

The Annual Quality Assurance Report (AQAR) of the IQAC

: NAME OF THE INSTITUTION:

**DR. V. R. GODHANIYA COLLEGE
OF ARTS, COMMERCE, HOME-SCIENCE AND
INFORMATION TECHNOLOGY FOR GIRLS**

Name of the Head of the Institution	: Dr. Anupam R. Nagar
Ph. No. Office	: 0286 2247709
Residence	: 0286 2220887
Mobile	: 9979881990
email	: drvrgodhaniahl@rediffmail.com
Name of the IQAC Co-ordinator	: Dr. Ila A. Thanki
Mobile	: 9427183046
email	: ilathankiaum@rediffmail.com

Year of report: 2013-14

Part A: The plan of action chalked out by the IQAC in the beginning of the year 2013-14 towards quality enhancement and the outcome achieved by the end of the year:

In accordance with the directives of National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) of Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls endeavored to examine the progress and achievements of all the undertakings of the institute, in an effort to guarantee the accountability regarding its own quality and integrity to all its stakeholders i.e. students, parents, faculties, prospective employers, funding agencies and the community at large.

The IQAC has also attempted to streamline procedures in order to ensure the following: timely, efficient and effective performance of academic, administrative and financial undertakings, application and quality of academic programmes, enhancing the quality of human resources by integrating values oriented with modern methods of teaching and credibility of evaluation procedures.

❖ Plan of action for the year 2013-14

- To continue Career Oriented Programmes like Translation-Proficiency, Human Rights Education and Food and Nutrition Course, which were introduced earlier.
- To offer the SCOPE module to all the first year students.
- To incorporate ICT methodology in the teaching plan of every subject teacher.
- To continue the short term courses like Personality Development and Positive Thinking, Sanskrit Grammar, Rural Development, Basic &

Advanced Computer Course, Environmental Studies for the benefit of the students.

- To continue publication of research journal 'KHOJ', the newsletter 'JYOTIRGAMAYA' and the campus magazine 'SANGATH'.
- To organize career related competitive classes under the "Career Counselling and Placement Centre" and make efforts to provide placement through campus interviews.
- To concentrate on collaborating with the NGOs of the district.
- To enrich the departmental libraries.
- To continue newly introduced programmes B.B.A., B.S.W. and M.S.W.
- To introduce a new Digital Language Laboratory for the students of afternoon session.
- To make efforts at raising the health and hygiene levels of the students through health care and health education sessions.

The targets for achieving the goals are in tune with the objectives and strategies planned:

Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls is established in the rural setting of Porbandar which is one of the most remote and backward areas of the state. Most of the students coming from the surrounding villages don't have educational environment either at home or in their community. Basic Communicative English and knowledge of computers are the prime need and demand of the time. Keeping this fact in mind, the institute has made it mandatory to offer SCOPE module since 2012 for all the first-year students of all disciplines. (Arts, Commerce & Home Science) In addition, the college proposes to introduce a new Digital English Language Laboratory to deal with the ever increasing demand. We are proud to admit that we have been

conducting **S.C.O.P.E.** exams of the entire Porbandar district. During the previous academic year we conducted examination of approximately 1700 students.

Furthermore, to strengthen Basic Communicative English, a U.G.C. recognized and granted course in *Translation-Proficiency* has also been initiated. We received an overwhelming response from the students. Nearly 400 students took the benefit and got either Diploma or Advanced Diploma in Translation-Proficiency Course during the year 2013-14. Moreover around 100 commerce students took the benefit of *Vedik Ganit* Course as well. In addition a new initiative has been taken by the institution in the form of English Proficiency Course for all the professors of the institution. In this course all the faculties are taught communicative and academic English by Prof. Rushi Pandya every Saturday.

Most of the girls from the rural areas of Saurashtra region are illiterate and uneducated. They suffer from mal-nutrition. Hence, with a view to educating the female students about the importance and nutritive values of food, the institute had been running a Certificate Course of two months' duration since 2009-10. However, in March 2012, Home Science Dept. of the College initiated a U.G.C. approved and granted Career Oriented Programme in *Food & Nutrition*. In the academic year 2013-14 forty students were enrolled for Certificate Course and 22 students were enrolled for Diploma and Advanced Diploma.

In addition to the two aforementioned Career Oriented Programmes, various short term courses like Personality Development and Positive Thinking, Basic & Advanced Computers, Environmental Studies, Human Rights Education, initiated in the year 2007-08, have continued.

Our institution has excelled in all the aspects of education and student development and the same has been echoed in the A.A.A. (Academic Administrative Audit) Ratings obtained by our institution this year. The institution scored 895 out of 1000 achieving 5th rank in the Gujarat State. We are extremely proud to announce that we ranked first among 11 colleges of Porbandar district.

The 21st century is the century of Information Technology. To keep pace with the changing scenario of the globe in teaching, we must incorporate novel, innovative methodology and techniques of teaching. Dr. V. R. Godhaniya College has always remained first in the district to implement anything positive and new. All the departments have been given full freedom and are encouraged to be proactive and innovative in improving upon methods of teaching. To incorporate ICT methodology, apart from the old lecture method, the institute has provided the faculties, particularly, Heads of the Depts. with Laptop facility. Moreover, the Management has installed multi-media facility in almost every classroom. The teachers as and when necessary, make use of the ICT methodology in their concerned subjects. Thus, the faculties make optimum use of multi-media facility.

Dr. V. R. Godhaniya College has also established Career Counselling and Placement Centre since Feb, 2011 which has been running successfully since its inception. The young, energetic full time officer Mr. Kapil Lakhani frequently organizes competitive examination classes, career related training programmes, guest lectures and thereby provides useful information and guidance to the final year students.

With the help of Navjivan Education & Charitable Trust, we had successfully completed one day Self-Employment Training programme for 75

girls. This training was provided by Women & Child Development Dept., Gandhinagar.

In the year 2013, our focus was on collaborating with various NGOs of Porbandar district. Dept. of Economics tied up with Saheli Gramya Vikas Sansthan Trust, Bagvadar. Various departments arranged visits to Saheli Trust and in turn, we at Godhaniya College arranged exhibitions of various items made by the women-members of Saheli. This taught our students the lessons of economic independence and self-reliance. If they are economically independent, they can live life with self-respect. A guest lecture of Ms. Neeta Vora, President, Saheli Trust was organized on 17-10-2013. Through our collaboration with NGOs such as Rotary Club, Ram Krishna Mission etc. our students were exposed to the outside world. They got an opportunity to take part in various competitions (quiz, elocution, essay writing, debate) organized by such institutions and proved their excellence. This year, two of our students went to Rajkot to take part in the Elocution competition organized by Ram Krishna Mission. We have also collaborated with the **Youth Red-Cross Society** since Feb, 2011.

The C.C.D. Centre organised an expert lecture of Tomar Sir and his team who guided our students extensively about various competitive exams like U.P.S.C. and G.P.S.C. Furthermore the management decided to organise special classes for the students of the institution and for that purpose C.C.D. Centre organised an objective test for the interested students. More than 1250 students participated in it and the students who cleared the test have been interviewed by the experts. From the next academic year the selected students will be trained by the experts from Vishwas Academy, Ahmedabad.

It is a matter of great pleasure and pride for us that our efforts to initiate new programmes of B.B.A and B.S.W. have succeeded. One more feather is added in the cap of Dr. V. R. Godhaniya College. The students of the district who wish to offer either of the two courses, now need not go elsewhere. We are now all set to take a step further and initiate Master's programmes in Commerce (both English and Gujarati Medium), Economics, Sociology, English, Hindi, Sanskrit, Gujarati, Home Science, Social Work, M.B.A., M.C.A. and M.S.W. and initiate University recognized undergraduate course in Food Technology as well as B.A. in Psychology.

The Rishies in ancient India and our ancestors believed in "Health is our real wealth." It is true that a sound mind resides in a sound body. The Management at Godhaniya College is always keen to implement whatever is good and beneficial and in the interest of the student community at large. With a view to making our students aware about the importance of health and hygiene, the college has also established a Primary Health Centre in the college premises itself. A fulltime medical practitioner has been appointed to take care of the students' health. Free medical consultation and medicinal facilities are provided to all our students including hostel residents and required staff members as well. In case of any serious medical emergency, students are referred to the nearest place for specialist's opinion and further treatment.

Meetings of Statutory Bodies:

Various meetings were held on 05/03/2013, 21/03/2013, 12-/04/2013, 17/06/2013, 11/06/2013, 21/11/2013 and 28/12/2013.

Celebration of 26th Annual Day (Silver Jubilee):

Hon'ble Chief Guest Mr. Jay Vasavada, a famous columnist, Respected Dr. Virambhai R. Godhaniya, President of the Shri Maldevji Odedara Smarak Trust

and Shri Bharatbhai Odedra and Shantaben Odedra, Trustee, Shri Maldevji Odedara Smark Trust, as well as Shree Bharatbhai Visana, Working Trustee, Shri Maldevji Odedara Smark Trust graced the 26th Annual Day Programme which was held on 19th January, 2014. During the Prize Distribution programme 550 graduate students of the college (Saurashtra University) were felicitated with certificates and 3 students were given Gold Medals for distinction in various disciplines.

Our research journal 'KHOJ' (yearly), campus magazine 'SANGATH'(yearly) and News letter 'JYOTIRGAMAYA'(monthly) are regularly published. This year the sixth Vol. of 'KHOJ' came out in the gracious presence of Shree Jay Vasavada, Columnist, Gujarat Samachar on 19th January 2014. The English Department publishes a newsletter periodically titled as **Graffiti**. It includes submission from students and teachers. The aim of this newsletter is to encourage and motivate students and to bring out their abilities of writings, drawings, creations, etc.

