

VRG: ANNUAL QUALITY ASSURANCE REPORT: 2011-12

**DR.V. R. GODHANIYA COLLEGE OF ARTS, COMMERCE, HOME-SCIENCE AND INFORMATION
TECHNOLOGY, PORBANDAR**

**ANNUAL QUALITY
ASSURANCE REPORT**

2011-2012

**DR. ANUPAM R. NAGAR
PRINCIPAL
5/9/2012**

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The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution:

Dr. V. R. GODHANIYA COLLEGE OF ARTS, COMMERCE, HOME-SCIENCE AND INFORMATION TECHNOLOGY FOR GIRLS

Name of the Head of the Institution: DR. ANUPAM R. NAGAR

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Year of Report: 2011-12

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Part A: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

In accordance with the directives of National Assessment and Accreditation Council (NAAC), the Internal Quality Assurance Cell (IQAC) of Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls endeavored to examine the progress of all the undertakings of the Institute, in an effort to guarantee the accountability regarding its own quality and integrity to all its stakeholders (students, parents, teachers, staff, prospective employers, funding agencies and the community at large). The IQAC has also attempted to streamline procedures in order to ensure the following: timely, efficient and effective performance of academic, administrative and financial undertakings; application and quality of academic programmes; enhancing the quality of human resources by integrating values orientation with modern methods of teaching and credibility of evaluation procedures.

Plan of action for the year 2011-12:

- Submission of Annual Quality Assurance Report (AQAR) of the year 2011-12 to NAAC
- Proposal for Re-accreditation to NAAC
- Up-gradation of Teaching Methodology and Effective Implementation of CBCS
- Workshops on Character building through Student Development Programmes
- Faculty Development Programme
- Preparation of Question-Banks
- Incorporating/Adapting the *Saptadhara*/BIZAG framework of the Commissioner of Higher Education to local needs

The targets for achieving the goals are in tune with the objectives and strategies planned:

- The methodology which imparts this Integral Education, is a blend of the best of modern practices as well as the virtues of our ancient *gurukula* system. Thus, education is not regarded as a mere classroom affair but a serious 24/7 job. In other words, the student is molded not only in the classroom but also away in the Hostel, the playground, and the Morning Assembly as well.
- In the classroom, along with the academic aspects, the student is also exposed to the moral and ethical dimensions of the subject concerned. For example, if it is Commerce, then the students are given a good grounding in management ethics. If it is Home-Science, then the potential advantages of Home-science are discussed; and so on. In the Hostel, students lead a frugal life with minimal comforts. Several students share a room, and by design, students with diverse backgrounds are brought together to live under a common roof. This teaches the students to adjust, to co-operate, and to respect fellow human beings. In fact, the students themselves manage several activities like the sick room, equipment maintenance, etc. They also

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take turns in serving food in the Dining Hall. All these promote a great deal of self-reliance and simple living.

- The Model of Education at the Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls is represented as a “Temple of Learning”. A marble statue of Goddess Saraswati has been installed at the main entrance of the College Building symbolizing the very purpose education of the institute – *Saraswati aradhana*.
- The Institute houses faculty with “competence and commitment”; virtues that are equally important in a faculty member. Absence of either renders the teaching process ineffective. This combination is very critical for developing intellectually sound students who are not only well-versed in theory but are also adept at understanding the practical implications and ramifications of translating the theory into practice in varied contexts.
- Co-curricular activities – Co-curricular activities take place in and out of the classroom. Activities such as elocution, dramatics, music, debates, sports and games, social service activities such as rural development initiatives, self-reliance activities in the Hostel, etc. play a major role in shaping and grooming students’ talents and skills. In particular, the self-reliance departments in the hostel enable students to develop the spirit of team work and nurture leadership qualities. Most of the lessons in values and morals are imbibed through these co-curricular modules.

Outcome by the end of the year as enlisted by the IQAC:

- Admissions: Admissions were done from 28th May to 13th May 2011 as per schedule at Godhaniya Campus for all programmes of study viz., Undergraduate and Postgraduate. 1818 candidates were selected for various courses in B.A., B.Sc.(Home Science), B.Com, M.A.(English). The academic year commenced on 20th June, 2011.
- Workshops, Seminars, Conferences etc.: Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls conducted a Students’ (19/12/2011 to 21/12/2011) and Faculty Development Programme (25/03/2012 to 28/12/2012) respectively.
- Department of Economics conducted a one-day M.S.M.E., Rajkot workshop on 24/01/2012.
- Department of Hindi celebrated “Hindi Divas” on 14th August 2011 at Godhaniya Campus.
- Department of Commerce (CM) collaborated with Chamber of Commerce for various competitions.
- Two of our teaching staff members Dr. Sulabha R. Devpurkar and Dr. Geeta Unadkat successfully completed and submitted their Minor Research Projects to UGC.
- Two Career Oriented Programmes of Translation Proficiency and Food and Nutrition were approved by UGC this year. Over 1700000/- were sanctioned for the same.

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- The B.Com. (English Medium) programme was recognized by the Govt. of Gujarat and Saurashtra University.
- Question Bank was prepared for all the subjects in all the faculties.

Meetings of Statutory bodies:

The College Management and the Trust met on 04.10.2011, 20.12.2011, and 11.02.2012 respectively. The IQAC and the Departments in various disciplines met formally on 02.07.2011, 07/13/29.07.2011, 03/08/10/1618/24/26.08.2011, 02/04/05/09/10/13/20/22/28.09.2011, 13/15/.12.2011,23/24/27/28.01.2012, 02.02.2012, 29.03.2012 for discussion and implementation procedures.

24th Annual Day:

Hon'ble Dr. Virambhai R. Godhaniya, President of the Shri Maldevji Odedra Smarak Trust and Shri Arjunbhai Modhwadiya, Managing Trustee, Shri Maldevji Odedra Smarak Trust, graced the 24th Annual Day programme which was held on 15th January, 2011 as the Chief Guest and Guest of Honour respectively. During the Prize-Distribution programme 494 students of the College graduated from Saurashtra University and 03 students were given gold medals for distinction in various disciplines. Six PhDs were awarded.

Part B:

1. Activities reflecting the goals and objectives of the institution: The details regarding the achievements of the Institute over the years are given as under:

a) *To transcend narrow considerations of caste, creed, race or religion and focus on the total self-development of the student:*

Achievement: Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, for over two and a half decades, has facilitated the Government's policy of providing FREE EDUCATION to girls, in all the courses adopting the Government Policy for the SC/ST/OBC students for admission. The Institute has made all efforts to reach different segments of the Society. The fact that it was established in the rural setting of Porbandar which is one of the most backward areas of the State has given an important and additional dimension to its responsibilities. Students who are economically weak are given special scholarships and special efforts are made by the faculty members to motivate them to excel. An amount of Rs. **1440770** was paid to the reserved category students (750) this year.

b) *To raise the educational standards of women in and around Porbandar and thereby contribute to National development and to bring about awareness about protecting our immediate environment in our everyday habits and practices.*

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Achievement: Students and teachers are constantly directed to shed narrow and parochial loyalties and prepare themselves to serve the society and the world. Through the social work and extension programme, students learn to help the poor and the unfortunate. They are made sensitive to and aware of the problems of the people living around them in society. Community service programmes like NSS and the Community Service Society provides the students with an opportunity to get familiarized about the lives of people in general and poor people in particular living in rural areas in and around Porbandar district. In addition they are given an opportunity to listen to experts in various disciplines in workshops and seminars. The Institute also arranges a six month course in environmental studies for the first year students and this has been the practice since the last last six years. Thus the students are sensitized to the issues and concerns of rural development. They are encouraged to ponder in depth on the related issues and advised to avail themselves of opportunities to participate in rural development activities. These are regular course inputs on rural development in the Economics, Sociology and Commerce programmes. Several field projects are undertaken with focus on rural problems.

c) To provide quality teaching and learning resources and to utilize audio-visual aids in making our teaching methodologies more effective and learner-centered:

Achievement: Departments have been given full freedom and are encouraged to be proactive and innovative in improving upon existing curricula, introducing new courses and methods of teaching. Regular review and up-gradation are a continuing process and are actively adopted by the different Departments of the Institute. Every year members of the Boards of Studies of all disciplines meet and discuss the curriculum upgradation and place it before the Academic Council of Saurashtra University for its approval. The Management has installed multimedia facility in almost every classroom and as a practice year-end reviews by way of power-point presentations are taken from every department to justify their performance.

