

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution:

**DR. V. R. GODHANIYA COLLEGE OF ARTS, COMMERCE,
HOME-SCIENCE AND INFORMATION TECHNOLOGY FOR GIRLS**

Name of the Head of the Institution: **Dr. Anupam R. Nagar**

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Year of report: 2012-13

Part A: The plan of action chalked out by the IQAC in the beginning of the year 2012-13 towards quality enhancement and the outcome achieved by the end of the year:

In accordance with the directives of National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) of Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls endeavored to examine the progress and achievements of all the undertakings of the institute, in an effort to guarantee the accountability regarding its own quality and integrity to all its stakeholders i.e. students, parents, faculties, prospective employers, funding agencies and the community at large.

The IQAC has also attempted to streamline procedures in order to ensure the following: timely, efficient and effective performance of academic, administrative and financial undertakings, application and quality of academic programmes, enhancing the quality of human resources by integrating values oriented with modern methods of teaching and credibility of evaluation procedures.

❖ **Plan of action for the year 2012-13**

- To introduce Translation-Proficiency and Food & Nutrition Career Oriented Programmes from the next academic year.
- To offer the SCOPE module to all the first year students.
- To incorporate ICT methodology in the teaching plan of every subject teacher.
- To continue the short term courses like Personality Development and Positive Thinking, Basic Computers, Environmental Studies, Human Rights education for the benefit of the students.
- To continue publication of research journal 'KHOJ', the newsletter 'JYOTIRGAMAYA' and the campus magazine 'SANGATH'.
- To organize career related competitive examination classes under the "Career Counseling and Placement Centre" and make efforts to provide placement through campus interviews.
- To concentrate on collaborating with the NGOs of the district.

- To make efforts at building the departmental library.
- To make efforts to initiate new programmes like B.B.A., B.S.W. and M.S.W.
- To make efforts at raising the health and hygiene levels of the students through health care and health education sessions.

The targets for achieving the goals are in tune with the objectives and strategies planned:

Dr. Virambhai Rajabhai Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls is established in the rural setting of Porbandar which is one of the most remote and backward areas of the state. Most of the students come from the surrounding villages who don't have educational environment either at home or in their community. Basic Communicative English and knowledge of computer are the prime need and demand of the time. Keeping this fact in mind, the institute has made it mandatory to offer SCOPE module since 2012 for all the first-year students of all disciplines. (Arts, Commerce & Home Science)

In addition, to strengthen the Basic Communicative English, U.G.C. recognized and granted course in Translation-Proficiency has also been initiated. We received an overwhelming response from the students. Nearly 500 students took the benefit and got either Certificate or Diploma in Translation-Proficiency Course during the year 2012-13.

Most of the women of rural area in Saurashtra region are illiterate and uneducated. Children in villages are suffering from mal-nutrition. Girls are the future mothers. Hence, with a view to educate the girl-students about the importance and nutritive value of food, the institute had already been running a Certificate Course of two months' duration since 2009-10. However, in March 2012, Home Science Dept. of the College initiated U.G.C. approved and granted Career Oriented Programme in Food & Nutrition in which 56 students were enrolled for Certificate Course and 25 and 29 students were enrolled for Diploma and Advanced Diploma respectively.

In addition to two aforementioned Career Oriented Programmes, various short term courses like Personality Development and Positive Thinking, Basic Computers,

Environmental Studies, Human Rights education initiated in the year 2007-08 are continued and in progress.

21st century is the century of Information Technology. To keep pace with the changing scenario of the globe in teaching, we must incorporate novel, innovative methodology and techniques of teaching. Dr. V. R. Godhaniya College has always remained first in the district to implement anything positive and new. All the departments have been given full freedom and are encouraged to be proactive and innovative in improving upon methods of teaching. To incorporate ICT methodology, apart from the old lecture method, the institute has provided the faculties, particularly, Heads of the Depts. with Laptop facility. Moreover, the Management has installed multi-media facility in almost every classroom. The teachers as and when consider it necessary, make use of the ICT methodology in their concerned subjects. Thus, the faculties make optimum use of multi-media facility.

Dr. V. R. Godhaniya College has also established Career Counseling and Placement Centre since Feb, 2011 which has been running successfully since its inception. The young, energetic full time officer Mr. Kapil Lakhani frequently organizes competitive examination classes, career related training programmes, guest lectures and thereby provides useful information and guidance to the final year students.

A two months' duration coaching classes for clerk's examination for GSSB was conducted in Feb. 2012 in which 15 of our students took part. With an active help and support of an NGO (Chintamani Education Centre, Baroda). We conducted Montessori Teacher's Training Course from Jan. 2012 to June 2012 (once a week). Three of our students have already got job in private schools. We also conducted classes for clerk's examination of 19 Nationalized Banks through IDBS. Out of 28 students three of our students successfully cleared the exam and one student has already got an appointment as an Assistant Clerk in SBI, Porbandar (Chhaya Branch). Again with the help of Navjivan Education & Charitable Trust, we had successfully completed one day Self Employment Training programme for 66 girls. This training

was provided by Women & Child Development Dept., Gandhinagar. Classes for GSET examination were also conducted in May 2012.

In the year 2012, our focus was on collaborating with various NGOs of Porbandar district. Dept. of Economics tied up with Saheli Gramya Vikas Sansthan Trust, Bagvadar. Various departments arrange visits to Saheli Trust and in turn, we at Godhaniya College arrange exhibitions of various items made by the women-members of Saheli. This teaches our students the lessons of economic independence and self-reliance. If they are economically independent, they can live life with self-respect. A guest lecture of Ms. Neeta Vora, President, Saheli Trust was organized on 9-10-2012. Through our collaboration with NGOs such as Rotary Club, Ram Krishna Mission etc. our students are exposed to the outside world. They get an opportunity to take part in various competitions (quiz, elocution, essay writing, debate) organized by such institutions and prove their excellence. Last year, two of our students went to Vadodara to take part in Essay-writing competition organized by Ram Krishna Mission. We have also collaborated with youth Red-Cross Society since Feb, 2011.

It is a matter of pleasure and pride for us that our efforts to initiate new programmers of B.B.A and B.S.W. have got concrete shape. One more feather is added in the cap of Dr. V. R. Godhaniya College. Students of the district who wish to offer either of the two courses, now need not go elsewhere, we hope to take a step further of initiating Master's programmes in the near future.

Rishies in ancient India and our ancestors believed in "Health is our real wealth." It is true that sound mind resides in sound body. The Management at Godhaniya College is always keen to implement whatever is good and beneficial in the interest of the student community at large. With a view to making our students aware about the importance of health and hygiene, the college has also established a Primary Health Centre in the college premises itself. A fulltime medical practitioner has been appointed to take care of the students' health. Free medical consultation and medicinal facilities are provided to all our students including hostel residents and

required staff members as well. In case of any serious medical emergency, students are referred to the nearest place for specialist's opinion and further treatment.

Meetings of Statutory Bodies:

The College Management met on 15/07/2011, 16/07/2011 and 23/09/2011 respectively the IQAC and the Departments in various disciplines met on 12/03/2012, 19/03/2012, 21/03/2012, 12/04/2012, 16/04/2012, 26/04/2012, 05/05/2012, 14/05/2012, 11/06/2012, 20/06/2012, 25/06/2012, 28/07/2012, 05/11/2012, 26/11/2012 and 05/03/2013 for discussion and implementation procedures.

Celebration of 25th Annual Day (Silver Jubilee):

Hon'ble Chief Guest Dr. Mahendra Padalya, V.C., Saurashtra University, Rajkot, Respected Dr. Virambhai R. Godhaniya, President of the Shri Maldevji Odedara Smarak Trust and Shri Arjunbhai Modhwadiya, Managing Trustee, Shri Maldevji Odedara Smark Trust, graced the 25th Annual Day Programme which was held on 20th January, 2013. During the Prize Distribution programme 500 students of the college graduated from Saurashtra University were felicitated with certificates and 3 students were given Gold Medals for the distinction in various disciplines. 6 senior most professors and 25 Alumni students were felicitated by the institute.

Part B:

1. Activities reflecting the goals and objectives of the institutions: The details regarding the achievements of the institute over the years are given as under:

a) To transcend narrow consideration of caste, creed, race or religion and focus on the total self-development of the student.