As per our plan, the Departmental Library has already been established. Each departmental head has been provided with a steel cupboard and books of their concerned subjects.

Part B:

1. **Activities reflecting the goals and objectives of the institutions: The details regarding the achievements of the institute over the years are given as under:**
 - a) *To transcend narrow consideration of caste, creed, race or religion and focus on the total self-development of the student.*

Achievement: Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, for over two and a half decades, has facilitated the Government's policy of providing FREE EDUCATION to girls, in all the courses adopting the Government Policy for the SC/ST/OBC students for admission. The Institute has made all efforts to reach out to different segments of the Society. The fact that it was established in the rural setting of Porbandar which is one of the most backward areas of the State has given an important and additional dimension to its responsibilities. Students who are economically weak are given special scholarships and special efforts are made by the faculty members to motivate them to excel. An amount of Rs. 28, 43,626/- was paid to the reserved category students (924) this year.

- b) *To raise the educational standards of women in and around Porbandar and thereby contribute to National development and to bring about awareness about protecting our immediate environment in our everyday habits and practices.*

Achievement: Students and teachers are constantly directed to shed narrow and parochial loyalties and prepare themselves to serve the society and the world. Through social work and extension programme, students learn to help the under privileged and the unfortunate. They are made sensitive to and aware of the problems of the people living around them in society. Community service programmes like NSS and the Community Service Society provide the students with an opportunity to get familiarized about the lives of people in general and poor people in particular living in rural areas in and around Porbandar district. In addition they are given an opportunity to listen to experts in various disciplines in workshops and seminars. The Institute also arranges a six month course in environmental studies for the first year

students and this has been the practice for the last seven years. Thus the students are sensitized to the issues and concerns of rural development. They are encouraged to ponder in depth on the related issues and advised to avail themselves of opportunities to participate in rural development activities. There are regular course inputs on rural development in the Economics, Sociology and Commerce programmes. Several field projects are undertaken with focus on rural problems.

c) *To provide quality teaching and learning resources and to utilize audio-visual aids in making our teaching methodologies more effective and learner-centred:*

Achievement: Departments have been given full freedom and are encouraged to be proactive and innovative in improving upon existing curricula, introducing new courses and methods of teaching. Regular review and up-gradation are a continuing process and are actively adopted by the different Departments of the Institute. Every year members of the Boards of Studies of all disciplines meet and discuss the curriculum up-gradation and place it before the Academic Council of Saurashtra University for its approval. The Management has installed multimedia facility in almost every classroom and as a practice year-end reviews by way of power-point presentations are taken from every department to justify their performance.

The above goals and achievements are reflected in the entire curriculum at all levels of study from undergraduate to Ph.D. programmes. Attempts have been made to examine how moral and ethical issues may be incorporated into the teaching programme in an integral way. Each discipline has seriously deliberated on this subject and come out with concrete results.

Q-2. New academic programmes initiated (UG and PG):-

2 New programmes – B.B.A. and B.S.W. were introduced during the year 2013-14.

Q-3. Innovations in curricular design and transaction:-

The Academic Council, Saurashtra University, Rajkot, met on 14/11/2011 and reviewed the curricula endorsed by the respective Boards of studies and approved the modified version that was prepared after factoring in the suggestions of members of the academic council. The Syndicate endorsed the same on 21-11-2011. Since then there has been no change in the curriculum by the university.

Q-4. Inter-disciplinary programmes started:-

The first step towards interdisciplinary programmes had been taken in the year 2007-08 by proposing courses that can be taken by students across disciplines. Courses which are inter-departmental/interdisciplinary are furnished below:

- 1) Rural Development
- 2) Environmental Studies
- 3) Basic & Advanced Computers
- 4) SCOPE
- 5) Personality Development and Positive Thinking
- 6) Food and Nutrition

Q-5. Examination reforms implemented:-

This is one of the very few affiliated Colleges of Saurashtra University, Rajkot which have already in place a healthy education and evaluation process featuring semester system, continuous internal evaluation and a high degree of transparency.

Q-6 Candidates qualified: - NET/SLET/GATE etc.:-

No student qualified for NET/SLET/GATE this year, but sincere efforts are being made in this direction.

Q-7 Initiative towards faculty development programme:

The Faculty Development Programme (FDP) which has been introduced since June 2007-08 has been providing required inputs to faculty members in terms of research. This year the topic of the FDP was *Comparative Studies*. The following are the particulars of the guest faculties:

Sr. No.	Name of Speaker	Designation	Date
1	Shri Nathabhai Gohel	Professor, Dept. of Hindi, Keshod.	15-03-2014
2	Dr. Alok Chakraval	Coordinator I.Q.A.C., Saurashtra University, Rajkot.	18-03-2014
3	Dr. Darshnaben Trivedi	Prof. and Reader, Dept. of English, Guj. Uni., Ahmedabad	19-03-2014
4	Dr. Balvant Jani	Rtd. Prof. Dept. of Guj., Sau. Uni., Rajkot	20-03-2014

Q-8 Total number of seminars/workshops conducted:

The institute also conducted a **student development workshop** for mentors of the three faculties from 12-08-2013 to 14-08-2013. Furthermore a District level seminar on **Women Empowerment** had been organised in our institution during this academic year.

Q-9. Research projects (a) newly implemented & (b) completed

No new projects have been implemented or conducted this year.

Q-10. Patents Generated, if any: N.A.

As a matter of policy, the innovations are conceived as contributions of knowledge for the benefit of the society. However, since our institute is primarily an Arts, Commerce, Home-Science and I.T college, the question of patents thus has not been taken up so far.

Q-11. New collaborative research programmes:-

Given the geographical location of Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, collaborative work in the way it is usually understood, is not easy to work out. All the same as a result of developments in Information Technology, connectivity with other centers of learning has vastly improved over the last few years. In addition, the following steps taken by the institute have strengthened collaborative research and teaching:

- a) Increased number of academics from reputed institutions in India as well as abroad, who visit the institute for varying periods of time and participate in its teaching as well as research programmes.
- b) Student and Faculty development programmes are organized by the institute on a regular basis.

Q-12. Research grants received from various agencies:-

No grants have been received from any agency this year.

Q-13. Details of research scholars:-

The following are the details of research scholar:-

Sr. No.	Name of the Teacher	Name of the Student	Title of the Thesis	Date of Degree Awarded
1	Dr. Anupam R. Nagar	Dharitri Gohel	Short Stories of Tagore and Dhoomketu: A Comparative Study	May 2013
2	Dr. Ila A. Thanki	Dr. Smita H. Acharya	An Analytical Study of Urban-Unorganized Sector of Working Women's Nutritional Food in Saurashtra Region- In the Context of Porbandar and Junagadh District	15 th January 2014
3	Dr. Ila A. Thanki	Sapna K. Raval	An Analytical study of Sakhi Mandal in Junagadh District.	Work in progress

Q-14. Citation Index of faculty members and impact factor:-

Since citation index is not readily available, we report below for each discipline, papers presented at national/international seminars/conferences/workshops.

Sr. No.	Name	Place	Subject/ Title of the paper presented	Date/ Month	Level
1.	Dr. Anupam R. Nagar	KHALSA COLLEGE, AMRITSAR (PUNJAB)	“Education is for Life, Not for Living”	THREE-DAY; 28.02.2014 TO 02.03.2014	NATIONAL CONFERENCE
2.	Dr. Anupam R. Nagar	DR.V.R.G. College PORBANDAR	WOMEN EMPOWERMENT	ONE-DAY; 26.02.2014	Seminar: Local Level
3.	Dr. Sulbha Devpurkar	Smt. Jasani Arts and Shri N.K. Jasani Com. College, Rajkot	Democracy in India as Viewed by Malgonkar in the Prince and by Rahi Masoom Raza in “Adha Gaon”	14-09-2013	National Seminar
4.	Dr. M. N. Vaghela	Dr. V.R.G. College, Porbandar	Mahatma Jyotiba Fuley Aur Stri Shiksha	2013-14	Research Journal KHOJ, Vol. 6
5.	Dr. Sangeeta Parekh	Dr. V.R.G. College, Porbandar	Azadi ke Che Dasak – Nari Aur Nari Lekhan	2013-14	Research Journal KHOJ, Vol. 6

6.	Dr. Sangeeta Parekh	Dept. of Hindi, Saurashtra Uni., Rajkot	Balchanmo Aur Lok Sanskriti	25-02-2014	National Seminar
7.	Dr. Sangeeta Parekh	Saurashtra University, Rajkot	N.S.S.	1 st and 2 nd July 2013	Workshop
8.	Dr. Sangeeta Parekh	Saurashtra University, Rajkot	N.S.S.	5 th and 6 th March 2014	Workshop
9.	Prof.Suhagini P. Garasiya	Dr. V.R.G. College, Porbandar	Women Empowerment - Gujarati Katha Sahitya Sandarbh	2013-14	Research Journal KHOJ, Vol. 6
10.	Prof.Suhagini P. Garasiya	Dr. V.R.G. College, Porbandar	"Manjivannu Urdhuvagaman Apana Utasvo"	2013-14	Research Journal KHOJ, Vol. 6
11.	Prof.Suhagini P. Garasiya	Saurashtra University, Rajkot	N.S.S.	1 st and 2 nd July 2013	Workshop
12.	Prof.Suhagini P. Garasiya	Saurashtra University, Rajkot	N.S.S	5 th and 6 th March 2014	Workshop
13.	Dr. Geeta Unadkat	Dr. V.R.G. College, Porbandar	Gujaratma Stri Shasaktikaran Vartaman ane Bhavishya	2013-14	Research Journal KHOJ, Vol.6

