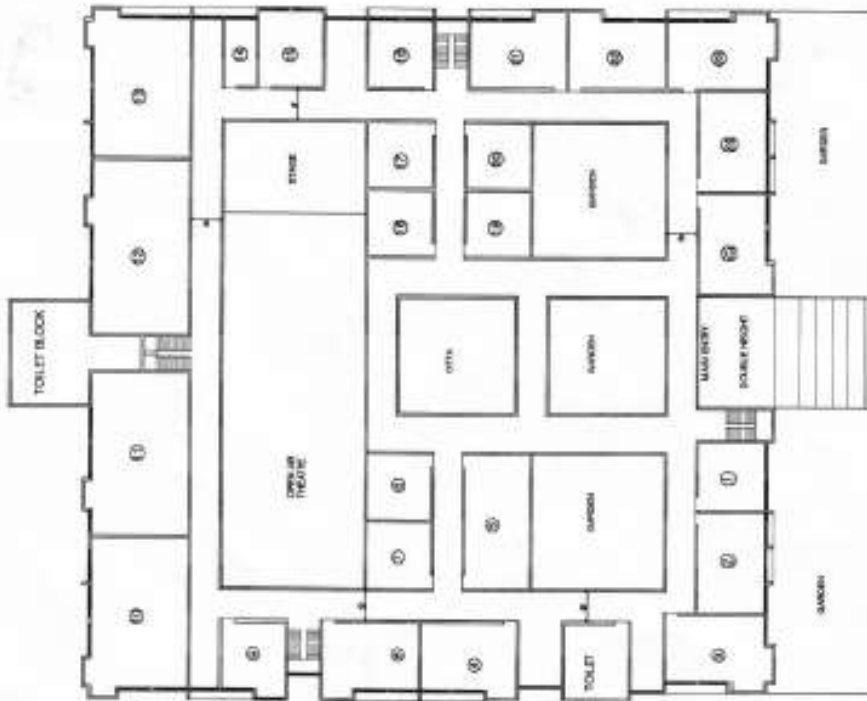
Annexure 02:

Autonomous Status (in Process)