Achievement : Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, for over two and a half decades, has facilitated the Government's policy of providing FREE EDUCATION to girls, in all the courses adopting the Government Policy for the SC/ST/OBC students for admission. The Institute has made all efforts to reach different segments of the Society. The fact that it was established in the rural setting of Porbandar which is one of the most backward areas of the State has given an important and additional

dimension to its responsibilities. Students who are economically weak are given special scholarships and special efforts are made by the faculty members to motivate them to excel. An amount of Rs. 26,61,791.00 was paid to the reserved category students (945) this year.

b) To raise the educational standards of women in and around Porbandar and thereby contribute to National development and to bring about awareness about protecting our immediate environment in our everyday habits and practices.

Achievement: Students and teachers are constantly directed to shed narrow and parochial loyalties and prepare themselves to serve the society and the world. Through social work and extension programme, students learn to help the under privilege and the unfortunate. They are made sensitive to and aware of the problems of the people living around them in society. Community service programmes like NSS and the Community Service Society provide the students with an opportunity to get familiarized about the lives of people in general and poor people in particular living in rural areas in and around Porbandar district. In addition they are given an opportunity to listen to experts in various disciplines in workshops and seminars. The Institute also arranges a six month course in environmental studies for the first year students and this has been the practice for the last six years. Thus the students are sensitized to the issues and concerns of rural development. They are encouraged to ponder in depth on the related issues and advised to avail themselves of opportunities to participate in rural development activities. These are regular course inputs on rural development in the Economics, Sociology and Commerce programmes. Several field projects are undertaken with focus on rural problems.

c) To provide quality teaching and learning resources and to utilize audio-visual aids in making our teaching methodologies more effective and learner-centered:

Achievement: Departments have been given full freedom and are encouraged to be proactive and innovative in improving upon existing curricula, introducing new courses and methods of teaching. Regular review and up-gradation are a continuing process and are actively adopted by the different Departments of the Institute. Every

year members of the Boards of Studies of all disciplines meet and discuss the curriculum up-gradation and place it before the Academic Council of Saurashtra University for its approval. The Management has installed multimedia facility in almost every classroom and as a practice year-end reviews by way of power-point presentations are taken from every department to justify their performance.

The above goals and achievements are reflected in the entire curriculum at all levels of study from undergraduate to Ph.D. programmes. Attempts have been made to examine how moral and ethical issues may be incorporated into the teaching programme in an integral way. Each discipline has seriously deliberated on this subject and come out with concrete results.

Q-2. New academic programmes initiated (UG and PG):-

2 New programmes – B.B.A. and B.S.W. were introduced during the year 2012-13.

Q-3. Innovations in curricular design and transaction:-

The Academic Council, Saurashtra University, Rajkot, met on 14/11/2011 and reviewed the curricula endorsed by the respective Boards of studies and approved the modified version that was prepared after factoring in the suggestions of members of the academic council. The Syndicate endorsed the same on 21-11-2011.

Q-4. Inter-disciplinary programmes started:-

A first step towards interdisciplinary programmes was taken in the year 2007-08 by proposing courses that can be taken by students across disciplines. Courses which are inter-departmental/interdisciplinary are furnished below:

- 1) Rural Development
- 2) Environmental Studies
- 3) Basic Computers
- 4) SCOPE
- 5) Personality Development and Positive Thinking
- 6) Food and Nutrition

Q-5. Examination reforms implemented:

This is one of the very few affiliated Colleges of Saurashtra University, Rajkot which have already in place a healthy education and evaluation process featuring semester system, continuous internal evaluation and a high degree of transparency.

Q-6 Candidates qualified: - NET/SLET/GATE etc.:-

No student qualified for NET/SLET/GATE this year, but sincere efforts are being made in this direction.

Q-7 Initiative towards faculty development programme:

The Faculty Development Programme (FDP) which was introduced from June 2007-08 would provide required inputs to faculty members in terms of research. The topic of the FDP was *Relevance of Swami Vivekanand's Thoughts in Modern Times*. The following are the particulars of the guest faculties:

Sr. No.	Name of Speaker	Designation	Date
1	Prof. Shrivastav	Ex. Professor and Reader in Dept. of English, Delhi.	25/03/2012
2	Dr. Smita Zala	Reader, Dept. of Sociology, Saurashtra University, Rajkot.	26/03/2012
3	Prof. Narottam Palan	Retired Principal M. J. Kundaliya College, Rajkot	27/03/2012
4	Swami Chirantanandji	Ramkrishna Mission, Porbandar.	28/03/2012

Q-8 Total number of seminars/workshops conducted:

The institute also conducted a **student development workshop** for mentors of the three faculties during 5-Feb-2013 & 11-Feb-2013.

Q-9. Research projects (a) newly implemented & (b) completed

No new projects have been implemented or conducted this year.

Q-10. Patents generated, if any: N.A.

As a matter of policy, the innovations are conceived as contributions of knowledge for the benefit of the society. However, since our institute is primarily an Arts, Commerce, Home-Science and I.T college, the question of patents thus has not been taken up so far.

Q-11. New collaborative research programmes:-

Given the geographical locations of Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, collaborative work in the way it is usually understood, is not easy to work out. All the same as a result of developments in Information Technology, connectivity with other centers of learning has vastly improved over the last few years. In addition, the following steps taken by the institute have strengthened collaborative research and teaching:

- a) Increased number of academics from reputed institutions in India, who visit the institute for varying periods of time and participate in its teaching as well as research programmes.
- b) Student and Faculty development programmes organized by the institute on a regular basis.

Q-12. Research grants received from various agencies:-

No grants have been received from any agency this year.

Q-13. Details of research scholars:-

The following is the detail of research scholar:-

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Sr.No.	Name of the Teacher	Name of the Student	Title of the Thesis	Date of Degree Awarded
1	Dr. Anupam R. Nagar	Pavan Trivedi	An Assessment and Formation of Syllabus in Communication Skills in Select Engineering Collages of Gujarat and Maharashtra	2012-13
2	Dr. Anupam R. Nagar	Dharitri Gohel	Short Story of Tagore and Dhumketu: A Comparative Study	Thesis Submission Jan-2013

Q-14. Citation Index of faculty members and impact factor:-

Since citation index is not readily available, we report below for each discipline, papers presented at national/international seminars/conferences/workshops.

Sr. No.	Name	Place	Subject/ Title of the paper presented	Date/ Month	Level
1.	Principal Dr. Anupam Nagar				
2.	Dr. Sulbha Devpurkar	Department of English, Saurashtra University, Rajkot	Attended Conference	20/22-1-13	International Conference

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3.	Dr. Sulbha Devpurkar	Dr. V.R.G. Collage, Porbandar	Shri Aurobindo's Views on Education	26/02/13	National Level
4.	Prof. Ila H. Vajariya	Dr. V.R.G. Collage, Porbandar	Swami Vivekanand in the 21 st Century	Jan-2013	Research Journal KHOJ, Vol. 5
5.	Dr. M. N. Vaghela	Dr. V.R.G. Collage, Porbandar	Vivekanand and Nirala	Jan-2013	Research Journal KHOJ, Vol. 5
6.	Dr. Sangeeta Parekh	Palitana	Sambhavami Yuge Yuge Swami Vivekanand	2-9-12	State level
7.	Dr. Sangeeta Parekh	Dr. V.R.G. Collage, Porbandar	An article published in KHOJ	Jan-2013	Research Journal KHOJ, Vol. 5
8.	Suhagini P. Garasiya	Palitana	Attended workshop	2-9-12	State level
9.	Suhagini P. Garasiya	M. J. Kundaliya Collage, Rajkot	Feelings of women	5-10-12	National level

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10.	Suhagini P. Garasiya	Dr. V.R.G. Collage, Porbandar	Thoughts of Swami Vivekanand in Character Building	Jan-13	Research Journal KHOJ, Vol. 5
11.	Suhagini P. Garasiya	Dr. V.R.G. Collage, Porbandar	Manavjivan Urdhvagaman	26-2-13	National level
12.	Dr. Geeta Unadkat	Dr. V.R.G. Collage, Porbandar	Attended workshop organized by Saurashtra University	24/09/12	State level
13.	Dr. Geeta Unadkat	Dr. V.R.G. Collage, Porbandar	Thoughts of Meditation and Swami Vivekanand in Modern Times	Jan-2013	Research Journal KHOJ, Vol. 5
14.	Dr. Geeta Unadkat	Dr. V.R.G. Collage, Porbandar	Seminar	26/2/13	National Level
15.	Dr. Geeta Unadkat	Choksi Collage, Veraval	Attended Seminar	3/3/13	National Level