14.	Prof.. Varsha B. Joshi	M. J. Kundaliya College, Rajkot	Adhunik Yug ma Nari Sasaktikaran	2013-14	Research Journal KHOJ, Vol.6
15.	Prof.. Varsha B. Joshi	H.B. Jasani Arts & Com. College, Rajkot	Politics in Indian Democracy	14-09- 2013	National Seminar
16.	Prof.. Varsha B. Joshi	Dr. V.R.G. College, Porbandar	Vedic Sanskrutima Manvatanoadi strot	2013-14	Research Journal KHOJ, Vol.6
17.	Dr. Rekha Modha	Dr. V.R.G. College, Porbandar	Mahila Shasaktikaran - Sikka ni Be Baju	2013-14	Research Journal KHOJ, Vol.6
18.	Dr. Ila A. Thanki	H.B.Jasani, College, Rajkot	Future of Democracy in India	14-09- 2013	National Seminar
19.	Dr. Ila A. Thanki	Dr. V.R.G. College, Porbandar	"Teachers' Role in Quality Enhancement And Value Education in Modern Times".	2013-14	Research Journal KHOJ, Vol.6
20.	Dr. Bhavna R. Keshwala	Dr. V. R. G. College, Porbandar.	Stri Shasaktikaran Shasakta Bharat ni Sachot Disha	2013-14	Research Journal KHOJ, Vol.6
21.	Dr. Bhavna R. Keshwala	H.B.Jasani college, Rajkot	Past, Present,& Future of Democracy"	14-09- 2013	National Seminar
22.	Dr. Bhavna R. Keshwala	Dept. of Economics, Saurashtra University	"A Case Study of NGO-SEWA- Gujarat."	02-03-'14	State-level Seminar

23.	Dr. Smita H. Acharya.	Dr. V. R. G. College, Porbandar.	Philosophical Thoughts of Swami Vivekanada	2013-14	Research Journal KHOJ, Vol.6
24.	Dr. Smita H. Acharya	J.P. & L.P. Chokshi College, Veraval	Mal-Nutrnition in Gujarat	03-09-2014	National Seminar
25.	Shri Bharti Shingrakhi a	Dr. V. R. G. College, Porbandar.	Kiran Anand Ek Aagvun Vyaktitva	2013-14	Research Journal KHOJ, Vol.6
26.	Prof. Rushi S. Pandya	Dr. V. R. G. College, Porbandar.	Feminine Issues in the Novels of Bharti Mukherjee's Jasmine	2013-14	Research Journal KHOJ, Vol.6
27.	Mr. Hirak Jogia	Dr. V. R. G. College, Porbandar.	Shashi Deshpande on Women Empowerment	2013-14	Research Journal KHOJ, Vol.6
28.	Daxaben Chotai	District Chamber of Commerce, Porbandar	Lok Prashna	1-12-2013	Local level

Q-15. Honors/ Awards to the faculty:-

(a.) Membership in institutional committees:-

Sr. No	Name of the Teacher	Name of the Committee	Name of the Position	Duration of membership (From 2006 to 2014)
(Department of English)				
1	Dr. Sulbha R. Devpurkar	Seminar Committee	Member	7 years
(Department of Hindi)				
1	Dr. M. N. Vaghela	Prayer, Music Society- KHOJ, Cultural, Sports Committee.	Convenor Member	7 years

2	Dr. Sangeeta C. Parekh	Academic Calendar, Time Table Discipline Committee, NSS Programme Officer	Convenor Member	7 Years
Department of Gujarati				
1	Dr. K. P. Gohel	Discipline Committee	Convenor	7 years
2	Suhagini Garasia	N.S.S.	Cultural-Committee Geet-Sagit Dhara, Program Officer	7 years
Department of Sanskrit				
1	Dr. Geeta Unadkat	Grievance Redressal Cell, Research Committee, Seminar Com.	Member- Convenor	7 years
2	Varsha Joshi	Library Committee Cultural com. Jyortigamaya in College Magazine, Creative Writing Dhara,CCDC	Convenor- Member	7 years
Department of Sociology				
1	Dr. Rekha Modha	Local Exam., Press & Alumni, Knowledge Society, IQAC, Sangath, Alumni	Convenor Member	7 years

2	Dr. K. M. Jani	Anti Ragging & Community Service Society	Convenor	7 years
Department of Economics				
1	Dr. Ila Thanki	Research Committee, Cultural, Competitive, Creative Writing, Society, CCDC, Women Cell, Coordinator - I.Q.A.C. Coordinator	Convenor Member	7 years
2	Dr. Bhavna Keshwala	Prayer Committee Cultural, CCDC, Women's Cell Fine Arts Society	Member	7 years
Department of Commerce				
1	Dr. Bhavna Mashroo	Prayer Committee	Member	5 years
2	R. K. Modhwadiya	Parent-teachers Association	Convenor	7 years
3	Bharat Visana	UGC, I.Q.A.C., Seminar Committee	Convenor	7 years
4	D. K. Dhokiya	Local Exam	Member	6 years
4	K. P. Joshi	CCDC, UDISHA, Cultural & Competitive com., UGC	Convenor & Member	7 years
6	Bharat Dodiya	Local Exam & Discipline, Sports	Member	7 years

Department of Home Science				
1	Dr. Chetna Behra	M.M.I.	Co-ordinator	7 years
2	Smita Acharya	Fine Arts Society, Research Committee & Stage Decoration, Scout & Girls Guide	Member Convenor	7 years
3	Dr. K. D. Shah	AAA-Research Centre Committee	Convenor Member	2 Years 7 years
4	Daxa Chotai	Knowledge Society & Stage Decoration	Convenor Member	7 years
5	Nathiben Rajsakha	Local Exam	Member	7 years
6	Bhartiben Shingarakhia	Stage Decoration	Member	7 years
Department of Physical Education				
1	H. P. Kagthara	Anti Ragging, Sports, Research Committee, IQAC Sports Dhara Local Exam	Convenor	7 years

Q-15. (b) Executive membership of the Teacher(s) of the college in any Academic, Government, Non-Government Organization during the year:-

1.	Dr. Anupam R. Nagar	Life member	Red-cross Society
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2.	Dr. Sulbha R. Devpurkar	Member	Ram Krishna mission
3.	Dr. Ila A. Thanki	Member	Saheli Gram Vikas Sansthan Trust, Bagvadar.
			Bardai Brahma Samaj, Chhaya- PBR, Western Railway Board
			Member of RSETI-SBI-PBR Member of Shri Aurobindo Ashram, Pondichery
4.	Dr. Bhavna Keshvala	Member	Shree Malde Rana Trust, Pbr. Member of Shri Aurobindo Ashram ,Pondichery.
5.	Dr. Sangeeta Parekh	Member	Ramkrishna Mission
6.	Dr. Geeta Unadkat	Member	Ramkrishna Mission
			Maharshi Arvind Kendra
			Lohana Mahila Mandal
			Satyanarayan Trust
			Jalaram Seva Committee
7.	Prof. Suhagini Garasiya	Member	Red-Cross Society. Ramkrishna Mission
8.	Prof. Varsha Joshi	Member	Red-Cross Society. Ramkrishna Mission. Maharshi Arvind Kendra.
9.	Dr. Chetna Bechra	Member	Red-Cross Society
			Ram Krishna Mission
10	Prof. Smita Acharya	Member	Samaj Suraksha Dept . Navjivan Trust,Pondar. Kasturaba Mahila Mandal Porbandar.
11	Dr. Bhavna R. Mashroo	Member	Rotary international, Accounting Association of India, Swadhyay Pariwaar

		& SPICMACY
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Q-16. Internal resources generated:-

The following are the details of the internal resources generated:

Sr.No	Name of the course	Amount
1	Food & Nutrition	10800
2	SCOPE	120000
3	Computer Basic and Advance	15200
4	Human Rights	4400
5	Rural Development	2550
6	Sanskrit Grammar	6300
7	Music	5200
8	Women Empowerment	1800
9	Tailoring	9800
10	SUCEAT Exam	620
11	Hand Embroidery	3800
12	Personality Development	2700
13	Fine Arts	5550
15	Youth Red-cross	810

Q-17 Details of departments getting SAP, CONSIST (ASSIST)/ DST. FIST, etc. assistance/recognition:-

N.A.

Q-18. Community Services:

The institute runs two units of NSS in the college. The following are the details of its activities in 2013-14:

Sr. No.	Date	Activities
1	June- July 2013	Admission in unit 1 and 2. Total strength-200
2	09-07-2013	Blood Donation Camp organised in collaboration with Asha Children Hospital and Lions Club.
3	26-07-2013	Essay Competition and Friendship Day card competition.
4	11-08-2013	Plant Distribution Programme organised at Birla Hall in collaboration with Horticulture society of Porbandar, Bird Conservation Society and <i>Bhartiya Sanskriti Jatan Parivar</i> .
5	14-08-2013	Tree Implantation Programme at Hostel Campus by NSS volunteers.
6	15-08-2013	Celebration of Independence Day Celebration in the college included flag hoisting by Shri Shantaben Odedra, Hon., Trustee and cultural programmes.
7	17-08-2013	Youth Voting Awareness Programme organised at college in association with Saurashtra University NSS Unit and District Collector.
8	18-08-2013	Took part in a Cultural programme organised at Chowpati ground on occasion of Porbandar Foundation Day.
9	05-09-2013	Teachers' Day Celebration
10	22-09-2013	International Coast Clean up Day celebrated in association with Navy and Coast Guard where in 50 Volunteers took part in sanitation drill.