**Annexure 03 (1):
Location Map / Master Plan**

DR. V. R. GODHAIYA MAHILA COLLEGE BUILDING

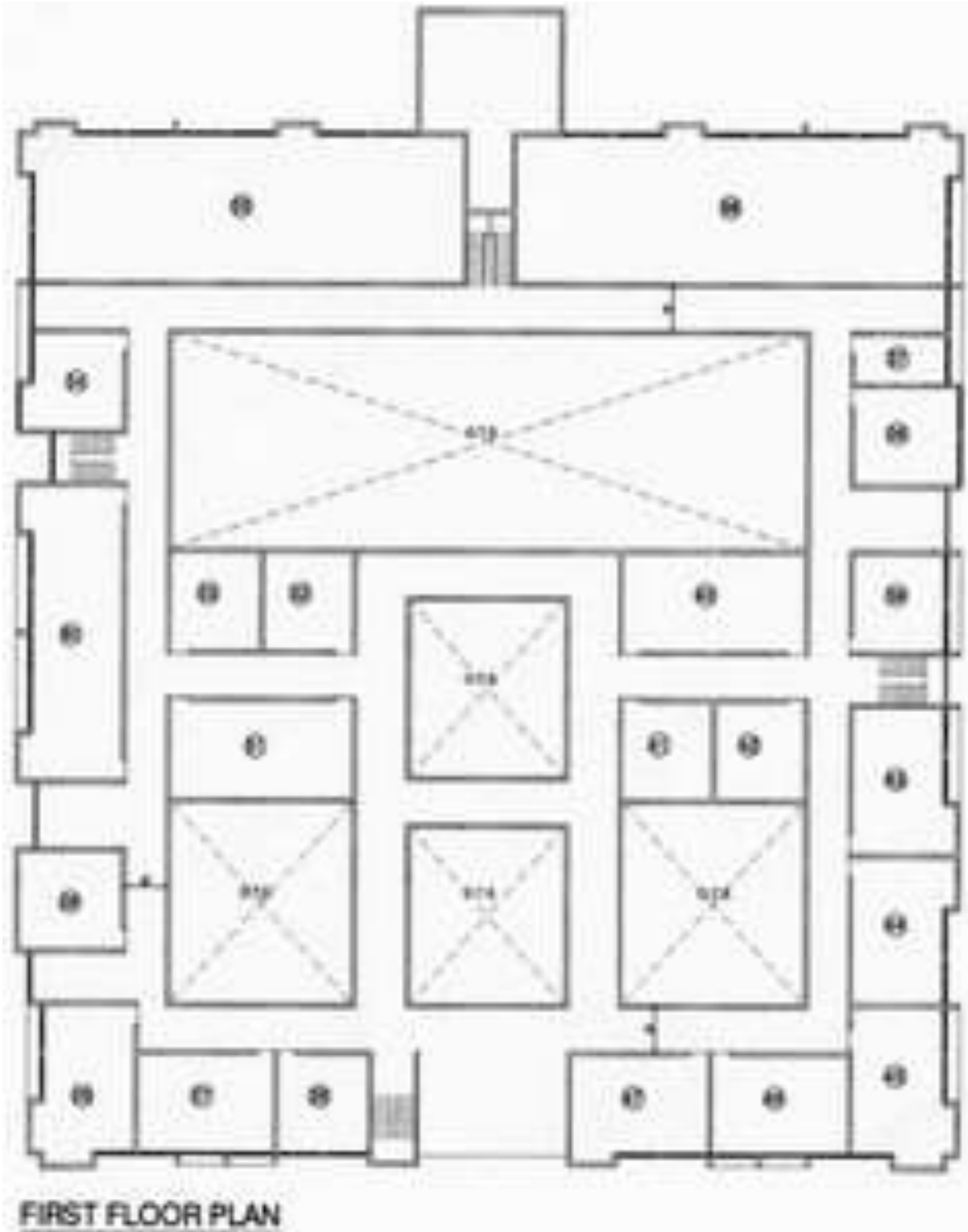


SR.NO	DESCRIPTION	AREA SQ.FT. SQ.M.
1	PRINCIPAL'S OFFICE	400 37.17
2	ADMIN OFFICE	800 58.78
3	TRUST OFFICE	400 37.17
4	STAFF COMMON ROOM	800 58.78
5	HOME SCIENCE LAB-1	818 75.74
6	HOME SCIENCE LAB-2 INSTRUMENTATION CENTRE	400 37.17
7	S.Y.B.A.-2	400 37.17
8	T.Y.B.COM.	800 58.78
9	HOME SCIENCE LAB-3	400 37.17
10	P.Y.B.COM.	1830 142.18
11	S.Y.B.COM.	900 83.84
12	S.Y.B.A.-1	1188 110.50
13	F.Y.B.A.-1	1570 145.61
14	WATER ROOM	200 18.58
15	GREEN ROOM	400 37.17
16	ALUMNI ASSO. GRIEVANCE	400 37.17
17	REDRESSAL CELL	400 37.17
18	EXTENSION EXH. CENTRE	400 37.17
19	COUNSELLING CENTRE	400 37.17
20	GENTS STAFF ROOM	400 37.17
21	LADIES STAFF ROOM	400 37.17
22	N.S.S ROOM	800 58.78
23	SPORTS ROOM	800 58.78
24	MUSIC CENTRE	800 58.78
25	VISITORS ROOM	800 58.78

Arch. M. Vithal
ASH M. TALANI
 (Arch.)
 Arch. & Engg. Ignari
 Reg. No. 23/11/1437
 Bhajiswar Plot, Porbandar

Annexure 3(2):

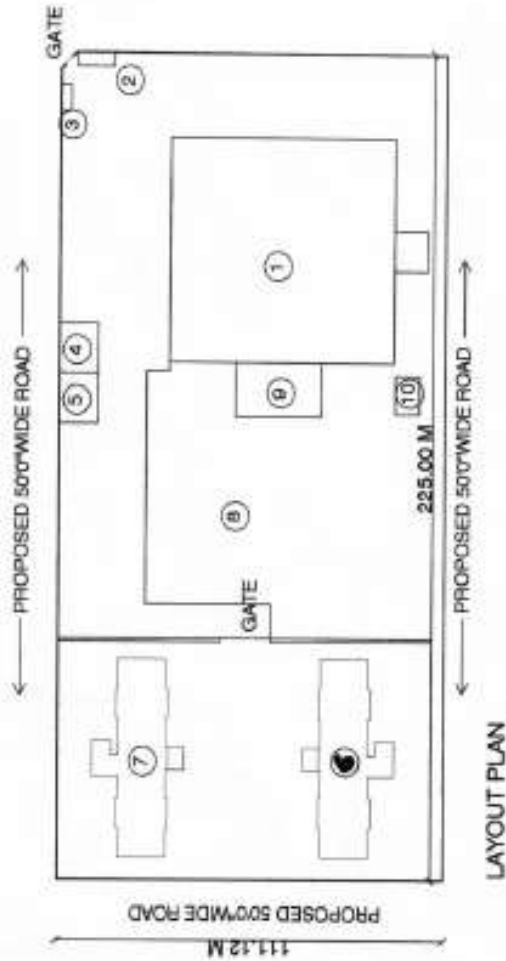
Location Map / Master Plan



Annexure 03 (3) :