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16.	Dr. Varsha B. Joshi	M. J. Kundaliya Collage, Rajkot	Woman Empowerment	05/10/12	National Seminar
17.	Dr. Varsha B. Joshi	Dr. V.R.G. Collage, Porbandar	Swami Vivekanand's Thoughts in Modern Times	Jan-2013	Research Journal KHOJ, Vol. 5
18.	Dr. Rekha Modha	Dr. V.R.G. Collage, Porbandar	Gandhi and Education	26/02/13	National Seminar
19.	Dr. Kirti M. Jani	Shri N. S. Patel College, Anand	Poverty as a Social Problem	14/15-09/2012	National Seminar
20.	Dr. Kirti M. Jani	Dr. V.R.G. Collage, Porbandar	Gandhiji and Education	26/2/13	National Seminar
21.	Dr. Kirti M. Jani	Guest Lecture in Home Science	Mahila Welfare Development Institute	9/3/13	State Level
22.	Dr. Kirti M. Jani	Dept. of Sociology, Saurashtra University	Marriage Institute in Rural Society	29-23 March, 2013	National Seminar

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23.	Dr. Ila A. Thanki	Shri Meenaben Kundaliya College, Rajkot	“Women Empowerment through Micro Finance”	05-10-‘12	National Seminar
24.	Dr. Ila A. Thanki	Gandhinagar	Orientation Course about Saptdhara	12-10-‘12	State
25.	Dr. Ila A. Thanki	Dept. of Economics, Saurashtra University, Rajkot	Ph.D. course work	08-11-‘12 09-11-‘12	State
26.	Dr. Ila A. Thanki	Dept. of MBA, Saurashtra University, Rajkot.	“A case study of share holders value creation & measurement in Gujarat”	05-01-‘13 06-01-‘13	International Conference
27.	Dr. Ila A. Thanki	Dr. V.R.G. College, PBR	Relevance of Swami Vivekanand's Thoughts in Modern Times	Jan-2013	Rese

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28.	Dr. Ila A. Thanki	Dr. V.R.G. College, PBR	“Shri Aurobindo’s views on culture and Education	26-02- 2013	National Level
29.	Dr. Bhavna R. Keshwala	KHOJ	Swami Vivekanand’s Thoughts and Youth	Jan-2013	Research Journal KHOJ, Vol. 5
30.	Dr. Bhavna R. Keshwala	Dr. V. R. G. College, Porbandar.	Role of Swami Vivekanand’s Thoughts in Character Building	Jan-2013	National Seminar
31.	Dr. Chetna M. Behra	Dr. V.R.G. Collage, Porbandar	Personality Development Recelance to – Swami Vivekanand	Jan-2013	Research Journal KHOJ, Vol. 5
32.	Dr. Chetna M. Behra	Dr. V.R.G. Collage, Porbandar	(Bharatiya Keravanina sandarbha ma shikashan ane shikashak ni bhumika)	23/2/13	National Level

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33.	Shri Kalpana P. Joshi	KHOJ	Personality Development - Relevance to Swami Vivekananda	Jan-2013	Research Journal KHOJ, Vol. 5
34.	Shri Kalpana P. Joshi	Dr. V.R.G. Collage, Porbandar	Role of Teacher in Indian Education	26-2-13	National level

Q-15. Honors/ Awards to the faculty:-

(a.) Membership in institutional committees:-

Sr. No.	Name of the Teacher	Name of the Committee	Name of the Position	Duration of membership (From 2006 to 2012)
(Department of English)				
1	Dr. Sulbha R. Devpurkar	Seminar Committee	Member	6 years
2	Prof. Ila h. Vajaria	NAAC, Research Comittee, Fine Arts Society, UDISHA	Member	7 years
(Department of Hindi)				
1	Dr. M. N. Vaghela	Prayer, Music Society- KHOJ, Cultural, Sports Committee. member	Convenor Member	6 years

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2	Dr. Sangeeta C. Parekh	Academic Calendar, Time Table Discipline Committee, NSS Programme Officer	Convenor Member	6 Years
Department of Gujarati				
1	Dr. K. P. Gohel	Discipline Committee	Convenor	6 years
2	Suhagini Gorasia	N.S.S.	Pro. Officer	6 years
Department of Sanskrit				
1	Dr. Geeta Unadkat	Grievance Redressal Cell, Research Committee, Seminar Com.	Member- Convenor	6 years
2	Varsha Joshi	Library Committee Cultural com. CCDC	Convenor- Member	6 years
Department of Sociology				
1	Dr. Rekha Modha	Local Exam., Press & Alumni, Knowledge Society, IQAC, Sangath, Alumni	Convenor Member	6 years

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2	Dr. K. M. Jani	Anti Ragging & Community Service Society	Convenor	6 years
Department of Economics				
1	Dr. Ila Thanki	Research Committee, Cultural, Competitive, Creative Writing, Society, CCDC, Women Cell	Convenor Member	6 years
2	Dr. Bhavna Keshwala	Prayer Committee CCDC Cultural, Fine Arts Society	Member	6 years
Department of Commerce				
1	Dr. Bhavna Mashroo	Prayer Committee	Member	4 years
2	R. K. Modhwadiya	Parent-teachers Association	Convenor	6 years
3	Bharat Visana	UGC	Convenor	6 years
4	D. K. Dhokiya	Local Exam	Member	5 years
4	K. P. Joshi	CCDC, UDHISHA, Cultural & Competitive com., UGC	Convenor & Member	6 years
6	Bharat Dodiya	Local Exam & Discipline, Sports	Member	6 years

Department of Home Science				
1	Dr. Chetna Bechra	M.M.I.	Co-ordinator	6 years
2	Smita Acharya	Fine Arts Society, Competitive Committee, Research Committee & Stage Decoration, Scout & Girls Guide	Member Convenor	6 years
3	Dr. K. D. Shah	AAA- Research Centre	Convenor Member	6 years
4	Daxa Chotai	Knowledge Society & Stage Decoration	Convenor Member	6 years
5	Nathiben Rajsakha	Local Exam	Member	6 years
6	Bhartiben Shingarakhia	Stage Decoration	Member	6 years
Department of Physical Education				
1	H. P. Kagthara	Anti Ragging, Sports, Research Committee, IQAC Sports Dhara Local Exam	Convenor	6 years

Q-15. (b) Executive membership of the Teacher(s) of the college in any Academic, Government, Non-Government Organization during the year:-

1.	Dr. Anupam R. Nagar	Life member	Red-cross Society
2.	Dr. Sulbha R. Devpurkar	Member	Ram Krishna mission
3.	Prof. Ila Vajaria	Trustee	Saheli Gram Vikas Sansthan Trust, Bagvadar
		Member	Kasturba Mahila Mandal, Probandar
		Member	Shri Ramba Primary School, Porbandar.
4.	Dr. Ila A. Thanki	Member	Saheli Gram Vikas Sansthan Trust, Bagvadar.
			Bardai Brahm Samaj, Chhaya- PBR
			Member of RSETI-SBI-PBR
5.	Dr. Sangeeta Parekh	Member	Ramkrishna Mission
6.	Dr. Geeta Unadkat	Member	Ramkrishna Mission
			Maharshi Arvind Kendra
			Lohana Mahila Mandal
			Satyanarayan Trust
			Jalaram Seva Committee
7.	Prof. Suhagini Garasiya	Member	Red-Cross Society
8.	Prof. Varsha Joshi	Member	Red-Cross Society
9.	Dr. Chetna Bechra	Member	Red-Cross Society
			Ram Krishna Mission

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10.	Prof. Smita Acharya	Member	Samaj Suraksha Dept.
11.	Dr. Bhavna R. Mashroo	Member	Rotary international, Accounting Association of India, Swadhyay Pariwaar & SPICMACY

Q-16. Internal resources generated:-

The following are the details of the internal resources generated :

Sr.No.	Name of the course	Amount
1	Food & Nutrition	12600
2	SCOPE	9200
3	Basic Computer	15100
4	Human Rights	4300
5	Rural Development	5000
6	Sanskrit Grammar	4300
7	Music	3000
8	Yoga & Aerobics	1400
9	Hindi Vyakran Course	1300
10	SUCEAT Exam	1080
11	Fashion Management	6300
12	Personality Development	4600
13	Karate	12200
14	Self Defense Course	600
15	Youth Red-cross	920

Q-17. Details of departments getting SAP, CONSIST (ASSIST)/ DST. FIST, etc. assistance/recognition:-

N.A.