The above goals and achievements are reflected in the entire curriculum at all levels of study from undergraduate to Ph.D. programmes. Attempts have been made to examine how moral and ethical issues may be incorporated into the teaching programme in an integral way. Each discipline has seriously deliberated on this subject and come out with concrete results.

2. New academic programmes initiated (UG and PG):

Since major restructuring and revision of course, in all disciplines were undertaken in 2010 by Saurashtra University, no significant changes were proposed this year. It turned out to be a year of careful fine-tuning and adopting the new courses so as to ensure consolidation.

A new programme – **B.Com. (English Medium)** was introduced during the year 2011-12.

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3. Innovations in curricular design and transaction:

The Academic Council, Saurashtra University, Rajkot, met on 14.11.2011 and reviewed the curricula endorsed by the respective Boards of Studies and approved the modified version that was prepared after factoring in the suggestions of members of the academic council. The Syndicate endorsed the same on 21.11.2011.

4. Inter-disciplinary programmes started:

A first step towards interdisciplinary programmes was taken in the year 2007-08 by proposing courses that can be taken by students across disciplines. Courses which are interdepartmental / interdisciplinary are furnished below:

- 1) Basic Computers
- 2) Environmental Studies
- 3) SCOPE
- 4) Personality Development and Positive Thinking

5. Examination reforms implemented:

This is one of the very few affiliated Colleges of Saurashtra University, Rajkot which have already in place a healthy education and evaluation process featuring semester system, continuous internal evaluation and a high degree of transparency.

6. Candidates qualified: NET/SLET/GATE etc.:

No student qualified for NET/SLET/GATE this year, but sincere efforts are being made in this direction.

7. Initiative towards faculty development programme:

The Faculty Development Programme (FDP) which was introduced from June 2007-08 would provide required inputs to faculty members in terms of research. The topic of the FDP was *Recent Trends and Challenges in Education*. The following are the particulars of the guest faculties:

<u>Sr no.</u>	<u>Name of Speaker</u>	<u>Designation</u>	<u>Date</u>
1	Dr. Girishbhai Trivedi (Department of Hindi)	Ex.Reader Department of Hindi Saurashtra University Rajkot	03/03/2011
2	Dr. Ramnikbhai	Ex. Head & Professor	04/03/2011

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	Bhatti (Department of Sociology)	Department of Sociology Bhavnagar University Bhavnagar	
3	Dr. K.K.Khakhar (Department of Economics)	Ex. Head & Professor Department of Economics Saurashtra University Rajkot	05/03/2011
4	Smt. Varshaben .P. Chichiya (Department of Home Science)	Syndicate member(Saurashtra university) , Head Department of Home Science Shree A.K.Doshi Mahila College, Jamnagar	07/03/2011

8. Total number of seminars/workshops conducted: The following are the particulars of the workshops conducted in 2011-12:

Sr no.	Name of Department	Body/Agency	Date
1.	Economics	Micro-Small Medium-Scale Enterprises (M.S.M.E), Rajkot	24/01/2012

The Institute also conducted a **Student Development Workshop** for mentors of the three faculties during 19th and 21st December, 2011.

9. Research projects a) Newly implemented & b) Completed:

No new projects have been implemented or conducted this year. However, the Knowledge Consortium of Gujarat, Gandhinagar (Gujarat) had organized a three-day Orientation Workshop on 'How to prepare a Research Proposal?' All the 20 teaching staff-members of the College actively participated in the Workshop held from 14th to 16th February, 2012.

10. Patents generated, if any: N.A.

As a matter of policy, the innovations are conceived as contributions of knowledge for the benefit of the society. However, since our Institute is primarily an Arts, Commerce, Home-Science and I.T. College, the question of patents thus has not been taken up so far.

11. New collaborative research programmes:

Given the geographical location of Dr. Virambhai R. Godhaniya College of Arts, Commerce, Home-Science and Information Technology for Girls, collaborative work in the way it is usually understood, is not easy to work out. All the same, as a result of developments in

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Information Technology, connectivity with other centers of learning has vastly improved over the last few years. In addition, the following steps taken by the Institute have strengthened collaborative research and teaching:

(a) Increased number of academics from reputed institutions in India, who visit the Institute for varying periods of time and participate in its teaching as well as research programmes.

(b) Student and Faculty Development Programmes organized by the Institute on a regular basis.

12. Research grants received from various agencies:

No grants have been received from any agency this year.

13. Details of research scholars:

The following are the details of research scholars:

Sr. No.	Name of the Teacher	Name of the Student	Title of the Thesis	Date of Degree Awarded
1	Dr. Anupam R. Nagar	Shri Ketan Vyas	"A Comparative Study of English & Gujarati Phonological Systems"	2011
2	Dr. Anupam R. Nagar	Swati Kapadiya	"Philip Larkin-Trapped between Modernism & Postmodernism"	2011
3	Dr. Kamlesh Gohel	Chandera Vejabhai Mashribhai	<i>Sauratna Ahiroma Prachlit loksahitya: Ek samikshatmak abhyas</i>	2011

The following are the details of Ph.D. Students working (Registered) under the Teachers of the College/Institute during the Year:

Sr. No	Name of the Teacher	Name of the Student	Title of the Thesis	Year of Registration
1	Dr. Anupam R. Nagar	BORISAGAR BHAVESH CHANDULAL	A TRANSLATION OF SELECT SHORT STORIES OF RAMNARAYAN PATHAK FROM GUJARATI INTO ENGLISH WITH A CRITICAL INTRODUCTION	2011

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2	Dr. Anupam R. Nagar	JOSHI POONAM	DIASPORIC EXPERIENCE WITH REFERENCE TO ROHINTON MISTRY AND SALMAN RUSHDIE: A COMPARATIVE STUDY	2011
3.	Dr. Anupam R. Nagar	AGRAVAT DEEPALI P	A COMPARATIVE STUDY OF SELECTED PLAYS OF VIJAY TENDULKAR AND MAHESH DATTANI.	2011
4.	Dr. Anupam R. Nagar	RITA DABHI	INDIAN RENAISSANCE THINKERS – A COMPARATIVE STUDY OF NARMAD AND RAJA RAMMOHUN ROY – SELECTED ESSAYS	2011
5.	Dr. Kamlesh Gohel	Satasiya Girish Ghelabhai	<i>“Madhyakalin Gujarati Hasya-katax: Ek Abhyas</i>	2011
6.	Dr. Ila Thanki	Rita N. Raninga	A Living Standard of Labours of Handicraft Sector in Kutch	2012
7.	Dr. Ila Thanki	Heena Darji	An Analytical Study of Self-Help Group and Women Empowerment in Kheda District	2012

14. Citation index of faculty members and impact factor:

Since citation index is not readily available, we report below for each discipline, Papers presented at national/international seminars/conferences/workshops:

SL. NO.	NAME	PLACE	SUBJECT/ TITLE OF THE PAPER PRESENTED	DATE/MONTH	LEVEL
1.	Dr. S.R.Devpurkar	Jasani College, Rajkot	Innovative Teaching Methods and Techniques	16 th June, 2011	State
2.	Dr. Ila A. Thanki	Department of Education, Govt. of Gujarat, Gandhinagar	Sandhan Workshop	02 nd August, 2011	State
3.	Dr. Ila A. Thanki	G.J.Sheth Commerce College, Morbi	Role of Teacher and State Government in Higher Education	12 th August, 2011	State
4.	Dr. Ila A.	Department	Management,	27 th	National