Location Map / Master Plan

DR. V. R. GODHANIA MAHILA COLLEGE BUILDING



SR.NO.	DESCRIPTION	AREA
		SQ.FT. / SQ.M
1	COLLEGE BLDG.	43030 / 4062.71
2	HEALTH CENTRE	150 / 13.95
3	WOMEN'S REST ROOM	150 / 13.95
4	CANTEEN	250 / 23.23
5	GARAGE	250 / 23.23
6	COLLEGE HOSTEL	8030 / 830.00
7	BAXIPANCH HOSTEL	8030 / 830.00
8	PLAY GROUND	10550 / 1059.03
9	STAGE	2200 / 204.46
10	TOILET BLOCK	800 / 74.34


AKASH M. VITHALANI
 (B. Arch.)
 Architect, Interior Designer,
 Reg No, GA/2004/34027
 Bhajeshwar Flat, Porbandar


Annexure 04

Staff Profile (Educational Qualifications)

No.	Name of Professor/ Asst. Professor	Female/ Male	Permanent/Temporary/ Adhoc/PartTime/Visiting	Faculty	In which year, which standard is in charge	Edu. Qual. NET/SLET/ Ph.D.
1	2	4	5	6	7	8
1	Dr. A. R. S. Nagar	M	Permanent	Arts	FY/SY/TY English	M.A. Ph.D.
2	C. N. Bechara	F	Permanent	Home Sc	FY/SY/TY Home Science	M.A.(H.S.)Ph.D.
3	Dr. B. R. Mashru	F	Permanent	Commerce	FY/SY/TY Commerce	M.Com. Ph.D.
4	R. K. Modhavadia	M	Permanent	Commerce	FY/SY/TY Account	M. Com.
5	S. H. Acharya	F	Permanent	Home Sc	FY/SY/TY Home Science	M.A.(H.S.)Ph.D.
6	Dr. R. H. Modha	F	Permanent	Arts	FY/SY/TY Sociology	M.A. Ph.D.
7	Dr. K. D. Shah	M	Permanent	Home Sc	FY/SY/TY Home Science	M.Sc.Ph.D.
8	Dr. S. R. Devpurkar	F	Permanent	Arts	FY/SY/TY English	M.A. Ph.D.
9	Dr. Ila Thanki	F	Permanent	Arts	FY/SY/TY Economics	M.A. Ph.D.
10	Dr. K. M. Jani	F	Permanent	Arts	FY/SY/TY Sociology	M.A. Ph.D.
11	H. P. Kagathra	M	Permanent	P.T.	FY/SY/TY PT	M.P.E.
12	D. A. Chotai	F	Permanent	Home Sc	FY/SY/TY Home Science	M.A.(H.S.)
13	Dr. G. A. Unadkat	F	Permanent	Arts	FY/SY/TY Sanskrit	M.A. Ph.D.
14	V. B. Joshi	F	Permanent	Arts	FY/SY/TY Sanskrit	M.A. M.Phil
15	S. P. Garasia	F	Permanent	Arts	FY/SY/TY Gujarati	M.A.
16	Dr. S. C. Parekh	F	Permanent	Arts	FY/SY/TY Hindi	M.A. Ph.D.
17	Dr. K. P. Gohel	M	Permanent	Arts	FY/SY/TY Gujarati	M.A.Ph.D.
18	Dr. M.N. Vaghela	M	Permanent	Arts	FY/SY/TY Hindi	M.A.Ph.D.
19	N. K. Rajshakha	F	Permanent	Home Sc	FY/SY/TY Home Science	M.A.(H.S.)
20	B. J. Dodiya	M	Permanent	Commerce	FY/SY/TY Account	M.Com.
21	Dr. B. R. Keshwala	F	Permanent	Arts	FY/SY/TY Economics	M.A.Ph.D.