11	22-09-2013	Attended Youth Bicycle tour by <i>Bramhakumari</i> sanstha
12	15-10-2013	Arrangement of Youth Voting Competition
13	24-10-2013	Meeting with District Election Officer
14	02-10-2013	Celebration of Gandhi Jayanti
15	05-12-2013	Took part in Run for Unity programme
16	06-12-2013	Essay Competition
17	06-12-2013	Organised a Blood Donation camp in association with H.D.F.C. bank
18	14-12-2013	A meeting regarding Drop Out ration at District Collector Office
19	30-01-2014	Celebrated Gandhi Nirvan Din
20	05-02-2014	Celebrated Anti-Addiction Day

Q-19. Teachers and officers newly recruited:

The following is the list of teachers and officers recruited in 2013-14.

Sr. No.	Name	Subject
1.	Maheshbhai Kikani	English
2.	Nitaben Borisagar	English
3.	Pro. Devayat D. Baku	Psychology
4.	Pro. Jitendra A. Parmar	Hindi
5.	Chandani Dave	Commerce (E.M)
6.	Utsavbhai Thakrar	Commerce (E.M.)

7.	Kinjalben Rathod	Commerce (E.M.)
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Q-20. Teaching- Non teaching staff ratio:

The teaching & non teaching staff ratio is 3:2. We have a teaching staff of (21 full-time & 2 part time) teachers as against 14 members of non-teaching staff.

Q-21. Improvements in the Library Services:

The following improvements were made in the Library during this academic year:

- a. Bar-Coding process continued.
- b. Addition of 370 books in the existing books.
- c. Completed process of preparing paper-sets of CBCS university exams for the students & staff members since implementation of CBCS in 2010.

Q-22. New Books/ journals subscribed and their cost:

The details of new Books/Journals subscribed and their costs are as under:

- i. 370 books worth Rs. 63,211/- were added to the library.
- ii. Addition of Journals and newspapers worth Rs.25,547/-

Q-23. Overall assessment of the institution is carried out through obtaining feedback from students:

Feedback from students is taken in a very healthy atmosphere and follow-up action is taken up by the management accordingly. Student feed-back forms are specially prepared to suit local needs. These feedback forms are designed according to the guidelines of NAAC.

Q-24. Unit cost of education:-

Including salary per student Rs. 22447.86/-

Excluding salary per student Rs.964.97 /-

Q-25. Computerization of administration and the process of admissions and examination, results, issue of certificates:

- i. Administration work of college office is fully computerized.
- ii. Students' records are computerized.
- iii. Enrollment and examination activities like preparing roll numbers of students, preparing result etc. are being done with computers.
- iv. The English Medium Commerce Department has been taking online M.C.Q. test since previous academic year.
- v. The admission process is on 'First-come First-Serve" basis.

The following are the particulars of the examinations held and results declared:

Sr. No.	Name of Examination	Date of commencement of Examination	Date of declaration of results	Days taken for declaration of results
1	B.A. Sem.1	05-12-2013	Awaited	-
2	B.A. Sem.3	26-11-2013	30.03.2014	125
3	B.A. Sem.5	15-10-2013	08-02-2014	144
4	B.Com Sem.1	05-12-2013	Awaited	-
5	B.Com Sem.3	26-11-2013	02.03.2014	95
6	B.Com Sem.5	15-10-2013	06-01-2014	83
7	B.A. Sem.2	15-04-2014	Awaited	-
8	B.A. Sem.4	03-04-2014	Awaited	-
9	B.A. Sem.6	22-03-2014	Awaited	-
10	B.Com.Sem.2	15-04-2014	Awaited	-

11	B.Com.Sem.4	03-04-2014	Awaited	-
12	B.Com.Sem.6	22-03-2014	Awaited	-
13	B.Sc.Home Science Sem.1	05-12-2013	Awaited	-
14	B.Sc.Home Science Sem.3	15-10-12013	19.12.14	-
15	B.Sc.(Home Science) Sem.5	15-10-2013	07-01-2014	84 days
14	B.Sc.(Home-Science) Sem. 2	15-04-2014	Awaited	-
15	B.Sc.(Home-Science) Sem. 4	03-04-2014	Awaited	-
16	B.Sc.(Home-Science) Sem. 6	22-03-2014	Awaited	-

Q-26. Increase in the infrastructural facilities:

During this academic year a dining hall in the hostel and a sports room have been added. Moreover we are setting up a new multipurpose stadium for sports and extracurricular activities, renovating the common room as well as central hall and initiating second division of B.Com. (Gujarati Medium). In addition, the Trust has purchased an additional 04 acres of land for setting up a new campus and thereby addressing the growing demand for professional programmes in this region.

Q-27. Technology Up gradation:-

This year our institution has purchased 3 air conditioners, 105 headphones and a multipurpose printer.

Q-28. Computer and Internet access and training to teachers and students:

- Need based assistance and training is provided to the teachers and students by the IT faculty. 70 students were the beneficiaries of the Basic Computer Programme and 54 students benefited from Advanced Computer Course while more than 770 students utilized the Internet Services in the Library.
- As the term comes to a close, every Department Head and Coordinator makes a power point presentation that carries the details of the activities undertaken round the year.
- As such, most of the teachers are comfortable using multimedia in the classroom.

Q-29. Financial Aid to Students:

The following table provides the details of the financial aid to students:

Sr. No.	Category	No. of Students	Scholarship paid in ruspees
1	OBC	784	2277486
2	SC	109	439820
3	ST	28	118820
4	Physically Handicapped	3	7500
	Total	924	2843626

Q-30. Support from the Alumni Association and its Activities:

It has remained our endeavour to bring about awareness among the parents of our students. Hence, we have been organizing teacher-alumni-parent-present students meet every year. However, the question that is often posed is to evaluate the extent to which the students of Institute internalize the values that they have been exposed to during their study at the Institute and display the same later in the outside environment. The best and most eloquent answer has been provided by a large number of our ex-students, who in their own and diverse ways, generously give their time and resources for the cause of their less fortunate fellow beings. In our College too we have been making efforts to bring together such ex-students who have been rendering social service and thereby contributing silently in the development of the region.

Q-31. Support from the Parent-Teacher Association and its Activities:

The following are the details of the Parent-Teacher Association meetings held this year:

Sr. No.	Name of the Department	Date
1.	Sociology	04/01/2014
2.	Economics	11/01/2014
3.	Psychology	25/01/2014
4.	English	01/02/2014
5.	Hindi	07/02/2014
6.	Sanskrit	15/02/2014
7.	Gujarati	22/02/2014
8.	Commerce Gujarati Medium	19/02/2014

9.	Commerce English Medium	02/03/2014
10.	Home Science	08/03/2014

The activities have primarily been restricted to updating the parents on the development and activities of the institute.

Q-32. Health Services:-

➤ **Inauguration**

Health Centre was inaugurated on 26/02/2011 in the college premises itself.

➤ **Functional Activities:**

➤ We are providing free medical consultation and medicinal facilities to all our college students and hostel residents. We are extending this service in the same way to required staff members too. We handle an OPD of approx. 250 patients per month and also provide minor emergency care management of the patients. We are also managing dressing in the required injury cases of cuts, tears and wounds etc. Medical emergencies are attended very promptly and thoroughly during examination period as well as in routine college hours. If required, they are shifted and referred to the nearest place for specialist's opinion and further needful procedure at the earliest.

➤ We create a "Health Card" for each student which includes personal details along with blood group as well as drug sensitivity – if any.

➤ **Value Added Health Education Services:**

➤ We educate our school students from 5th to 12th and college students with various subjective topics covered during one to one or mass counselling as well as in lectures focused on Personal health, Counselling on habits which

invite many hidden problems or diseases, Personal hygiene, General Medicare based on various type of diseases, prevention of various diseases, various epidemics and its control measures, Food & Nutrition along with dietary advises, Hair care and nutritional management to enrich the roots, Emergency management in critical conditions, First aid treatment management, Stress management specially on study base and exam phobia etc.

- We organize camps on First aid training in students, blood grouping education on Thalesemia, AIDS, Malaria, and Gyneac related disorders etc., through our strong counseling pattern.
- **Preventive Health Care – Our Prime Motto:**
- We have a systematic approach to mould healthy future of our students with our visionary angle. We have regular in-house course framed on YOGA with the title of **Awareness in Yoga and Health Education**. We also educate the techniques of breathing, Asanas and stress management through the said format in a mass which is a very successful and unique exercise for all. We not only restrict ourselves to handle our students with care along with such in-house programs and activities but also, we have successfully extended our wings of YOGA by educating females of Porbandar to meet our aforesaid prime motto..

The following are the details of the number of students treated in the college Heath Centre in 2013-14.

Sr.No.	Month	Total Treated Patients
1	Mar-2013	271
2	Apr-2013	29
3	May-2013	4
4	June-2013	136
5	July-2013	672
6	August-2013	247

7	September-2013	531
8	October-2013	192
9	November-2013	52
10	December-2013	512
11	January-2014	745
12	February-2014	345
	Total	3736

Q-33. Performance in Sports activities:-

The following table summarizes the participation and performance of students in sports activities in the year 2013-'14.