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	Thanki	of Business Management, Saurashtra University, Rajkot	Commerce, Business and Economics Research	November, 2011	
5.	Dr. Ila A. Thanki	Tolani Institute of Management Studies, Adipur	Human Resource & Sustainable Leadership: A Case Study of SEWA in Gujarat.	10/11.12.2011	International
6.	Dr. Bhavna Mushroo	Department of Education, Govt. of Gujarat, Gandhinagar	Training and Capability Programmme in Commerce and Management	02-07.01.2012	State
7.	Dr. Geeta A. Unadkat	Sandipini Vidyaniketan, Porbandar	<i>Sanskritvangmaya strinam aadarshmulyam</i>	27-29.01.2012	National
8.	Dr. Shailesh Mehta	Sandipini Vidyaniketan, Porbandar	<i>Sanskritvangmaya jivanmulya shikshanam</i>	27-29.01.2012	National
9.	Dr. Ila A. Thanki	Bosamiya College, Jetpur	<i>News Media Practice in India</i>	04-05.02.2012	National
10.	Dr. Geeta A. Unadkat	Choksi College, Veraval	<i>Sanskrit sahiyama aayurved</i>	27.02.2012	National
11.	Dr. Shailesh Mehta	M.B.College, Gondal	<i>Gandhi ane Shikshan</i>	04.03.2012	National

15. Honors/Awards to the faculty:

a) Membership in Institutional Committees:

Sr. No.	Name of the Teacher	Name of the Committee	Name of the Position	Duration of Membership (From 2006 to 2011)
A. Department of English				
	Dr. Sulabha R. Devpurkar	Seminar Committee	Convenor	5 yrs.
B. Department of Hindi				
	Dr. M.M.	Knowledge Society	Convenor	5 yrs.

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	Vaghela			
	Dr. Sangeeta Parekh	Time-Table & Academic Calendar Committee	Convenor	5 yrs.
		NSS	Programme Officer (UNIT 2)	2 yrs.
C. Department of Gujarati				
	Dr. Kamlesh Gohel	Discipline Committee	Convenor	5 yrs.
	Suhagini Garasia	NSS	Programme Officer (UNIT 2)	5 yrs.
D. Department of Sanskrit				
	Dr. Geeta Unadkat	Grievance Redressal Committee	Convenor	5 yrs.
	Varsha Joshi	Library Committee	Convenor	5 yrs.
E. Department of Sociology				
	Dr. Rekha Modha	Local Exam, Press & Alumini Committee	Convenor	5 yrs.
	Dr. Kirti Jani	Community Service Society	Convenor	5 yrs.
F. Department of Economics				
	Ila Thanki	Research, Cultural & Competitive Programme Committee	Convenor	5 yrs.
G. Department of Commerce				
	Dr. Bhavna Mushroo	Local Exam & Prayer Committee	Convenor	5 yrs.
	Ranmal Modhwadiya	Parents-Teachers Association committee	Convenor	5 yrs.
H. Department of Home-Science				
	Smita Acharya	Stage-decoration & Fine Arts Society	Convenor	5 yrs.
	Daxa Chotai	Music Society	Convenor	5 yrs.
	Ketan Shah	NAAC Committee	Convenor	5 yrs.
I. Department of Physical Education				
	Haribhai Kagathara	Anti-Ragging, Accreditation & Sports Committee	Convenor	5 yrs.

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b) **Executive Membership of the Teacher(s) of the College in any Academic, Government, Non-Government Organization during the year:**

1.	Dr. Anupam R. Nagar	Life-Member	Red-Cross Society
2	Dr. Sulabha R. Devpurkar	Member	Ramakrishna Mission
3	Ila Vajeria	Trustee	Saheli Gram Vikas Sansthan Trust
	Ila Vajeria	Member	Kasturba Mahila Mandal
4	Dr.Sangeeta Parekh	Member	Ramakrishna Mission
5	Suhagini Garasia	Member	Red- Cross Society
6	Dr. Geeta Unadkat	Member	Satyanarayan Trust & Jalaram Seva Committee
7	Varsha Joshi	Member	Red-Cross Society
8	Dr. Ila Thanki	Member	RSETI – SBI Porbandar Saheli Group, Bhagvadar
9	Dr. Chetna Bechara	Member	Ramakrishna Mission
10.	Smita Acharya	Member	Suraksha Samaj Department
11.	Dr. Bhavna Mushroo	Member	Rotary International, Accounting Association of India Swadhyay Pariwaar & SPICMACY

16. Internal resources generated:

The following are the details of the internal resources generated:

SL. NO.	NAME OF THE COURSE	AMOUNT
1.	Kala kaushaylaya dhara	1450
2.	Foundation course- Home-Science	700
3.	Sanskrit Grammar	4300
4.	Personality Development	1850
5.	Spoken English	750
6.	Basic Computers	11600
7.	Hindi Grammar	3300
8.	Dandiyaras	3080
9.	Udisha workshop	1520
	TOTAL	28550

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17. Details of departments getting SAP, COSIST(ASSIST)/DST. FIST, etc. assistance/recognition:

N.A.

18. Community services:

The Institute runs two units of NSS in the College. The following are the details of its activities in 2011-12:

<u>Sr.no</u>	<u>Date</u>	<u>Activities</u>
1.	07.07.11	Inauguration of NSS by Dr. Panara, former NSS Coordinator, Saurashtra University, Rajkot
2.	07.07.11	Dt. Level Cultural Programme by NSS volunteers titled as "Ek sham desh kenam"
3.	15.08.2011	Celebration of Independence Day
4.	05.09.2011	Celebration of Teachers' Day
5.	16.09.2011	International Coast Clean-up Day
6.	17.09.2011	Cleaning of Campus programme
7.	02.10.2011	Cleaning of Campus programme
8.	October 2011	Organisation of various activities as Painting competition, Chart-Making competition, Essay-writing competition
9.	November 2011	Screening of Drug-de-addiction cassette
10.	November 2011	Cleaning of Sandipini Ashram
11.	December 2011	Blood-Donation Camp
12.	20 to 26/01/2012	Special Camp
13.	20.01.2012	Inauguration of Special Camp at Tukada village
14.	21.01.2012	Cleaning of Tukada Village
15.	22.01.2012	Cleaning of Ratanpar Village
16.	23.01.2012	Visit to Rajneesh Ashram, Madhavpur
17.	24.01.2012	Visit to Brahmakumari Ashram
18.	25.01.2012	Cleaning of Rangbai temple
19.	26.01.2012	Celebration of Republic Day
20.	February 2012	Visit to Old Age Home
21.	February 2012	Visit to Law College

19. Teachers and officers newly recruited:

The following is the list of teachers and officers recruited in 2011-12:

SL.NO.	NAME OF THE TEACHER / OFFICER	DEPARTMENT
1.	Dr. Bhavna Keshwala	Economics
2.	Dr. Meera Mehta	Hindi

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3.	Dr. Jignesh Prashnani	Psychology
4.	Jalpa Poriya	Computer Programmer
5.	Shri Shylesh Mehta	Sanskrit
6.	Shri Hardik Upadhyay	Library
7.	Dr. Nita Vasavada	Health Centre
8.	Bhagwati Chudasama	English
9.	Nathi Rajshakha	Home-Science
10.	Shilpa Keshwala	Economics
11.	Jayna Mehta	Music
12.	Firoza Balim	Sociology
13.	Shri Kapil Lakhani	Placement Centre
14.	Shri Rakesh Kakkad	Commerce
15.	Shri Vipul Dasani	Commerce
16.	Shri Jayesh Rawal	Commerce
17.	Shri Amrit Chotaliya	Commerce
18.	Shri Dhaval Ardesana	Commerce
19.	Janki Kotecha	Commerce
20.	Nidhi Lakhani	Commerce
21.	Riddhi Kotecha	Commerce

20. Teaching – Non-teaching staff ratio:

The teaching & non-teaching Staff ratio is 11:8. We have a teaching staff of 23 (21 Full-time & 2 Part-time) teachers as against 15 members of non-teaching staff.