Annexure 05 (1):

Distance Education Programme (DEP) - IGNOU



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

मैदान गढ़ी, नई दिल्ली-110068
M AIDAN GARHI, NEW DELHI-110068 INDIA
फोन PHONE : 91-11-29532063, 29534492, 29532118
फैक्स FAX : 91-11-29533062
ई-मेल E-mail : dg@ignou.ac.in, ignouad@ignou.ac.in

क्षेत्रीय सेवाएँ प्रभाग
REGIONAL SERVICES DIVISION

डा० सी० के० घोष
निदेशक
Dr. C. K. Ghosh
Director

No./IG/RSD/Notification/ 391f
Date: 14.07.2005

NOTIFICATION

This is for the information of all concerned that the following Regular Study Centres, Prog. Study Centres and Special Study Centres have been established:

Sl. No.	Code No.	Location	Name & Address of the Study Centre	Region	Programmes for which activated
1	1124	Sarkaghat	Dr. Lekh Ram Sharma Coordinator IGNOU Study Centre, Govt. P.G. College Sarkaghat Distt. Mandi-175024 Himachal Pradesh Ph.: 01905-230004	Shimla	BPP, BA, BCOM MEG, MPS MAH, MEC, CRD, CTS, CNCC CIC and PGDIBO
2	0550	Begusarai	Sh. Bijay Mohan Singh Coordinator IGNOU Study Centre, G.D. College, Begusarai-851101 Dt. Begusarai Bihar Ph.: 06243-242007 (Converted from North Bihar Model SC to Regular SC)	Patna	BPP, BA, BCOM, CFN, CIG, MEG, MPS and MHD
3	1346(P)	Bangalore	Ms. Priyalatha Prog. I/C IGNOU Prog. Study Centre, Narayana Hrudayalaya College of Nursing 258/A, Bomma Sandra Indl. Area Anekal Taluk Bangalore - 562158 Karnataka Ph.: 080-7835000 Fax: 080-7832648	Bangalore	BSC (Nursing)

Annexure 05 (2):

Distance Education Programme (DEP) – IGNOU

- 3 -

8	0956(D)	Una	Dr. Trivedi Jignashu Coordinator IGNOU Spl. Study Centre HMV Arts and Commerce College, Delwada Road Una-382560 Dt. Junagarh Gujarat Ph: 02875-224594 Fax: 02875-224486	Ahmedabad	BPP, BA, BCOM CIC and CLP
9	0957(D)	Porbander	Sh. Dhaval Ramanlal Coordinator IGNOU Spl. Study Centre VRG Arts and Commerce College, Khijadi Plot, Opp. Income Tax Office, PO-41, Porbander-360575 Dt. Porbander Gujarat Ph: 0286-2247709, 2211865 Fax: 0286-2246866	Ahmedabad	BPP, BA, BCOM, CIC and CLP
10	1568(D)	Damoh	Sh. H.S. Guru Coordinator IGNOU Spl. Study Centre, Guru Ravidas College of Education, Damoh-760661 Madhya Pradesh Ph: 07812-228707, 223007	Bhopal	BPP, CTPM and CTE

Contd.../-

Annexure 06 (1) :

NAAC Certificate 2007



Annexure 06 (2) :

NAAC Certificate 2012



Annexure 07 :

List of Committees

1. Prayer Committee

- 1.1. Dr. IlabenThanki Convener
- 1.2. Dr. MuljibhaiVaghela Member
- 1.3. Prof. Smita Acharya Member
- 1.4. Dr. BhavnaKeshwala Member
- 1.5. Prof. Varsha Joshi Member

2. Library Committee

- 2.1. Prof. Varsha Joshi Convener
- 2.2. Dr. KirtibenJani Member
- 2.3. Prof. DaxaChotai Member
- 2.4. Shri BhaskarJani Member
- 2.5. Dr. IlabenThanki Member
- 2.6. Prof. SuhaginiGarasiya Member

3. UGC Committee

- 3.1. Dr. Rushi Pandya Convener
- 3.2. Shri Kalpanaben Joshi Member

4. NAAC Committee

- 4.1. Dr. IlaThanki Convener
- 4.2. Shri Kalpanaben Joshi Member
- 4.3. Dr. Rushi Pandya Member

5. Cultural and Competitive Activity Committee

- 5.1. Dr. IlaThanki Convener
- 5.2. Prof. Varsha Joshi Member
- 5.3. Prof. SuhaginiGarasiya Member
- 5.4. Dr. MuljiVaghela Member
- 5.5. Prof. MitalJethwa Member
- 5.6. Shri. SonalPandav Member
- 5.7. Shri. Jalpa Mehta Member

6. Time Table Committee

- 6.1. Dr. Sangeeta Parekh Convener (Arts)
6.2. Dr. HaribhaiKagathara Convener (Commerce)
6.3. Shri Kalpanaben Joshi Convener (Commerce)
6.4. Home ScienceConvener(Home Science)