Q-18. Community Services:

The institute runs two units of NSS in the college. The following are the details of its activities in 2012-13:

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Sr. No.	Date	Activities
1	An inauguration of NSS regular activities	25/06/2012
2	College cleaning for pre-planning of Mok Peer Team	01/07/2012
3	College cleaning for pre-planning of NAAC Peer Team	15/07/2012
4	Display of documentary film about save land.	28/07/2012
5	Collage cleaning and plantation	14/08/2012
6	Celebration of Independence Day	15/08/2012
7	Cleanliness of Chowpaty Ground	24/08/2012
8	Essay & Elocution Competition	27/08/2012
9	Attended N.S.S. orientation Course	1,2/09/2012
10	Celebration of Teacher's Day	05/09/2012
11	Provide to 800 food packets for all type of patients of Saheli Gram Vikas Sansthan, Bagvadar by NSS volunteer	06/09/2012
12	To participate celebration of International Beach Cleanliness Programme organized by Navy & Coast Guard	15/09/2012
13	Appointed as a advisor by Nehru Youth	30/09/2012
14	Attended NSS volunteers workshop organized by Kirti Mandir	02/10/2012
15	Visit to Sandipani Ashram	11/12/2012
16	Collage cleanliness programme	15/12/2012
17	Blood Donation Camp	20/12/2012
18	Celebration of Republic Day	26/01/2013
19	Special Annual Camp at Vanana	16/02/2013 to 22/02/2013

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20	Visit to NSS volunteer at Sandipani Ashram	18/02/2013
21	Educational visit to Barda Mountain by NSS volunteer	19/02/2013

Q-19. Teachers and officers newly recruited:

The following is the list of teachers and officers recruited in 2012-13.

Sr. No.	Name	Subject
1.	Pro. Saileshbhai Mehta	Sanskrit
2.	Pro. Gagvatiben Chudasama	English
3.	Pro. Devayat D. Baku	Psychology
4.	Pro. Jitendra A. Parmar	Hindi
5.	Pro. Piyush Pankhaniya	Economics
6.	Sunita Popatiya	Comp. Programmer
7.	Hirakbhai Jogia	SCOPE
8.	Ashish Pather	SCOPE
9.	Jalpa J. Mehta	Basic English
10.	Vipul Dasani	Com Eng. Medium
11.	Pro. Jankiben Kotecha	Com Eng. Medium
12.	Pro. Dhavalbhai Adresana	Com Eng. Medium
13.	Pro. Riddhiben Gotecha	Com Eng. Medium
14.	Pro Bhavesh Purohit	Com Eng. Medium
15.	Hardik Upadhyay	Assistant Lib.
16.	Kapilbhai Lakhani	CCPC Centre
17.	Rina Kodiyatar	MA (English)

Q-20. Teaching- Non teaching staff ratio:

The teaching & non teaching staff ratio is 11:8. We have a teaching staff of (22 full-time & 2 part time) teachers as against 15 members of non-teaching staff.

Q-21. Improvements in the Library Services:

The following improvements were made in the Library this year:

- 1) Bar-Coding process continued.
- 2) Addition of 501 books in the existing books.
- 3) Completed process of preparing paper-sets of CBCS university exams for the students & staff members since implementation of CBCS in 2010.

Q-22. New Books/ journals subscribed and their cost:

New Books/Journals subscribed and their cost as under:

- i. 501 books worth Rs. 41,785/- were added to the library.
- ii. Economic & political (monthly journal) – Rs. 1200/-
- iii. Shashwat Gandhi (Magazine) – Rs. 150/-
- iv. Career Express (Magazine) – Rs. 200/-

Q-23. Courses in which student assessment of teachers is in introduced and the action taken on student feedback:

Student feedback for teachers, in all the courses, is taken in a very healthy atmosphere and follow-up action is taken up by the management. Student feed-back forms are specially prepared to suit local needs. The feedback forms were given for every teacher and the percentage of each answer was calculated. These feedback forms are designed according to the guidelines of NAAC.

Q-24. Unit cost of education:-

Including salary per student Rs. 20,567/-

Excluding salary per student Rs. 10,064/-

Q-25. Computerization of administration and the process of admissions and examination, results, issue of certificates:

- i. Administration work of college office is fully computerized.
- ii. Students' records are computerized.

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- iii. Enrollment and examination activities like preparing roll numbers of students, preparing result etc. are being done with computers.
- iv. The admission process is on ‘First-come First-Serve’ basis.

The following are the particulars of the examinations held and results declared:

Sr.No.	Name of Examination	Date of commencement of Examination	Date of declaration of results	Days taken for declaration of results
1	B.A. Sem.1	27-12-2012	-	-
2	B.A. Sem.3	27-10-2012	17-1-2013	82 days
3	B.A. Sem.5	27-11-2012	26-2-2013	91 days
4	B.Com Sem.1	27-12-2012	-	-
5	B.Com Sem.3	27-10-2012	22-12-2012	56 days
6	B.Com Sem.5	27-11-2012	28-1-2013	62 days
7	B.A. Sem.2	17-1-2013		
8	B.A. Sem.4	22-12-2012		
9	B.A. Sem.6	26-2-2013		
10	B.Com.Sem.2	-	-	-
11	B.Com.Sem.4	22-12-2012	20-1-2013	-
12	B.Com.Sem.6	28-1-2013	-	-
13	B.Sc.(Home-Science)Sem.1,3 & 5	27-12-2012	9-1-2013	43 days
14	B.Sc.(Home-Science) Sem. 2,4 & 6	9-1-2013	-	-

Q-26. Increase in the infrastructural facilities:

A dining hall and a multi utility reading hall have been added to hostel facilities.

Q-27. Technology Up gradation:-

This year Digital English Language Lab was expanded from 25 computer systems to 105 systems.

Q-28. Computer and Internet access and training to teachers and students:

- Assistance and training is provided on need basis by the IT faculty to teachers and as regards student's 81 were the beneficiaries of the Basic Computer Programme and more than 650 students utilized the Internet Services in the Library.
- As the term comes to a close, every Department Head and Coordinator makes a power point presentation that carries the details of the activities undertaken round the year.
- As such, most of the teachers are comfortable using multimedia in the classroom.

Q-29. Financial Aid to Students:

The following table provides the details of the financial aid to students:

Sr. No.	Category	No. of Studetns	Scholarship paid
1	OBC	831	2252701.00
2	SC	84	394090.00
3	Physically Handicapped	06	15000.00
	Total	921	26,61,791.00

Q-30. Support from the Alumni Association and its Activities:

It has remained our endeavour to bring about awareness among the parents of the students. Hence, we have been organizing teacher-alumni-parent-present students meet every year. However, the question that is often posed is to evaluate the extent to which the students of Institute internalize the values they have been exposed to during their study at the Institute and display the same later in the outside environment. The

best and most eloquent answer has been provided by a large number of our ex-students, who in their own and diverse ways, generously give their time and resources for the cause of their less fortunate fellow beings. In our College too we have been making efforts to bring together such ex-students who have been rendering social service and thereby contributing silently in the development of the region.

Q-31. Support from the Parent-Teacher Association and its Activities:

The following are the details of the Parent-Teacher Association meetings held this year:

Sr. No.	Name of the Department	Date
1.	English	02/02/2013
2.	Hindi	06/02/2013
3.	Sanskrit	09/02/2013
4.	Gujarati	13/02/2013
5.	Economics	16/02/2013
6.	Sociology	20/02/2013
7.	Psychology	23/02/2013
8.	Commerce Gujarati Medium	02/03/2013
9.	Commerce English Medium	13/03/2013

The activities have primarily been restricted to updating the parents on the development and activities of the institute.

Q-32. Health Services:-

➤ **Inauguration**

Health Centre was inaugurated on 26/02/2011 in the college premises itself.

➤ **Functional Activities:**

➤ We are providing free medical consultation and medicinal facilities to all our college students and hostel residents. We are extending this service in the same way to required staff members too. We handle an OPD of approx. 250 patients per month and we also provide minor emergency care management of the patients. We

are also managing dressing in the required injury cases of cuts, tears and wound etc. Medical emergencies are attended very promptly and thoroughly during examination period as well as in routine college hours. If required, they are shifted and referred to the nearest place for specialist's opinion and further needful procedure at the earliest.