INTER COLLEGE COMPETITIONS

1. INTER COLLEGE KABADDI COMPETITION

VENUE :VADHAVAN

DATE : 13/08/2013

- | | |
|------------------------|----------------------|
| 1) GORANIYAPRIYANKA H. | 7) PARMAR SHANTI N. |
| 2) ODEDARA SHANTI N. | 8) PARMARPAYAL A. |
| 3) ODEDARA GITA P. | 9) KHUNTIANJU L. |
| 4) KANDORIYAJIGNA J. | 10) PIPROTARKOMAL J. |
| 5) MODHAVADIYAREKHA L. | 11) PARMAR DEVI K. |
| 6) LAKHANAJALPA H. | |

NOTE :ModhavadiyaRekha L. was selected for National Competition.

2. INTER COLLEGE BEDMINTON COMPETITION.

VENUE :JUNAGADH

DATE : 19/08/2013

- 1) ODEDARA MANJU K.
- 2) JAMARIYA LALITA V.
- 3) SOLANKI DEVIKA J.
- 4) DHARSENDRA MALI D.

3. INTER COLLEGE HANDBALL COMPETITION

VENUE :JUNAGADH

DATE : 08/09/2013

- | | |
|-----------------------|-----------------------------|
| 1) ODEDARA DHANI K. | 6) ODEDARA BHARTI D. |
| 2) ODEDARA GEETA G. | 7) DHARSENDA MALI D. |
| 3) ODEDARA MANJU K. | 8) SOLANKI DEVIKA J. |
| 4) KARAVADARA DIPU M. | 9) BHAGORA JAYMIN N. |
| 5) KHUNTIANJU L. | 10) VAIRAGYAPANTHI AARTI K. |

- 11) GORANIYA PRIYANKA H.
- 12) PARMAR DEVI K.
- 13) MODHVADIYAPOOJA B



NOTE : FIRST TIME PARTICIPATED IN INTER COLLEGE TOURNAMENT

4. INTER COLLEGE VOLLEY BALL COMPETITION

VENUE : RAJKOT

- | | |
|------------------------|------------------------------|
| 1) SOLANKI DEVIKA J. | 7) DHARSENDA MALI D. |
| 2) GORANIYAPRIYANKA H. | 8) ODEDARA BHARTI D. |
| 3) ODEDARA MANJU K. | 9) KHNTI HETAL D. |
| 4) KHUNTI ANJU L. | 10) JAMARIYA LALITA V. |
| 5) KARAVADARA DIPU M. | 11) ODEDARA NIRU N. |
| 6) ODEDARA DHANI K. | 12) VAIRAGYA PANTHI AARTI K. |
| 13) | |

5. INTER COLLEGE CRICKET COMPETITION :

VENUE: RAJKOT

DATE : 22/12/2013

- | | |
|---------------------------|------------------------|
| 1) SOLANKI DEVIKA J. | 8) KESHWALA FOTARI S. |
| 2) MODHAVADIYAPOOJA B. | 9) ODEDARA BHARTI D. |
| 3) ODEDARA GITA G. | 10) ODEDARA DHANI K. |
| 4) ODEDARA BHAVNA S. | 11) KARAVADARA DIPU M. |
| 5) DHARSENDA MALI D. | 12) KHNTI BHARTI K. |
| 6) ODEDARA MANJU K. | 13) RAMDATTI MAYA B. |
| 7) VAIRGYAPANTHI AARTI K. | |
| 14) | |

NOTE: Selected in University Team which participated at the National Level.

6. INTER COLLEGE SOFTBALL COMPETITION :

VENUE: JETPUR

DATE : 20/11/2013

- | | |
|----------------------------|--------------------------|
| 1) ODEDARA NISHA V. | 8) MODHAVADIYA VARSHA V. |
| 2) MODHAVADIYA BHAVISHA M. | 9) KHNTI BHARTI R. |
| 3) ODEDARA LAXMI L. | 10) GAGALIYA KRUPA P. |
| 4) SUTREJA VANITA V. | 11) BARAD KARUNA K. |
| 5) GORANIYA REKHA A. | 12) MODHAVADIYA SONAL R. |
| 6) PARMAR DEVI K. | 13) KARENA ANKITA J. |
| 7) MODHAVADIYA MANJU S. | |
| 14) | |

NOTE : Modhavadiya Bhavisha M. was selected for the National Level.

7. INTER COLLEGE SOFTBALL COMPETITION :

VENUE : JETPUR

DATE : 20/11/2013

- | | |
|------------------------|-----------------------------|
| 1) SOLANKI DEVIKA J. | 7) ODEDARA BHARTI D. |
| 2) DHARSENDA MALI D. | 8) GORANIYA PRIYANKA H. |
| 3) ODEDARA GITA G. | 9) KARAVADARA DIPU M. |
| 4) MODAVADIYA POOJA B. | 10) VAIRAGYAPANTHI AARTI K. |
| 5) ODEDARA BHAVU S. | 11) ODEDARA DHANI K. |
| 6) ODEDARA MANJU K. | 12) JAMARIYA LALITA |

NOTE : ODEDARA BHAVNA WAS SELECTED FOR NATIONAL LEVEL COMPETITION AND PARTICIPATED AT GANTUR.

OTHERS

1. MAHER SUPREME COUNCIL ATHLETICS COMPETITION

VENUE: PORBANDAR

DATE : 25/12/2013

- | | |
|---------------------------|----------------------------|
| 1) ODEDARA AARTI HARISH | 4) MODHAVADIYA NATHI MALDE |
| 2) MODHAVADIYA KIRTI KANA | 5) GODHANIYA REKHA LAKHU |
| 3) PARMAR GITA DUDA | 6) ODEDARA DHANI KESHU |

2. RUN FOR UNITY

VENUE : PORBANDAR

DATE : 15/12/2013

- Total number of participants : 147
 Total number of Students : 144
 Total number of Teachers : 003

3. MAHILARAMATOTSAV DISTRICT TOURNAMENT

Note: At District Tournament THE College got the First Place and participated in the State Tournament held at Gandhinagar.

- | | |
|--------------------------|----------------------------|
| 1) Solanki Devika J. | 7) Odedara Bharti D. |
| 2) Dharsenda Mali D. | 8) Vairagyapanthi Aarti K. |
| 3) Odedara Manju K. | 9) Odedara Niru N. |
| 4) Odedara Dhani K. | 10) Khunti Hetal D. |
| 5) Khunti Anju L. | 11) Bhagora Jaymin N. |
| 6) Gornaniya Priyanka H. | 12) Belim Nafisabanu R |

Q-34. Incentives to outstanding sports persons:-

- **KABADDI COMPETITION:** Modhavadiya Rekha L.
- **CRICKET:** DHARSHANDA MALI, ODEDRA BHAVNA, ODEDRA GEETA, MODHVADIYA POOJA AND ODEDRA BHARTI
- **KHOKHO COMPETITION:** Modhavadiya Bhavisha M.
- **SOFTBALL:** Odedara Bhavna

Q-35. Student achievements and awards:

KHELMAHAKUMBH

- | | |
|--|-------------------------|
| 1. YOGASANA: STATE TOURNAMENT | VENUE : ANAND |
| Two students participated in this tournament
Total Prize: Rs.3000/- | |
| 2. BADMINTON : STATE TOURNAMENT | VENUE : JAMNAGAR |
| One Student Selected participated in this tournament
Total Prize: Rs.3000/- | |

3. **HANDBALL : STATE TOURNAMENT** **VENUE : PATAN**
Our team became champion in District Tournament and participated at State Level Tournament.
Total Prize: Rs. 48000/-
4. **KABADDI : STATE TOURNAMENT** **VENUE : AHMEDABAD**
Our team became champion in District Tournament and participated at State Level Tournament.
Total Prize: Rs. 36000/-
5. **TABLE TENNIS : STATE TOURNAMENT** **VENUE : RAJKOT**
Our college's one student participated at state level tournament.
Total Prize: Rs. 1000/-
6. **RASSKHENCH : STATE TOURNAMENT** **VENUE : HIMMAT NAGAR**
Our College Team became Champion in District Tournament and participated at State Level Tournament.
Total Prize: Rs.24000/-
7. **VOLLEYBALL : STATE TOURNAMENT** **VENUE : SURAT**
Our College Team became Champion in District Tournament and Participated at State Level Tournament.
Total Prize: Rs.36000/-
8. **KHO-KHO : STATE TOURNAMENT** **VENUE : GODHARA**
Our college team became champion in District Tournament and Participated at State Level Tournament.
Total Prize: Rs.36000/-
9. **JUDO : STATE TOURNAMENT** **VENUE : JUNAGADH**
One girl participated at State Level Competition.
Total Prize: Rs.11000/-
10. **CHESS : STATE TOURNAMENT** **VENUE : RAJKOT**
One girl was participated at State Level Competition.
Total Prize: Rs.3000/-
11. **ATHLETICS : STATE TOURNAMENT** **VENUE : GANDHINAGAR**
Four girls got place at District Level Competition and all four girls were selected for state level competition.
Total Prize: Rs.30000/-
Note: Our students won total prize amount Rs.4,15,000/- by taking part in various competitions in Khel Mahakumbh organized by Government of Gujarat.