7. Games and Sports Committee

- 7.1. Prof. HaribhaiKagathara..... Convener
7.2. Dr. MuljibhaiVaghela..... Member
7.3. Dr. KirtibenJani Member
7.4. Prof. Bharat Dodiya..... Member
7.5. Dr. ChetnaBechara Member

8. Seminar Committee

- 8.1. Dr. GeetabenUnadkat Convener
8.2. Dr. SulbhaDevpurkar Member
8.3. Prof. DaxababenChotai Member
8.4. Dr. BhavnaKeshwala Member
8.5. Dr. Rushi Pandya Member
8.6. Dr. Ilabenthanke Member
8.7. Shri Kalpanaben Joshi Member
8.8. Head of each Department Members

9. Academic Activities and Research Committee

- 9.1. Dr. IlaThanki Convener
9.2. Dr. Smita Acharya Member
9.3. Dr. Ketan Shah Member
9.4. Prof. MukulGokalgandhi..... Member
9.5. Dr. GeetabenUnadkat Member
9.6. Shri KalpanabenJoahi Member
9.7. Head of each Department Members

10. Press Committee

- 10.1. Prof. SuhaginiGarasiya..... Convener
10.2. Dr. Rushi Pandya Member
10.3. Shri SureshbhaiGorasiya Member

11. College Brochure and Academic Calendar Committee

- 11.1. Dr. RekhaModha Convener
11.2. Dr. Sangeeta Parekh Member

12. Building Cleanliness, Water Supply and Electricity Committee

- 12.1. Shri HaribhaiKagathara Convener
12.2. Dr. Ketan Shah..... Member
12.3. Dr. GeetabenUnadkat..... Member
12.4. Prof. DaxaChotai..... Member
12.5. Shri BharatibenShingarakhiya Member

13. Accreditation Committee (NAAC+AAA)

- 13.1. Shri HaribhaiKagathara Convener
13.2. Dr. IlabenThanki Member
13.3. Dr. Ketan Shah..... Member
13.4. Dr. MuljibhaiVaghela Member
13.5. Prof. Rushi Pandya Member

14. Health Center

- 14.1. Dr. JayshreebenParmar..... Convener
14.2. Dr. Ketan Shah..... Member
14.3. Dr. BhavnaKeshwala Member

15. Career Counselling and Development Center (CCDC)

- 15.1. Shri Kalpanaben Joshi..... Convener
15.2. Dr. IlabenThanki Member
15.3. Dr. BhavnabenKeshwala Member

16. Grievance Redressal Cell

- 16.1. Dr. GeetabenUnadkat..... Convener
16.2. Prof. HaribhaiKagthara Member
16.3. Prof. DaxabenChotai..... Member
16.4. Shri BharatbhaiSisodiya..... Member

17. Alumni Association

- 17.1. Dr. RekhaModha Convener
17.2. Dr. IlaThanki..... Member
17.3. Shri Kalpanaben Joshi..... Member
17.4. Shri BhashkarJani Member
17.5. Shri SureshbhaiGorasiya Member

18. Parents-Teacher Association

- 18.1. Shri BhashkarJani Convener
18.2. Prof. HaribhaiKagathara Member
18.3. Dr. Ketan Shah..... Member
18.4. Prof. Bharat Dodiya Member
18.5. Head of each Department Members

19. Canteen Committee

- 19.1. Prof. Smita Acharya..... Convener
19.2. Dr. ChetnaBechara Member
19.3. Prof. HaribhaiKagathara Member
19.4. Shri BharatbhaiSisodiya..... Member

20. Women's Cell

- 20.1. Dr. IlaThanki..... Convener
20.2. Dr. RekhaModha Member
20.3. Prof. HaribhaiKagthara Member
20.4. Dr. GeetabenUnadkat Member
20.5. Shri Kalpana Joshi..... Member
20.6. Dr. BhavnaKeshwala Member

21. Mentoring Committee

- 21.1. Prof. HaribhaiKagthara Convener
21.2. Dr. Ketan Shah..... Member
21.3. Shri BhashkarJani Member
21.4. Shri Kalpanaben Joshi..... Member
21.5. Dr. BhavnabenKeshwala Member

22. College Magazine Committee

- 22.1. Dr. MuljibhaiVaghela Convener
22.2. Shri SureshbhaiGorasiya Member
22.3. Prof. MukulGokalgandhi Member
22.4. Dr. Rushi Pandya Member
22.5. Prof. Jalpa Mehta..... Member
22.6. Prof. SonalPandav Member

23. Stage Decoration Committee Conve

- 23.1. Dr. Smitaben Acharya Member
23.2. Prof. DaxabenChotai..... Member
23.3. Shri BhartibenShingrakhiya..... Member
23.4. Shri DiwalibenSoneri..... Member
23.5. 10 Students..... Members