- We create a "Health Card" for each student which includes personal details along with blood group as well as drug sensitivity – if any.
- **Value Added Health Education Services:**
- We educate our school students from 5th to 12th and college students with various subjective topics covered during one to one or mass counseling as well as in lectures focused on Personal health, Counseling on habits which invite many hidden problems or diseases, Personal hygiene, General medi-care based on various type of diseases, prevention of various diseases, various epidemics and its control measures, Food & Nutrition along with dietary advises, Hair care and nutritional management to enrich the roots, Emergency management in critical conditions, First aid treatment management, Stress management specially on study base and exam phobia etc.
- We organize camps on First aid training in students, blood grouping education on Thalesemia, AIDS, Malaria, and Gyneac related disorders etc., through our strong counseling pattern.
- **Preventive Health Care – Our Prime Motto:**
- We have a systematic approach to mold healthy future of our students with our visionary angle. We have regular in-house course framed on YOGA with the title of "Awareness in Yoga and Health Education." We also educate the techniques of breathing, Asanas and stress management through the said format in a mass which is a very successful and unique exercise for all. We not only restrict ourselves to handle our students with care along with such in-house programs and activities but also, we have successfully extended our wings of YOGA by educating females of Porbandar to meet our aforesaid prime motto..

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The following are the details of the number of students treated in the college Health Center in 2012-'13.

Sr.No.	Month	Total Treated Patients
1	Mar-2012	105
2	Apr-2012	80
3	May-2012	Vacation
4	June-2012	95
5	July-2012	505
6	August-2012	170
7	September-2012	705
8	October-2012	40
9	November-2012	165
10	December-2012	185
11	January-2013	265
12	February-2012	1279
	Total	2494

Q-33. Performance in Sports activities:-

The following table summarizes the participation and performance of students in sports activities in the year 2012-'13.

Inter College Competitions

1. Table Tennis:

Date : 28/07/2012

Venue : Jamnagar

1.	RughaniSonal J.	M. A.
2.	OdedaraManju K.	B. Com. (Sem

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2. Kabaddi:

Date : 22/08/2012

Venue : Jetpur

1.	GoraniyaPriyanka H.	S. Y. B. A.
2.	ModhvadiyaRekha L.	S. Y. B. A.
3.	LakhanaJalpa H.	F. Y. B. A.
4.	ModhvadiyaREkha B.	T. Y. B. A.
5.	KhistariyaBharti R.	T. Y. B. Com.
6.	KandoriyaJigna J.	S. Y. B. A.
7.	KhuntiAnju L.	S. Y. B. A.
8.	Parmar Devi K.	F. Y. B. A.
9.	Odedara Rama V.	S. Y. B. C. A.
10.	GodhaniyaSantok K.	F. Y. B. Com.
11.	OdedaraShanta N.	S. Y. B. A.
12.	OdedaraShanta M.	T. Y. B. Com

Note : Selected for National Level Competition.

1. Modhavadiya Rekha L.

3. Badminton:

Date : 24/08/2012

Venue : Dhrangadhar

1	KhuntiAnju L.	B. A. (Sem-3)
2	JamariyaLalita V.	B. A. (Sem

4. Volleyball:

Date : 03/09/2012

Venue : Kodinar

1.	SolankiDevika J.	B. A. (Sem-5)
2.	Dharsenda Mali D.	B. A. (Sem-5)
3.	GoraniyaPriyanka H.	B. A. (Sem-3)
4.	KhuntiAnju L.	B. A. (Sem-3)
5.	Karavadara Devi	B. A. (Sem-3)
6.	OdedaraBharati D.	B. A. (Sem-3)

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7.	OdedaraManju K.	B. Com. (Sem-3)
8.	KhuntiHetal	B. A. (Sem-3)
9.	OdedaraShanta M.	B. Com. (Sem-5)
10.	TimbaJyotisana	B. A. (Sem-5)

5. Judo:

Date :13/09/2012

Venue :Amareli

1.	OdedaraRekha L.	S. Y. B. A.
2.	PandavadaraPushpa B.	S. Y. B. Com.
3.	Odedara Shanti N.	S. Y. B. A.
4.	OdedaraManisha H.	F. Y. B. A.
5.	DangarKiran V.	S. Y. B. Com
6.	OdedaraShanta M.	T. Y. B. Com
7.	KhuntiAnju L.	S. Y. B. A.
8.	OdedaraRama V.	VB. com
9.	RughaniSonal J.	M. A.

6. Cricket:

Date :02/11/2012

Venue :Rajkot

1.	OdedraBhavna S.
2.	SolankiDevika J.
3.	OderadaBharati D.
4.	OdedaraGeeta G.
5.	Dharsenda Mali D.
6.	OdedraManju K.
7.	Odedara Danni K.
8.	VairagyapanthiArti K.
9.	KharavadaraVanita L.
10.	RughaniSonal J.
11.	GoraniyaPriyanka H.
12.	Babar Afasana A.
13.	Ramdati Maya B.

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Note : Selected for National Competition.

1. Odedra Bhavna S.
2. Dharsenda Mali D.
3. Rughani Sonal j.

7. Kho-Kho:

Date :02/10/2012

Venue :Amareli

1.	ModhavadiyaGeeta L.	B. A. (Sem-3)
2.	OdedaraLaxmi L.	B. A. (Sem-1)
3.	ModhavadiyaBhavisha M.	B. Com. (Sem-1)
4.	KhistariyaBharti R.	B. Com. (Sem-5)
5.	ChauhanVarsha H.	B. A. (Sem-1)
6.	OdedaraNisha V.	B. Com. (Sem-3)
7.	Parmar Devi K.	B. A. (Sem-1)
8.	ModhavadiyaVarsha V.	B. A. (Sem-1)
9.	ModhavadiyaManju S.	B. Com. (Sem-1)
10.	OdedaraRekha L.	B. A. (Sem-3)
11.	KaravadaraLilu M.	B. A. (Sem-3)
12.	OdedaraLilu P.	B. A. (Sem-3)

Note : Kho-Kho National Competition

1. Modhavadiya Bhavisha M.
2. Cahuahn Varsha H.

8. Softball:

Date :08/10/2012

Venue :Junagadh

1.	OdedaraBhavna S.	B. A. (Sem-3)
2.	SolankiDevika J.	B. A. (Sem-5)
3.	OdedaraBharati D.	B. Com. (Sem-3)
4.	OdedaraGeeta G.	B. A. (Sem-3)
5.	Dharsenda Mali D.	B. A. (Sem-5)
6.	OdedaraManju R.	B. Com. (Sem-3)
7.	OdedaraDhani K.	B. Com. (Sem-3)
8.	VairagyapanthiArati K.	B. A. (Sem-1)

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9.	Karavadara Vanita L.	B. A. (Sem-1)
10.	Rughani Sonal J.	M. A. (Sem-2)
11.	Goraniya Priyanka H.	B. A. (Sem-3)
12.	Babar Afasana A.	B. A (Sem-3)
13.	Ramdatti Maya B.	B. Com. (Sem-3)

Note : Softball for National Competition.

1. Solanki Devika J.

9. Swami Vivekanand Womens Chess Mahotsav:

Date :27/08/2012

Venue :Gandhinagar

1.	VaghJ ayshree A.
2.	Modhavadiya Geeta V.
3.	Odedara Shanti D.
4.	Baleja Shilpa H.
5.	Kadachha Manisha L.
6.	Karavadara Bhavna L.
7.	Ranavaya Rekha P.
8.	Godhaniya Kiran B.
9.	Khunti Anju L.
10.	Modhavadiya Rudi A.
11.	Goraniya Rian S.
12.	Godhaniya Santok K.
13.	Chudasama Dipika A.
14.	Godhaniya Lilu K.
15.	Vagh Rimpal P.
16.	Popat Komal

10. College Karante Classes:

Date :Feb. to Mar.-2013 **Venue :**College

Total Nos of Students took part – 61

11. Maher Supreme Council Athletics Competition:

Date :30/11/2012

Venue :Porbandar

1.	Parmar Devi K.	B. A. (Sem-2)
2.	GodhaniyaSantok K.	B. Com. (Sem-2)
3.	ModhavaidyaVarsha V.	B. A. (Sem-2)
4.	OdedaraDhani K.	B. Com. (Sem-5)
5.	KaravadaraLilu M.	B. A. (Sem-5)
6.	OdedaraLilu P.	B. A. (Sem-5)
7.	OdedaraBharti D.	B. Com. (Sem-5)

Q-34. Incentives to outstanding sports persons:-

Mementoes with Certificates were given to the following sport persons who had participated in national level tournaments.