21. Improvements in the library services:

The following improvements were made in the Library this year:

- 20 Wall-to-wall cupboards have been fixed in the Library
- 03 Computer Systems have been added to provide OPAC facility (Soul Software)
- Over 500 students utilized the Internet Services in the Library
- 196 reserved-category students were the beneficiaries of the Book-Bank Scheme
- All the Teaching/Administrative Staff and Students were provided Library Cards with Bar-code facility.
- 195 working Days were listed in the Library Services.
- 12078 visitors (as per register) visited the Library.
- 9178 Books that were issued and returned this year.
- 60 magazines and 08 newspapers are regularly subscribed in the Library

In addition, the Library Committee executed the following activities this year:

SL. NO.	NAME OF THE ACTIVITY	DATE
1.	Competitive Exams Book Exhibition	18.06.2011

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2.	Good Thoughts for the Day Competition	05 to 07.07.2011
3.	Sanskrit Book Exhibition	27.08.2011
4.	Home-Science: Child Development Book Exhibition	10.09.2011
5.	Sociology Book Exhibition	13.09.2011
6.	Visit to Kalyan Hall to view Book Exhibition	20.12.2011

22. New books/journals subscribed and their cost:

- 554 books worth Rs. 34018/- were added to the Book-Bank scheme
- 1622 Reference Books worth Rs. 84778/- were added to the Library.

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Student feedback for teachers, in all the courses, is taken in a very healthy atmosphere and follow-up action is taken up by the management. Student feed-back forms are specially prepared to suit local needs. The feed-back forms were given for every teacher and the percentage of each answer was calculated. These feedback forms are designed according to the guidelines of NAAC.

24. Unit cost of education:

Including Salary : **Rs.2,77,968,19/-** **Rs.2,77,968,19/1784=Rs.15,581.18/-**

Excluding Salary : **Rs.2,56,72,645/-** **21,241,74/1784=Rs.1190.68/-**

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

- Administration work of college office is fully computerized.
- Student's records are computerized.
- Enrollment and Examination activities like preparing roll nos. of students, preparing result etc. are being done with computers.
- The Admission process is on 'First-come-first Serve Basis'.

The following are the particulars of the examinations held and results declared:

Sr. No.	Name of Examination	Date of commencement of Examination	Date of Declaration of Results	Days taken for Declaration of Results
1.	F.Y.B.A.	07.04.2011	30.06.11	53 DAYS

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2.	S.Y.B.A.	25.03.2011	26.06.11	39 DAYS
3.	T.Y.B.A.	15.03.2011	03.05.2011	48 DAYS
4.	F.Y.B.Com.	07.04.2011	30.05.2011	37 DAYS
5.	S.Y.B.Com.	25.03.2011	17.05.2011	52 DAYS
6.	T.Y.B.Com.	15.03.2011	19.04.2011	34 DAYS
7.	B.A. Sem.2	02.12.2011	24.03.2012	111 DAYS
8.	B.Com. SEM.2	02.12.2011	05.03.2011	93 DAYS
9.	B.A. Sem.2	17.05.2011	08.09.2011	107 DAYS
10.	B.Com. SEM.2	17.05.2011	16.08.2011	91 DAYS
11.	B.A. Sem.3	22.11.2011	19.02.2011	86 DAYS
12.	B.Com. SEM.3	22.11.2011	01.01.2012	38 DAYS
13.	B.Sc. (Home-Science). Sem 1 & 3	02.12.2011	05.03.2012 (SEM 1) 07.02.2012 (SEM 3)	92 DAYS 94 DAYS

26. Increase in the infrastructural facilities:

- This year an **Indoor Theatre** was built by the College Management at an estimated cost of Rs. 5,00,000/-.

27. Technology upgradation:

- An Interface Panel was purchased by the College this year.

28. Computer and internet access and training to teachers and students:

- Assistance and Training is provided on need basis by the IT faculty to teachers and as regards students 206 students were the beneficiaries of the Basic Computer Programme and more than 500 students utilized the Internet Services in the Library.
- As the term comes to a close, every Department Head and Coordinator makes a power-point presentation that carries the details of the activities undertaken round the year.
- As such, most of the teachers are comfortable using multimedia in the classroom.

29. Financial aid to students:

The following table provides the details of the financial aid to students:

SL.NO.	PAID SCHOLARSHIP	RS	SL. NO.	RECEIVED	RS
1	OBC	400200	1	OBC	423325
2	SC	100950	2	SC	146150

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3	ST	83540	3	ST	83540
4	Phy. Handicapped	11500	4	Phy. Handicapped	11200
	TOTAL PAID	596190			
	Balance	68325			
	TOTAL	664515			664515

30. Support from the Alumni Association and its Activities:

It has remained our endeavour to bring about awareness among the parents of the students. Hence, we have been organizing teacher-alumni-parent-present students meet every year. However, the question that is often posed is to evaluate the extent to which the students of Institute internalize the values they have been exposed to during their study at the Institute and display the same later in the outside environment. The best and most eloquent answer has been provided by a large number of our ex-students, who in their own and diverse ways, generously give their time and resources for the cause of their less fortunate fellow beings. In our College too we have been making efforts to bring together such ex-students who have been rendering social service and thereby contributing silently in the development of the region.

31. Support from the Parent-Teacher Association and its Activities:

The following are the details of the Parent-Teacher Association meetings held this year:

SL. NO.	NAME OF THE DEPARTMENT	DATE
1.	Home-Science	21.12.2011
2.	Commerce	24.12.2011
3.	English	28.12.2011
4.	Hindi	31.12.2011
5.	Gujarati	04.01.2012
6.	Sanskrit	07.01.2012
7.	Sociology	11.01.2012
8.	Economics	18.01.2012
9.	Psychology	21.01.2012

The activities have primarily been restricted to updating the parents on the development and activities of the institute.

32. Health services:

Infra Structure :

The Set up was inaugurated on 26/02/2011 in the gracious presence of honorable Chairman Dr.Virambhai Godhaniya, Managing trustee's Mr.Arjunbhai Modhwadia,

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Mr. Bharatbhai Visana, Principal Dr. Anupam Nagar and other committee members of the trust. It is situated inside the college premises attached to the main gate of the building.

The center is framed with a doctor's consultation room. Medical job work services are provided here in terms of patient clinical examination, drug dispensing, injection and dressing management, patient counseling, record keeping etc.

Functional Activities :

We are providing free medical consultation and medicinal facilities to all our college students and hostel residents. We are extending this service in the same way to required staff members too. We handle an OPD of approx. 250 patients per month and we also provide minor emergency care management to the required patients in our OPD set up in regular course. In addition to the clinical management of the patients, we are also managing dressing in the required injury cases of cuts, tares and wounds etc. Medical emergencies are attended very promptly and thoroughly during examination period as well as in routine college hours. If required, they are shifted and referred to the nearest place for specialist opinion and further needful procedure at the earliest.

We create a "Health Card" for each student which include personal details along with blood group as well as drug sensitivity – if any.

Value Added Health Education Services :

We educate our school students from 5th to 12th and college students with various subjective topics covered during one to one or mass counseling as well as in lectures focused on Personal health, Counseling on habits which invite many hidden problems or diseases, Personal hygiene, General medi-care based on various type of diseases, prevention of various diseases, various epidemics and its control measures, Food & Nutrition along with dietary advises, Hair care and nutritional management to enrich the roots, Emergency management in critical conditions, First aid treatment management, Stress management specially on study base and exam phobia etc.

We organize camps on First aid training in students, blood grouping, education on Thalesemia, AIDS, Malaria, Gyneac related disorders etc., through our strong counseling pattern.

Preventive Health Care – Our Prime Motto :

We have a systematic approach to mold healthy future of our students with our visionary angle. We have regular in-house course framed on YOGA with the title of "Awareness in Yoga and Health Education". We also educate the techniques of

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breathing, asana's, and stress management through the said format in a mass which is a very successful and unique exercise for all. We not only restrict ourselves to handle our students with care along with such in-house programs and activities but also, we have successfully extended our wings of YOGA by educating females of Porbandar to meet our aforesaid prime motto..