24. Examination Committee

- 24.1. Prof. HaribhaiKagthara Convener
24.2. Dr. RekhabenModha Member
24.3. Dr. IlabenThanki Member
24.4. Dr. Sangeetaben Parekh Member
24.5. Shri DilipbhaiKhunti Member

25. College Programme Committee

- 25.1. Dr. KamleshGohel Convener
25.2. Prof. HaribhaiKagthara Member
25.3. Dr. Ketan Shah..... Member
25.4. All Peon Members

26. NSS Advisory Committee

- 26.1. Prof. HaribhaiKagthara Convener
26.2. Dr. GeetabenUnadkat Member
26.3. Prof. DaxabenChotai..... Member
26.4. Dr. MuljibhaiVaghela Member
26.5. Shri DilipbhaiKhunti Member

27. Attendance Checking Committee

- 27.1. Shri JesabhaiOdedara Convener
27.2. Shri SureshbhaiGorasiya Member
27.3. Shri Yogeshbhai Joshi Member
27.4. Shri BharatibenShingrakhia Member

28. Statistical Information Committee

- 28.1. Prof. BharatsinhDodiya Convener
28.2. Shri DilipbhaiKhunti Member
28.3. Shri Yogeshbhai Joshi Member

29. Jyotirgamaya Committee

- 29.1. Prof. Varshaben Joshi..... Convener
29.2. Dr. RekhabenModha Member
29.3. Shri Kalpanaben Joshi..... Member
29.4. Prof. BharatsinhDodiya Member
29.5. Dr. Rushibhai Pandya..... Member
29.6. Shri SureshbhaiGorasiya Member
29.7. Shri SatishKeshwala Member

30. MulyanishthaKaryakramSamiti

- 30.1. Prof. DaxabenChotai..... Convener
30.2. Dr. GeetabenUnadkat Member

31. Internal Exam Committee

31.1. Arts

- 31.1.1. Dr. RekhabenModha..... Convener
31.1.2. Dr. Sangeetaben ParekhMember

31.2. Commerce

- 31.2.1. Prof. Kalpanaben Joshi..... Convener
31.2.2. Prof. HaribhaiKagatharaCoordinator

31.3. Home Science

- 31.3.1. Dr. ChetnabenBechara..... Convener

32. College website, data collection, uploading and ePortal Committee

- 32.1. Shri DhirubhaiDhokiya Convener
32.2. Prof. MukulGokalgandhiMember
32.3. Shri SunitabenPopatiyaMember

33. KaryakramSanchalanSamiti

- 33.1. Shri Kalpanaben Joshi..... Convener
33.2. Vidyarthinio Members

34. Saptadhara

34.1. Sports, Games, Health and Yoga Dhara

- 34.1.1. Prof. HaribhaiKagathara..... Convener
34.1.2. Prof. BharatsinhDodiyaMember
34.1.3. Dr. IlabenThankiMember
34.1.4. Dr. JayshribenParmar.....Member
34.1.5. Shri SatishKeshwala.....Member

34.2. Natyadhara

- 34.2.1. Prof. Vipul Dasani Convener
34.2.2. Dr. Rushi PandyaMember
34.2.3. Dr. Sangeetaben Parekh.....Member
34.2.4. Prof. JankiKotechaMember
34.2.5. Prof. MitalJethwaMember

34.3. Gyandhara

- 34.3.1. Dr. SulbhaDevpurkar Convener
34.3.2. Dr. KirtibenJani Member
34.3.3. Dr. Ketanbhai Shah Member
34.3.4. Prof. Monika Gadhvana Member

34.4. SarjnatmakSevaDhara

- 34.4.1. Dr. BhavnaKeshwala Convener
34.4.2. Prof. Varsha Joshi Member
34.4.3. Prof. RanmalModhwadiya Member
34.4.4. Prof. NehaThanki Member
34.4.5. Prof. KiranbenGosai..... Member

34.5. SamudayikSevaDhara

- 34.5.1. Dr. GeetabenUnadkat Convener
34.5.2. Dr. RekhabenModha..... Member
34.5.3. Prof. DaxabenChotai Member

34.6. Geet-SangeetDhara

- 34.6.1. Dr.Geetabennadkat Convener
34.6.2. Dr. MuljibhaiVaghela Member
34.6.3. Prof. Rupalben Bhatt Member

34.7. Rang Kala KaushalyaDhara

- 34.7.1. Dr. Smita Acharya Convener
34.7.2. Prof. Pranali Joshi Member
34.7.3. Prof. Chandani Dave Member
34.7.4. Prof. BhavikaGohel Member
34.7.5. Prof.MitalJethwa..... Member