- Kabbadi – Modhwadiya Rekha
- Cricket – Odedra Bhavna S., Dharsenda Mali D., Rughani Sonal J.
- Kho Kho – Modhwadiya Bhavisha, Chauhan Varsha
- Soft ball – Solanki Devika

Q-35. Student achievements and awards:

1. Badminton Competition: (District Level)

1. Gajjar Priya - 1st Rank
2. Odedara Manju - 2nd Rank

Note :

1. State Competition held at Jamanagar
2. Total Prize Rs. 5,000/-

2. Table Tennis Competition: (District Level)

1. RughaniSonal J. - 2ndRank
2. OdedaraManju K. - 3rdRank

Note :

1. State Competition held at Rajkot
2. Total Prize Rs. 3,000/-

3. Yogasana Competition: (District Level)

1. Timba Jyotsana - 3rdRank

Note :

1. State Competition held at Anand
2. Total Prize Rs. 1,000/-

4. Judo Competition: (District Level)

1. Odedara Shanta - 1st Rank
2. Odedara Shati - 2nd Rank
3. Odedara Rekha - 2nd Rank
4. Odedara Rama - 3rd Rank

Note :

1. State Competition held at Mahesana.
3. Total Prize Rs. 8,000/-

5. Chess Competition: (District Level)

1. Katbamna Amiben - 1st Rank
2. Shingrakhiya Sejal - 2nd Rank

Note :

1. State Competition held at Godhara
2. Total Prize Rs. 5,000/-

6. Athletics Competition: (District Level)

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Odedara Dhani K. - 2. Godhaniya Santok - 3. Godhaniya Rekha - 4. Ranavaya Rekha - 5. Puri Riddhi - | <p>Discus Throw – 1st Rank
 Shot Put – 1st Rank
 Javelin Throw = 1st Rank
 4 x 100 – 1st Rank</p> <p>800 Mts. – 1st Rank
 400 Mts. – 3rd Rank
 4 x 100 – 1st Rank</p> <p>Hop Step Jump – 3rd Rank
 4 x 100 – 1st Rank</p> <p>5000 Mts. – 3rd Rank
 4 x 100 – 1st Rank
 Long Jump – 3rd Rank</p> |
|---|---|

Note :

1. State Competition held at Gandhingar
2. Total Prize Rs. 30,000/-

7. Kabaddi Competition: (District Level) (First Rank)

1.	Goraniya Priyanka
2.	Khunti Anju
3.	Lakhana Jalpa
4.	Modhavadiya Rekha
5.	Parmar Devi
6.	Godhaniya Santok

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7.	Kandhuriya Jignasa
8.	Khistariya Bharti
9.	Modhvadiya Rekha
10.	Dharsenda Mali
11.	Solanki Devika
12.	Odedara Shanti

Note :

1. State Competition held at Patan
2. Total Prize Rs. 36,000/-

8. Kho-Kho Competition: (District Level) (First Rank)

1.	Khistariya Bharti
2.	ChauhanVarsha
3.	Odedara Nisa
4.	Odedara Rekha
5.	Modhavadiya Geeta
6.	Modhavadiay Varsha
7.	Modhavadiya Bhavisha
8.	Odedra Laxmi
9.	Parmr Devi
10.	Sutreja Vanita
11.	Karavadara Lilu
12.	Modhavadiya Manju

Note :

1. State Competition held at Limbadi
2. Total Prize Rs. 36,000/-

9. Volleyball Competition: (District Level) (First Rank)

1.	Solanki Devika
2.	Dharsenda Mali
3.	Goraniya Priyanka
4.	Khunti Anju
5.	Karavadara Devi
6.	Solanki Sonal
7.	Odedara Bharti
8.	Odedara Manju
9.	Khunti Hetal
10.	Odedara Shanta

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11.	Timba Jyotsana
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Note :

1. State Competition held at Surat
2. Total Prize Rs. 36,000/-

10. Beach Volleyball Competition: (District Level) (Second / Third)

- | | | |
|-----------|---|--|
| 1. Second | - | <ol style="list-style-type: none"> 1. Khunti Anju 2. Karavadara Devi 3. Odedara Manju |
| 2. Third | - | <ol style="list-style-type: none"> 1. Goraniya Priyanka 2. Dharsenda Mali 3. Odedara Bharti |

Note : Total Prize Won Rs 9,000/-

11. Rassi Khench Competition: (District Level) (Second Rank)

1.	Goraniya Priyanka
2.	Khunti Anju
3.	Modhavadiya Rekha
4.	Khistariya Bharti
5.	Modhvadiya Bhavisha
6.	Karavadraa Lilu
7.	Solanki Devika
8.	Dharsenda Mali
9.	Odedra Manju

Note : Total Prize Won Rs. 18,000/-

Q-36. Activities of the Guidance and Counseling Cell:-

The following programmes and activities were conducted by the Career Counseling and Development Cell of the college this year:

CCDC & UDISHA Activity Conducted 2012-13

Month	Activities Conducted
JUNE	<ul style="list-style-type: none"> • Registration of new UDISHA members on 18-6-12 • SDP –Training Program on 25-6-12 for CR and Mentors by Kalpana Joshi & Ila Vajaria on “Communication Skill” “Good Manners & behavior of students” • Leadership training to UDISHA Ambassadors on 4-7-12
JULY& AUG	<ul style="list-style-type: none"> • SDP-(Student Development Program) Workshop was arranged on “Personality Development and Vocabulary effective Communication” from 30-7-12 to 14-8-12 Nearly 30 students participated. Expert : Dr. Usha Rajdev from Mary Mount University, US • Training Program to prepare database of final year students 21-8-12. • Written QUIZ –on 28-8-12 Approx 80 students participated in it.
SEP.	<ul style="list-style-type: none"> • QUIZ -on 5th Sep. • SUCEAT exam on 27/9/12 Approx 180 students participated in it.
OCT	<ul style="list-style-type: none"> • Gandhi QUIZ was organized on 7-10-12 • Expert Lecture on ‘Career and Humanity’ was organized on 11-1012 with collaboration of ‘Anahad Group’
Dec	<ul style="list-style-type: none"> • A workshop was arranged for On-line form submission of MBA. Experts were from Sunshine Education Trust –Rajkot More than 60 students participated in it. • Self-employment program on 14-12-12 • On 15-12-12 twelve students attended live Workshop for PD arranged by the SANDAHAN Gandhinagar (Bhagyashree, Minal, Janhvi, Jignasha , Payal of B.Com 4,Niru,Zankhana,B.Com-

	<p>2,Radhika,Kushali BA-4,Daxa,Shreya,KoshaB.Com-6)</p> <ul style="list-style-type: none"> • Expert Lecture of Competitive Exams on 18-12-12
Jan	<ul style="list-style-type: none"> • A QUIZ Competition on Vivekananda was arranged on 'Vivekananda Jayanti' clubbed with of Hindi Department and Swami Vivekananda Centre • Demonstration of C-MAT Online Test on 17-1-13 was arranged for B.com final year students. The demonstration and guidance was provided by faculty of Endeavor Company and Ms. Kalapna Joshi • 'Online C-MAT entrance mock test was arranged in Internet lab. on 31-1-13
Feb	<ul style="list-style-type: none"> • Guidance Lecture for the final year students was arranged. <ul style="list-style-type: none"> ○ Topic 'Courses after Graduation' Dt. 02/02/2013 ○ Experts were from 'PARAM institute & Research Center'- Jamanager ○ More than 180 students participated in it. • Expert Lecture was arranged from 'Career Express Magazine on 12-2-13, Experts were Shri Hemang Bhatt(Rajkot) and Dr.Anil Makadiya (Ranavav) All the students were participated in it. • Training Workshop between 11-2-13 to 15-2-13 For Paper presentation in National Seminar (linked with Research committee)

37. Placement services provided to students.

With the active help and support of our CCPC, last year one of our students got an appointment in SBI, Porbandar (Chhaya Branch) and three students got job in private schools.

In addition, the Gujarat Government's UDISHA initiative has prepared software wherein students' particulars are uploaded along with her/his job preference.