Q-36. Activities of the Guidance and Counseling Cell:-

Activities conducted by CCDC/UDISHA

Academic Year 2013-14

Event	Date	Subject	Details
<i>Open Porbandar Seminar</i>	<i>8-6-2013</i>	<i>Courses after 12th</i>	<i>Conducted by Director Jyotiben Dave & Prof. Shital Maru from 'Param institute of Management and Research'-Jamnagar. Approx. 20 students and their parents participated in it.</i>
<i>Guidance Lecture for C.A.</i>	<i>28-6-2013</i>	<i>Structure of C.A. and information about joining C.A. course</i>	<i>Conducted by Shree Madav Dashani. Approx.82 commerce students attended the lecture.</i>
<i>Launch of GKCEF (General Knowledge Competitive Exam forum)</i>	<i>6-7-2013</i>	<i>To prepare students for competitive Examination Test. Series of different areas were introduced.</i>	<i>Information with the help of ppt. was provided by CCDC convener Kalpana Joshi. Prin. Dr. Nagar and other committee members encouraged students by inspiring speech and presence. Level-1 Test schedule was declared and Approx. 110 students have joined these Test series.</i>

<i>Book Exhibition of Competitive Examination</i>	<i>08-08-13</i>	<i>In college library books and Magazine of Competitive examination were displayed.</i>	<i>Details about books and magazines to refer for competitive examination were discussed by Kalpana Joshi.</i>
<i>SDP(Student Development Program) Workshop</i>	<i>12-8-13 to 14-8-13</i>	<i>Three days workshop was arranged for C.R. and mentors.</i>	<i>Experts: Prof. Dhaval Adeshna and Prof. M.Kikani Subjects were</i> <ul style="list-style-type: none"> ▪ <i>Management</i> ▪ <i>Leadership</i> ▪ <i>Interview Techniques</i> <i>Approx. 58 students participated</i>
<i>IFBI on campus Seminar</i>	<i>20-9-13</i>	<i>On campus seminar and registration of students were made for job seeker in finance and Insurance</i>	<i>Executive Marketing manager Shree Vipul Sardhara from Ahm. provided guidance. Approx.110 students attended seminar.</i>
<i>SUCEAT Exam</i>	<i>20-12-13</i>	<i>Competitive Exams</i>	<i>Sucat Exam Was Held In College Premises About 200 students of Mahila college and 80 from B.Ed. college appeared in it</i>
<i>Seminar in School</i>	<i>2-1-14</i>	<i>Seminar after 12th courses</i>	<i>A seminar was arranged in Smt.Jayshreeben Godhaniya School. About 300 students of Arts, Commerce and science participated in it. Guidance was provided</i>

			<p>by .Kalpana Joshi and Prof.Dhaval Ardesna of B.com EM Department.</p> <p>Presentation was made of all the courses and web site address were distributed for further references.</p>
QUIZ	11-1-14	Computer quiz	<p>Computer quiz was organized which was managed by Shri. Kalpana Joshi and Miss Sunita Popatiya from the CCDC and the Department of Computers of the college. Six teams participated in it out of which the first place was secured by the team consisting of Miss Seema Chavda, Miss Farida Kheti, Miss Urvashi Davda, Miss Nisha Kariya and Miss Manju Modhvadiya. All the students of this team belong to B. Com. Sem. 2 (Gujarati Medium). While the second rank was acquired by the team of Miss Alfa Dhanani, Miss Ruchika Kakkad, Miss Sweta Katira, Miss Hinal Kotecha, (from B.Com Sem.6 English Medium) Miss Hiral Pitroda and Nirali Titiya (B.Com Sem-2 Eng.Medium).</p>

<i>Expert Lecture</i>	<i>25-1-14</i>	<i>Expert Lecture MBA/MCA Entrance</i>	<i>Expert Lecture About Entrance Test in MBA and MCA by Sunshine Group of Rajkot Expert : Prof. Priyank Gokani approx.180 students participated in it. Introduction and objective of seminar was specified by Minal Rathod(B.Com.-VI) and welcome speech was delivered by Kalpana Joshi</i>
<i>Seminar</i>	<i>30-1-14</i>	<i>Multimedia/ Reporting/ Editing etc..</i>	<i>Multimedia and editing seminar was held by the Gardi Institute of film , Television & Journalism college, Rakjot.Approx.130 students participated in it. Anchors were Prarthna Jani & Minal Rathod. Vote of thanks was delivered by Kalpana Joshi. Experts were: Prof. Rajkumar Sapra,Tapan Sukla,Vishali Parekh and Kajal Tank.</i>
<i>Seminar</i>	<i>11-2-14</i>	<i>GPSC/UPSC/other</i>	<i>Guidance Seminar was held for GPSC,UPSC ,other jobs opportunities. Expert: Prof.R.Tomar from Vishwas academy Ahm. 125 students attended the seminar. Program was hosted by</i>

			<i>Garachar Nayana & Joshi Hemali (B.Com sem-4) Introduction was given by Prin. Dr.Nagarsir and Vote of thanks was given by Kalpana Joshi.</i>
<i>Mock Test</i>	<i>20-2-14 & 22-2-14</i>	<i>Entrance Exam GPSC,UPSC Training Centre etc..</i>	<i>Mock test was organized in two phases. About 1324 students registered for it and 956 appeared in exams 107 were called for personal interview on 18-3-14 in first list and 50 were in waiting list.</i>

Other activities:

- ✓ Registration of final year students in UDISHA
- ✓ 250 students participated in Porbandar open quiz as a celebration of 1024th Birthday of Porbandar on 19-8-13. Two faculty members along with Kalpana Joshi supervised and access quiz papers at Navayug School PBR.
- ✓ Conducting test series of GKCEF.
- ✓ Registration of students in SUCEATE exam.

37. Placement services provided to students.

With the active help and support of our CCPC, last year one of our students got an appointment in SBI, Porbandar (Chhaya Branch) and three students got job in private schools.

In addition, the Gujarat Government's UDISHA initiative has prepared software wherein students' particulars are uploaded along with her/his job preference.

38. Development programmes for non-teaching staff:

All the non-teaching staff members were trained for the CBCS examination system. (e.g., how to prepare internal mark sheet, how to upload internal marks, how to fill online examination forms etc.)

Office of the administrative staff is fully computerized and linked with internet access.

39. Best practice of the institution:

- Under the *Saptadhara* initiative of *Swarnim Gujarat*, every-day for an hour the students are trained as per their choice in various skills ranging from dramatics, speaking, reading listening & writing skills, community service, fine arts, creative writing, music and sports. Thus, the students are provided with a very good platform for their multifaceted development. The institute thus tried its best for the all-round development of students, which is one of the major goals of the institute.
- In addition a new initiative has been taken by the institution in the form of English Proficiency Course for all the professors of the institution. In this course all the faculties are taught communicative and academic English by Prof. Rushi Pandya every Saturday.

- A healthy practice is understood as a techniques or methodology that, through experience and research, has proven to reliably lead to a desired result. It is a process, activity, incentive, or reward that is believed to be more effective at delivering a particular outcome than any other technique, method, process, etc. when applied to a particular condition or circumstance. A given best practice is only applicable to particular condition or circumstance and may have to be modified or adapted for similar circumstances. In this backdrop the following healthy practices that have been in existence in this institute have got to be appreciated bearing in mind the unique leadership, philosophy, and ambience that are so special to this institute:

a. Best Practice in Curricular Aspects:

- The Institute possesses dynamic organizational culture, system and practices which lends scope for continuous 360 degree feedback from all stakeholders for up-gradation of curriculum and syllabus in a systematic way in accordance with the changing needs of the different stakeholders of education.
- The Inter-disciplinary programme of Basic Computers, Food and Nutrition and other courses introduced provide a suitable example allowing the required flexibility among the various disciplines.

b. Best Practices in Teaching-Learning and Evaluation:

- The Institute starts functioning from Day 1 without losing even a single day on account of administrative issues and causes. Successful implementation of Semester system with maximum contact hours of teaching and examinations on fixed time-schedules without any postponement or preponement of examination schedules.
- Engaging all available sessions by the faculty and attendance of all the students (barring those who are sick or indisposed) sincerely and in a dedicated manner without any disciplinary violations and participating proactively in the proceedings of the class.
- Visiting professors/guest-faculty – providing valued inputs in different courses.
- Adoption of the latest teaching aids: LCD projectors for power-point presentations, computers, videoconferencing, and internet in regular classes in the teaching of various courses.
- Utilizing the orientation programme conducted for new students to identify their tastes and preferences, strengths and weaknesses, and efficiencies in order to provide remedial measures to make-up the gaps identified and also utilize the strengths in an appropriate manner.

- Streamlined continuous internal evaluation comprising assignments, MCQ tests, seminar write-up and oral presentations, which not only helps students to prepare incrementally for the end-semester examination but also faculty to assess how much their students have assimilated the inputs which they have provided in their respective courses.

d. Best Practice in the Development of Infrastructure and Learning Resources:

- Just as mother earth has enough resources to satisfy the basic needs of all beings in the creation but not the greed of even one human being - likewise the institute also has sufficient resources to satisfy the legitimate needs of faculty, support staff and students.
- To upgrade the infrastructure of the college by setting up a new multipurpose stadium for sports and extracurricular activities, renovating the common room as well as central hall and initiating second division of B.Com. (Gujarati Medium).
- Infrastructural facilities are revered as aids of the system by everybody in the institute and are used very judiciously with great care and devotion.
- Teaching aids do facilitate effective teaching as well as learning, and all the required facilities like LCD projectors, Computers etc., are available, but most important thing is, it is borne in mind that they are not substitutes for committed teachers but

only aids that help effective teachers and sincere students in effective teaching and learning.