35. IQAC Committee

- 35.1.1. Dr. Anupam R. Nagar (Head of the Institute)..... Chairperson
35.1.2. Shri BharatbhaiSisodiya Sr. Administrative
35.1.3. Shri DilipbhaiKhunti..... Sr. Administrative
35.1.4. Prof. HaribhaiKagathara..... Teacher

35.1.5.	Dr. ChetnabenBechra.....	Teacher
35.1.6.	Dr. RekhabenModha	Teacher
35.1.7.	Dr. KamleshGohel	Teacher
35.1.8.	Dr. MuljibhaiVaghela.....	Teacher
35.1.9.	Dr. Ketan Shah	Teacher
35.1.10.	Shri Kalpanaben Joshi	Teacher
35.1.11.	Dr. Rushibhai Pandya	Teacher
35.1.12.	Shri SantabenOdedara	Trustee
35.1.13.	SrhiBharatbhaiVisana.....	Trustee
35.1.14.	Shri Samir Tejura	Nominee from Local Society
35.1.15.	Dr. NitabenVora	Nominee from Local Society
35.1.16.	Dr. P. V. Gohel.....	Nominee from Local Society
35.1.17.	Dr. A. R. Bharada	Nominee from Local Society
35.1.18.	Shri DiapakbhaiUnadkat	Nominee from Local Society
35.1.19.	Shri Aminbhai	Nominee from Local Society
35.1.20.	Shri Pushpaben Joshi.....	Nominee from Local Society
35.1.21.	Dr. IlabenThanki	Coordinator

36. Initiative for Quality Enhancement in Higher Education

36.1.1.	Dr. RekhabenModha : CBCS (Choice Based Credit System)
36.1.2.	Dr. ChetanaBechara:Saptadhara (All round development-Cocurricular)
36.1.3.	Dr. IlaThanki : Sandhan (All Gujarat Integerated Classroom)
36.1.4.	Dr. IlaThanki : Research & Innovation
36.1.5.	Dr. BhavnaKeshwala : T & CB (TrainingandCapabiligy Building Prog.)
36.1.6.	Shri Kalpanaben Joshi : UDISHA (Create placement Opportunities)
36.1.7.	Dr. Rushi Pandya : KMPF (Knowledge Management Prog. for Faculty)
36.1.8.	Shri KalpanabenJoshi : ICT in Education.

-
- 36.1.9. Prof. Vipul Dasani : ALM (Active Learning Methodology)
- 36.1.10. Shri BhashkarJani : Strengthening and Revamping Libraries.
- 36.1.11. Dr. MuljibhaiVaghela : VANCHE Gujarat – Gujarat Quiz
- 36.1.12. Prof. HaribhaiKagathara :
AAA – Academic and Admin Audit + NAAC
- 36.1.13. Shri BharatbhaiVishana : AISHE
(All India Survey of Higher Education)
- 36.1.14. Shri DilipbhaiKhunti : AISHE
(All India Survey of Higher Education)
- 36.1.15. Shri Jalpa Mehta &SonalPandav (SCOPE)
- 36.1.16. Prof. MukulGokalgandhi
(GEIC – Gujarat Educational Innovations Commission)

Note: Kindly refer to www.keg.gujarat.gov.in for complete details about these initiatives.

37. IQAC : Discipline Committee

- 37.1. Dr. Anupam R. Nagar (Principal) Chairperson
- 37.2. Shri ShantabenOdedara Trustee
- 37.3. Shri BharatbhaiVisana Trustee
- 37.4. Dr. IlabenThanki (IQAC Coordinator)..... PradhyapakPratinidhi
- 37.5. Shri HaribhaiKagthara PradhyapakPratinidhi
- 37.6. Dr. RekhaModha..... PradhyapakPratinidhi
- 37.7. Dr. KirtibenJani..... PradhyapakPratinidhi
- 37.8. Prof. BharatbhaiDodiya..... PradhyapakPratinidhi
- 37.9. Dr. ChetanabenBechara PradhyapakPratinidhi
- 37.10. Dr. Sangeetaben Parekh PradhyapakPratinidhi
- 37.11. Dr. GeetabenUnadkat..... PradhyapakPratinidhi
- 37.12. Prof. DaxabenChotai..... PradhyapakPratinidhi
- 37.13. Dr. BhavnabenKeshwala PradhyapakPratinidhi
- 37.14. Shri BharatbhaiSisodiya..... VahivatiPratinidhi
- 37.15. Shri DilipbhaiKhunti VahivatiPratinidhi