38. Development programmes for non-teaching staff:

All the non-teaching staff members were trained for the CBCS examination system. (e.g., how to prepare internal mark sheet, how to upload internal marks, how to fill online examination forms etc.)

Office of the administrative staff is fully computerized and linked with internet access.

39. Best practice of the institution:

- Under the *Saptadhara* initiative of *Swarnim Gujarat*, every-day for an hour the students are trained as per their choice in various skills ranging from dramatics, speaking, reading listening & writing skills, community service, fine arts, creative writing, music and sports. Thus, the students are provided with a very good platform for their multifaceted development. The institute thus tried its best for the all-round development of students, which is one of the major goals of the institute.
- A healthy practice is understood as a techniques or methodology that, through experience and research, has proven to reliably lead to a desired result. It is a process, activity, incentive, or reward that is believed to be more effective at delivering a particular outcome than any other technique, method, process, etc. when applied to a particular condition or circumstance. A given best practice is only applicable to particular condition or circumstance and may have to be modified or adapted for similar circumstances. In this backdrop the following healthy practices that have been in existence in this institute have got to be appreciated bearing in mind the unique leadership, philosophy, and ambience that are so special to this institute:

a. Best Practice in Curricular Aspects:

- The Institute possesses dynamic organizational culture, system and practices which lends scope for continuous ascertainment of 360 degree feedback from all stakeholders for up-gradation of curriculum and

syllabus in a systematic way in accordance with the changing needs of the different stakeholders of education.

- The Inter-disciplinary programme of Basic Computers, Food and Nutrition and other courses introduced provide a suitable example allowing the required flexibility among the various disciplines.

b. Best Practices in Teaching-Learning and Evaluation:

- The Institute starts functioning from Day 1 without losing even a single day on account of administrative issues and causes. Successful implementation of Semester system with maximum contact hours of teaching and examinations on fixed time-schedules without any postponement or preponement of examination schedules.
- Engaging all available sessions by the faculty and attendance of all the students (barring those who are sick or indisposed) sincerely and in a dedicated manner without any disciplinary violations and participating proactively in the proceedings of the class.
- Visiting professors/guest-faculty – providing valued inputs in different courses.
- Adoption of the latest teaching aids: LCD projectors for power-point presentations, computers, videoconferencing, and internet in regular classes in the teaching of various courses.
- Utilizing the orientation programme conducted for new students to identify their tastes and preferences, strengths and weaknesses, and efficiencies in order to provide remedial measures to make-up the gaps identified and also utilize the strengths in an appropriate manner.
- Streamlined continuous internal evaluation comprising assignments, MCQ tests, seminar write-up and oral presentations, which not only helps students to prepare incrementally for the end-semester examination but also faculty to assess how much their students have

assimilated the inputs which they have provided in their respective courses.

d. Best Practice in the Development of Infrastructure and Learning Resources:

- Just as mother earth has enough resources to satisfy the basic needs of all beings in the creation but not the greed of even one human being – likewise the institute also has sufficient resources to satisfy the legitimate needs of faculty, support staff and students.
- Infrastructural facilities are revered as aids of the system by everybody in the institute and are used very judiciously with great care and devotion.
- Teaching aids do facilitate effective teaching as well as learning, and all the required facilities like LCD projectors, Computers etc., are available, but most important thing is, it is borne in mind that they are not substitutes for committed teachers but only aids that help effective teachers and sincere students in effective teaching and learning.
- The institute has prepared an Indoor Theatre to give the students an appropriate forum to display their talents.
- Library is one of the finely equipped libraries comparable to the best in and around Porbandar. Wall-to-wall cupboards have been prepared to judiciously utilize the available space in the Library.

e. Best Practice in Student Support and Progression:

- The institute provides good quality education to the students without any discrimination in any form. Be it academic inputs in the curriculum, or stay in the hostel, or the playground. Everywhere good facilities are provided to ensure that learning takes place in the mentoring sessions besides group counseling in the Student Development Programme.

- It should be mentioned that on an average 90% of the students who take the final examinations clear the examination successfully, many of them securing high percentages.
- Alumni Association of women students of the Institute play a very important role. Sincere efforts are being made to bring together the alumni and involve them in the growth and development of the Institute.
- The Placement Centre and the Health centre are two unique features established by the Trust to support the students. Thousands of students have been the beneficiaries so far.

f. Best Practices in Governance and Leadership:

- It is very special to have somebody of the stature of Dr. Virambhai R. Godhaniya and Shri Arjunbhai Modhwadiya as the President and Managing Trustee respectively of the Shri Maldevji Odedra Smarak Trust. Their very presence makes a great deal of difference. As such students, teachers and administrative staff etc. all who are familiar with their singular Vision and Mission of educational development of this region know that it is their commitment and dedication that keeps everybody on their toes. In fact, the entire College Management understands the essential need of the region and therefore all decisions are made keeping the needs of Porbandar in mind.

40. Linkages developed with National/International/academic/research bodies:

N.A.

41. Any other relevant information:

The institute has been sincerely executing all the programmes of the Commissioner of Higher Education, chief among them being the Saptadhara initiative. The following table gives a view of the activities of the various Study-Circle and the Saptdhara initiative executed during the year 2012-13.

Study circle:

Department of English

Sr. No.	Date	Name of Activity
1	August – 2012	Essay Competition
2	October-2012	Power Point Presentation Competition
3	January-2013	Group Discussion
4	February-2013	Parents Meeting

Department of Hindi

Sr. No.	Date	Name of Activity
1.	14-09-2012	Celebration of Hindi Day
2.	31-10-2012	Celebration of Premchand Day
3.	8-11-2012	Arranged Expert Lecture Girishbhai Trivedi
4.	20-12-2012	Visiti to Bird Sanctuary
5.	24-12-2012 to 16-3-2013	Translation course
6.	27-12-2012	Visit to State Library
7.	12-1-2013	Vivekanand Quiz competition
8.	February-2013	Review of Books
9.	11-3-2013	Visit to Handi Crafts exhibition
10.	11-3-2013 to 16- 3-2013	Arranged fancy dress programme

Department of Gujarati

Sr. No.	Date	Name of Activity
1	August-12	Inauguration of Gujarat Study Circle
2	September-12	Arranged Exhibition of Books
3	October-12	Arranged Essay Competition

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4	December-12	Good Hand writing Competition
5	January-13	Poetry recitation
6	February-13	Parents Meeting

Department of Sanskrit

Sr. No.	Date	Name of Activity
1	3-7-2012	Organized an Essay Competition related with Guru Poonima
2	13-7-2012	Sanskrit Essay Competition
3	25-7-2012	Good Handwriting competition for Sanskrit Day
4	6-8-2012	Shloka Gaan Competition
5	7-9-2012	Student presentation in assembly on Kabir Doha
6	8-8-2012	Student presentation in assembly on Shiva
7	12-9-2012	Visit to Bird Centaury
8	16-10-2012	Elocution Competition
9	20-12-2012	Exam arranged by Gandhi Smruti Trust

Department of Sociology

Sr. No.	Date	Name of Activity
1	28/7/12	Elocution Competition—Title—Population of India
2	30/8/12	Expert Lecture – Altafbhai Qureshi from National Small Industries Council-N.S.I.C.-Rajkot
3	1/9/12	Expert Lecture-Advocate Jyotsnaben Makwana from Porbandar Distract Legal Council-Title-‘Beti Vadhavo’
4	11/10/12	Expert Lecture—Dr.Ram Puniyani from Anahad Group-Title-Status of Women in India
5	6/12/12	Group Discussion about AIDS
6	20/12/12	Expert Lecture- Dr. Ilaben Thanki-Title-How to prepare Research Paper

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7	10/1/13	Debate-‘Free & Compulsory Primary Education’- Success or Not ?
8	12/1/13	Legal Workshop- from Porbandar District Legal Council-Title-‘Protection and Defence of Women and Girl Child’
9	20/1/13	Trivenisangam Programme

Department of Economics

Sr. No.	Date	Name of Activity
1	July-2012	Inauguration Of Economics Study Circle Activity
		An Out-line Given by-Dr. Bhavna R. Keshwala
2	August-2012	Attended BISAG-Lecture
3	14 th August 2012	Expert Lecture Delivered By-Dr.Jignesh Prashani.
4	August-2012	Educational Visit to Sandipani
5	29-08-2012	Blood-Donation by Dr. Bhavna R.Keshwala
6	September-2012	Visit to Book Exhibition by Final Year Students
7	September-2012	Expert-Lecture of Shree Lakhan Odedra about-How to Prepare Competition?
9	22-12-2012	Exhibition Arranged by -Saheli Group
10	January – 2013	Quiz Competition
11	5-2-2013	Starting of Rural-Development Short-Term-Course
12	16-2-2013	Parents Meeting
13	5-3-2013	Expert Lecture