The following are the details of the number of students treated in the College Health Center in 2010-11:

S.N.	Month	Total treated Patients
1	Mar-11	90
2	Apr-11	75
3	May-11	VACATIONS
4	Jun-11	80
5	Jul-11	456
6	Aug-11	147
7	Sep-11	622
8	Oct-11	30
9	Nov-11	148
10	Dec-11	143
11	Jan-12	202
12	Feb-12	129
Total =		2122

33. Performance in sports activities:

The following table summarizes the participation and performance of students in Sports activities in the year 2011-12:

a) Inter-Class Competition:

SL. NO.	SPORTS/GAMES	NO. OF STUDENTS
1.	Table Tennis	10
2.	Chess	12
3.	Badminton	08
4.	Cricket	48
TOTAL		78

b) Inter-College Competition:

SL. NO.	SPORTS/GAMES	NO. OF STUDENTS
1.	Table Tennis	03
2.	Kabaddi	10
3.	Badminton	02
4.	Kho-kho	13
5.	Judo	08

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6.	Cricket	14
7.	Softball	14
	TOTAL	64

c) National level Competition (Participation):

SL. NO.	SPORTS/GAMES	NAME OF THE STUDENTS
1.	Kho-Kho	Modhvadiya Geeta
2.	Cricket	Rughani Sonal/Jethwa Shivaniba/Odedra Geeta Odedra
3.	Softball	Solanki Devika

d) District level Competition (Participation):

SL. NO.	SPORTS/GAMES	NO. OF STUDENTS
1.	Table Tennis	03
2.	Volley-Ball	12
3.	Yoga	05
4.	Chess	02
5.	Athletics	03
6.	Kho-Kho	13
7.	Kabaddi	12
	TOTAL	50

e) State level Competition (Participation):

SL. NO.	SPORTS/GAMES	NO. OF STUDENTS
1.	Kho-Kho	13
2.	Volley-Ball	13
3.	Table-Tennis	02
4.	Athletics	02
5.	Kabaddi	12
6.	Kho-Kho	12
7.	Yoga	05
8.	Judo	06
9.	Beach Volley-Ball	02
	TOTAL	67

f) Saurashtra University Inter-College Table-Tennis Competition:

SL. NO.	NAME OF STUDENTS	VENUE	DATE
1.	Rughani Sonal J	Veraval	31/07/2011
2.	Jethwa Shivaniba		
NOTE:	RughaniSonal J. was Selected for National Level Competition		

g) Porbandar District Mahila Ramatsav Table-Tennis Competition:

SL. NO.	NAME OF STUDENTS	VENUE	DATE
1.	Rughani Sonal J	Sandipini	31/07/2011
2.	Jethwa Shivaniba		
3.	Odedra Manju		
NOTE:	RughaniSonal J. was Selected for State Level Competition		

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h) Inter-Class Table-Tennis Competition:

● Date :28/07/2011 Venue :Sports
Room

● Names of Winners:

- | | |
|-------------------------|---------------|
| 1) Rughani Sonal J. | ~ First Rank |
| 2) Jethava Shivaniba P. | ~ Second Rank |
| 3) Odedra Manju K | ~ Third Rank |

i) Inter-Class Chess Competition:

● Date :01/08/2011 Venue :Sport
Room

● Names of Winners :

- | | |
|-------------------------|---------------|
| 1) Gokani Krishna J. | ~ First Rank |
| 2) Jethava Shivaniba P. | ~ Second Rank |

j) Saurashtra University Inter-College Kabaddi Competition:

○ Date :09/08/2011 Venue: Amreli

Names of Participants :

- | | |
|------------------------|---------------------------|
| 1) ModhavadiyaKajal . | 2) KadachhaShital G. |
| 3) KaravadaraLilu M. | 4) OdedaraRekha K. |
| 5) Modhavadiya Nita N. | 6) Modhavadiya Rekha B. |
| 7) Odedara Shanti N. | 8) Modhavadiya Manjula M. |
| 9) Divraniya Bharti R. | 10) Odedara Lilu N |

k) Inter-class Badminton Competition:

○ Date :05/08/2011 Venue : Sport
Room

Names of Participants :

- | | |
|----------------------|---------------|
| 1) Odedara Tejal G. | ~ First Rank |
| 2) Joshi Chandani L. | ~ Second Rank |

l) Saurashtra University Inter-College Kho-Kho Competition:

● Date :14/09/2011 Venue :Barvala

● Names of Participants :

- | | |
|-------------------------|--------------------------|
| 1) Odedara Mintu B. | 2) Modhavadiya Shanti B. |
| 3) Odedara Nisha V. | 4) Modhavadiya Geeta L. |
| 5) Chauhan Varsha H. | 6) Khistariya Bharati R. |
| 7) Odedara Rekha L. | 8) Khunti Anju L. |
| 9) Karavadara Santok K. | 10) Sutreja Vanita V. |
| 11) Odedara Rosani R. | 12) Karavadara Lilu M. |
| 13) Odedara Lilu P. | |

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● **Note** : Two Girls were selected for National Level Completion:

- 1) Modhavadiya Geeta L.
- 2) Odedara Mintu B.

m) Saurashtra University Inter-College Judo Competition:

○ Date : 02/10/2011 Venue :Amreli

Names of Participants :

- 1) Odedara Shanti N.
- 2) Odedara Rekha L. (Secured Third Position)
- 3) Odedara Rama V. (Secured Fourth Position)
- 4) Pandavadara Pushpa B.
- 5) Dangar Kiran V.
- 6) Khunti Anju L.
- 7) Odedara Shanta M.
- 8) Lakhani Manisha M. (Secured First Position)

n) Saurashtra University Inter-College Cricket Competition:

○ Date : 13 & 14/12/2011 Venue :Rajkot

Names of Participants :

- 1) Jethwa Shivaniba P.
- 2) Rughani Sonal J.
- 3) Solanki Devika J.
- 4) Kanjariya Bhavna M.
- 5) Dharsenda Mali D.
- 6) Odedra Manju K.
- 7) Odedara Bharati D.
- 8) Odedra Bhavna S.
- 9) Joshi Chandani L.
- 10) Odedra Dhani K.
- 11) Odedra Gita G.
- 12) Odedra Shanti N.
- 13) Odedra Shanta M.
- 14) Ramdatti Maya B.

● **Note** : Team became runners up at University Level and three girls were selected for National Level Competition which was held at Banasthali University, Rajashthan.

- Rughani Sonal J.
- Jethwa Shivaniba P.
- Odedra Gita G.

o) Saurashtra University Inter-College Soft-Ball Competition:

○ Date : 17/01/2012 Venue :Rajkot

Names of Participants :

- 1) Jethwa Shivaniba P.
- 2) Rughani Sonal J.
- 3) Solanki Devika J.
- 4) Dharsenda Mali D.
- 5) Goraniya Priyanka
- 6) Odedra Manju K.
- 7) Odedara Bharati D.
- 8) Odedra Bhavna S.
- 9) Joshi Chandani L.
- 10) Odedra Dhani K.
- 11) Odedra Gita G.
- 12) Odedra Shanti N.
- 13) Odedra Shanta M.
- 14) Ramdatti Maya B.

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- **Note** : Dharsenda Mali D. and Solanki Devika J. were Selected for National Level Competition.

- **SAPTADHARA COMPETITIONS:**

A) Yoga:

Date :17/09/2011

Venue :Dr. V. R. G. Mahila

College

Names of Participants :

- 1) VaghHina B.
- 2) Karavadra Devi R.
- 3) KhuntiHetal D.
- 4) OdedaraSejal D.
- 5) RathodIshita M.

- **Note** : College Team became Champion At District Level.

B) Table-Tennis:

- **Date** : 17/09/2011

Venue : Dr. V. R. G. Mahila

College

Names of Participants :

- 1) RughaniSoanl J.
- 2) JethavaShivaniba P.
- 3) OdedaraManju K.

Note : College Team became Champion at the District Level.

C) Chess:

- **Date** : 17/09/2011

Venue : Dr. V. R. G. Mahila

College

Names of Participants :

- 1) Gokani Krishna J.
- 2) PandyaBhumika H.