- The institute has prepared an Indoor Theatre to give the students an appropriate forum to display their talents.
- Library is one of the finely equipped libraries comparable to the best in and around Porbandar. Wall-to-wall cupboards have been prepared to judiciously utilize the available space in the Library.

e. Best Practice in Student Support and Progression:

- The institute provides good quality education to the students without any discrimination in any form. Be it academic inputs in the curriculum, or stay in the hostel, or the playground. Everywhere good facilities are provided to ensure that learning takes place in the mentoring sessions besides group counselling in the Student Development Programme.
- It should be mentioned that on an average 90% of the students who take the final examinations clear the examination successfully, many of them secure high percentages.
- Alumni Association of women students of the Institute play a very important role. Sincere efforts are being made to bring together the alumni and involve them in the growth and development of the Institute. It should be mentioned here that 60 percent of the students come from the rural areas and that is how they have proved instrumental for the institution for reaching out to the rural areas, wherein very few females are

educated. Their efforts along with our guidance have been helping a lot in convincing and enrolling new students.

- The Placement Centre and the Health centre are two unique features established by the Trust to support the students. Thousands of students have been the beneficiaries so far.

f. Best Practices in Governance and Leadership:

- It is very special to have somebody of the stature of Dr. Virambhai R. Godhaniya and Shri Arjunbhai Modhwadiya as the President and Managing Trustee respectively of the Shri Maldevji Odedra Smarak Trust. Their very presence makes a great deal of difference. As such students, teachers and administrative staff etc. all who are familiar with their singular Vision and Mission of educational development of this region know that it is their commitment and dedication that keeps everybody on their toes. In fact, the entire College Management understands the essential need of the region and therefore all decisions are made keeping the needs of Porbandar in mind.

40. Linkages developed with National / International / academic / research bodies:

N.A.

41. Any other relevant information:

The institute has been sincerely executing all the programmes of the Commissioner of Higher Education, chief among them being the Saptadhara initiative. The following table gives a

view of the activities of the various Study-Circle and the Saptdhara initiative executed during the year 2013-14.

Study circle:

Department of English

Sr. No.	Date	Name of Activity	No. of Students	1 st Ranker
1	18-07-2013	Elocution Competition	12	Niyati Dalal
2	31-07-2013	Farewell Function for Ret. Ilaben Vajaria and Bhagvatiben Chudasama	-----	-----
2	05-08-2013	Essay Competition	14	Kotiya Hetal
3	04-09-2013	Book Exhibition	22	-----
4	13-09-2013	Reading Competition	24	Joshi Khushali
5	25-09-2013	Debate Competition	18	The Mirror Group (B.A. Sem-5) Odedra Chetna
6	04-01-2014	Extempore Speech	12	Joshi Khushali
7	11-01-2014	Open Discussion	98	Jamariya Sheetal and Popat Vandana
8	18-01-2014	Elocution Competition (Organized by U.G.C.)	12	Dalal Niyati
9	24-01-2014	Drama Performance	10	-----
9	01-02-2014	Parents' Meeting	-----	-----
10	15-02-2014	Picnic	28	-----

Department of Gujarati:

Sr.No.	Date	Activity	No. of Students	1 st Ranker
01	13-08-2013	Extempore-Essay Competition	15	Varsha P. Gadhvi.
02	17-09-2013	Good Hand Writing	10	Pooja Modha.
03	10-09-2013	Poetry Recitation Competition	14	Varsha Thanki.
04	04-02-2014	Report Writing Competition	10	Ishita Rathod
05	22-02-2014	Parents' Meeting	All Students	-----
06	01-03-2014	Educational Visit	B.A.Sem.-06	Khimashwar

Department of Sanskrit

Sr.No.	Date	Activity	No. of Students	1 st Ranker
01	07-09-2013	Gadya Anuvad Competition	15	Makvana Nayana
02	15-07-2013	Subhasit Writing Competition	13	Chavada Urmila
03	16-07-2013	Essay Writing Competition	16	Makvana Nayana
04	17-08-2013	Slok-Purti Competition	15	Thanki Varsha
05	05-08-2013	Visit to Bharat	14	Riddhi

		Shilpa Fair		Makhecha
06	09-08-2013	Visit to Ram Krishna Mission	30	-----
07	15-02-2014	Parents Meeting	All Students	-----

Department of Hindi

Sr. No.	Date	Activity	No. of Students	1 st Ranker
01	01-07-2013	Celebration of Foundation Day	500 Student	-----
02	16-07-2013	Inauguration of Hindi Study Circle	275	-----
03	05-09-2013	Celebration of Teacher Day	All Students	-----
04	14-09-2013	Hindi Day	176 Students	-----
05	16-09-2013	Exhibition of Book	173 Students	-----
06	25-12-2013	Translation Course	123 Students	-----
07	04-01-2014	Expert-Lecture	95 Students	-----
08	07-02-2014	Parents Meeting	All Students	-----

Department of Sociology

Sr. No.	Activity	Date	No.of Students	1 st Ranker
1	Preparation & Recitation of Slogan(About Problem of Population)	31-7-2013	8	
2	Teacher's Day Celebration	5-9-2013	6	Sweta Rayththa
3	Essay Writing Competition	Diwali Vacation	12	Nirali Thanki
4	Exert of Lectpure (Dr. Mamta Bhatt -About Women Diseases	30-12-2013	50	
5	Tour (Kuchhdi- Khimeswar)	15-2-2014	25	
6	Short Term Course- Women's Rights	2-7-2013 To 30-9-2013	43	Geeta Chavda
7	Short Term Course Women Empowerment		12	

Department of Economics

Sr.No.	Date	Name Of Activity	No. Of Students	1 st Ranker
1.	08/7/2013	Inauguration of study circle - by Dr.Bhavana R.Keshvala & Piyush Pankhaniya	All	-----
		Opinion of Alumni students	1.Gadher Anjana	Gadher Anjana
			2.Thakar Nilam	
			3.Odedra Reena	
2.	15/07/2013	Inauguration of short term course organized - by Piyush Pankhaniya	180	-----

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3.	23/07/2013	Attended BISAG Lecture.	40	-----
4.	29/07/2013	Expert lecture of Prof. Jayesh Bhatt.	130	-----
5.	24/08/2013	Arranged Books Exhibition -by Dep't. Of Economics	190	-----
6.	28/09/2013	Visit to C.C.P.C.- by final year students	40	-----
7.	16/12/2013	Quiz Competition organized- by Department of Economics	54	Thanki Radhika
8.	23/12/2013	Exhibition of Handicraft Goods - by Saheli Group, Bagwadar	30	-----
9.	06/01/2014	Expert lecture of Prof. Jyotiben Nayak Saurashtra University about -" Women Empowerment. "	75	-----
10.	11/01/2014	Parents Meet Organized by -Department of Economics	175	-----
11.	20/01/2014	Educational visit by- Department of Economics - "Dwarka"	26	-----
12.	17/02/2014	Group discussion about "Does the needs of Democracy in India?"	35	Makvana Dimple
13.	24/02/2014	Arrangement of Guidance Lecture for final year students.	33	-----
14.	10/03/2014	Group discussion about budget impacts in Indian economy	20	-----
15.	11/03/2014	Visit to bird sanctuary by Final year Students	20	-----

Department of Commerce (English Medium)

Sr.No.	Date	Activity	Organizer	1 st Ranker
01.	07-12-2013	Story Making Competition	Prof. Rushi S. Pandya	Lakhani Diksha and Karia Madhuri
02	14-12-2013	Jumbloid	Prof. Janki Kotecha	Pandya Roshni, Neema Nainika and Bokhiriya Riddhi
03	21-12-2013	Solo Dance Competition	Prof. Riddhi Gotecha	Diksha Lakhani
04.	28-12-2013	Group Dance Competition	Prof. Riddhi Gotecha	Shiyal Shweta group.
05	04-01-2014	Poster Making Competition	Prof. Vipul Dasani	Karatela Aqsa
06	11-01-14	Ad Made Show	Prof. Dhaval Ardesna	Rock-on group of B.Com. sem6
07	1-2-2014	Antakshari Competition	Prof. Vipul Dasani	Raichura Vaishali group
08	15-2-2014	Online Quiz	Prof. Mukul Gandhi and Programmar Sunita Popatiya	Karavadra Rekha Ranmalbhai
09	1-3-14	Traditional Dress (Sari) competition	Prof. Chandani Dave	Bharada Shreya A
10	1-3-14	Farewell Function	All the faculty members and students	-
11	5-3-14	Parents' Convention	All the faculty members and students	-

Department of Home Science

Sr. No.	Date	Activity	Organizer	1 st Ranker
01	18-08-2013	Short-Term Course	Dr. Chetana Bechara and Nathi Rajshakha	Lagdhar Geeta G.
02	01-02-2014	Traditional Cooking Competition	Dr. Chetana Bechara	Lakhani Dixi V.
03	08-02-2014	Fast Food Cooking Competition	Dr. Chetana Bechara	Madlani Mirili
04	15-02-2014	Sweet Dish Competition	Dr. Chetana Bechara	Adhyaru Riddhi
05	8-3-2014	Parents Meeting	-----	-----

SaptDhara Report

Sr. No.	Name of the Dhara	Date/Month	Activity
1	Creative Writing Dhara	25/06/2013	Inauguration of Dhara.
2		02/07/2013	An out-line of Dhara Activities
3		09/07/2013	Expert Lecture - about competitive exam- by Kalpana P.Joshi.
4		11/07/2013	Poetry-Recitation guidance
5		23/07/2013	First Poetry-Recitation competition
6			Result of Poetry-Recitation competition-(1) Daxa Odedra B.A.-Sem.-4 .(1) Varsha Thanki. B.A.-Sem.-4 0.(2)Nayana Makvana B.A.Sem.-06.(3)Shital