38. Discussion Forum under CCDC

- 38.1. Dr. Ilaben Thanki Guide
38.2. Dr. Ketan Shah Guide
38.3. Prof. Haribhai Kagthara Guide
38.4. Dr. Rushi Pandya Member
38.5. Prof. Chandani Dave Member
38.6. Prof. Bhavika Gohel Member
38.7. Prof. Anjana Gadher Member
38.8. Prof. Pranali Joshi Member
38.9. Prof. Sunita Popatiya Member

39. Feedback Cell under IQAC

- 39.1. Dr. Ilaben Thanki Convener
39.2. Dr. Rekhaben Modha Member
39.3. Shri Kalpanaben Joshi Member
39.4. Shri Dhirubhai Dhokiya Member
39.5. Shri Sureshabhai Gorasiya Member

40. Uniform Committee

- 40.1. Dr. Ilaben Thanki Convener
40.2. Shri Kalpanaben Joshi Member
40.3. Shri Sonal Pandav Member
40.4. Shri Jalpa Mehta Member
40.5. Prof. Monika Gadhwana Member
40.6. Prof. Kiran Gosai Member
40.7. Dr. Smitaben Acharya Member

**Annexure o8
Audited Report**

C. M. Joshi & Co. Chartered Accountants Hingraj Deri Road, Porbandar Phone: 2244666, 2244677 Cell : 94264 73999 E-mail : cjosmico@yahoo.co.in			
Shri Maldevji Odedra Smarak Trust Managed Dr. V. R. Godhaniya Mahila Arts, Commerce & Home Science College Porbandar Income & Expenditure Account from 01-04-2015 to 31-03-2016			
Expenses	Amount	Income	Amount
Salaries		Grants	
Basic Pay	13276950.00	Salary Grant	48063778.00
Dwariness Allowance	10774926.00		
House Rent Allowance	1539260.00	Fees Income	
Medical Allowance	115230.00	Admission/Term Fee	296790.00
Principal Allowance	24000.00	Book Depri. Fee	51710.00
Vehicle Allowance	382029.00	I-Card Fee	28150.00
Arrears	11361443.00	Laboratory Fee	33010.00
Salary D/G Pay	2474000.00	Library Fee	14035.00
Bonus	10361.00	Other Fee	20000.00
	48063778.00	Sports & Game Fee	14835.00
		Student Activity Fee	593400.00
Advertisement Exp.	14000.00	Test/Exam Admiv. Fee	1171250.00
Audit Fee Exp.	26523.00	Total	223530.00
Bank Comm. & Charges	3257.00	Less: Refund	4320.00
Building Rent Exp.	1023650.00		2231210.00
Building Repairing	64234.00	Bank Interest Income	46343.00
CCDC Exp.	88481.00	CCDC Fee Income	64600.00
CCPC Center Exp.	15041.00	CCPC Center Income	850.00
Computer Lab Exp.	76028.00	Khel Mahakumbh Grant	70000.00
Cultural Activities	55428.00	Misc. Income	85460.00
Electric Exp.	341190.00	Seminar Income	12400.00
Exam Exp.	25066.00	Short Term Course Fee Income	69184.00
Furniture Repairing	11607.00		
Home-Science Lab Exp.	26547.00	Deficit:	
Khel Mahakumbh Grant Exp.	74050.00	To Balance Sheet	703942.00
Misc. Exp.	34527.00		
NASC/AAA Exp.	12096.00		
News Paper & Magazine Exp.	25642.00		
Postage Exp.	13735.00		
Printing & Stationery Exp.	97482.00		
Publication Exp.	72575.00		
Seminar Exp.	2830.00		
Sports Exp.	7700.00		
Swarnin Gujarat Exp.	35.00		
Telephone & Internet Exp.	17816.00		
Transport & Traveling Exp.	78190.00		
Udisha Grant Exp.	1750.00		
Uniform Exp.	2280.00		
Visiting Exp.	6650.00		
Water & Sanitation Exp.	22047.00		
UGC 12th Plan (IQAC) Grant Exp.	60001.00		
UGC COP Women Empowerment Exp.	39090.00		
UGC COP Exp.			
UGC COP F & N Exp.	739708.00		
UGC COP T.P. Exp.	314523.00		
	1054313.00		
Total Rs:	₹ 31427967.00	Total Rs:	₹ 31427967.00

Verified & found correct.
PORBANDAR

Date: 3 SEP 2016

For C. M. Joshi & Co.

(Milinda C. Joshi)
Partner
M. No. 133512