D) Athletics:

- **Date** : 17/09/2011

Venue :Dr. V. R. G. Mahila

College

Names of Participants :

- | | |
|------------------------|------------------------|
| 1) Ramdatti Maya B. | ~ 200 mts. Run ~ First |
| 2) ChauhanVarsha G. | ~ High Jump First |
| 3) KaravadaraSantok K. | ~ High Jump Second. |
| | ~ Shot put First |
| 3) Odedara Dhani K. | ~ Discuss Throw First |
| | ~ Shot put Second |

E) Volley-Ball:

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- **Date : 18/09/2011** **Venue :Dr. V. R. G. Mahila College**

Names of Participants :

- | | |
|-------------------------|-------------------------|
| 1) Solanki Devika J. | 2) Jethava Shivaniba P. |
| 3) Bagada Divya P. | 4) Chudasama Manisha R. |
| 5) Goraniya Priyanka H. | 6) Karavadra Devi R. |
| 7) Odedara Shanti M. | 8) Modhavadiya Mital L. |
| 9) Karavadara Lilu M. | 10) Pandya Bhumika H. |
| 11) Jadav Poonam T. | |

Note: College Team became Champion at District Level Competition

F) Kho-Kho:

- **Date : 18/09/2011** **Venue :Dr. V. R. G. Mahila College**

Names of Participants :

- | | |
|-------------------------|--------------------------|
| 1) OdedaraMintu B. | 2) Modhavadiya Shanti B. |
| 3) OdedaraNisha V. | 4) Modhavadiyageeta L. |
| 5) ChauhanVarsha H. | 6) KhistariyaBharti R. |
| 7) OdedaraRekha L. | 8) KhuntiAnju L. |
| 9) SutrejaVanita V. | 10) OdedaraRosani R. |
| 11) KaravadaraLilu M. | 12) ModhavadiyaKajal V. |
| 13) KaravadaraSantok K. | |

Note : College Team became Champion at District Level Competition

G) Kabaddi:

- **Date : 18/09/2011** **Venue : Dr. V. R. G. Mahila College**

Names of Participants :

- | | |
|--------------------------|---------------------------|
| 1) Modhavadiya Kajal V. | 2) Kadachha Shital G. |
| 3) Karavadara Lilu M. | 4) Modhavadiya Neeta N. |
| 5) Odedara Shanti N. | 6) Modhavadiya Manjula N. |
| 7) Divraniya Bharati R. | 8) Goraniya Priyanka H. |
| 9) Karavadara Santok K. | 10) Modhavadiya Mital L. |
| 11) Modhavadiya Rekha L. | 12) Pandya Bhumika H. |
| 13) Khistariya Bharti R. | |

Note : College Team became Runners up at District Level Competition.

SAPTADHARA ZONAL COMPETITIONS:

- **Date :21/01/2012** **Venue :Rajkot**
- **Note :**
 1. Kho-kho team became Champion at Zonal Level.
 2. Volley Ball Team became Runners Up at Zonal Level.
 3. Rughani Sonal got second position in table tennis at Zonal Level
 4. Odedra Dhani got first place in discuss throw, Second Position in Javelin Throw, and third position in Shot Put.

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SAPTADHARA STATE-LEVEL COMPETITIONS:

● Date : 27 & 28/01/2012 Venue :Rajkot

Note :

1. Kho-kho team participated at State Level Competition.
2. Odedra Dhani got First Position in Javelin Throw and Second Position in Discuss Throw.

KHEL MAHAKUMBH 2011 COMPETITIONS:

1) Kabbadi:

- **Team participated at Ward, Taluka, District and State Level Competitions:**
- **The state Competition was held at Patan.**

Names of Participants:

- | | |
|-------------------------|-------------------------|
| 1) Odedra Jayshree J. | 2) Goraniya Priyanka H. |
| 3) Khistariya Bharti R. | 4) Khunti Anju L. |
| 5) Odedra Rama V. | 6) Odedra Roshani R. |
| 7) Odedara Shanti N. | 8) Pandya Bhumika H. |
| 9) Khunti Ila J. | 10) Khunti Jyoti A. |

2) Kho-Kho:

- **Team participated at Ward , Taluka, District and State Level Competitions:**
- **The state Competition was held at Limdi.**

Names of Participants:

- | | |
|-------------------------|----------------------|
| 1) Odedra Mintu B. | 2) Odedra Roshani R. |
| 3) Modhvadiya SHanti B. | 4) Khunti Ila J. |
| 5) Khistariya Bharti R. | 6) Chauhan Varsha |
| 7) Sutreja Vanita | 8) Modhwadiya Gita |
| 9) Odedra Rama V. | 10) Khunti Jyoti A. |

3) Volley-Ball:

- **Team participated at Ward , Taluka, District and State Level Competitions:**
- **The state Competition was held at Surat.**

Names of Participants:

- | | |
|----------------------|-------------------------|
| 1) Solanki Devika J. | 2) Jethwa Shivaniba P. |
| 3) Bagda Divya P. | 4) Chudasama Manisha K. |
| 5) Jadav Poonam T. | 6) Odedra Shanta M. |
| 7) Karavadra Devi R. | 8) Goraniya Priyanka H. |
| 9) Karavadra lilu M. | 10) Odedra Rama V. |

4) Yogasan:

- **Team participated at Taluka, District and State Level Competitions:**
- **The State Competition was held at Anand.**

Names of Participants:

- | | |
|---------------------|----------------------|
| 1) Vagh Heena B. | 2) Karavadra Devi R. |
| 3) Khunti Hetal D. | 4) Odedra Jesal D. |
| 5) Rathod Ishita M. | |

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5) Judo:

- Team participated at District and State Level Competitions:
- The state Competition was held at Mahesana.

Names of Participants :

1)	Odedra Shanti M.	First Place
2)	Odedra Shanta M.	First Place
3)	Odedra Rekha L.	Second Place
4)	Khunti Rambhi	First Place
5)	Pandavadra Pushpa	Third Place
6)	Khunti Anju L.	Third Place

6) Table-Tennis:

- Team participated at District and State Level Competitions:
- The state Competition was held at Rajkot.

Names of Participants :

1)	Rughani Sonal J.	(Selected for State Level Comp.)
2)	Jethwa Shivaniba P.	

7) Beach-Volley-Ball:

- Team participated at District and State Level Competitions:
- The state Competition was held at Ahmedabad.

Names of Participants :

1)	Jethwa Shivaniba P.
2)	Solanki Devika J.

Note : Team became champion at state level competition.

34. Incentives to outstanding sportspersons:

Mementoes with Certificates were given to those sport persons who had participated in national level tournaments.

35. Student achievements and awards:

- (i) This year **Jethwa Mittal** stood University First in T.Y.B.Com. Saurashtra University Examinations.
- (ii) In the **Swarnim Khel Mahakumbh** the Institute won the championship in Kabaddi, Kho-kho and Volley-Ball and the Runners-up position in Judo and Cricket. The total cash prize amount to Rs. 1,50,000/-

36. Activities of the Guidance and Counselling Cell:

The following programmes and activities were conducted by the Career Counselling and Development Cell of the College this year:

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1. Student Development Programme (SDP):

Sl. No.	Name of the Speaker	Subject	Date
1.	Dr. Harin Majithia	Students' etiquette and behaviour	19.12.2011
2.	Dr. Jignesh Prashnani	Steps to Success in Life	20.12.2011
3.	Dr. M.M.Joshi	Developing Leadership Among Students	21.12.2011

2. Activities:

Sl. No.	Name of the Activity	Date
1.	On-Line Quiz	03.09.2011
2.	General Knowledge Quiz	24.12.2011
3.	Counselling for MBA/MCA Exams	18.01.2012
4.	CA Seminar	19.01.2012
5.	Digital Card Making Competition	06.02.2012

37. Placement services provided to students:

The Gujarat Government's **UDISHA** initiative has prepared a software wherein students' particulars are uploaded along with her/his job-preference.

The College has a fully functional CCPC centre with a full time officer who provides career related information and guidance to the students. Over 50 students have found placement through the centre so far.