			Jamariya B.A.Sem.-06-(3) Nirmala Gagliya B.A.Sem.-06
7		29/07/2013	Translation - Competition
8			Result of Translation Competition (1) Neha A.Gohel.B.Com.Sem.- 05 (2) Jyoti J.Vadher.B.A.Sem.- 03. (2) Shakina J.Sadikot B.Com.Sem.-05 (3) Ila P.Sonraj.B.A.Sem.-03.
9		24/08/2013	Expert Lecture about acupressure by sri.Prakash Raichura
10		08/10/2013	Expert Lecture about story writing by B.R.Jani
11		07/01/2014	Cross word competition
12		21/01/2014	Story -Writing Competition
13			Result of Story Competition. (1) Ankita M. Gosiya B.A.- Sem.-4 . (2) Anjana V.Jodhi. B.A.-Sem4 . (3) Sneha B.Khetarpal B.A.- Sem.-6 (3) Rahemet Kateliya. B.A.- Sem.-6
14		28/01/2014	Pad Purti competition
15		04/02/2014	Translation competition
16		18/02/2014	Elocution competition
1	Drama Society	7/9/2013	Expert Lecture by Shri Chetanbhai Dave on 'Drama Art & Reading of a Drama'
2		21/9/2013	Spot Performances & short plays
3		5/10/2013	'Prahasan' Short comedy dramas
4		21/12/2013	PPT presentation on "Drama- art & Shakspere"

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5		28/12/2013	Mime
6		4/1/2014	Drama 'Bholaram Ka Jiv'
7		18/1/2014	Drama: 'MBBS Ki Diary'
8		18/1/2014	Reading of a Gujarati Drama 'Ajab Mummy Ki Gajab Kahani'
9		1/2/2014	Drama 'Aaj Ki Adalat'
10		1/2/2014	Dialogues of a Gujarati Drama 'Bahar No Avaj' by Shri Krushnalal Shridharani
11		21/2/2014	Drama 'Hum Tum or Hamare'
12		7/3/2014	Drama - 'Irado'
1	Fine Art Society	26/6/13	Introduction to Fine art Society
2		3/7/13	Fine Art related Demonstration & Drawing Training
5		17/7/13	Mahendi Competition
6		24/7/13	Fine Art related Drawing Classes Wednesday (15th day)
7		24/7/13	Fine Art knot work Demonstration & Drawing Training
8		31/7/13	Fine Art society Related knot work & "Teddy bear" Demonstration & Training
9		31/7/13	On the Sport Drawing Competition
10		14/8/13	Mekram (dori ni ganth) related Demonstration
11		21/8/13	Mekram (dori ni ganth) & Bharat Guthan related Training

13		18/9/13	"MANIPURAM NRUTY" Shree Bimbavati Devi
1	Geet - Sangeet,Nurtay	04-02-2013	Lok-Geet Competition
2		18-02-2013	Guest-Lecture of Bhaktidan Gadhvi
3		25-02-2013	Ved Mantra Gan
4		01-07-2013	Celebration of Foundation of College Day
5		08-07-2013	Presented Bal-Geet by Modhvadia Nathi
6		15-07-2013	Guest-Lecture of Vajubhai Parmar
7		29-07-2013	Guest-Lecture of Rakeshbhai Kakkad
8		30-12-2013	Guest-Lecture of Dr. Rakesh Verma & Dr. Abhay Bhagavaj- about Indian Culture
9		06-01-2014	Guest-Lecture of Prof. Varsha Joshi.
10		13-01-2014	Celebration Golden Jubilee by Debate Competition

Library Committee:

Sr. No.	Name of Activity	No. Of Students	Date
1	C.C.D.C.-Exhibition of Book	All Students	07-08-2013
2	Book Exhibition of Economics	All Students	24-08-2013
3	Book Exhibition of English	All Students	04-09-2013
4	Book Exhibition of Hindi	All Students	16-09-2013
5	Book Exhibition of Home-Science	All Students	24-12-2013

6	Educational Visit to Kalyan-Hall	30 Students	11-09-2013
7	Educational Visit to Sandipani's Sanskrit Library	15 Students	21-12-2013
8	Guest Lecture of Bhaskar Jani	All Students	25-02-2014
9	Essay Competition	25 Students	25-07-2013
10	Suvichar Competition	50 Students	06-01-2014

Research Centre:

Sr.No.	Name of Activity	No.of Students	Date
1.	Expert Lecture of Baku sir- Department of Psychology- Dr.V.R.G.College, Porbandar.	455	25/09/2013
2.	Guidance Lecture about research paper by committee members	180	Second week of October 2013
3.	Arrangement of Educational Visit for final year students	220	December 2013
4.	Expert Lecture of Prof.Nitaben Udani- Department of Journalism- Saurashtra University- Rajkot.	190	First week of January-2014
5.	Preparation of Research Paper- by final year students	Final Year Students	January 2014
6.	Paper Presentation- by final year students	90 Students Participated by Porbandar District.	Feb.26th-2014

Women's Cell:

Sr.No.	Name of activity	No. of students	Date
1.	Inauguration of Women's Cell - by Prof.& Head of Economics Department- Dr.Ila A.Thanki	All Students.	21/08/2013
2.	Arrangement of Expert Lecture in Second term.	All Students.	January 2014

Part - C. Detail of the plans of the institution for the year 2014-15:

As a lead college of the district, the institution is always prepared to undertake new academic programmes to meet the needs of the present and face the challenges of the future. At the same time, we also believe in ensuring consolidation of the programmes already initiated. However, for the next academic year we have chalked out the several programmes:

- To make efforts to initiate Masters programmes in Commerce (both English and Gujarati Medium), Economics, Sociology, English, Hindi, Sanskrit, Gujarati, Home Science, Social Work, M.B.A. and M.C.A.
- To initiate University recognized undergraduate course in Food Technology as well as B.A. in Psychology.
- To continue short term courses already initiated.
- To initiate some new short term courses such as Soft Toys Making and Glass Painting.

- To make sincere efforts to organize campus interviews for the placement.
- To continue efforts for collaboration with NGOs.
- To upgrade the infrastructure of the college by setting up a new multipurpose stadium for sports and extracurricular activities, renovating the common room as well as central hall and initiating second division of B.Com. (Gujarati Medium).
- To continue all Career Oriented Programmes inclusive of Translation Proficiency Course (English Medium Commerce), Food and Nutrition Course and Human Rights Education.
- To continue publishing research journal **Khoj, Sangath, Jyotirgamaya** and organizing seminars for students as well as professors
- To initiate training and guidance classes for competitive examinations such as U.P.S.C., G.P.S.C., etc.
- To continue state government initiated S.C.O.P.E. programme to enhance the English language proficiency of the students and to introduce a new Digital language Laboratory to meet up with increasing demand.
- To continue organising and conducting the S.C.O.P.E. exam of the whole Porbandar district. (During the previous academic year our S.C.O.P.E. centre conducted examination of approximately 1700 students.)
- To continue the contribution of all the H.O.D.s in the board of studies and the professors in formulating question banks.

ACTIVITIES AT A GLANCE

Department of English



Department of Economics



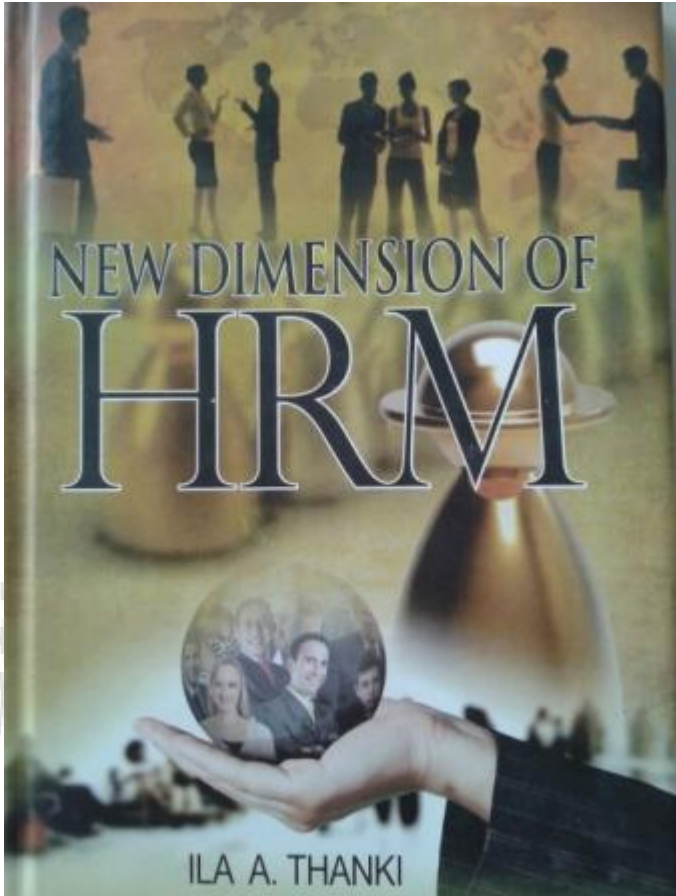
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Adhyayan Publishers & Distributors
4378/4B, 105, JMD House, Murari Lal Street
Ansari Road, Daryaganj, New Delhi - 110002
Ph. : 011-23263018, 011-23277156
E-mail: adhyayanpublishers@yahoo.com
Website: www.adhyayanpublishers.com

ISBN 978-81-8435-394-5

₹ 750