Department of Psychology

Sr. No.	Date	Name of Activity
1	September-2012	Essay Competition
2	January-2013	Group Discussion

Department of Commerce

Sr. No.	Date	Name of Activity
1.	8-12-2012	Debate competition Subject – commerce education for professional life or practical life
2.	15-12-2012	Poem reading competition
3.	22-12-2012	Inter class quiz competition
4.	5-1-2013	Bird century visit
5.	12-1-2013	Inter class poster competition Subject – Republic India
6.	19-1-2013	Guest lecture Subject - carrier in commerce Expert - Mr. Kapil lakhani
7.	2-2-2013	Industrial visit Ranavav cement factory
8.	9-2-2013	Guest lecture Subject – ignou for carrier Expert – prof. Jignesh lakhani
9.	16-2-2013 to 21-2-2013	Sports week (indoor and outdoor comp.)
10.	6-3-2013	Parents meet
11.	16-3-2013	Inter class advertisement comp.
12.	23-3-2013	Inter class ppt preparation competition
13.	30-3-2013	Inter class sari competition
14.	6-4-2013	Guest lecture Subject – what is college life? Expert – Dr. Anupam Nagar sir
15.	13-4-2013	Guest lecture Subject – New Era of Economics Expert – 1.Dr. Ilaben Thanki 2. Dr. Bhavnaben Keshvala
16.	19-4-2013	Placement programme for T.Y.B.Com. students

Department of Home Science

Sr. No.	Date	Name of Activity
1	18-10-2012	Dandiya decoration competition
2	1-1-2013	Waste to Best demonstration
3	4-2-2013	Group discussion
4	7/3/2013	Visit to "SHISHU KUNJ" Institute, PBR
5	12/03/2012	Visit to "Institute of Saheli" Bagvadar
6	21/02/2013	Visit of "R. D. Chanpa TDO" Dr. V. R. Godhaniya College PBR

Sr. No.	Name of the Dhara	Date/Month	Activity
1	Creative Writing Dhara	7-8-2012	Inauguration of Dhara by Principal Dr. Nagar Sir and Dr. Chetna Behra
2		14-8-2012	Display of CD of Freedom Fighters
3		11-9-2012	Expert-Lecture of Shree Labhubhai Thanki about-Story Writing
4		18-09-2012	Story Writing Competition by-Dr.Ketan Shah & Prof. Varsha Joshi
5		25-09-2012	Essay-Competition
6		09-10-2012	PAD-Purti Competition
7		16-10-2012	Poetry Recitation
8		23-10-2012	Cross Word-Competition
9		04-12-2012	Translation Competition
10		11-12-2012	Pad-Purti-Competition
11		01-01-2013	Celebration of New Year
12		08-1-2013	Story Competition
13		15-01-2013	Guidance about Annual Programme

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14		22-01-2013	Poetry Recitation Competition
15		29-01-2013	Story-Writing Competition
16		05-2-2013	Guidance National-Seminar
17		12-3-2013	Valedictory of Creative-Writing Dhara by Prin. Shree Nagar Sir, Dr. Chetnaben Bechara and Members of Dhara. Also Felicitated to the students
	Fine Arts Society		
		29-6-2012	Teddy Bear Class
		4-7-2012	Drawing Class
		11-7-2012	Drawing Training
		18-7-2012	Drawing Training
		13-8-2012	Drawing Exam
		14-8-2012 to 16-8-2012	Cluster Level Competition
		22-8-2012	District Level Competition
	Drama Society		
		7-12-2012	Animation effects in cinemas Special show- rio part-1
		14-12-2012	Animation effects in cinemas Special show- rio part- 2
		21-12-2012	Quiz competition (drama & indian cinema history)
		4-1-2013	Drama preparation for republic day celebration at college
		11-1-2013	Theatre visit
		18-1-2013	What is mime? Guest lecture – chetan dave
		1-2-2013	Ellocution competition Drama and cinema for society awareness or darkness

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		8-2-2013	Role of a music in drama and films Guest lecture – mr. Sharadbhai vyas & some videoes related with the subject
		23-2-2013	Drama writing competition
		15-3-2013	Skit competition
		22-3-2013	Velidictry of dhara in a special presence of mr. Durgesh bhai oza & prin. Dr. Anupam nagar sir
	Youth Red Cross Activities		
		31-8-2012	College Campus Cleaning Programme
		5-9-2012	Blood Donation Camp
		3-10-2012	Lecture on Aids Awareness
		12-10-2012	First Aid Training Programme
		7-12-2012	Blood Donation Camp
		15-12-2012	First Aid Training Programme
		22-12-2012	First Aid Training Programme
			Members – 92 Year 2012-13
	Scout Girls and Guide		
		10-7-2012	Scout girl guide information
		12-7-2012	Scout girl guide information of rules & pared practice
		13-7-2012	Scout girl guide “PARED TRAINNING “
		23-7-2012	Welcome to our Commissar Mahendrabhai patel & meeting with other members & Prize to be given to principal

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		14-8-2012	15 th Aug “RASTR GEET” & “SALAMI” rehearsal
		24-8-2012	Scout girl guide information theory & practices
		06-9-2012	Scout girl guide information exams for practical .
		17-12-2012	Scout girl guide Exams At- Sandipani Asharm
		24-1-2013	26 th JAN related “RASTR GEET” preparation
		14-2-2013	Musical chair competition & running rase competition

Part – C.

Detail of the plans of the institution for the year 2013-14:

As a lead college of the district, the institution is always prepared to undertake new academic programmes to meet the needs of the present and face the challenges of the future. At the same time, we also believe in ensuring consolidation of the programmes already initiated. However, for the next academic year we have chalked out the several programmes:

- To make efforts to initiate Masters programmes in Social Work and Commerce.
- To initiate University recognized undergraduate course in Food Technology.
- To continue short term courses already initiated.
- To initiate some new short term courses such as Soft Toys and Glass Painting.
- To make sincere efforts to organize campus interviews for the placement.
- To continue efforts for collaboration with NGOs.

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Guidance Lecture about Career Counseling September-2012



Attended Basic Computer Course October-2012



Felicitated to the student Usha Rajdev – December-2012



Expert Lecture delivered to Final Year Student by UDISHA club



Performed Social Drama by Department of Sociology February-2013



Arranged Parents Meeting by Department of Sociology February-2013

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**Arranged Exhibition of Handicraft Goods
by Department of Economics October-13**



**Arranged Quiz Competition by
Department of Economics January-2013**



**Started Short Term Course by
Department of Economics 5-2-2013**



**Educational Visit to Krushi Vigyan
Centre by Department of Economics**



**Inauguration of Saptdhara Exhibition by
Vice Chancellor Saurashtra University
Mahendra Padalya on 20-1-13**



**Felicitated to student Kadthiya Manju
Department of Economics – 20-1-2013
By Vice Chancellor**

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Welcome address by Principal Dr. Nagar Sir on 25th Annual Day 20-1-2013



Lighting of National Seminar eminent Professor of Makrand Paranjape Sir on 26-02-2013



Welcome to managing trustee Shri Arjunbhai Modhwadiya by Principal Dr. Nagar Sir on 26-02-2013



Key-note address delivered by Prof. Makrand Paranjape Sir on 26-02-2013



Cleaning of collage by NSS Volunteers July - 2012



Cleaning of collage by NSS Volunteers July - 2012

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**Cleaning of Chowpaty by NSS Volunteers
August - 2012**



**Provided food packets by NSS to Saheli
Gram Vikas Sansthan September - 2012**



**Cleaning of Chowpaty by NSS Volunteers
December - 2012**



**Cleaning of NSS Volunteers on Special
Annual Camp February - 2013**



**Performed of Kathhak Actors in
Music Society October-2012**



**Expert lecture delivered by
Harikrishna Dave in Music Society**

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Arranged of *Vanche Gujarat* by Music Society



Book Exhibition by Department of Sanskrit



Arranged Gandhi Exam



Guidance about Drawing by Convenor of Fine Arts Society