38. Development programmes for non-teaching staff:

All the non-teaching staff members were trained for the CBCS examination System. (For e.g., how to prepare internal mark sheet, how to upload internal marks, how to fill online examination forms etc.)

Office of the administrative staff is fully computerized and linked with internet access.

39. Best practices of the institution:

- Under the *Saptadhara* initiative of *Swarnim Gujarat*, every-day for an hour the students are trained as per their choice in various skills ranging from dramatics, speaking, reading, listening & writing skills, community service, fine arts, creative writing, music and sports. Thus, the students are provided with a very good platform for their multifaceted development. The institute thus tried its best for the all-round development of students, which is one of the major goals of the institute.
- A healthy practice is understood as a technique or methodology that, through experience and research, has proven to reliably lead to a desired result. It is a process, activity, incentive, or reward that is believed to be more effective at delivering a particular outcome than any other technique, method, process, etc. when applied to a particular condition or circumstance. A given best practice is only applicable to particular condition or circumstance and may have to be modified or adapted for similar circumstances. In this backdrop the following healthy practices that have been in existence in this Institute have got to be appreciated bearing in mind the unique leadership, philosophy, and ambience that are so special to this Institute:

a. Best Practices in Curricular Aspects:

- The Institute possesses dynamic organizational culture, systems and practices which lends scope for continuous ascertainment of 360 degree feedback from all stakeholders for up-gradation of curriculum and syllabus in a systematic way in accordance with the changing needs of the different stakeholders of education.
- The Inter-disciplinary programme of Basic Computers and other courses introduced provide a suitable example allowing the required flexibility among the various disciplines.

b. Best Practices in Teaching-Learning and Evaluation:

- The Institute starts functioning from Day 1 without losing even a single day on account of administrative issues and causes. Successful implementation of Semester system with maximum contact hours of teaching and examinations on fixed time-schedules without any postponement or preponement of examination schedules.
- Engaging all available sessions by the faculty and attendance of all the students (barring those who are sick or indisposed) sincerely and in a dedicated manner without any disciplinary violations and participating proactively in the proceedings of the class.
- Visiting professors/guest-faculty - providing valued inputs in different courses.

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- Adoption of the latest teaching aids: LCD projectors for power-point presentations, computers, videoconferencing, and internet in regular classes in the teaching of various courses.
- Utilizing the orientation programme conducted for new students to identify their tastes and preferences, strengths and weaknesses, and efficiencies in order to provide remedial measures to make-up the gaps identified and also utilize the strengths in an appropriate manner.
- Streamlined continuous internal evaluation comprising assignments, MCQ tests, seminar write-up and oral presentations, which not only helps students to prepare incrementally for the end-semester examination but also faculty to assess how much their students have assimilated the inputs which they have provided in their respective courses.

c. Best Practices in Research, Consultancy and Extension:

- Research carried out by the various departments in the areas of concern is of local relevance which serves the interests of the local community and benefits the surrounding areas. The Institute has established a Research Centre that aims at instilling the concept of research at the under-graduate level itself.
- Sustained research activity through the Research Journal “Khoj” has enabled faculty and research scholars to publish their research papers, thus taking care of dissemination of knowledge.

d. Best Practices in the Development of Infrastructure and Learning Resources:

- Just as mother earth has enough resources to satisfy the basic needs of all beings in the creation but not the greed of even one human being - likewise the Institute also has sufficient resources to satisfy the legitimate needs of faculty, support staff and students.
- Infrastructural facilities are revered as aids of the system by everybody in the Institute and are used very judiciously with great care and devotion.
- Teaching aids do facilitate effective teaching as well as learning, and all the required facilities like LCD projectors, Computers etc., are available, but most important thing is, it is borne in mind that they are not substitutes for committed teachers but only aids that help effective teachers and sincere students in effective teaching and learning.
- The Institute has prepared an Indoor Theatre to give the students an appropriate forum to display their talents.
- Library is one of the finely equipped libraries comparable to the best in and around Porbandar. Wall-to-wall cupboards have been prepared to judiciously utilize the available space in the Library.

e. Best Practices in Student Support and Progression:

- The Institute provides good quality education to the students without any discrimination in any form. Be it academic inputs in the curriculum, or stay in the hostel, or the playground. Everywhere good facilities are provided to ensure that learning takes place in the best possible environment.
- Counseling also takes place in the mentoring sessions besides group counseling in the Student Development Programme.
- It should be mentioned that on an average 90% of the students who take the final examinations clear the examination successfully, many of them securing high percentages.
- Alumni Associations of women students of the Institute play a very important role. Sincere efforts are being made to bring together the alumni and involve them in the growth and development of the Institute.
- The Placement Centre and the Health centre are two unique features established by the Trust to support the students. Thousands of students have been the beneficiaries so far.

f. Best Practices in Governance and Leadership:

- It is very special to have somebody of the stature of Dr. Virambhai R. Godhaniya and Shri Arjunbhai Modhwadiya as the President and Managing Trustee respectively of the Shri Maldevji Odedra Smarak Trust. Their very presence makes a great deal of difference. As such students, teachers and administrative staff etc. all who are familiar with their singular Vision and Mission of educational development of this region know that it is their commitment and dedication that keeps everybody on their toes. In fact, the entire College Management understands the essential need of the region and therefore all decisions are made keeping the needs of Porbandar in mind.

40. Linkages developed with National / International, academic /research bodies:

The Knowledge Consortium of Gujarat, Gandhinagar collaborated with all the Grant-in-Aid Colleges of the District, including our College and organized a “Research Workshop” on “How to prepare a Minor Research Project” this year. All the teaching staff members participated in this workshop from 14th to 16th February, 2012.

41. Any other relevant information:

The Institute has been sincerely executing all the programmes of the Commissioner of Higher Education, chief among them being the *Saptadhara* initiative. The following table given a view of the activities of the various Study-Circles and the *Saptadhara* initiative executed during the year 2011-12:

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Study-Circle:

Department of English

Sr. no.	Date	Name of Activity
1.	September 2011	Ppt. presentation competition on the subject – “Friend”

Department of Hindi

Sr. no.	Date	Name of Activity
1.	01.07.2011 to 31.07.2011	Preparation of Research papers on the occasion of Premchand’s birth anniversary
2.	20.07.2011	Photo Exhibition of Eminent Hindi Litteratures
3.	15.07.2011	Speech on Guru Purnima by Kumari Nishita Khokri
4.	01.08.2011	Hindi Quiz
5.	12.08.2011	Recitation of Patriotic Poems
6.	04.08.2011	Film on Thalessemia
7.	08.08.2011	Speech by Dr. Girish Trivedi and Dr. J.M. panara
8.	30.08.2011	Speech on <i>Premchand aur Nari asmita</i> by Pooja Gohel
9.	03.09.2011	Guidance on Story-writing by Durgesh Ozha
10.	14.07.2011	Celebration of Hindi Week
11.	19.12.2011 to 24.12.2011	Fashion week
12.	31.12.2011	Parents Meeting

Department of Gujarati

Sr. no.	Date	Name of Activity
1.	25.11.2011	<i>Sulekhan Spardha</i>
2.	26.11.2011	<i>Nibandh Spardha</i>
3.	28.11.2011	<i>Chitra Spardha</i>

Department of Sanskrit

Sr. no.	Date	Name of Activity
1.	01.08.2011	Sanskrit Handwriting Competition
2.	07.09.2011	Sanskrit Essay-writing Competition (Subject: <i>Shrimad Bhagwad Geeta</i>)
3.	29.09.2011	Sanskrit <i>Shlokpurti</i> Competition
4.	01.07.2011 to 30.09.2011	A short-term course in Sanskrit Grammar
5.	01.11.2011	Visit to Bagvadar Gram Vikas Saheli Sanstha
6.	06.12.2011	Elocution Competition on <i>Shrimad Bhagwad Geeta</i> on Gandhi Jayanti Day

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7.	17.12.2011	Gandhi Chintan Examination
8.	07.12.2011	Guidance Lecture on the pronunciation of <i>Ved</i> Mantras by Shri Shailesh Mehta
9.	26 to 30.12.2011	Visit to Sandipini Vidyaniketan and attendance at Sanskrit Seminar
10.	10.02.2012	Inauguration of Vivekananda Kendra
11.	03.02.2012	Research-paper preparation/training on Upanishads/darshanshastra

Department of Sociology

Sr. no.	Date	Name of Activity
1.	September 2011	Group discussion on the Importance of Reading and Filing from a research perspective
	September 2011	Collaboration with Placement Centre for Employment opportunities Sociology Book-Exhibition Group discussion on: (i) Corruption and Society (ii) Increase in the cases of Suicide – Worry and Reflection
2.	January 2012	Group discussion on (i) Suicide Among Students (ii) Present Teaching Methodology and Examination System

Department of Economics

Sr. no.	Date	Name of Activity
1.	August 2011	Inauguration of Study-circle and a ppt. presentation of the activities of 2010-11
	September 2011	Career orientation Lecture Quiz Competition
2.	15/12/11	Lecture by Shri Prasar Saheb, Micro Small Medium Enterprise, Rajkot.

Department of Home-Science

Sr. no.	Date/Month	Name of Activity
1.	29.07.2011	Hand-embroidery Competition
2.	August 2011	Workshop in Collaboration with CCPC on <u>Hair-care, hair-dressing, hair-art, saree-wrapping and make-up</u> by Smt. Pragna Lakhani Workshop: Best from Waste Puppet Show: Training and Demonstration
3.	September 2011	Aarti Competition Training on <u>Women Entrepreneurship</u> Visit to Dr. V.R.Godhaniya Women's Hostel Visit to Old-Age Home

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		Short term course on <i>Steps of Navratri</i> Short term course on <i>Mehndi Application</i> Running the Canteen for a Day Visit to Sandipini Ashram <i>Dandiya shrungaar</i> Competition
4.	January 2012	Brooch Making Competition Jewelry Making Competition

Department of Commerce (GM)

Sr. no.	Date/Month	Name of Activity
1.	August	Advertisement Competition
2.	September	Quiz
3.	September	Teachers' Day Celebration (Self-teaching)
4.	October	Workshop
5.	November	Research Activity
6.	December	Elocution
7.	Jan-Feb.	Group discussion on current topics
8.	March	Visit to Income-Tax Office

Department of Commerce (EM)

Sr. no.	Date/Month	Name of Activity
1.	23.07.2011	Debate Competition on "Nature: To protect or not to protect"

Committees and Dhara:

Sr. NO.	Name of the Dhara/Committee	Date/Month	Activity
1.	<i>Gyandhara</i>	August 2011	Group discussion: "Problems of Old Age & the Increase in Old-Age homes in India"
		August 2011	Group discussion: "Importance of Reading in life"
		September 2011	General Knowledge Quiz
		September 2011	District level Quiz Competition
		January 2012	Lecture by Shri Deepakbhai Vaghela on "Employment" Lecture by Dr. Ketan Shah on "Knowledge and Capability" Lecture by Dr. Chetna Bechara on "Food and

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			Nutrition for Women"
2.	<i>Natyadhara</i>	August 2011	Group discussion: "Contribution of youth in Nation Building"
		September 2011	District level Skit Competition District level One-Act play Competition District level Mime Competition
3.	<i>Rang- Kalakaushalya dhara</i>	August 2011	Rakdi Spardha
		September 2011	Training by Dinesh Poria on Poster-Making and On-the-Spot painting
		September 2011	Collage competition, Rangoli competition, Cartoon-making competition, Clay-modeling competition
		January 2011	Painting competition Instant Painting competition
4.	<i>Geet-Sangit dhara</i>	August 2011	Lecture by Shylesh Mehta on <i>Sthotra</i>
		August 2011	Presentation of Patriotic Song, Group Dance on Independence Day
		September 2011	District level Sugam Sangeet Competition District level Folk-Song Competition District Classical-Song Competition District level Group-Song Competition District level Folk-Dance Competition District level Garba Competition
5.	<i>Samudayik seva dhara</i>	August 2011	Group discussion: "The Status of children deprived of admission in Schools"
		August 2011	Reading of articles of <i>Guru-shishya parampara</i>
		September 2011	College-cleaning programme
		January 2012	Lecture by Maheshbhai Kamadiya, the Coordinator of Jivan Deep Centre
6.	<i>Sarjanatmak dhara</i>	September 2011	Poetry Recitation Competition
7.	<i>Vyayam-khelkud dhara</i>	August 2011	Practical session of Yoga conducted every Thursday
		August 2011	Lecture on the <i>Importance of Yoga in daily life</i> by Jignesh Prashnani

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		September 2011	District level 200 mts.-Dash Competition District level High-Jump Competition District level Archery Competition District level Disc-throw Competition District level Table-Tennis Competition District level Yogasan Competition District level Volley-Ball Competition District level Kho-kho Competition District level Kabaddi Competition
		Nov.Dec. 2012	Swarnim Khel Mahakumbh (Won championship in Kabaddi, Kho-kho and Volley-Ball and Runners up in Judo and Cricket) Yoga Competition, Table-Tennis Competition, Inter-College Cricket Competition,
8.	Library Committee	03.09.2011	Good-Thoughts Competition
		26.08.2011	Sanskrit Book Exhibition
		10.09.2011	Home-Science Book-Exhibition
		13.09.2011	Sociology Book-Exhibition

Part C: Detail the plans of the institution for the next year.

As a lead college of the district the institution is prepared to undertake new academic programmes to face of the needs of the present and challenges of the future. For the next academic year we chalked out a series of programmes to strengthen the curricular and research activities of the college.

- To introduce **Translation-Proficiency** and **Food& Nutrition** Career Oriented Programmes from the next academic year.
- To offer the **Basic English** module to all the first-year students.
- To incorporate ICT methodology in the teaching plan of every subject teacher.
- To continue the short term courses like Personality Development and Positive Thinking, Basic Computers, Environmental studies, Human rights education for the benefit of the students.
- To continue publication of research journal "KHOJ", the newsletter *Jyotirgamaya* and the campus magazine *Sangath*.

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- To organize Career related competitive examination classes under the “Career Counseling & Placement Centre” and make efforts to provide placement through campus interviews.
- Concentrate on collaborating with NGOs of the district.
- To make efforts at building the departmental library.
- To make efforts to initiate new programmes like BBA, BSW and MSW.
- To make efforts at raising the health and hygiene levels of the students through health care and health education sessions.

Name & Signature of the Coordinator, IQAC

Name & Signature of the Chairperson, IQAC

MEMORIES OF THE YEAR

PH.D. ORIENTATION PROGRAMME



CELEBRATING REPUBLIC DAY WITH NOTED NATIONALIST SHRI SUBBA RAO



THE ENGLISH DEPARTMENT



THE HINDI STUDY CIRCLE



THE GUJARATI DEPT. PARENTS MEET



SEMINAR AT SANDIPINI VIDYALAYA



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SANSKRIT BOOK EXHIBITION



ALUMNI OF SOCIOLOGY DEPARTMENT



STAFF & STUDENTS OF SOCIOLOGY DEPARTMENT



WORKSHOP BY M.S.M.W, RAJKOT



ECONOMICS BOOK-EXHIBITION



PSYCHOLOGY PARENTS-STUDENTS MEET



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BOOK-RELEASE BY CHE



COMPUTER STAFF WITH FINAL YEAR STUDENTS



COMMERCE STUDENTS IN ATTIRE



PARENTS' MEET OF ENGLISH MEDIUM COMMERCE



STUDENTS PERFORMING



INAUGURATION OF NRC



BASIC COMPUTER COURSE

CAREER COUNSELLING BY SHRI R. TOMAR

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CHART EXHIBITION



DT. LEVEL QUIZ COMPETITION



SUCAET EXAMINATION



INTER-COLLEGE YOGA COMPETITION



STAFF & STUDENTS AT CRITICAL CARE UNIT



DISASTER MANAGEMENT

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